

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

May 9, 2017

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session May 9, 2017 at 8:30 a.m. at the Government Center in Austin, Minnesota.

Members present, viz: Jerry Reinartz, Vice-Chair
 Mike Ankeny
 Tony Bennett
 Polly Glynn
 Craig Oscarson, County Coordinator
Member absent: Tim Gabrielson, Chair

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn to approve the agenda with additions as follows: 1) approve a revised Public Works Accountant Job Description; 2) approve a Grant Agreement for the Olson Flood Buyout and 3) approve BWSR Financial Reports. Motion carried.

Joy Kanne, County Assessor, presented to the Board a departmental update.

HUMAN SERVICES BOARD:

Motion made by Commissioner Bennett, seconded by Commissioner Glynn to approve payment to vendors for Human Services Accounts Payable. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny to approve the Purchase of Service Agreement with Barbara Young for Guardian/Conservator services for indigent persons that lack sufficient understanding or capacity to make or communicate responsible personal decisions. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Glynn to approve the Purchase of Service Agreement with Macken Funeral Home, Rochester Minnesota to furnish funeral arrangements and final disposition services for persons that die in the county without the means to provide for final disposition. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny to approve the Purchase of Service Agreement with Rochester Cremation Services to furnish funeral arrangements and final disposition services for persons that die in the county without the means to provide for final disposition. Motion carried.

HUMAN SERVICE UPDATES:

- Adams Health Care Center – Closing 3 active beds due to low census
- Fountain Centers – Permanently closes detox unit.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn to adjourn the Human Services Board meeting at 9:26 a.m. Motion carried.

COUNTY BOARD

The Special Session of the Board was reconvened at 9:31 a.m. for regular business items.

Commissioner Ankeny on behalf of the Personnel Committee informed the Board that the Personnel Committee had discussed the open position in the Public Works Department due to an employee accepting another position within the County. The Committee took the opportunity to review the needs of the department as well as the County. The Committee believes the County would be best served with changing the educational requirements from an Associate in Accounting to a Bachelor's degree in accounting along with 3 years' of experience with at least 2 years' of experience in Cost Accounting. A job description was distributed for the Board's review.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn to revise the Public Works Accountant job description to reflect changing the education and experience requirements to a Bachelor's degree in accounting and at least 3 years' experience with at least 2 years' experience in cost accounting. Motion carried.

Mike Hanson, Public Works Director, presented bid information received for county construction bridge (pipe) projects.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn to award the to the low bidders as follows for the following projects:

Township Pipe Project No. 50-599-142	Jensen Excavating & Trucking	\$166,402.25
Township Pipe Project No. 50-599-143	Jensen Excavating & Trucking	\$109,336.85
Township Pipe Project No. 50-599-144	Jensen Excavating & Trucking	\$85,740.00
Township Pipe Project No. 50-599-145	Midwest Contracting, LLC	\$149,606.85

and have the projects commence. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and Public Works Director.

Mike Hanson, Public Works Director, presented bid information received for county construction bridge (pipe) projects.

Motion made by Commissioner Glynn, seconded by Commissioner Bennett to award the bids to the low bidders as follows for the following projects:

CSAH 1 Pipe Project No. 50-601-034	Fitzgerald Excavating & Trucking	\$216,716.15
CSAH 16 Pipe Project No. 50-616-033	Fitzgerald Excavating & Trucking	\$495,227.40

and have the projects commence. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and Public Works Director.

Mike Hanson, Public Works Director, presented bid information received for county construction road projects.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny to award the bids to the low bidders as follows for the following projects:

Bridge CR 57 Project No. 50-598-004	ICON Constructors, LLC	\$457,138.00
CR 56 Road Project No. 50-17-01	Rochester Sand and Gravel	\$331,646.21

and have the projects commence. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and Public Works Director.

Mike Hanson, Public Works Director, presented bid information received for county construction paving projects in LeRoy.

Motion made by Commissioner Glynn, seconded by Commissioner Bennett to award the bids to the low bidders as follows for the following projects:

CSAH 12 Paving Project No. 50-612-012	Rochester Sand & Gravel	\$121,872.70
CSAH 107 Paving Project No. 50-707-003	Rochester Sand & Gravel	\$84,956.15

and have the projects commence. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and Public Works Director.

Mike Hanson, Public Works Director, presented bid information received for county construction bridge project.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn to award the bids to the low bidders as follows for the following projects:

CSAH 28 Bridge Project No. 50-628-009	ICON Constructors, LLC	\$351,079.00
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and have the projects commence. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and Public Works Director.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn to approve the minutes of May 2, 2017. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Bennett to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Above All Cleaning, Inc	2,244.15	Minnesota Counties Computer Co	7,500.00
Advanced Correctional Healthcare Inc	11,884.95	Mower County Agric Society	25,000.00
Dave Lucas Consulting	8,383.51	Prairie Lakes Youth Programs	21,989.75
Falkstone Llc	5,664.71	Southern Lock & Glass	5,609.28
Freeborn County Co-Operative Oil Co.	6,954.15	Vertiv Services	3,210.40
Kindred Family Focus	2,652.00	53 Payments less than 2000	16,646.45
Midwest Monitoring & Surveillance	2,877.70	Final Total:	120,617.05

Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Bennett to approve the Custodial Agreement with Raymond James & Associates, Inc. and authorize Donna Welsh, Finance Director, to sign the agreement. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn to approve the (DNR) State of Minnesota Grant Contract for Acquisition of Flood Prone Property effective May 1, 2017 through December 31, 2018 for the Olson flood buyout and authorize Craig Oscarson and Michal Hanson to sign the contract. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Bennett to approve the Board of Water and Soil Resources Financial Reports for Shoreland Natural Resources Block Grant 2016 - \$3330; Septic System Treatment Systems (SSTS) 2016 - \$18,600; and Septic Treatment Systems Incentive NRBG 2015 \$13,500 and 2016 \$5,000 and authorize the chair to sign the reports. Motion carried.

Nancy Schnable, Executive Agreement of Discover Austin, MN, presented to the Board the Discover Austin, MN Annual Report.

The Board recessed at 10:10 a.m. and reconvened at 10:15 a.m.

The Hormel Military Veteran Engagement Team (HMVET) provided a program update to the Board and presented to Mower County Veteran Services forty-two backpacks filled with gifts for distribution to County Veterans.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny to adjourn the meeting at 10:21 a.m. Motion carried. The next meeting is scheduled for May 16, 2017 at 8:30 a.m.

Immediately following the adjournment, the Board attended the Presentation of the new Veterans' transportation van by area Veterans' organizations in the LEC parking lot.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Vice-Chairperson

Attest:

By: _____
Clerk/Coordinator

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