

REGULAR SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

February 25, 2020

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Regular Session February 25, 2020 at 9:00 a.m. at the Government Center in Austin, Minnesota.

Members present, viz:           Jeff Baldus, Chair  
                                          Polly Glynn  
                                          Tim Gabrielson  
                                          Mike Ankeny  
                                          Trish Harren, County Administrator

Member excused:                Jerry Reinartz

The meeting was opened with the Pledge of Allegiance.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson, to approve the agenda adding 1) Deer Creek Speedway Consumption & Display License renewal; 2) resolution to approve the Lawful Gambling application of Cedar River Archery Club and it was noted an additional bill for voting equipment has been added to the warrant list. Motion carried.

Michal Hanson, Public Works Director, provided the Board with a department update. Mr. Hanson indicated that the department is recommending SSTS ordinance changes which will also require the comprehensive plan to be updated so that the data in each is in agreement. The SSTS ordinance proposed changes are first going through the Planning Commission prior to public hearing. Mr. Hanson reviewed some of the county projects for 2020 and requested that the Board set letting dates for the projects.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to set the project letting date to April 2, 2020 at 1:00 p.m. at the office of Public Works and awarded at the County Board of Commissioner's meeting for the following County projects:

Roadway Projects:

- CP 50-20-01: CSAH 21 from CSAH 28 to a point 9132' North Thereof
- CP 50-20-02: CSAH 28 from West County Line to TH 105
- SAP 050-604-024: CSAH 4 from 1630' west of CSAH 7 to CSAH 7
- SAP 050-604-025: CSAH 4 from CSAH 7 to CSAH 9
- SAP 050-607-040: CSAH 7 from 150th Street to CSAH 3
- SAP 050-609-010: CSAH 9 from South County Line to CSAH 6

Township Bridge Projects:

- SAP 050-599-163: New Bridge 50K74 in Leroy Township
- SAP 050-599-165: New Bridge 50K76 in Marshall Township
- SAP 050-599-166: New Bridge 50K77 in Windom Township
- SAP 050-599-167: New Bridge 50K78 in Udolpho Township
- SAP 050-599-168: New Bridge 50K75 in Dexter Township

Seasonal Projects:

- CP 50-20-03: Gasoline and Diesel Fuel
- CP 50-20-04: Roadway Paint Striping
- CP 50-20-05: Bituminous Material for Sealcoat
- CP 50-20-06: Roadside Spraying
- CP 50-20-07: Roadway Aggregate Delivered

Motion carried.

Mr. Hanson also indicated that he is working on the necessary approvals and funding needed to continue the trail project to connect the Minnesota bike trail to the Iowa WAPSI trail.

Under Community Health Services business members of the Austin Area Drug Task Force were present requesting the Board take action on changing its Tobacco Ordinance to change the age to purchase tobacco products from 18 to 21 years for Tobacco – 21 (T21). The Federal Government has adopted T21 to prohibit retailers from selling tobacco products to anyone under the age of 21 but local authorities do not have the ability to enforce Federal law. By adopting/changing the county ordinance, local authorities will have the ability to enforce T21. A discussion followed.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny, to authorize County staff to revise the County's Tobacco Ordinance to incorporate Tobacco 21 provisions for Board review and future adoption in accordance with procedures for amending and/or adopting ordinances. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny, to approve the purchase of services agreement with North Woods Fraud Investigations, Inc. Motion carried.

Lisa Kocer, Director of Health and Human Services, provided the board with an update on the Coronavirus (COVID – 19). Data is rapidly changing as new cases are being detected world-wide. The Center for Disease Control has set-up quarantine stations across the nation and flights from China are diverted to only eleven US cities. Currently there have been no signs of the virus in Minnesota. The Minnesota Department of Health has been taking steps for preparedness by acquiring lists of protective equipment in the state as have done in the past for pandemic preparedness and has been reviewing isolation and protocol procedures.

Motion made by Commissioner Gabrielson, seconded by Commissioner Glynn, to approve the Health & Human Services accounts payable totaling \$247,562.55. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Glynn, to approve the minutes of February 11, 2020. Motion carried.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson, to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
180 Degrees, Inc.	3,845.22	MCHS SE Minnesota	2,622.00
Advanced Correctional Healthcare, Inc	17,416.46	Metro Sales Inc	4,022.56
Baudoin Oil Company	16,262.17	Midwest Monitoring & Surveillance	8,358.43
Benchmark Behavioral Health Systems	14,725.00	Motorola Solutions Inc	28,666.50
Cedar Valley Services, Inc	50,812.28	Prairie Lakes Youth Programs Secure	21,957.89
Dave Lucas Consulting	15,191.46	REDI Transports, LLC	3,300.00
Donnelly Law Firm, PLLC	5,027.53	SeaChange Print Innovations	15,617.34
Erickson Engineering Co., LLC	3,901.50	Syverson Truck Center, Inc./Dave	2,337.02
Falkstone Llc	9,594.04	THE HILLS YOUTH AND FAMILY SERVICES	24,366.83
Heartland Girls Ranch	8,106.50	TOWMASTER	11,255.00
High Forest Bobcat Service Llc	9,964.83	Uhl Company Inc	8,325.00
Jones Haugh & Smith Inc	2,000.00	Village Ranch Inc	15,902.25
KNOW iNK	40,004.42	76 Payments less than 2000	42,611.66
		<b>Final Total:</b>	<b>386,193.89</b>

Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny, to appoint Andrew (Don) Smith to the Extension Committee as an adult representative for a first three-year term effective 1/1/20 through 12/31/22. (Crystal Roach appointed on December 31, 2019 has now declined the appointment.) Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson, to approve the late claim for travel reimbursement beyond sixty days for employee number 696. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson, to accept the proposal of David Drown Associates for job rating maintenance and on-going market study services (\$12,963 annual cost) and to authorize the chair to execute the agreement with David Drown Associates. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson, authorizing the chair to sign the 2019 Community Rating System (FEMA) Annual Report and Recertification. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to approve the Transient Merchant application of TNT Fireworks for the sale of fireworks at Wal-Mart in Austin, MN effective June 19, 2020 through July 6, 2020. Motion carried.

**Date: February 25, 2020**

**Res. #13-20**

**RESOLUTION**

On motion of Commissioner Ankeny, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held February 25, 2020 at the Government Center, Austin, Minnesota.

**WHEREAS**, Minnesota Statute 375.162 allows for imprest cash funds and Minnesota Statute 375.45 allows for change funds, and,

**WHEREAS**, the Mower County Finance Manager has reviewed all departmental needs and requests for said funds and found them valid,

**THEREFORE BE IT RESOLVED** that the following departmental change and imprest funds be established or re-established effective February 25, 2020:

Change Funds

Treasurer	\$ 600.00
Recorder	300.00
Extension	40.00
LEC	100.00
Health & Human Services	100.00
Public Works	30.00
Tax Payer Services Division ( <i>Customer Service Desk</i> )	300.00

Petty Cash Funds

Health & Human Services	\$300.00
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**BE IT FURTHER RESOLVED** that all previous approvals for change or petty cash funds be repealed and replaced with the amounts in this resolution.

Passed and approved this 25<sup>th</sup> day of February, 2020.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson, to approve the renewal application for a consumption & display permit license effective April 1, 2020 through March 31, 2021 for Deer Creek Speedway, LLC. Motion carried.

**Date: February 25, 2020**

**Res. #14-20**

**RESOLUTION**

On motion of Commissioner Ankeny, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held February 25, 2020 at the Government Center, Austin, Minnesota.

**WHEREAS**, on February 25, 2020 the Cedar River Archery Club presented a request for a Minnesota Lawful Gambling License for gambling to be conducted at the Cedar River Archery Club located in Lansing, Minnesota on June 21, 2020.

**BE IT RESOLVED THAT**, the Mower County Board of Commissioners does hereby approve the issuance of a Minnesota Lawful Gambling License to Cedar River Archery Club for gambling at the Cedar River Archery Club located in Lansing, Minnesota on June 21, 2020.

Passed and adopted this 25<sup>th</sup> day of February, 2020.

The Board congratulated County Recorder Jill Cordes on her receipt of the Minnesota Association of County Officers (MACO) Honor Roll Award.

Under Committee Reports it was noted that the Building Committee will be meeting to discuss parking. The Veteran's Court presentation last week was very good and informative on the benefits of an alternative legal process to aid veterans who have committed crimes.

County Administrator Trish Harren informed the Board that Public Works has updated their building access policy for security and efficiency purposes. The mechanic shop doors, both the walk-in and overhead doors, will remain closed and locked. All traffic is now routed to the front door of Public Works. Vehicle traffic in and out of the parking area for recycling, fueling, and other purposes as well as train noise and frequent interruptions impede the ability of the mechanics to stay focused. The new policy will reduce distractions and improve working conditions. An upgrade to the cooling system is needed since the doors will no longer be open in the summer months. The low quote for this work is Austin Electric for the electrical part in the amount of \$4,125.95 and MJ O'Connor for the mechanical components at \$13,854. Work will begin the first week of March. This project is included in the 2020 capital projects budget.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny, to adjourn the meeting at 10:49 a.m. Motion carried. The next meeting is scheduled for March 3, 2020 at 1:00 p.m.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_  
**Chairperson**

**Attest:**

**By:** \_\_\_\_\_  
**Clerk/Administrator**

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