

Hints

1. Always click “or” button to get the best results. If you do not click “or” you will not receive any tax lien searches.
2. A search result will only bring up to **100** results. If it states 100+ you will need to do a smaller search by possibly putting in a date range plus name.
3. When looking up outlots, type outlot in the lot area. Sample: outlot 2
(Do not use the “outlot” rectangle)
4. Make sure you click “clear” before you start a new search.
5. You will receive a broader search if you do not put in the middle initial.
6. If you are looking up trust/banks click on the entity button.
7. **Parcel ID’s are not on all documents.**
8. Legal descriptions are verified from 1979 forward.
9. Grantor/grantee is back to 1970.
10. When looking up book/page need to click on **All** under Book type first.
11. Do not click on “only documents that transfer title”. This just started in 2016.
12. The following subdivisions are not available for the **tract card** because they do not contain a lot.

Plat_code	plat_name	block
AUS	AUSTIN CITY OF	13
BELA1	BEL AIR FIRST ADD AUSTIN	3
BELA3	BEL AIR THIRD ADD AUSTIN	13
ELTON	ELKTON CITY OF	6
LAKPA	LAKE PARK ADD AUSTIN	11
MORAD	MORGANS ADD AUSTIN	8
OPAA	OAK PARK ADD AUSTIN	3
PINM	PINE MANOR ADD AUSTIN	2
SH1	SOUTHERN HEIGHTS 1ST ADD AUSTIN	2
SLAVE	SLAVENS ADD AUSTIN	1
SLAVE	SLAVENS ADD AUSTIN	2
SLAVE	SLAVENS ADD AUSTIN	7
SLAVE	SLAVENS ADD AUSTIN	9
SLAVE	SLAVENS ADD AUSTIN	10
VAN2	VANDENOEVERS SECOND ADD DEXTER	1
VISTA	VISTA VILLAGE SUBD BROWNDAL	1
VISTA	VISTA VILLAGE SUBD BROWNDAL	2
VISTA	VISTA VILLAGE SUBD BROWNDAL	3
VISTA	VISTA VILLAGE SUBD BROWNDAL	4
VISTA	VISTA VILLAGE SUBD BROWNDAL	5

