

REGULAR SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

July 28, 2020

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Regular Session July 28, 2020 at 9:00 a.m. at the Government Center in Austin, Minnesota.

All members present, viz:     Jeff Baldus, Chair  
  Polly Glynn  
  Tim Gabrielson  
  Jerry Reinartz  
  Mike Ankeny  
  Trish Harren, County Administrator

The meeting was opened with the Pledge of Allegiance.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to approve the agenda. Motion carried.

Amy Lammey, Emergency Manager, provided the Board with a department update which included a summary of the mass testing event and an update on the activities of the Emergency Operations Center. Currently emergency plans are being revised due to pandemic requirements in reference to social distancing for evacuations and shelters.

A public hearing was held to give the public an opportunity to comment on the proposed / revised Mower County Tobacco Ordinance to be in compliance with new Federal and State tobacco laws. No written comments have been received and no persons spoke for or against the proposed tobacco ordinance during the public hearing.

**Date: July 28, 2020**

**Ord. #01-20**

**TOBACCO ORDINANCE**  
**Repealing Ordinance No. 2-99 dated August 24, 1999 and**  
**Establishing New Ordinance**

On motion of Commissioner Gabrielson, seconded by Commissioner Reinartz, the following Ordinance was unanimously passed and adopted by the Mower County Board of Commissioners at a meeting held July 28, 2020 at the Government Center, Austin, Minnesota.

**WHEREAS**, a Notice of Intention to consider a new Tobacco Ordinance was published in the *Austin Daily Herald* on June 27 and July 18, 2020; and

**WHEREAS**, the County Board held a public hearing on said proposed new/replacement ordinance on July 28, 2020; and

**BE IT ORDAINED** by the Mower County Board of Commissioners that Tobacco Ordinance No. 2-99 dated August 24, 1999 is hereby repealed and the following new Mower County Tobacco Ordinance is hereby adopted (*summarized as follows with full text on file in the office of the County Recorder*):

Section 1-1 Title	Section 1-6 Fees	Section 1-11 Other Prohibited Acts
Section 1-2 Purpose	Section 1-7 Basis for Denial of License	Section 1-12 Exceptions and Defenses
Section 1-3 Jurisdiction	Section 1-8 Prohibited Acts	Section 1-13 Violations and Penalties
Section 1-4 Definitions	Section 1-9 Responsibility	Section 1-14 Severability
Section 1-5 License	Section 1-10 Compliance Checks and Inspections	Section 1-15 Effective Date

**BE IT FURTHER ORDAINED** that the Mower County Tobacco Ordinance adopted herein is effective upon publication. (*Published in the Austin Daily Herald on August 1, 2020*)

Passed and approved this 28<sup>th</sup> day of July, 2020.

Health & Human Services Director Lisa Kocer and Environmental Services Supervisor Angela Lipelt (on the phone) provided the Board with information pertaining to a vacant home that burned on July 9, 2020. The State Fire Marshall has deemed the structure as unsafe. Attempts to contact the owners have been made. Findings are that the property is a public health nuisance and Board action making that declaration is requested.

**Date: July 28, 2020**

**Res. #55-20**

**RESOLUTION DECLARING A PUBLIC HEALTH NUISANCE  
AT 2910 12TH AVE NW, AUSTIN, MINNESOTA**

On motion of Commissioner Ankeny, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held July 28, 2020 at the Government Center, Austin, Minnesota.

**WHEREAS**, certain real property located at 2910 12th Avenue NW, Austin, Minnesota (hereinafter, the "Property"), containing a single family home with an attached garage (hereinafter, the "Structure"), was significantly damaged by structure fire on July 9, 2020; and,

**WHEREAS**, County property records indicate that the Property is owned by Xiao Zhou (hereinafter, "Property Owner"), who was and continues to be absent from the area, having vacated the Property in October or November of 2017; and,

**WHEREAS**, during the Winter of 2017-2018, water pipes burst on the Property causing substantial damage to the Structure and widespread growth of mold, particularly in the basement, rendering the Structure unfit for human occupation unless and until repaired; and,

**WHEREAS**, the Property has remained vacant and in a state of disrepair, becoming attractive to trespassers who have caused further damage to the Property; and,

**WHEREAS**, the fire caused significant damage to the Structure, including to the roof, to the interior wood framing, walls, and floors, and to the exterior siding, and leaving the Structure open and exposed, walls and structural supports unstable, floors ridden with holes and so weakened so as to be vulnerable to step-through by persons who might walk on it; and,

**WHEREAS**, as a result of the efforts of extinguish the fire, the Structure has incurred extensive water damage, further weakening the integrity of the Structure, while simultaneously depositing heavy and water-logged debris about the Structure that weigh down upon the structural support; and,

**WHEREAS**, as a result of the disrepair of the Property and the structural fire, the integrity of the Structure has been wholly compromised, rendering the Structure unsafe for human occupancy and reentry; and,

**WHEREAS**, the fire additionally consumed household appliances, furnishings, and other goods, as well as an automobile parked inside the attached garage of the Structure; and,

**WHEREAS**, the combustion of building materials such as siding, roofing, tiles, and insulation, like those present in the Structure, result in dangerous ash that may contain asbestos, heavy metals, and other hazardous materials which are known and/or suspected human carcinogens; and,

**WHEREAS**, the burning of household hazardous waste including paint, gasoline, cleaning products, and other chemicals, which may have been stored in the Structure, produces hazardous materials which are known and/or suspected human carcinogens; and,

**WHEREAS**, uncontrolled hazardous materials and debris pose significant threats to public health through the inhalation of dust particles and contamination of drinking water, and exposure to hazardous substances may lead to acute and chronic health effects and may cause long-term public health and environmental impacts; and,

**WHEREAS**, the improper handling and disposing of contaminated fire debris can spread hazardous materials throughout the community; and,

**WHEREAS**, standing water in the basement of the Structure is a breeding ground for bacteria and insects, and the overgrowth throughout the Property and the vacated Structure itself is a breeding ground and haven for vermin and other animals, all of which are known to spread diseases that are injurious and a threat to the public health; and,

**WHEREAS**, the standing water in the basement is likely contaminated with chemicals, heavy metals, raw sewage, and other hazardous materials that are toxic to humans, which if not cleaned up, could leak into the groundwater, thereby potentially contaminating surface,

subsurface, and drinking water in the community and as such pose a threat to the public health; and,

**WHEREAS**, prior to and following the structure fire on July 9, 2020, County officials have made numerous efforts to work with the Property Owner to remedy the unsafe conditions of the Property, including most recently giving the Property Owners an opportunity to address the public health concerns with the County's assistance, but currently the Property remains unsafe and a threat to the public health; and,

**WHEREAS**, the Mower County Community Health Services Department has responsibility for preventing and controlling the spread of disease throughout the County; and,

**WHEREAS**, the Mower County Environmental Services Department has responsibility for addressing environmental hazards throughout the County; and,

**WHEREAS**, the Property is located within Mower County and is subject to the authority of the Mower County Community Health Board.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Property, located at 2910 12th Avenue NW, Austin, Minnesota, is hereby declared to constitute a public health nuisance under Minn. Stat. § 145A.04, subd. 8.
2. The Mower County Community Health Services and Environmental Services Departments are hereby directed to issue an Order for Abatement of the Property. The Board understands that these County Departments are continuing to gather information to determine what must be done to remedy the nuisance conditions and satisfy the public health concerns on the Property. Accordingly, County officials shall exercise their discretion regarding the contents of the order, the timing for the issuing the order, and the best manner for serving of the Order for Abatement consistent with the requirements of State law.
3. If the Property Owner fails to timely comply with the Order for Abatement, then the Mower County Community Health Services and Environmental Services Departments are hereby directed to complete a full remediation and abatement of the Property at the expense of the Property Owner. County officials shall exercise their discretion in completing the abatement but shall provide status updates as needed to the Board, including upon completion of the remediation.
4. If County abatement is necessary due to a failure of the property owner to comply with the Order for Abatement, County officials may attempt to collect the costs of the abatement directly from the Property Owner. If the Property Owner fails to voluntarily pay the costs, then the cost of the abatement shall be assessed and charged against the Property pursuant to the provisions and methods set forth in Minn. Stat. § 145A.08. The Mower County Auditor shall extend the cost so assessed and charged on the tax roll of the County against the Property.

Passed and approved this 28<sup>th</sup> day of July, 2020.

Health & Human Services Director Lisa Kocer provided the Board with community health updates. The WIC waiver due to Covid is expected to expire in September. The department is preparing for re-opening for this service that will protect staff and clients. The rise in positive COVID-19 positive cases has been steady but manageable. There has been a rise in positive cases among 20-30 year olds, children and families with a spread within families and the lack of social distancing. There is a report that now some residents in long term care facilities in Mower County have tested positive.

A Public Hearing was held in regard to a Housing Tax Abatement request of Gerald E. Guyette, applicant, to construct a single-family home located at N435.83FT S697.57FT W422.13FT SW1/4 SW1/4 4.22 AC Udolpho Township, Minnesota (18.025.0060).

Trish Harren, County Administrator, reviewed the application and recommended approval.

Applicant Gerald Guyette was not present. No one spoke for or against the Gerald Guyette housing tax abatement application (PIN 18.025.0060).

**Date: July 28, 2020**

**Res. #56-20**

**RESOLUTION APPROVING TAX ABATEMENT  
FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813**

On motion of Commissioner Gabrielson, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held July 28, 2020 at the Government Center, Austin, Minnesota.

WHEREAS, Minnesota Statute 469.1813 gives authority to the County of Mower to grant an abatement of property taxes imposed by the County if certain criteria are met; and

WHEREAS, in addition to the statutory requirements, Mower County has adopted the Tax Abatement Policy for new construction of Single and Multi-family homes which includes criteria which must be met before an abatement of taxes will be granted; and

WHEREAS, Gerald Guyette is the owner(s) of certain property within Mower County, legally described as follows:

N435.83FT S697.57FT W422.13FT SW1/4 SW1/4 4.22 AC Udolpho Township, MN (18.025.0060)

WHEREAS, Gerald Guyette has made application to Mower County for the abatement of taxes as to the above-described parcel; and

WHEREAS, Notice having been duly given, a public hearing was held on July 28, 2020 before the Mower County Board of Commissioners, on said application.

WHEREAS, Gerald Guyette has met the statutory requirements outlined under Minnesota Statute 469.1813 Subdivision 1(1) and Subdivision 2(i) as well as Mower County's criteria for tax abatement;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MOWER COUNTY, MINNESOTA:

1. Mower County does, hereby grant an abatement of Mower County's share of real estate taxes upon the above-described parcel for the construction of the single-family home.
2. The tax abatement will be for no more than five years commencing, in the tax year the property realizes a value increase over original value due to construction of the housing project. Partially constructed housing may result in an abatement in the first abatement year that may be significantly less than the following years. This will still be considered one of the five years of eligible abatement. In the event construction has not commenced within one year of approval, the abatement is eliminated and the property owner will need to reapply in accordance with this policy.
3. The County shall provide the awarded abatement payment following payment of due real estate taxes annually. One single payment shall be made to the owner of record at the time of the payment, by December 30<sup>th</sup> of that calendar year.
4. The real estate taxes to be abated shall be for up to the full amount of the real estate taxes collected due to the added tax base of the newly constructed housing/home annually. The current value of the property is not eligible for the abatement, will not be abated as part of this program and is further defined as the "original value." Any eligible abatement years are calculated on the tax increase due to a value increase over the original value.

Passed and approved this 28<sup>th</sup> day of July, 2020.

A Public Hearing was held in regard to a Housing Tax Abatement request of Doug and Polly Glynn, applicants, to construct a single-family home Part of Lot 9, all of Lot 10 plus 60' South and adjoining Lot 10, Block 6, PEARCE'S Addition to Grand Meadow, Mower County, Minnesota (split from 25.003.0320).

Trish Harren, County Administrator, reviewed the application and recommended approval.

Applicant Polly Glynn was present and spoke on her own behalf. No one else spoke for or against the Glynn housing tax abatement application (PIN split from 25.003.0320).

**Date: July 28, 2020**

**Res. #57-20**

**RESOLUTION APPROVING TAX ABATEMENT  
FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813**

On motion of Commissioner Ankeny, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of

Commissioners at a meeting held July 28, 2020 at the Government Center, Austin, Minnesota.

WHEREAS, Minnesota Statute 469.1813 gives authority to the County of Mower to grant an abatement of property taxes imposed by the County if certain criteria are met; and

WHEREAS, in addition to the statutory requirements, Mower County has adopted the Tax Abatement Policy for new construction of Single and Multi-family homes which includes criteria which must be met before an abatement of taxes will be granted; and

WHEREAS, Doug and Polly Glynn are the owner(s) of certain property within Mower County, legally described as follows:

Part of Lot 9, all of Lot 10 plus 60' South and adjoining Lot 10, Block 6, PEARCE'S Addition to Grand Meadow, Mower County, MN (25.003.0320 *split from*)

WHEREAS, Doug and Polly Glynn have made application to Mower County for the abatement of taxes as to the above-described parcel; and

WHEREAS, Notice having been duly given, a public hearing was held on July 28, 2020 before the Mower County Board of Commissioners, on said application.

WHEREAS, Doug and Polly Glynn have met the statutory requirements outlined under Minnesota Statute 469.1813 Subdivision 1(1) and Subdivision 2(i) as well as Mower County's criteria for tax abatement;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MOWER COUNTY, MINNESOTA:

1. Mower County does, hereby grant an abatement of Mower County's share of real estate taxes upon the above-described parcel for the construction of the single-family home.
2. The tax abatement will be for no more than five years commencing, in the tax year the property realizes a value increase over original value due to construction of the housing project. Partially constructed housing may result in an abatement in the first abatement year that may be significantly less than the following years. This will still be considered one of the five years of eligible abatement. In the event construction has not commenced within one year of approval, the abatement is eliminated and the property owner will need to reapply in accordance with this policy.
3. The County shall provide the awarded abatement payment following payment of due real estate taxes annually. One single payment shall be made to the owner of record at the time of the payment, by December 30<sup>th</sup> of that calendar year.
4. The real estate taxes to be abated shall be for up to the full amount of the real estate taxes collected due to the added tax base of the newly constructed housing/home annually. The current value of the property is not eligible for the abatement, will not be abated as part of this program and is further defined as the

**COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA**

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“original value.” Any eligible abatement years are calculated on the tax increase due to a value increase over the original value.

Passed and approved this 28<sup>th</sup> day of July, 2020. Commissioner Glynn abstained.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny, to approve the Health & Human Services accounts payable totaling \$208,007.75. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson, to approve the minutes of July 7, 2020 Work Session and July 14, 2020. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson, to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
AdMfg, Inc.	2,000.00	Minnesota Counties Intergov'tal Trust	2,554.00
Asa Auto Plaza of Austin	46,855.00	Minnesota Department Of Corrections	36,268.64
Baudoin Oil Company	13,732.52	MN Supply Company	7,793.41
Cedar Valley Services, Inc	56,251.71	Office Of Mn It Services	5,414.51
Consolidated Correctional Foodservice	14,724.28	Prairie Lakes Youth Programs Secure	5,302.00
Department Of Human Services	2,436.57	Sir Lines-A-Lot, LLC	50,084.74
Donnelly Law Firm, PLLC	11,921.85	Stantec Consulting Services Inc.	13,773.84
Freeborn County Co-Operative Oil Co.	14,669.07	The Hills Youth And Family Services	6,671.84
Jones Haugh & Smith Inc	3,745.35	Village Ranch Inc	30,051.25
Larson Law Office/Evan	4,862.50	Ziegler, Inc	2,114.32
Leadership Development Resources	5,450.00	82 Payments less than 2000	41,716.59
Minnesota Counties Computer Cooperative	5,516.50	<b>Final Total:</b>	<b>383,910.49</b>

Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to approve the monthly investment report for the month ending June 2020. Motion carried.

**Date: July 28, 2020**

**Res. #58-20**

**RESOLUTION**

On motion of Commissioner Ankeny, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held July 28, 2020 at the Government Center, Austin, Minnesota.

**WHEREAS**, Resolution #75-17 approved a Joint Powers Agreement (JPA) with the Saint Paul Port Authority to administer the Property Assessed Clean Energy (PACE) program for Mower County: and

**WHEREAS**, The County has received a request from the Saint Paul Port Authority to place special assessments on the following property tax parcels, pursuant to the JPA.

**NOW, THEREFORE, BE IT RESOLVED** That special assessments be placed as follows:

<u>Property Owner</u>	<u>Assessment On Parcel</u>	<u>Assessment Amount</u>
Shirley Moe	19.005.0010	\$100,530

Rodney & Colleen Moe	19.004.0060	32,060
Shirley Moe	19.004.0065	35,710

plus interest at 4.25% and any fees incurred shall be placed on each parcel listed above for each property owner to be amortized evenly over the ten-year term of the assessment with the interest accrual date of January 1, 2021.

Passed and approved this 28<sup>th</sup> day of July, 2020.

**Date: July 28, 2020**

**Res. #59-20**

**RESOLUTION  
ACCEPTING FINAL PLAT  
MOWER COUNTY RIGHT-OF-WAY PLAT NO. 30**

On motion of Commissioner Gabrielson, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held July 28, 2020 at the Government Center, Austin, Minnesota.

**WHEREAS**, the property described in the legal description summarized as County State and Highway No. 1, located in Sections 25, 26, 35 & 36 Township 104 North, Range 14 West Mower County, Minnesota (*full legal description on file in Mower County Public Works*) shall now be platted as MOWER COUNTY RIGHT-OF-WAY PLAT NO. 30; and

**WHEREAS**, a plat entitled Mower County Right-Of-Way Plat No. 30 will be duly filed with the County Recorder pursuant to the appropriate resolution of the County Board;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mower County Board of Commissioners accepts final Mower County Highway Right Of Way Plat No. 30 and authorizes the Public Works Director to sign said plat; and

**BE IT FURTHER RESOLVED**, the County Administrator, upon passage, approval and acceptance of this resolution, file its certified copy thereof in the office of the County Recorder of Mower County.

Passed and approved this 28<sup>th</sup> day of July, 2020.

**Date: July 28, 2020**

**Res. #60-20**

**RESOLUTION  
ACCEPTING FINAL PLAT  
MOWER COUNTY RIGHT-OF-WAY PLAT NO. 31**

On motion of Commissioner Gabrielson, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of

Commissioners at a meeting held July 28, 2020 at the Government Center, Austin, Minnesota.

**WHEREAS**, the property described in the legal description summarized as County State and Highway No. 7, located in Sections 1 & 2, Township 101 North, Range 16 West and Sections 13, 14, 23, 24, 25, 26, 35 & 36 Township 102 North, Range 16 West, Mower County, Minnesota (*full legal description on file in Mower County Public Works*) shall now be platted as MOWER COUNTY RIGHT-OF-WAY PLAT NO. 31; and

**WHEREAS**, at the Mower County Board of Commissioners meeting held on June 23, 2020 the acceptance or rejection of said final plat was duly considered and the Mower County Board of Commissioners accepted said plat and authorized the Public Works Director to sign the Mower County Highway Right Of Way Plat No. 31; and

**WHEREAS**, a plat entitled Mower County Right-Of-Way Plat No. 31 will be duly filed with the County Recorder pursuant to the appropriate resolution of the County Board;

**NOW, THEREFORE, BE IT RESOLVED, BY THE COUNTY BOARD OF THE COUNTY OF MOWER, MINNESOTA**, that the County Administrator, upon passage, approval, and acceptance of this resolution, file its certified copy thereof in the office of the County Recorder of Mower County.

Passed and approved this 28<sup>th</sup> day of July, 2020.

**Date: July 28, 2020**

**Res. #61-20**

**RESOLUTION**

On motion of Commissioner Ankeny, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held July 28, 2020 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 50-616-034 completed under contract number 21918 by ICON Constructors has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 598,888.00  
Final Amount: \$ 574,097.00 [95.86%]  
Final Payment: \$ 28,704.85

Passed and approved this 28<sup>th</sup> day of July, 2020.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson, to approve the two contracts between Mower County and Cedar Valley Services for cleaning services effective June 15, 2020; one contract for cleaning at the Government Center and the second for cleaning services for the main floor of the Justice Center. Motion carried.

By consensus the Mower County Board of Commissioners set August 4<sup>th</sup> 2020 at 3:00 p.m. for a Work Session to meet with the City and Township officials regarding the CARES Act COVID Funding.

Under miscellaneous correspondence, Trish Harren shared an update from Minnesota Representative Jeanne Poppe.

The Board recessed at 10:43 a.m. and reconvened at 10:45 a.m.

Commissioner Ankeny on behalf of the Personnel Committee reported to the Board that the Human Resources Director is seeking authorization to offer B25 step 5 starting wage for a new Deputy. The applicant, Kenneth Douglas brings 18 years of law enforcement experience in patrol as well as investigations to the County. He also has experience working narcotics and violent crime cases. With his experience it is anticipated his Field Training will take less time than most new hires.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson, to authorize the Human Resource Director to offer a starting wage of B25, Step 5 to Kenneth Douglas effective July 28, 2020. Motion carried.

Commissioner Ankeny reported that the Personnel Committee met with the County Recorder and Auditor-Treasurer to discuss the resignation of a part-time position within the Auditor/Treasurer department and the workloads within each department. The County Recorder took on additional tasks from the Auditor/Treasurer department which have hindered staying on top of the other activities within the Recorder's Office. The additional staff will also aid in succession planning for when the County Recorder retires. The additional staff will provide more opportunity for training on the non-managerial tasks performed by the County Recorder. The County Recorder has asked if the vacated part-time .6 FTE position in the Auditor/Treasurer's office could be increased to full-time and moved into the Recorder's office. The Auditor/Treasurer has another part-time position which is a .7 FTE. The Auditor/Treasurer is seeking to have this position increased to full-time to help with the remaining work load in the office.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson, to amend the 2020 Staffing Levels and approve increasing the OSS, Sr. .6 FTE position in the Auditor-Treasurer's office to full-time position in the Recorder's office with an effective date of August 3, 2020. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson, to amend the 2020 Staffing Levels and approve increasing the OSS, Sr. .7 FTE position in the Auditor-Treasurer's office to full-time position with an effective date of August 3, 2020. Motion carried.

Lastly, Commissioner Ankeny informed the Board that the Human Resources Director updated the Interim Policy 2020-01: COVID – 19 Program for Employees with the most current recommendations from the CDC regarding returning to work after being symptomatic for COVID-19. The numbering of the policy would change to 2020-02 to reflect that this is the second edition of the policy.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson, to amend Interim Policy 2020-01: COVID-19 Program for Employees by changing its name to Interim Policy 2020-02 to reflect that this is the second edition of the policy and to modify the language in the last paragraph of the section “Employee Displaying Contagious Symptoms” effective July 28, 2020 as follows:

*A supervisor may require an employee to leave the workplace, as a safety consideration for the health of other employees and the public, if the employee displays symptoms of a contagious illness. Such decision shall be part of a consistent plan that treats all employees with such symptoms similarly. While supervisors should not make judgments about a medical diagnosis, they may rely on symptoms to make a determination to send an employee home. For example, the CDC recommends that employees who have symptoms of acute respiratory illness (e.g., cough or shortness of breath) stay home and not return to work until **symptoms have improved and** they are ~~symptom free and~~ free from fever (temperature above 100.4° F) for **24 72** hours without the use of fever reducing medications and at least **10 7** days have passed since your symptoms first appeared. Supervisors should consult with the Human Resources Director before sending employees home for these reasons and must notify the Human Resources Director immediately if any employee is sent home because of displaying contagious symptoms. An employee who is sent home for these reasons is eligible for Emergency Paid Sick Leave.*

Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson, to approve COVID-19 CARES ACT relief fund expenditure for the purchase of a 2020 Chevy Tahoe and trailer for Emergency Management \$49,890.50. Motion carried.

Commissioner Glynn reported that the Finance Committee met and discussed proposed uses of the COVID relief funds. The County is working with the Development Corporation of Austin for establishing the criteria and process for the business relief program for small businesses and nonprofit organizations.

Motion made by Ankeny, seconded by Reinartz to adjourn the meeting at 11:27 a.m. Motion carried. The next meeting is scheduled for August 4th, 2020 at 1:00 p.m.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_  
**Chairperson**

**Attest:**

**By:** \_\_\_\_\_  
**Clerk/Administrator**

**INDEX**

**2**

2020 Staffing Levels amended  
OSS, Sr. .6 A/T to 1FTE Recorder, 206  
OSS, Sr. .7 A/T to 1FTE, 206

**A**

adjourn, 207  
agenda, 196

**C**

CARES Act COVID Funding informational meeting set  
8.4.20, 206  
Cedar Valley Services contracts  
cleaning  
Government Center, 206  
Justice Center, 206  
COVID-19 CARES ACT relief fund expenditure  
2020 Chevy Tahoe Emergency Mgmt, 207  
custodial contracts  
Cedar Valley Services, 206

**H**

hire  
deputy at B25, Step 5, 206  
Human Services accounts payable, 203

**I**

investment report  
June 2020, 203

**M**

minutes  
7.7.20 work session & 7.14.20, 203

**O**

Ord. #01-20 Tobacco Ordinance, 196

**P**

policy amendment  
Interim Policy 2020-02  
COVID-19 Program for Employees, 207  
Public Hearing  
Housing Tax Abatement  
Glynn split from 25,003.0320, 201  
Guyette (18.025.0060, 200

**R**

Res. #55-20  
Public Health Nuisance Declaration  
2910 12th Ave NW, Austin, MN, 197  
Res. #56-20 housing tax abatement Guyette  
18.025.0060, 200  
Res. #57-20 housing tax abatement Glynn split from  
25.003.0320, 201  
Res. #58-20 PACE assessment Moe 19.005.0010,  
19.004.0060, 19.004.0065, 203  
Res. #59-20 Final Plat Right-of-Way Plat No. 30, 204  
Res. #60-20 Final Plat Right-of-Way Plat No. 31, 204  
Res. #61-20 Final Payment  
SAP 50-616-034 ICON, 205

**W**

warrants  
Commissioner, 203