

**SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS**

February 28, 2017

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session February 28, 2017 at 8:37 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Tim Gabrielson, Chair
 Jerry Reinartz
 Mike Ankeny
 Tony Bennett
 Polly Glynn
 Craig Oscarson, County Coordinator

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to approve the agenda with the following additions: 1) Set a public hearing date for the proposed Solid Waste Ordinance, 2) Discussion and possible motion for a pilot program to pay tuition reimbursement for registered nurses to become certified public health nurses, and 3) consideration of the request from a senior living facility to decertify 5 skilled nursing beds. Motion carried.

Michal Hanson, Public Works Director, provided the Board with a department update.

Lisa Kocer, Health & Human Services Director, provided the Board with community health updates which included 1) Family Planning Special Project funding extension for 1 year (through July '18), 2) Department request for a waiver to use RNs to provide the first assessment visits to families enrolled in family home visiting programs and 3) Minnesota Department of Health report to the legislature regarding Public Health infrastructure in Minnesota.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn to approve the Human Services Accounts Payable. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny to approve the late claim for payment to Pat Retterath. Motion carried.

Commissioner Ankeny on behalf of the Personnel Committee informed the Board that both the Personnel Committee and Finance Committee have met with Health & Human Services staff to discuss the shortage of PHN's in the department. There has been difficulty finding PHN candidates over the past several years to fill open positions. As an alternative, RN's were hired for a period of time. The upcoming retirements of four PHN's will cause the department to fall too short in the quantity of PHN's needed for the programs we have. The County provides training in other positions in order for employees to be qualified to fill

openings in the department. A possible pilot program was discussed as a possibility for providing education to the four RN's in the department to become certified as PHN's.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn to adopt a pilot program that will pay the tuition for the four existing Registered Nurses towards the completion of their PHN certification within 3 years, allocate/reserve a maximum of \$44,000 of county fund balance (\$11,000 per employee) for 2017 and 2018 and amend the 2017 public health budget to include \$22,000 for tuition reimbursement for the first year of the pilot program. To be eligible each registered nurse is required to 1) enroll by December 31, 2017, 2) apply for grants which could reduce the costs the County will have to pay for tuition and 3) successfully complete the Public Health Nursing degree courses. Motion carried.

Jill Cordes, County Recorder, appeared before the Board with a request for Board approval to transfer Mortgage Registry from Auditor-Treasurer to the Recorder's office.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny to approve the transfer of Mortgage Registry from the Auditor-Treasurer's office to Recorder's office effective April 1, 2017. Motion carried.

Motion by Commissioner Bennett, seconded by Commissioner Glynn to approve the following list of surplus property for donation to Olmsted and Faribault counties:

Quantity	Item	Department
1	Camera	Recorder
1	Film	Recorder
1	Printer	Recorder
1	Cutter	Recorder

Motion carried.

The Board recessed at 9:48 a.m. and reconvened at 10:03 a.m.

Craig Oscarson indicated that the request of a senior living facility to decertify beds will not be discussed or acted upon today.

Motion made by Commissioner Reinartz, seconded by Commissioner Bennett to approve the minutes of February 14, 2017. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Bishop Excavating Inc	2,234.66	Mavo Systems	8,312.00
Bob Barker Company Inc.	3,296.61	Midwest Monitoring & Surveillance	5,777.41
Cedar Valley Services, Inc	45,904.00	Mille Lacs Academy	10,347.49
Complete Automotive Services	2,184.80	Mn Supply	2,860.25
Dell Marketing L P	9,826.19	Path	2,700.72
Hansen Hauling & Excavating Inc	2,000.00	Thomson Reuters-West Payment Center	3,253.36
Harty Mechanical Inc	2,346.78	West Central Indexing	15,375.00
Holiday Ford Lincoln Mercury	3,487.42	70 Payments less than 2000	31,186.88
Marston Consulting Group,LLC	2,000.00	Final Total:	153,093.57

Motion carried.

Date: February 28, 2017

Res. #14-17

**RESOLUTION
AUTHORIZING APPLICATION FOR
MINNESOTA HOUSING & FINANCE AGENCY
FAMILY HOMELESS PREVENTION & ASSISTANCE PROGRAM**

On motion of Commissioner Reinartz, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held February 28, 2017 at the Government Center, Austin, Minnesota.

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide funds for Family Homeless Prevention & Assistance Projects; and

WHEREAS, the Southeastern Minnesota Housing Network, working through: 1) Three Rivers Community Action, Inc. – Grantee and 2) sub-grantees (historically) SEMCAC and Lutheran Social Services – LINK, has developed a renewal application for the Minnesota Housing Finance Agency Family Homeless Prevention & Assistance Program; and

WHEREAS, the Southeastern Minnesota Housing Network working through: Three Rivers community Action, Inc., and sub-grantees has demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency Family Homeless Prevention & Assistance Program;

NOW, THEREFORE BE IT RESOLVED, that the Southeastern Minnesota Housing Network is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency Family Homeless Prevention & Assistance Program in the County of Mower, in Minnesota.

Passed and approved this 28th day of February, 2017.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to set the public hearing for the new solid waste ordinance for April 17, 2017 at 5:30 p.m. in the County Board room. Motion carried.

The Commissioners and County Coordinator who attended the AMC legislative conference provided some brief information from the sessions to the remainder of the Board who did not attend the conference. Topics discussed at conference included transportation funding, buffer strips, assessor certification changes, county program aid, data practices and information retention.

Motion made by Commissioner Reinartz, seconded by Commissioner Ankeny to adjourn the meeting at 10:25 a.m. Motion carried. The next meeting is scheduled for March 6, 2017 at 1:00 p.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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