

**SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS**

January 23, 2018

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session January 23, 2018 at 8:30 a.m. at the Government Center in Austin, Minnesota.

Members present, viz: Jerry Reinartz, Chair
 Tony Bennett, Vice-Chair
 Mike Ankeny
 Polly Glynn
 Craig Oscarson, County Coordinator

Member absent: Tim Gabrielson

Motion made by Commissioner Bennett, seconded by Commissioner Glynn, to approve the agenda with the following additions: 1) Discussion on possible change in start time of Board of Review and Equalization and 2) request for dress code exception as an incentive for Paint the Town Pink cancer research donations. Motion carried.

Craig Oscarson, County Coordinator, provided the Board with a department update as well as introduced the new Sr. Accountant, Cindy Jensen, to the Board.

Lisa Kocer, Health & Human Services Director, provided the Board with community health updates.

Motion made by Commissioner Glynn, seconded by Commissioner Bennett, to approve the Health & Human Services accounts payable. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny, to approve the minutes of January 9, 2018. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Glynn, to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
180 Degrees Inc	15,950.08	Midwest Clinical Psychologists	3,000.00
Advanced Correctional Healthcare Inc	13,921.24	Midwest Monitoring & Surveillance	4,272.50
Ami Imaging Systems Inc	30,800.00	Mille Lacs Academy	12,464.86
Austin Newspapers Inc	2,614.80	Minnesota Counties Computer Co	79,554.73
Baudoin Oil Company	18,587.23	Minnesota County Attorneys Association	4,768.00
Bruening Rock Products Inc	8,944.47	Minnesota Sheriffs Association	9,956.00
Cedar Valley Services, Inc	58,756.49	Nelson Auto Center	57,234.00
City Of Austin	6,524.16	Pomp's Tire Service, Inc	2,641.04
Erickson Engineering Co., Llc	8,100.00	Rinke-Noonan	2,400.00
Falk Construction Co./L.R.	22,318.79	Rural Minnesota Energy Board	2,500.00
Freeborn County Co-Operative Oil Co.	2,531.58	SEMV CET	7,210.00
Hansen Hauling & Excavating Inc	2,000.00	Thomson Reuters-West Payment Center	2,778.20
Kindred Family Focus	2,833.35	Uhl Company Inc	2,995.00
Mayo Clinic -Rochester	28,413.76	Ulland Brothers Inc.	13,400.00

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Mayo Clinic Health System-Albert Lea & Midstates Equipment & Supply	19,932.19 12,942.57	Village Ranch Inc 101 Payments less than 2000	21,622.06 48,956.21
Final Total:			530,923.31

Motion carried.

The Chair revised the 2018 Committee Appointments list by adding the Local Management Committee with the appointees Commissioner Gabrielson and Commissioner Glynn as well as renaming Regional Housing to Austin Mower County Homeownership Fund Board.

Date: January 23, 2018

Res. #10-18

RESOLUTION

On motion of Commissioner Glynn, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 23, 2018 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 50-612-012 completed under contract number 21708 by Rochester Sand & Gravel has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 121,872.70
Final Amount: \$ 136,723.00 [112.19%]
Final Payment: \$ 11,799.90

Passed and approved this 23rd day of January, 2018.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: January 23, 2018

Res. #11-18

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of

Commissioners at a meeting held January 23, 2018 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 50-707-003 completed under contract number 21711 by Rochester Sand & Gravel has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 84,956.15
Final Amount: \$ 83,379.70 [98.14%]
Final Payment: \$ 4,168.99

Passed and approved this 23rd day of January, 2018.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett, to approve Amendment #1 for the Flood Hazard Mitigation Grant Agreement #3000111326/123315 with the State of Minnesota (DNR) for Acquisition of Flood Prone Property to extend the expiration date to June 30, 2019 and to increase the grant to \$163,000 for the Olson/Vacura flood buyout and authorize Craig Oscarson and Michal Hanson to sign the Amendment. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny, to approve the 2017 Audit Engagement Letter with CliftonLarsenAllen. Motion carried.

The Board discussed the potential of revising the dates for the March Board meetings.

Motion made by Commissioner Glynn, seconded by Commissioner Bennett, to set the March meeting dates as March 6 at 1:00 p.m. and March 27 at 8:30 a.m. There will not be a meeting on March 13. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to appoint Jill Cordes, County Recorder, and Mike Hanson, Public Works Director, as the 2018 Association of Minnesota Counties staff delegates. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to reappoint Sue Olson and Jason Weis to the Cedar River Watershed Board for a three-year term for each effective May 1, 2018 through April 30, 2021. Motion carried.

Craig Oscarson provided information to the Board pertaining to bids received for aerial photos as well as data specifications desired by the City of Austin and Austin Utilities for which each are willing to pay for the variance in resolution.

Motion made by Commissioner Bennett, seconded by Commissioner Ankeny, to award the bid to the low bidder Pictometry / Eagle View in the base bid amount of \$76,139 plus 35¢ per parcel for the building integration option for an estimated total cost of \$83,839 on the aerial photography project. Motion carried. Full bid abstract is on file in the office of the County Auditor-Treasurer.

The County Assessor suggested that the Board consider changing the time for the County Board of Review and Equalization from 6:00 p.m. to 6:30 p.m. due to the fact that the meeting requires being open past 7:00 p.m. Following discussion, the start time was not altered from 6:00 p.m. on Monday, June 11, 2018.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to allow a temporary exception from the Mower County dress code policy to allow employees to wear jeans the week of February 5 – 9 in support of PTTP (Paint the Town Pink) Hormel Institute cancer fund drive, request the employees make a suggested \$10 donation to the Hormel Institute and require they also wear something pink or a ribbon in support of PTTP while wearing jeans. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett, to adjourn the meeting at 10:17 a.m. Motion carried. The next meeting is scheduled for February 6, 2018 at 1:00 p.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

INDEX

A

adjourn, 22
agenda, 19
AMC 2018 staff delegates appointed, 21
Audit Engagement Letter - 2017 audit
 CliftonLarsenAllen, 21
award bid
 aerial photography
 Pictometry/Eagle View, 22

C

Cedar River Watershed Board Manager Appointments
 Sue Olson and Jason Weis, 22
Committee Appointments amended, 20

D

dress code policy waiver
 one week wear jeans with PTP, 22

F

Flood Hazard Mitigation Grant Agreement Amendment #1
 Olson/Vacura flood buyout, 21

H

Human Services accounts payable, 19

M

March meeting dates, 21
minutes 1.9.18, 19

O

Olson/Vacura flood buyout
 Amendment #1, 21

R

Res. #10-18 Final Payment SAP 50-612-012, 20
Res. #11-18 Final Payment SAP 50-707-003, 20

W

warrants
 Commissioner, 19