

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

November 13, 2018

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session November 13, 2018 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Jerry Reinartz, Chair
Tony Bennett, Vice-Chair
Mike Ankeny
Polly Glynn
Tim Gabrielson
Craig Oscarson, County Coordinator

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny, to approve the agenda deleting Public Works Director due to no business to present for approval. Motion carried.

Jill Cordes, County Recorder, provided the Board with a department update.

Motion made by Commissioner Gabrielson, seconded by Commissioner Glynn, to approve the minutes of November 6, 2018. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett, to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Alberta/Richard G	4,765.00	Mark Lang Construction LLC	2,498.00
Ancom Technical Center, Inc.	57,722.58	Midwest Monitoring & Surveillance	4,206.04
Cedar Valley Services, Inc	49,886.71	Morton Salt Inc	49,495.96
CliftonLarsonAllen LLP	3,000.00	Pacific Dunes Forensic Psychological	3,037.50
Dave Lucas Consulting	6,375.00	Prairie Lakes Youth Programs Secure	30,412.41
Department Of Corrections	10,710.00	Rochester Sand And Gravel, Inc	4,482.32
Freeborn County Co-Operative Oil Co.	11,272.57	Stantec Consulting Services Inc.	3,773.75
Gerard Treatment Program	9,178.79	Uhl Company Inc	8,503.50
Grand Meadow/City Of	2,035.00	Village Ranch Inc	12,247.69
Harty Mechanical Inc	2,158.64	Ziegler, Inc	6,841.96
HORIZON SCIENTIFIC INC	3,813.00	54 Payments less than 2000	20,686.76
		Final Total:	307,103.18

Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson, to approve final payment to Northland Buildings for the Sheriff Impound facility in the amount of \$4,335 contingent upon all necessary final documentation received.
Motion carried.

HUMAN SERVICES BOARD:

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett, to approve payment to vendors for Human Services Accounts Payable. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny, to authorize the Mower County Board Chairman to sign a Letter of Support for the regional application for state bonding funds to design, construct or rehabilitate, and furnish facilities for a regional behavior health crisis center in SE Minnesota. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny, to authorize the Director of Mower County Health and Human Services to sign the Memorandum of Understanding between the 10 regional CREST counties, Mayo Clinic, Olmsted Medical Center, UCare, Medica, South Country Health Alliance, NAMI of SE Minnesota and Blue Cross Blue Shield of Minnesota for predevelopment work on the regional behavioral health crisis center. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Glynn, to approve the Purchase of Service Agreement with Independent Management Services to provide Intensive Bridging services. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny, to approve the EDMS Hosting Agreement with Minnesota Prairie County Alliance. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to approve the Purchase of Guardian/Conservatorship Services agreement with Serenity Services. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Bennett to authorize the Chair and the Director to sign the Purchase of Service Agreements:

Contract Manager

Region 10 – renew Memorandum of Understanding for Contract Services, effective January 1, 2018 to December 31, 2019.

Funeral Assistance

Kessler & Maguire Funeral Home – approve agreement for Funeral Assistance, effective November 1, 2018 to December 31, 2018.

Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to approve the Social Service Actions. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett, to adjourn the Human Services Board meeting at 9:36 a.m. Motion carried.

COUNTY BOARD

The Special Session of the Board was reconvened at 9:40 a.m. for regular business items.

Mark May, Chief Deputy Sheriff, presented to the Board a request to assess \$1,281.77 to property taxes for parcel 27.001.0480 for the costs for the property cleanup in accordance with the Mower County ordinance for the clean-up of clandestine drug lab sites.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson, to approve a single year assessment of \$1,281.77 with no interest to property taxes for parcel 27.001.0480 for the costs for the property cleanup in accordance with the Mower County ordinance for the clean-up of clandestine drug lab sites. Motion carried.

Commissioner Gabrielson on behalf of the Personnel Committee informed the Board that the Committee had met with members of the leadership team in HHS to discuss the addition of a new position for handling the increased number of clients in the Adult and Waiver unit. With the continued direction from DHS to offer the CADI waiver to all who qualify with no waiting lists, caseloads continue to rise. In 2017, the total CADI cases in Mower County were 186, as of today there are 227 CADI cases, a 22% increase in just over a year. This position qualifies for reimbursements which are projected to cover the expenses for the position.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett, to approve effective November 13, 2018 1) the addition of a new Social Worker or Nurse position in the Adult and Waiver unit; 2) update the Staffing Levels to reflect this new position; and 3) amend the HHS budget for the new position. Motion carried.

Commissioner Gabrielson on behalf of the Personnel Committee further informed the Board that the Committee discussed with the County Coordinator and the Human Resources Director the option of contracting the office support functions for the Extension office with the University of Minnesota. The proposed contract is one that is in place with other counties in the area. The office support positions, under this agreement, make the positions employees of the U of M Extension with their supervision and training being provided by the Regional Director of University of Minnesota Extension. The agreement sets the rates for a three year duration.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett, to approve Addendums which will modify the Memorandum of Agreement between the University of Minnesota and Mower County (approved by the Board on July 31, 2018) for providing Extension programs locally and employing County extension Staff effective January 1, 2019 through December 31, 2021 to the extent that the support staff will become employees of the U of M Extension with their supervision and training being provided by the Regional Director of University of Minnesota Extension and the funding Mower County will provide to the University of Minnesota Extension for one full-time administrative support position and one part-time on-call support position. Motion carried.

Under Finance Committee there was a budget update and discussion regarding funding from EMS and an additional request of the sheriff's department for a drone. A discussion followed.

Motion made by Commissioner Glynn, seconded by Commissioner Bennett, to write off \$5400 from Sargeant Township for accounts receivable due to the fact the Sargeant Township paid for some road rock on another project. Motion carried

Motion made by Commissioner Glynn, seconded by Commissioner Bennett, to adjourn the meeting at 10:26 a.m. Motion carried. The next meeting is scheduled for November 27, 2018 at 8:30 a.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

INDEX

A

adjourn, 283
adjourn Human Services Board, 281
agenda as amended, 280
assessment
 meth lab clean-up
 27.001.0480, 282

B

budget amendment (HHS)
 social worker position (or nurse), 282

E

EDMS Hosting Agreement
 MN Prairie County Alliance, 281
Extension programs agreement
 Addendum to agreement modifying support staff,
 282

H

hire
 Social Worker (or nurse), 282
Human Services Accounts Payable, 281

L

letter of support
 regional behavior health crisis center, 281

M

minutes 11.6.18, 280

P

Purchase of Guardian/Conservatorship Services
 agreement
 Serenity Services, 281
Purchase of Service Agreement
 contract manager
 Region 10, 281
 Funeral Assistance
 Kessler & Maguire Funeral Home, 281
 intensive bridging services
 Independent Management Services, 281

R

regional behavior health crisis center
 letter of support, 281
regional behavioral health crisis center
 Memorandum of Understanding - CRESTm, 281

S

Sheriff Impound
 final payment to Northland Buildings, 280
Social Service Actions, 281
Staffing Levels 2018 updated
 social worker HHS (or nurse), 282

W

warrants
 Commissioner, 280
write off
 Public Works A/R -- \$5400, 283