

**SPECIAL SESSION OF THE MOWER COUNTY  
ANNUAL MEETING OF THE BOARD OF COMMISSIONERS**

January 7, 2020

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session January 7, 2020 at 1:00 p.m. at the Government Center in Austin, Minnesota.

All members present, viz:     Jeff Baldus, Chair  
  Polly Glynn, Vice-Chair  
  Tim Gabrielson  
  Jerry Reinartz  
  Mike Ankeny  
  Trish Harren, County Administrator

The meeting was opened with the Pledge of Allegiance.

Trish Harren, Clerk of the County Board, took nominations for Chairperson for 2020.

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson, to nominate Commissioner Baldus as 2020 Chairperson. The Clerk asked for further nominations three times and hearing none the unanimous vote was cast. Motion carried.

The newly elected chair took nominations for Vice-Chairperson.

Motion made by Commissioner Reinartz, seconded by Commissioner Ankeny, to nominate Commissioner Glynn as 2020 Vice-Chairperson. The Chair asked for further nominations three times and hearing none the unanimous vote was cast. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson, to approve the agenda with changes as follows: add discussion to approve or deny a proposed proclamation for national school choice week. Motion carried.

Ellen Chrz, Office Support Assistant, was recognized for retirement from Mower County with 22 years of service. Ms. Chrz was not present but supervisor Jill Cordes appeared on her behalf.

Motion made by Commissioner Glynn , seconded by Commissioner Gabrielson, to accept the following 2020 committee appointments as set by the Chair.

<u>Committee</u>	<u>Commissioner(s)</u>
Finance & Purchasing	Glynn / Baldus
Personnel	Ankeny / Gabrielson
Buildings & Grounds	Baldus / Reinartz
Solid Waste	Gabrielson / Baldus
Planning	Reinartz / Ankeny (alt.)
County Extension	Glynn / Baldus

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

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Austin Library Board (no vote)	Baldus
Austin Mower County Homeownership Fund Board	Reinartz / Baldus
City/County Joint Issues (quarterly meeting)	Gabrielson / Baldus
Community Health Services	Reinartz / Glynn
County Board of Health	ALL
EMS Joint Powers Board	Gabrielson
Fair Board (no vote)	Ankeny / Reinartz
Family Connections	Baldus / Ankeny
Historical Society	Ankeny
Impact Austin Committee	Ankeny
Interstate Trail Committee	Glynn
Law Library	Baldus
LEC Advisory Committee	Ankeny / Gabrielson
Local Water Management Committee	Baldus / Ankeny
Minnesota Rural Counties (MRC)	Gabrielson / other commissioners (alt.)
Mower County Senior Center	Reinartz
Multi-County Solid Waste Working Group	Gabrielson
One Watershed / One Plan – Cedar River	Baldus / Ankeny (alt.)
One Watershed / One Plan – Root River	Gabrielson
Road & Bridge Committee	ALL
Rural Minnesota Energy Board	Gabrielson
Safety Committee	Reinartz
SCHSAC Statewide Community Health Services Advisory Committee	Kocer / Reinartz
SE MN Regional Radio Board	Gabrielson / Ankeny (alt.)
SEMCAAC Southeast Minnesota Citizens Action Council, Inc.	Glynn
SEMREX Joint Powers Board	Gabrielson
Septic System Compliance Board	Ankeny / Gabrielson
Siebel Visitation Center Advisory Board	Ankeny
SMART Southern Mn Assn of Regional Trails Advisory Committee	Reinartz
SWCD Board (no vote)	Glynn
Water Quality Joint Powers Board	Gabrielson / Reinartz
Work Force Development	Baldus

Assoc. of MN Counties -- Policy Committees				
Environmental & Natural Resources	Public Safety	General Government & subcommittee Economic Dev., Workforce, & Housing	Health & Human Services	Transportation & Infrastructure
Gabrielson	Ankeny	Baldus	Glynn	Reinartz

Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz, to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Advanced Correctional Healthcare, Inc	14,516.68	Jones Haugh & Smith Inc	14,500.00
AMI Imaging Systems Inc	4,810.00	Minnesota Counties Computer Cooperative	67,994.33
Association Of Minnesota Counties	17,753.00	Minnesota County Attorneys Association	5,250.00
Benchmark Behavioral Health Systems	14,725.00	Minnesota Sheriffs Association	8,633.21
C S S Contractors & Surveyors Supply	2,246.00	Motorola Solutions Inc	2,443.50
Cedar Valley Services, Inc	2,202.16	Pomp's Tire Service, Inc	8,361.40
Consolidated Correctional Foodservice	28,749.23	SEMNRFB	6,000.00
Department Of Corrections	16,000.00	WatchGuard, Inc.	3,750.00
Freeborn County Co-Operative Oil Co.	9,544.15	49 Payments less than 2000	20,963.13
		<b>Final Total:</b>	<b>248,441.79</b>

Motion carried.

Date: January 7, 2020

Res. #01-20

**RESOLUTION**

On motion of Commissioner Reinartz, seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 7, 2020 at the Government Center, Austin, Minnesota.

**BE IT RESOLVED**, that the County Auditor-Treasurer be authorized to make the following expenditures from the County General Revenue Funds. Payment in full to be made for all appropriations under \$5,000.00. All appropriations over \$5,000.00 to be disbursed quarterly.

**CATEGORY:**

**HUMAN SERVICES**

SEMCAC .....	\$3,000.00
Lyle Senior Citizens .....	\$600.00
LeRoy Senior Citizens.....	\$600.00
Brownsdale Seniors .....	\$600.00
Sargeant Seniors .....	\$600.00
Mower County Senior Citizens .....	\$16,000.00
Mower County Senior Citizens -- Chore.....	\$36,000.00

**ENVIRONMENT & HOUSING**

Mower County Soil & Water .....	\$162,000.00
Historical Society .....	\$60,653.00

**ECONOMIC DEVELOPMENT**

SEMN Initiative Fund .....	\$1,500.00
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**CULTURE & RECREATION**

Southern Minnesota Tourism .....	\$1,958.15
Discover Austin.....	1,000.00

**PUBLIC SAFETY**

SE MN EMS.....	\$5,000.00
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Passed and approved this 7<sup>th</sup> day of January, 2020.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson, to allocate the fairgrounds minor repair fund as follows for 2020 and to authorize full distribution of the 2020 amounts.

Ag Society	50%	\$ 15,000
Historical Society	35%	10,500
4-H	15%	<u>4,500</u>
TOTAL		\$30,000

Motion carried.

**Date: January 7, 2020**

**Res. #02-20**

**RESOLUTION**

On motion of Commissioner Reinartz, seconded by Commissioner Glynn, the following Resolution was unanimously passed and adopted at a meeting held January 7, 2020 at the Government Center in Austin, Minnesota.

**BE IT RESOLVED**, by the Board of County Commissioners of Mower County, Minnesota to appoint the following persons as Mower County Delegates to the Association of Minnesota Counties for 2020: Commissioner Jerry Reinartz, Commissioner Polly Glynn, Commissioner Tim Gabrielson, Commissioner Jeff Baldus, Commissioner Mike Ankeny, County Administrator Trish Harren, and two staff delegates to be determined at a later date.

Passed and approved this 7<sup>th</sup> day of January, 2020.

The Board received the following quotes for 2020 legal newspaper:

Austin Daily Herald                      \$5.07 per column inch

Mower County Independent              \$4.00 per column inch

The Board discussed circulation, daily vs. weekly and its options with the County Attorney.

**Date: January 7, 2020**

**Res. #03-20**

**RESOLUTION**

On motion of Commissioner Ankeny, seconded by Commissioner Gabrielson, the following Resolution was unanimously passed and adopted by the Mower County Board of Commissioners at a meeting held January 7, 2020 at the Government Center, Austin, Minnesota.

**BE IT RESOLVED**, based on the low quote and being in the best interest of the public, that the award go to the "*Austin Daily Herald*", a daily newspaper, with general circulation in Mower County, as the newspaper in which the notice and list of real estate remaining delinquent on the first business day in January 2020, the Financial Statement of the year 2019 and the proceedings of the County Board of said County for the year 2020 shall be published and the same is hereby accepted as per quote of \$5.07 per column inch.

**BE IT FURTHER RESOLVED**, that the "*Mower County Independent*", a weekly newspaper, be awarded as the secondary county newspaper with a quote of \$4.00 per column inch in which the proceedings of the annual meeting, the County Board of Equalization and 2019 Financial Statement shall be published.

Passed and approved this 7<sup>th</sup> day of January, 2020.

**Date: January 7, 2020**

**Res. #04-20**

**RESOLUTION**

On motion of Commissioner Gabrielson, seconded by Commissioner Glynn, the following Resolution was unanimously passed and adopted by the Mower County Board of

Commissioners at a meeting held January 7, 2020 at the Government Center, Austin, Minnesota 55912.

**BE IT RESOLVED** that pursuant to M.S. Chapter 375.34 & 375.35, the sum of up to \$300.00 to be paid to each recognized military organization or society including their auxiliary, with a maximum of \$600.00 per post, and the same is hereby appropriated out of the General Revenue Fund of Mower County to each of the recognized Military Persons' Organizations or Societies filing bills showing expenses in this amount, for the purpose of Memorial Day Exercises and the County Auditor/Treasurer is expected to draw his warrant for the amount shown on the itemized bill not to exceed \$300.00.

Passed and approved this 7<sup>th</sup> day of January, 2020.

**Date: January 7, 2020**

**Res. #05-20**

**RESOLUTION**

On motion of Commissioner Gabrielson, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 7, 2020 at the Government Center, Austin, Minnesota.

**BE IT RESOLVED** That the County Auditor-Treasurer be allowed to pay various incidental expenses, refunds, state agency payments, tax apportionments and Board approved appropriations. Items paid by auditor warrant include: utilities; telephone; requests by a Judge for immediate payment; postage; license fees; tax overpayments; employee benefits; credit card payments, when necessary to avoid late penalties and charges and costs associated with travel and conferences when pre-payment is required. All claims for reimbursement must be submitted to the County Auditor-Treasurer within six (6) months of occurrence in order to qualify for payment.

**BE IT FURTHER RESOLVED**, that the County Auditor-Treasurer be allowed to pay the partial contract payments and claims for payment from foster care, guardianship and placement care providers. An auditor warrant may be issued provided a signed legal contract is on file, the department head supervising the contract has approved the payment for work completed and that the payment is not a final payment on a contract.

Passed and approved this 7<sup>th</sup> day of January, 2020.

**Date: January 7, 2020**

**Res. #06-20**

**RESOLUTION**

On motion of Commissioner Ankeny, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 7, 2020 at the Government Center, Austin, Minnesota.

**WHEREAS**, Mower County receives and disburses public funds and shall deposit such funds in a commercial bank, savings association, trust company, credit union or other financial institution as defined by law in Minnesota Statutes 118A.01;

**WHEREAS**, Mower County will designate as a depository of its funds one or more financial institutions per MS 118A.02;

**WHEREAS**, the following financial institutions are designated depositories for 2020:

United Farmers State Bank -- Adams and Elkton  
First Farmers and Merchants -- Austin, Brownsdale and Grand Meadow  
US Bank  
Home Federal Savings Bank  
Mower County Employees Credit Union  
Minnesota Association of Government Investing for Counties /PFM Asset Management LLC  
Morgan Stanley, formerly known as Smith Barney  
UBS  
Northland Securities  
Raymond James  
Bremer Bank – Lake Elmo  
RBC Wealth Management - Minneapolis

**BE IT RESOLVED THAT**, the Mower County Board of Commissioners adopt and designate the listed financial institutions in this resolution as depositories of public funds for the year 2020.

Passed and approved this 7<sup>th</sup> day of January, 2020.

**Date: January 7, 2020**

**Res. #07-20**

**RESOLUTION**

On motion of Commissioner Reinartz, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 7, 2020 at the Government Center, Austin, Minnesota.

**BE IT RESOLVED**; That Jenna Wheeler Anderson, M.D., be appointed as Mower County Medical Consultant / Health Officer for the year 2020;

**BE IT FURTHER RESOLVED**: that the medical officer shall receive \$2,600.00 per year plus expenses upon receipt of an itemized and verified bill for said expenses.

Passed and approved this 7<sup>th</sup> day of January, 2020.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to set the County Board of Review & Equalization for June 15, 2020 at 6:30 p.m. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Glynn, to set the mileage rate for 2020 at the IRS standard rate of 57.5 cents. The Commissioners voted as follows: Commissioner Gabrielson ay, Commissioner Glynn ay, Commissioner Reinartz ay, Commissioner Ankeny ay, Commissioner Baldus ay. Motion carried 4 – 1.

The Board discussed the proposed county-wide fee schedule.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to approve the 2020 Countywide Fee Schedule as proposed except modifying the proposed notary fee to \$1.00 per signature. The fee schedule is on file in the office of the County Administrator. Motion carried.

The Board discussed the proposed proclamation it had received from National School Choice Week for consideration and adoption.

Motion made by Commissioner Gabrielson, seconded by Mike Ankeny, to deny the proclamation for national school choice week presented for consideration by National School Choice Week. Motion carried.

Under miscellaneous correspondence it was noted that a letter had been received from the MN Department of Revenue advising that some changes will be made to the local option sales tax agreement with Mower County. In addition, the Public Works department is hosting an informational meeting on January 13 at the Hormel Nature Center regarding residential septic systems and wells.

Under Committee Reports it was noted that the Fair Board had also extended an invitation to the entire Board to attend the meeting to be held that evening. Notice was received too late to post the meeting. Lastly, Commissioner Gabrielson reported that Minnesota Rural Counties (MRC) legislative focus will be on road and bridge funding.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to adjourn the meeting at 2:27 p.m. Motion carried. The next meeting is scheduled for January 14, 2020 at 9:00 a.m.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

Attest:  
By: \_\_\_\_\_  
Clerk/Administrator

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