

SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

November 27, 2018

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session November 27, 2018 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz:     Jerry Reinartz, Chair – *(arrived at 8:57 a.m.)*  
  Tony Bennett, Vice-Chair (acting chair)  
  Mike Ankeny  
  Polly Glynn  
  Tim Gabrielson -- *(arrived at 8:34 a.m.)*  
  Craig Oscarson, County Coordinator

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to approve the agenda with the addition under Personnel Committee to approve an Employment Agreement for the County Administrator. Motion carried.

Joy Kanne, County Assessor, provided the Board with a department update. During her update Commissioner Gabrielson arrived at 8:34 a.m.

Commissioner Gabrielson on behalf of the Personnel Committee reported that the committee had worked with Gary Weiers to develop an employment agreement with Trish Harren for the County Administrator position. The agreement was reviewed by an attorney to ensure it meet the County's needs. Ms. Harren has signed the employment agreement.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny, to enter into the Employment Agreement with Trish Harren effective immediately with an employment start date of December 17, 2018. Motion carried.

Jerry Reinartz arrived at 8:57 a.m. but did not assume the duties as chair.

Motion made by Commissioner Reinartz, seconded by Commissioner Glynn, to approve the Amendment No. 1 to Child and Teen checkups Grant Contract GRK%134419 with the Minnesota Department of Human Services for an updated 2019 work plan and budget. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson, to approve the Tuberculosis Clinic Service Agreement with the Olmsted County Division of Health, Housing and Human Services effective January 1, 2019 through December 31, 2021. Motion carried.

Lisa Kocer, Health & Human Services Director, provided the Board with Community Health updates which included that she has been working on updating the Family Connections Joint Powers Agreement.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to approve the Health & Human Services accounts payable. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson, to approve the minutes of November 13, 2018. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Advanced Correctional Healthcare, Inc	14,093.86	Olmsted County Community Services	15,840.00
Anoka County Corrections	6,994.00	Ratwik, Roszak & Maloney, P.A.	2,277.85
Baudoin Oil Company	16,420.86	RB CABINETRY	4,805.00
Compass Minerals	7,771.06	Rochester Sand And Gravel, Inc	21,614.54
Gallagher Benefit Services Inc	7,656.25	Ulland Brothers Inc.	50,345.46
Jones Haugh & Smith Inc	5,800.00	70 Payments less than 2000	26,896.17
Mark Lang Construction LLC	4,537.00	<b>Final Total:</b>	<b>185,052.05</b>

Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson, to approve the engagement letter with CliftonLarsonAllen for the 2018 audit services. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to set a minimum sale price of \$1700 for the south ten feet (10') of the current county property commonly known as the Grand Meadow shop and to advertise and accept bids for the sale of the property. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson, to amend the Mower County Credit Card and Charge Account Policy effective immediately by adding to the list of authorized positions listed in section IV. A. the positions of Chief Deputy Sheriff and Building Maintenance Supervisor. Motion carried.

A Public Hearing was held in regard to a Housing Tax Abatement request of Jeffrey P. and Natosha N. Walsh, applicants, to construct a single-family home Lot 10, Block 3 Turtle Creek Estates, Austin, Minnesota (PIN 08.850.0310).

Craig Oscarson reviewed the application and the recommendation is to approve the application.

No one in the audience to speak for or against the application

The Applicant was not present. No one else spoke for or against the Walsh housing tax abatement application.

**Date: November 27, 2018**

**Res. #116-18**

**RESOLUTION APPROVING TAX ABATEMENT  
FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813**

On motion of Commissioner Gabrielson, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 27, 2018 at the Government Center, Austin, Minnesota.

WHEREAS, Minnesota Statute 469.1813 gives authority to the County of Mower to grant an abatement of property taxes imposed by the County if certain criteria are met; and

WHEREAS, in addition to the statutory requirements, Mower County has adopted the Tax Abatement Policy for new construction of Single and Multi-family homes which includes criteria which must be met before an abatement of taxes will be granted; and

WHEREAS, Scott and Jan Anderson are the owner(s) of certain property within Mower County, legally described as follows:

Lot 10, Block 3 Turtle Creek Estates, Austin, MN (PIN 08.850.0310)

WHEREAS, Jeffrey P. and Natosha N. Walsh have made application to Mower County for the abatement of taxes as to the above-described parcel; and

WHEREAS, Notice having been duly given, a public hearing was held on November 27, 2018 before the Mower County Board of Commissioners, on said application.

WHEREAS, Scott and Jan Anderson, landowners, and Jeffrey P. and Natosha N. Walsh, purchasers, have met the statutory requirements outlined under Minnesota Statute 469.1813 Subdivision 1(1) and Subdivision 2(i) as well as Mower County's criteria for tax abatement;

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF  
MOWER COUNTY, MINNESOTA:**

1. Mower County does, hereby grant an abatement of Mower County's share of real estate taxes upon the above-described parcel for the construction of the single-family home.
2. The tax abatement will be for no more than five years commencing, in the tax year the property realizes a value increase over original value due to construction of the housing project. Partially constructed housing may result in an abatement in the first abatement year that may be significantly less than the following years. This will still be considered one of the five years of eligible abatement. In the event construction has not commenced within one year of approval, the abatement is eliminated and the property owner will need to reapply in accordance with this policy.

3. The County shall provide the awarded abatement payment following payment of due real estate taxes annually. One single payment shall be made to the owner of record at the time of the payment, by December 30<sup>th</sup> of that calendar year.
4. The real estate taxes to be abated shall be for up to the full amount of the real estate taxes collected due to the added tax base of the newly constructed housing/home annually. The current value of the property is not eligible for the abatement, will not be abated as part of this program and is further defined as the "original value." Any eligible abatement years are calculated on the tax increase due to a value increase over the original value.

Passed and approved this 27<sup>th</sup> day of November, 2018.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Vice-Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Mike Hanson, Public Works Director, recommended final payment on several projects.

**Date: November 27, 2018**

**Res. #117-18**

**RESOLUTION**

On motion of Commissioner Ankeny, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 27, 2018 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 50-599-149 completed under contract number 21712 by Fitzgerald Excavating & Trucking, Inc. has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 152,755.00  
Final Amount: \$ 152,595.20 [99.90%]  
Final Payment: \$ 7,629.76

Passed and approved this 27<sup>th</sup> day of November, 2018.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Vice-Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**Date: November 27, 2018**

**Res. #118-18**

**RESOLUTION**

On motion of Commissioner Glynn, seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 27, 2018 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 50-599-150 completed under contract number 21713 by Fitzgerald Excavating & Trucking, Inc. has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 180,432.00  
Final Amount: \$ 188,398.80 [104.42%]  
Final Payment: \$ 9,419.94

Passed and approved this 27<sup>th</sup> day of November, 2018.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Vice-Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**Date: November 27, 2018**

**Res. #119-18**

**RESOLUTION**

On motion of Commissioner Gabrielson, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 27, 2018 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 50-599-151 completed under contract number 21714 by Fitzgerald Excavating & Trucking, Inc. has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 141,862.00  
Final Amount: \$ 142,091.60 [100.16%]  
Final Payment: \$ 7,104.58

Passed and approved this 27<sup>th</sup> day of November, 2018.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Vice-Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**Date: November 27, 2018**

**Res. #120-18**

**RESOLUTION**

On motion of Commissioner Reinartz, seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 27, 2018 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 50-599-153 completed under contract number 21716 by Fitzgerald Excavating & Trucking, Inc. has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 98,789.00  
Final Amount: \$ 94,995.20 [96.16%]  
Final Payment: \$ 4,749.76

Passed and approved this 27<sup>th</sup> day of November, 2018.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Vice-Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**Date: November 27, 2018**

**Res. #121-18**

**RESOLUTION**

On motion of Commissioner Ankeny, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 27, 2018 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 50-605-015 completed under contract number 21810 by Ulland Brothers, Inc. has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 438,409.53  
Final Amount: \$ 433,305.10 [98.84%]  
Final Payment: \$ 21,665.25

Passed and approved this 27<sup>th</sup> day of November, 2018.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Vice-Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson, to adjourn the meeting at 9:40 a.m. Motion carried. The next meeting is scheduled for December 6, 2018 at 3:00 p.m.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_  
**Vice-Chairperson**

**Attest:**

**By:** \_\_\_\_\_  
**Clerk/Coordinator**



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