

REGULAR SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

July 2, 2019

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Regular Session July 2, 2019 at 1:00 p.m. at the Government Center in Austin, Minnesota.

All members present, viz: Mike Ankeny, Chair
 Jeff Baldus
 Polly Glynn
 Tim Gabrielson
 Jerry Reinartz
 Trish Harren, County Administrator

Motion made by Commissioner Glynn, seconded by Commissioner Baldus, to approve the agenda with the addition to approve a lawful gambling application of St. John the Baptist Church. Motion carried. It was noted that there will be some action items under Personnel.

The Board recognized the Public Works staff's for its receipt of the Special Team Award from the Austin Rotary Club. An application was submitted by Environmental Services Supervisor, Angela Lipelt, which noted the team's extraordinary efforts in making the roads passable during the significant weather events experienced this past winter, rescuing stranded motorists, opening routes for emergency vehicles and barricading roadways when downed power lines formed safety hazards. They are a true TEAM where **T**ogether **E**verybody **A**chieves **M**ore!

Under Personnel Committee, Commissioner Reinartz reported to the Board that the Personnel Committee had discussed the return to work of a former employee whose position has not been filled at this time. It was believed the Probation Officer position vacancy created when Debra Schmitt resigned could be left vacant for a period of time. The Director of Corrections is seeking to fill the position at this time.

Motion made by Commissioner Reinartz, seconded by Commissioner Glynn, to approve reinstating the Probation Officer position. The former employee may be returned at the same rate of pay and PTO accrual as the employee had at the time of resignation, but with a new anniversary date based on the new date of hire to be used for all other benefits. Motion carried.

Commissioner Reinartz further reported that the Personnel Committee had discussed preparations for a future retirement in the Veteran's Services /Emergency Management Department. It is recommended that the role of Emergency Manager be combined with the role of Safety Coordinator, creating the position of Emergency Manager/Safety Coordinator. This position would report to the County Administrator. The OSS, Sr. position in Veteran's

Services would increase by 2 hours per week in order to provide better coverage for the office. The Veteran's Services Officer would no longer be responsible for Emergency Management. The budget impact for the remainder of this year will be a little under \$3,000.

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson, to authorize the Human Resources Director to:

- 1) Develop new job descriptions for the Veteran's Services Officer and the Emergency Manager/Safety Coordinator position and update the Approved Staffing List of positions;
- 2) Increase the OSS, Sr. position in Veteran Services from .75 FTE to .8 FTE; and
- 3) Transfer the location and supervision of the Emergency Manager/Safety Coordinator position to the Administrator

effective date July 8, 2019. Motion carried.

Under Building Committee, the Purple Ribbon Plaza project was extensively discussed. Conversations have taken place with members of the Fair Board that have indicated that it appears that project is over the \$75000 budgeted amount the Fair Board was planning on contributing to the project. Overages include additional concrete, cost to install a 4" water line and additional fill. The County Administrator recommended the Board consider funding the water line installation which was not budgeted at a cost \$8800. Commissioner Ankeny reported that he spoke to the Fair Board and they are right on budget. However, they do not have enough funds to complete the serving area. Commissioner Ankeny suggested this is something the Board could consider. The Board indicated they would be willing to consider a request from the Fair Board to help with the serving area. Commissioner Ankeny said he would follow-up with the Fair Board. Administrator Harren agreed to follow-up with Kevin Finley and re-route the water line bill to the Fair Board.

Under Solid Waste Committee, Commissioner Ankeny reported that the Septic System Compliance Committee is moving forward. The County has secured an agreement with Sheila Craig to do assessment work and Mr. Lucas is working on revising ordinance language. Soil & Water is developing a public education campaign and the septic inventory is proceeding.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett, to approve the minutes of June 25, 2019. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson, to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
ADVANCED PROTECTION RPRODUCTS IN	2,241.55	Regents Of The University Of Minnesota	32,092.33
Baudoin Oil Company	2,154.36	32 Payments less than 2000	8,141.24
Bruening Rock Products Inc	16,531.51	Final Total:	61,160.99

Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Baldus to approve the DARCAN Food Service Management Interim Agreement effective July 1, 2019 through September 1, 2019. Motion carried.

Date: July 2, 2019

Res. #66-19

RESOLUTION

On motion of Commissioner Glynn, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held July 2, 2019 at the Government Center, Austin, Minnesota.

WHEREAS, on July 2, 2019 St. John the Baptist Church presented a request for a Minnesota Lawful Gambling License for gambling to be conducted at the St. John the Baptist Church, Adams, Minnesota on September 8, 2019.

BE IT RESOLVED THAT, the Mower County Board of Commissioners does hereby approve the issuance of a Minnesota Lawful Gambling License to St. John the Baptist Church for gambling at St. John the Baptist Church, Adams, Minnesota on September 8, 2019.

Passed and adopted this 2nd day of July, 2019.

Motion made by Commissioner Reinartz, seconded by Commissioner Glynn, to adjourn the meeting at 1:56 p.m. Motion carried. The next meeting is scheduled for July 9, 2019 at 8:30 a.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Administrator

INDEX

2

2019 approved staffing levels. *See* Veteran Services/Emergency Management

A

adjourn, 160
agenda as amended, 158

J

Jail Food Services
Interim Contract
DARCAN, 159
Job Descriptions. *See* Veteran Services/Emergency Management

M

minutes 6.25.19, 159

P

Probation Officer
rehire, 158

R

Res. #66-19
gambling permit
St. John the Baptist Church, 160

S

Special Team Award from Austin Rotary Club
Public Works highway team, 158

V

Veteran's Services/Emergency Management
reorganization
Emergency Manager/Safety Coordinator to
location and supervision under Administrator,
158
OSS, Sr. Veteran Services from .75 FTE to .8 FTE,
158
Safety Coordinator to Emergency Manager/Safety
Coordinator, 158
Veteran Service Officer/Emergency Mgr to
Veteran Service Officer, 158

W

warrants
Commissioner, 159