

**SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS**

September 26, 2017

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session September 26, 2017 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Tim Gabrielson, Chair
 Jerry Reinartz, Vice-Chair
 Mike Ankeny
 Tony Bennett
 Polly Glynn
 Craig Oscarson, County Coordinator

Motion made by Commissioner Reinartz, seconded by Commissioner Glynn, to approve the agenda. Motion carried.

Jennifer Grobe, Communication's Clerk, was recognized for retirement from Mower County with 34 years of service.

Terese Amazi, County Sheriff, presented to the board a department update.

Lisa Kocer, Director/Community Health Services Administrator, presented an Evidence Based Home Visiting Grant for approval. The grant is a two year funding cycle that runs from October 1, 2017 through September 30, 2019. Total allocation is \$393,089.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn, to approve the Evidence Based Home Visit Grant Agreement with the Minnesota Department of Health effective October 1, 2017 through September 30, 2019. Motion carried.

The Board considered the request of Scott McKeever to repurchase tax forfeited parcel 26.007.0010 at 303 E. Lowell St, LeRoy, Minnesota in the amount of \$3,162.47. Mr. McKeever was present.

Date: September 26, 2017

Res. #70-17

RESOLUTION

On motion of Commissioner Glynn seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 26, 2017 at the Government Center, Austin, Minnesota.

WHEREAS, the Mower County Board of Commissioners has received an application for repurchase of tax forfeited property located 303 E. Lowell St, LeRoy, Minnesota and legally

described as Lot 1, Block 1, Hickok Addition to the City of LeRoy, Mower County, Minnesota (PIN #26.007.0010); and

WHEREAS, the Mower County Board has determined and classified the parcel as non-conservation land as provided for in Minnesota's Statutes 282.01; and

WHEREAS, the Mower County Board has determined the repurchase of the parcel by the former owner Scott McKeever will promote the use of the land that will best serve the public.

BE IT RESOLVED, that the Mower County Board of Commissioners approve the repurchase of the tax forfeited property parcel #26.007.0010 by the former owner Scott McKeever at the repurchase price of \$3,162.47 with \$2,100.00 to be paid September 25, 2017 and \$1,062.47 to be paid on October 2, 2017 to complete the repurchase.

Passed and approved this 26th day of September, 2017.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Mike Ankeny presented on behalf of the personnel committee a recommendation to replace the optional employee health insurance benefit CMM Health plan with a HSA/VEBA high deductible health insurance optional plan. The new plan offers more flexibility for employees. Sherry Roth, Human Resources Director, and Lori Reed, Clerk/Dispatcher, were present to represent the insurance committee.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to approve the replacement of the CMM Health Insurance Plan with a \$3,375 Single/\$6,750 Family HSA/VEBA Insurance Plan as well as the required year end date for use of the Flexible Spending Account dollars. Motion carried.

Commissioner Reinartz represented the finance committee. In early August the finance committee including Donna Welsh started the process of meeting with departments to look at budgets for 2018. In reviewing the request the current levy would result in a levy increase to 6.758%. The main changes to the budget are mainly in personnel and further highlighted below:

The proposed levy increase for 2018 is recommended at 6.758% for a total levy of \$21,194,869.

This is an increase of \$1,341,719. The main areas of increase/decrease are:

1. Increase of County Program Aid in the amount of \$156,598.
2. Decrease in wind revenue of \$133,374.
3. Reduction of interest income by \$50,000. This is mainly due to the recommendation to temporarily use \$4.5 million of reserves for road projects with repayment from the local option sales tax in years 2019 through 2021.
4. Increase in health insurance rates higher than in prior years. The gross budget expenditure increase is \$513,784.
5. Increase in attorney fees for courts in the amount of \$30,000.
6. Elections budget increase of \$64,000 over 2017 budget. This is an expected increase as 2017 is an off election year.
7. Reduction of travel pay reimbursement in the veteran's van program of \$10,000 due to recent policy change by the VA.
8. Reduction of \$257,755 in revenue to finish our transition to the True County model of assessing. Local cities and townships will no longer reimburse the county and their budgets should see a corresponding budget decrease.
9. One additional squad car replacement over 2017 in the amount of \$30,000.
10. Cameras for the sheriff's squads in the amount of \$89,950 and equipment for SIRT in the amount of \$7,900. We are requesting to use \$79,860 in reserves towards those purchases as the life of the equipment is expected to be 5 years. In essence we are suggesting to increase the levy for 1/5 of these purchases as an ongoing budget item.
11. MN Choices cost shift from state in the amount of \$44,069.
12. County burial rate increase in the amount of \$19,000. Staff is recommending a rate increase of 10%.
13. McKenna's law (new legislation) and attorney fees in general for CHIP's cases have increase substantially which result in a cost increase of \$45,500. McKenna's law is new legislation mandating the appointment of counsel for each child age 10 or older who requests counsel if the child is the subject of a child in need of protection or services protection proceedings or is under the guardianship of the commissioner of human services.
14. Increase in parent assessments in the amount of \$16,900.
15. Increase in placement budget for Human Service clients in the amount of \$119,820.
16. 3 new position requests and one position upgrade in the Auditor/Treasurer's due to office needs. The new positions proposed are one FTE Clerk/Dispatcher, one FTE custodian and one FTE Human Resource clerical support. With offsets these amount to \$161,537.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to set the preliminary 2018 levy at \$21,194,869 which is 6.758% budget increase over 2017 and to set Thursday, December 7, 2017 at 6:00 p.m. for the Truth In Taxation Budget Hearing. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz, to set the 2018 solid waste service charge at \$5.00 per point. Motion carried.

A Public Hearing was held in regard to a Housing Tax Abatement request of Thomas and Lisa Baudler, applicants, to construct a single-family home in Austin, Minnesota.

Craig Oscarson reviewed the application and the recommendation is to approve the application.

The applicant was present and spoke on his own behalf. No other person spoke for or against the Baudler tax abatement application.

Date: September 26, 2017

Res. #71-17

**RESOLUTION APPROVING TAX ABATEMENT
FOR CERTAIN PROPERTY PURSUANT TO MINN. STAT. 469.1813**

On motion of Commissioner Ankeny, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 26, 2017 at the Government Center, Austin, Minnesota.

WHEREAS, Minnesota Statute 469.1813 gives authority to the County of Mower to grant an abatement of property taxes imposed by the County if certain criteria are met; and

WHEREAS, in addition to the statutory requirements, Mower County has adopted the Tax Abatement Policy for new construction of Single and Multi-family homes which includes criteria which must be met before an abatement of taxes will be granted; and

WHEREAS, Thomas and Lisa Baudler are the owners of certain property within Mower County, legally described as follows:

Lot 1, Block 1, Dobbins Creek Estates No. 2
Austin, Minnesota (PIN 34.194.0010)

WHEREAS, Thomas and Lisa Baudler have made application to Mower County for the abatement of taxes as to the above-described parcel; and

WHEREAS, Notice having been duly given, a public hearing was held on September 26, 2017 before the Mower County Board of Commissioners, on said application.

WHEREAS, Thomas and Lisa Baudler have met the statutory requirements outlined under Minnesota Statute 469.1813 Subdivision 1(1) and Subdivision 2(i) as well as Mower County's criteria for tax abatement;

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MOWER COUNTY, MINNESOTA:

1. Mower County does, hereby grant an abatement of Mower County's share of real estate taxes upon the above-described parcel for the construction of the single-family home.
2. The tax abatement will be for no more than five years commencing with the receipt of the Certificate of Occupancy, or not more than one year following approval of the taxing authority's resolution, whichever is first, on the first year of taxes payable for the assessed value(s) related to the capital improvements outlined in Paragraph 1.
3. The County shall provide the awarded abatement payment following payment of due real estate taxes annually. One single payment shall be made to the owner of record at the time of the payment, by December 30th of that calendar year.
4. The tax abatement shall be for up to the full amount of the real estate taxes collected from added tax base of the newly constructed housing/home annually. Land values and the current base value are not eligible and will not be abated.

Passed and approved this 26th day of September, 2017.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Glynn, seconded by Commissioner Bennett, to approve Human Services Accounts Payable. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Glynn, to approve the minutes of September 12, 2017 minutes. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz, to approve the following warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Advanced Correctional Healthcare Inc	3,178.55	Jones Haugh & Smith Inc	9,874.25
Ami Imaging Systems Inc	8,070.00	Kindred Family Focus	2,740.40
Ancom Communications Inc	2,927.00	Meigs Paving Asphalts & Emulsions	30,937.87
Anoka County Human Services	14,605.00	Melchert Hubert Sjodin	3,362.50
Austin Ford Lincoln	2,920.57	Midwest Monitoring & Surveillance	5,766.97
Baudoin Oil Company	16,193.91	Mille Lacs Academy	33,274.47
Cdw Government Inc	11,243.07	Minn Dept Of Agriculture	102,645.94
Cedar Valley Services, Inc	50,889.47	Office Of Mn It Services	3,863.32
Commissioner Of Transportation	4,795.57	Paragon Printing & Mailing Inc	5,046.28
Department Of Corrections	3,935.00	Prairie Lakes Youth Programs	7,072.00

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

ECO-COUNTER INC	5,030.00	Sgts Inc	2,094.75
Emergency Automotive Technologies, Inc	10,945.81	Ulland Brothers Inc.	81,169.20
Erickson Engineering Co., Llc	3,585.00	Payments less than 2000	39,883.01
Falk Construction Co./L.R.	5,832.87		
Glaxosmithkline	2,449.77		
		Final Total:	474,332.55

Motion carried.

Robert Mathias, City Clerk of Racine, notified the County Coordinator that the City of Racine would like to purchase three (3) tax forfeited properties 29.002.0020, 29.002.0022, 29.002.0050.

Date: September 26, 2017

Res.#72-17

RESOLUTION

On motion of Commissioner Glynn, seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 26, 2017 at the Government Center, Austin, Minnesota.

WHEREAS, the City of Racine has submitted a request to acquire parcels #29.002.0020, 29.002.0022, 29.002.0050, tax forfeited properties, to allow for public use; and

WHEREAS, M.S. 282.01 authorizes the County to convey tax forfeited properties to governmental subdivisions of the state for public use;

NOW, THEREFORE, BE IT RESOLVED, that the Mower County Board of Commissioners finds the request of the City of Racine to be in compliance with the provisions of M.S. 282.01; and

BE IT FURTHER RESOLVED, that the Mower County Board of Commissioners approve the conveyance of parcel #29.002.0020 legally described as South 25 feet of Lot 1, Block 1, A.W. Sanborn's Addition to the Village of Racine, Mower County, Minnesota, #29.002.0022 legally described as South 20 feet of Lot 2, Block 1, A.W. Sanborn's Addition to the Village of Racine, Mower County, Minnesota and #29.002.0050 South 50 feet of Lots 3 and 4, Block 1, A.W. Sanborn's Addition to the Village of Racine, Mower County, Minnesota to the City of Racine free of charge and instructs and authorizes the Mower County Auditor-Treasurer to convey said parcel at no cost except normal recording fees.

Passed and approved this 26th day of September, 2017.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Request of County Home Solutions, acting as power of attorney for Heidi Jochumsen, to repurchase tax forfeited parcel 34.495.0780 at 1619 3rd Ave SE, Austin, Minnesota for all taxes and penalties due.

Date: September 26, 2017

Res. #73-17

RESOLUTION

On motion of Commissioner Bennett, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 26, 2017 at the Government Center, Austin, Minnesota.

WHEREAS, the Mower County Board of Commissioners has received an application for repurchase of tax forfeited property located 1619 3rd Ave SE, Austin, MN 55912 and legally described as Lot 14, Block 6, Norman Miller Addition to the City of Austin, Lot 10 Mower County, Minnesota (PIN #34.495.0780); and

WHEREAS, the Mower County Board has determined and classified the parcel as non-conservation land as provided for in Minnesota's Statutes 282.01; and

WHEREAS, the Mower County Board has determined the repurchase of the parcel by County Home Solutions on behalf of Heidi Jochumsen former owner and will promote the use of the land that will best serve the public.

NOW, THEREFORE, BE IT RESOLVED That the Mower County Board of Commissioners approve the repurchase of the tax forfeited property parcel #34.495.0780 by the former owner Heidi Jochumsen at the repurchase price of \$12,656.40 with payment in full on or before September 28, 2017.

Passed and approved this 26th day of September, 2017.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: September 26, 2017

Res. #74-17

RESOLUTION

On motion of Commissioner Glynn, seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 26, 2017 at the Government Center, Austin, Minnesota.

WHEREAS, on September 26, 2017 the Root River Antique Historical Power Assn., Inc. presented a request for a Minnesota Lawful Gambling License for gambling to be conducted at the Root River Antique Historical Power Assn., Inc. on July 22, 2018.

BE IT RESOLVED THAT, the Mower County Board of Commissioners does hereby approve the issuance of a Minnesota Lawful Gambling License to Root River Antique Historical Power Assn., Inc. for gambling at Root River Antique Historical Power Assn., Inc. on July 22, 2018.

Passed and approved this 26th day of September, 2017.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

The Board recessed at 9:47 a.m. and reconvened at 10:03 a.m.

Sharon Davis, University of Minnesota Extension, introduced Mower County 4H Coordinator, April Johnson. Ms. Johnson started June 3, 2017. All board members welcomed her.

Date: September 26, 2017

Res. #75-17

**RESOLUTION
DESIGNATING THE PORT AUTHORITY TO
IMPLEMENT AND ADMINISTER A PROPERTY ASSESSED CLEAN ENERGY
IMPROVEMENT FINANCING
ON BEHALF OF THE COUNTY, AND
PROVIDING FOR THE IMPOSITION OF SPECIAL ASSESSMENTS AS NEEDED
IN CONNECTION WITH THAT PROGRAM**

On motion of Commissioner Glynn, seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 26, 2017 at the Government Center, Austin, Minnesota.

Be it resolved by the Board of Commissioner of the County of Mower (“county”), as follows:

1. The Port Authority of the City of Saint Paul (the “Port Authority”) has established the Property Assessed Clean Energy Program (“MinnPACE”) to finance the acquisition and construction or installation of energy efficiency and conservation improvements (the “Improvements”), on properties located throughout the State of

Minnesota through the use of special assessments pursuant to Minnesota Statutes Section 216C.435 and 216C.436 and Chapter 429 and 471.59 (the "Act").

2. In order to finance the Improvements, the County hereby determines that it is beneficial to participate in MinnPACE, and to designate the Port Authority as the implementor and administrator of that program on behalf of the County for purposes of financing Improvement located within the County.

3. The County understands that the Port Authority may obtain funding from designated lending institutions or may issue its MinnPACE special assessment revenue bond(s) to finance the Improvements, and that the sole security for the loan(s) or bond(s) will be special assessments imposed by the governmental entity participating in MinnPACE.

4. To facilitate and encourage the financing of Improvements located within the County, the County covenants to levy assessments for said Improvements on the property so benefitted, in accordance with the Application and Petition for Special Assessments received from the owner(s) of the Property and approved by the Port Authority. The interest rate on the Special Assessments shall be the interest rate on the Loan(s) or Bond(s), and may include additional interest.

5. After imposition of the special assessments, the County shall collect such assessment and remit them to the Port Authority for use in repayment of the Loan(s) or Bond(s). The County will take all actions permitted by law to recover assessments, including without limitations, reinstating the outstanding balance of assessment when the land returns to private ownership, in accordance with Minn. Sta. Section 429.071, Subd. 4.

6. The County Manager or Assistant County Manager are authorized to execute on behalf of the County, any documents, certificates or agreements necessary to implement the program authorized by this resolution.

Passed and approved this 26th day of September, 2017. The Commissioners voted as follows: Commissioner Bennett aye, Commissioner Reinartz aye, Commissioner Glynn aye, Commissioner Gabrielson nay and Commissioner Ankeny aye. Motion carried 4-1.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: September 26, 2017

Res. #76-17

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 26, 2017 at the Government Center, Austin, Minnesota.

WHEREAS, Resolution #75-17 approved a Joint Powers Agreement (JPA) with the Saint Paul Port Authority to administer the Property Assessed Clean Energy (PACE) program for Mower County: and

WHEREAS, The County has received a request from the Saint Paul Port Authority to place special assessments on four property tax parcels, pursuant to the JPA.

NOW, THEREFORE, BE IT RESOLVED That special assessments shall be placed on the following tax parcels for a period of 10 years, amortized evenly over the term of the assessment at an interest rate of 4.50% effective January 1st 2018:

<u>Owner</u>	<u>Parcel Number</u>	<u>Amount</u>
Todd Hoebing	19.030.0020	\$72,000
Melvin & Sharon Yunker	12.019.0020	\$123,600
Melvin & Sharon Yunker	12.020.0070	\$65,000
Mark & Nicole Yunker	12.007.0030	\$64,000

Passed and approved this 26th day of September, 2017.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Amy Lammey, Emergency Management Coordinator and Safety Director, presented the 2017 Emergency Management Performance Grant for signatures. The grant is for enhancement of current programs and plans.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennet, to approve the 2017 Emergency Management Performance Grant. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny, to adjourn the meeting at 10:58 a.m. Motion carried. The next meeting is scheduled for October 3, 2017 at 1:00 p.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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