

**SPECIAL SESSION OF THE MOWER COUNTY
ANNUAL MEETING OF THE BOARD OF COMMISSIONERS**

January 8, 2019

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session January 8, 2019 at 1:00 p.m. at the Government Center in Austin, Minnesota.

All members present, viz: Mike Ankeny, Chair
Jeff Baldus, Vice-Chair
Polly Glynn
Tim Gabrielson
Jerry Reinartz
Trish Harren, County Administrator

Trish Harren, Clerk of the County Board, took nominations for Chairperson for 2019.

Motion made by Commissioner Reinartz, seconded by Commissioner Baldus, to nominate Commissioner Ankeny as 2019 Chairperson. The Clerk asked for further nominations three times and hearing none the unanimous vote was cast. Motion carried.

The newly elected chair took nominations for Vice-Chairperson.

Motion made by Commissioner Gabrielson, seconded by Commissioner Glynn, to nominate Commissioner Baldus as 2019 Vice-Chairperson. The Chair asked for further nominations three times and hearing none the unanimous vote was cast. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Baldus, to accept the following 2019 committee appointments as set by the Chair.

Committee	Commissioner(s)
Finance & Purchasing	Glynn / Baldus
Personnel	Gabrielson / Reinartz
Buildings & Grounds	Ankeny / Gabrielson
Solid Waste	Ankeny / Reinartz
Planning	Glynn
County Extension	Glynn / Ankeny

Austin Library Board (no vote)	Reinartz
City/County Joint Issues (quarterly meeting)	Ankeny / Baldus
Community Health Services	Reinartz / Baldus
County Board of Health	ALL
Court System	Reinartz
EMS Joint Powers Board	Gabrielson
Family Connections	Ankeny / Baldus
Historical Society Strategic Planning	Glynn

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Interstate Trail Committee	Glynn
Law Library	Baldus
LEC Advisory Committee	Ankeny / Gabrielson
One Watershed / One Plan Board	Baldus / Gabrielson (alt.)
RC & D	Reinartz
Regional Housing	Ankeny
Road & Bridge Committee	ALL
Rural Energy Task Force	Gabrielson
Safety Committee	Ankeny
SCHSAC	Kocer / Reinartz
SE MN Regional Radio Board	Gabrielson / Baldus
SEMCAC	Glynn
SEMREX Joint Powers Board	Ankeny
Siebel Visitation Center Advisory Board	Reinartz
SMART Transit Advisory Committee	Reinartz
SWCD Board (no vote)	Glynn
Water Quality Joint Powers Board	Gabrielson / Ankeny
Work Force Development	Baldus

Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz, to approve the agenda with the addition under General Business to approve a Resolution for Final Payment on CP 50-18-15 (demolition of the Long Truck Wash building) to Hansen Hauling & Excavating. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson, to approve the minutes of December 18, 2018 and December 27, 2018. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz, to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Advanced Correctional Healthcare, Inc	14,093.86	Department Of Corrections	33,857.16
Anderson/ Richard R	6,072.59	Gerard Treatment Program	9,178.79
Association Of Minnesota Counties	18,689.00	Lundberg Siding & Windows Llc	6,332.50
Austin Utilities	5,982.79	Minnesota Counties Computer Cooperative	75,232.67
AVI Systems Inc	101,595.00	Minnesota Counties Intergov'tal Trust	388,856.00
Baudoin Oil Company	16,558.71	Minnesota County Attorneys Association	6,980.00
Bauer Built Tire	3,992.54	Rural Minnesota Energy Board	2,500.00
Beckleys	5,832.00	SEMNRB	8,655.66
Benchmark Behavioral Health	20,050.00	Southwest Regional Development Commissio	6,336.00
Bruening Rock Products Inc	15,720.18	66 Payments less than 2000	26,326.71
Dell Marketing L P	2,398.16	Final Total:	775,240.32

Motion carried.

Date: January 8, 2019

Res. #01-19

RESOLUTION

On motion of Commissioner Reinartz, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 8, 2019 at the Government Center, Austin, Minnesota.

BE IT RESOLVED, that the County Auditor-Treasurer be authorized to make the following expenditures from the County General Revenue Funds. Payment in full to be made for all appropriations under \$5,000.00. All appropriations over \$5,000.00 to be disbursed quarterly.

CATEGORY:
HUMAN SERVICES

SEMCAC	\$3,000.00
Lyle Senior Citizens.....	\$600.00
LeRoy Senior Citizens	\$600.00
Brownsdale Seniors	\$600.00
Sargeant Seniors.....	\$600.00
Mower County Senior Citizens.....	\$11,000.00
Mower County Senior Citizens -- Chore	\$36,000.00

ENVIRONMENT & HOUSING

Mower County Soil & Water.....	\$146,998.00
Historical Society.....	\$57,765.00

ECONOMIC DEVELOPMENT

SEMN Initiative Fund.....	\$1,000.00
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CULTURE & RECREATION

Southern Minnesota Tourism.....	\$500.00
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Passed and approved this 8th day of January, 2019.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Administrator

Motion made by Commissioner Gabrielson, seconded by Commissioner Glynn, to allocate the fairgrounds minor repair fund as follows for 2019 and to authorize full distribution of the 2019 amounts.

Ag Society	50%	\$ 15,000
Historical Society	35%	10,500
4-H	15%	<u>4,500</u>
TOTAL		\$30,000

Motion carried.

Date: January 8, 2019

Res. #02-19

RESOLUTION

On motion of Commissioner Glynn, seconded by Commissioner Baldus, the following Resolution was unanimously passed and adopted at a meeting held January 8, 2019 at the Government Center in Austin, Minnesota.

BE IT RESOLVED, by the Board of County Commissioners of Mower County, Minnesota to appoint the following persons as Mower County Delegates to the Association of Minnesota Counties for 2019: Commissioner Jerry Reinartz, Commissioner Polly Glynn, Commissioner Tim Gabrielson, Commissioner Jeff Baldus, Commissioner Mike Ankeny, County Administrator Trish Harren, and two staff delegates to be determined at a later date.

Passed and approved this 8th day of January, 2019.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Administrator

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz, to approve the 2019 Countywide Fee Schedule on file in the office of the County Administrator. Motion carried. (There are not any additional fees or fee increases over the 2018 approved schedule.)

The Board received the following quotes for 2019 legal newspaper:

Austin Daily Herald	\$4.61 per column inch
Mower County Independent	\$4.00 per column inch

It was noted that the Mower County Independent's quote was not received by the requested deadline.

Date: January 8, 2019

Res. #03-19

RESOLUTION

On motion of Commissioner Glynn, seconded by Commissioner Gabrielson, the following Resolution was unanimously passed and adopted by the Mower County Board of Commissioners at a meeting held January 8, 2019 at the Government Center, Austin, Minnesota.

BE IT RESOLVED, based on the low quote and being in the best interest of the public, that the award go to the "*Austin Daily Herald*", a daily newspaper, with general circulation in Mower County, as the newspaper in which the notice and list of real estate remaining delinquent on the first business day in January 2019, the Financial Statement of

the year 2018 and the proceedings of the County Board of said County for the year 2019 shall be published and the same is hereby accepted as per quote of \$4.61 per column inch.

BE IT FURTHER RESOLVED, that the Mower County Independent, a weekly newspaper, with publications in the "*Mower County Independent*" be awarded as the secondary county newspaper with a quote of \$4.00 per column inch in which the proceedings of the annual meeting, the County Board of Equalization and 2018 Financial Statement shall be published.

Passed and approved this 8th day of January, 2019.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Administrator

Date: January 8, 2019

Res. #04-19

RESOLUTION

On motion of Commissioner Reinartz, seconded by Commissioner Glynn, the following Resolution was unanimously passed and adopted by the Mower County Board of Commissioners at a meeting held January 8, 2019 at the Government Center, Austin, Minnesota 55912.

BE IT RESOLVED that pursuant to M.S. Chapter 375.34 & 375.35, the sum of up to \$300.00 to be paid to each recognized military organization or society including their auxiliary, with a maximum of \$600.00 per post, and the same is hereby appropriated out of the General Revenue Fund of Mower County to each of the recognized Military Persons' Organizations or Societies filing bills showing expenses in this amount, for the purpose of Memorial Day Exercises and the County Auditor/Treasurer is expected to draw his warrant for the amount shown on the itemized bill not to exceed \$300.00.

Passed and approved this 8th day of January, 2019.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Administrator

Date: January 8, 2019

Res. #05-19

RESOLUTION

On motion of Commissioner Glynn, seconded by Commissioner Baldus, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 8, 2019 at the Government Center, Austin, Minnesota.

BE IT RESOLVED That the County Auditor-Treasurer be allowed to pay various incidental expenses, refunds, state agency payments, tax apportionments and Board approved appropriations. Items paid by auditor warrant include: utilities; telephone; requests by a Judge for immediate payment; postage; license fees; tax overpayments; employee benefits; credit card payments, when necessary to avoid late penalties and charges and costs associated with travel and conferences when pre-payment is required. All claims for reimbursement must be submitted to the County Auditor-Treasurer within six (6) months of occurrence in order to qualify for payment.

BE IT FURTHER RESOLVED, that the County Auditor-Treasurer be allowed to pay the food contract, partial contract payments and claims for payment from foster care, guardianship and placement care providers. An auditor warrant may be issued provided a signed legal contract is on file, the department head supervising the contract has approved the payment for work completed and that the payment is not a final payment on a contract.

Passed and approved this 8th day of January, 2019.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Administrator

Date: January 8, 2019

Res. #06-19

RESOLUTION

On motion of Commissioner Gabrielson, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 8, 2019 at the Government Center, Austin, Minnesota.

WHEREAS, Mower County receives and disburses public funds and shall deposit such funds in a commercial bank, savings association, trust company, credit union or other financial institution as defined by law in Minnesota Statutes 118A.01;

WHEREAS, Mower County will designate as a depository of its funds one or more financial institutions per MS 118A.02;

WHEREAS, the following financial institutions are designated depositories for 2019:

United Farmers State Bank -- Adams and Elkton
First Farmers and Merchants -- Austin, Brownsdale and Grand Meadow
US Bank
Home Federal Savings Bank
Mower County Employees Credit Union
Minnesota Association of Government Investing for Counties /PFM Asset Management LLC
Morgan Stanley, formerly known as Smith Barney
UBS
Northland Securities
Raymond James
Bremer Bank – Lake Elmo
RBC Wealth Management - Minneapolis

BE IT RESOLVED THAT, the Mower County Board of Commissioners adopt and designate the listed financial institutions in this resolution as depositories of public funds for the year 2019.

Passed and approved this 8th day of January, 2019.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Administrator

Date: January 8, 2019

Res. #07-19

RESOLUTION

On motion of Commissioner Glynn, seconded by Commissioner Baldus, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 8, 2019 at the Government Center, Austin, Minnesota.

BE IT RESOLVED; That Dr. Vijay Chawla, M.D., be appointed as Mower County Health Officer for the year 2019;

Passed and approved this 8th day of January, 2019.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Administrator

Motion made by Commissioner Reinartz, seconded by Commissioner Glynn, to approve The Association of Minnesota Counties 2019 policy committee appointments as follows:

- Commissioner Gabrielson – Environment & Natural Resources
- Commissioner Ankeny -- Public Safety
- Commissioner Baldus -- General Government
- Commissioner Glynn -- Health & Human Services
- Commissioner Reinartz –Transportation & Infrastructure

Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Baldus, to set the County Board of Review & Equalization for June 17, 2019 at 6:30 p.m. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson, to set the mileage rate for 2019 at the IRS standard rate of 58 cents per mile. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to approve the NG 9-1-1 Data Clean-up and Readiness agreement with ProWest & Associates for an estimated \$75,752.17 for GIS mapping services. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Glynn, to reappoint Kaye Hansen to the Extension Committee as an adult representative for a second three-year term effective 1/1/19 through 12/31/21. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to approve the November 2018 investment report. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson, to award the bid for the sale of the County property described as follows:

- The South 10 feet of the following described property:
- The North 86 feet of the East 400 feet of the N1/2 S1/2 E1/2 NE1/4 NE1/4 of Section 25-T103N-R15W; Less the West 55 feet of said N1/2 S1/2 E1/2 NE1/4 NE1/4

at the Grand Meadow Shop to Tony Warmka with a bid of \$1700 plus closing costs and fees.
Motion carried.

Date: January 8, 2019

Res. #08-19

RESOLUTION

On motion of Commissioner Baldus, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 8, 2019 at the Government Center, Austin, Minnesota.

WHEREAS, project number CP 50-18-15 completed under contract number 21818 by Hansen Hauling & Excavating, Inc., has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 9,900.00
Final Amount: \$ 9,900.00 [100%]
Final Payment: \$ 0.00

Passed and approved this 8th day of January, 2019.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Administrator

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson, to adjourn the meeting at 2:01 p.m. Motion carried. The next meeting is scheduled for January 15, 2019 at 8:30 a.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

Attest:
By: _____
Clerk/Administrator

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