

**SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS**

June 28, 2016

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session June 28, 2016 at 8:31 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Polly Glynn, Chair
Tim Gabrielson, Vice-Chair
Mike Ankeny
Jerry Reinartz
Tony Bennett
Craig Oscarson, County Coordinator

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to approve the agenda with the following additions:

1. Appraising Contracts: Lodi, Nevada and Lyle;
2. Staffing Level – add an Property Appraiser Trainee;
3. Annual Solid Waste Facility and Solid Waste Collection Permits for approval:

Solid Waste Facility Permits:

Hillier Composting; SKB Environmental; Waste Management (for Austin Transfer Station) and WCI Austin LF

Solid Waste Collection Permits:

Freeborn County Co-Op Oil; Sunshine Sanitation; Waste Management; Y Waste Removal; Thompson Sanitation; Ace Solid Waste, Inc. and Skjeveland Enterprises.

Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to approve the amended Master Grant Contract with Minnesota Department of Health effective July 1, 2016 to assure compliance with federal (Uniform Guidance or 2 CFR 200). Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Reinartz to approve the Memorandum of Agreement to provide student nursing clinical practice between Metropolitan State University and Mower County Health and Human Services effective July 1, 2016 through June 30, 2021. Motion carried.

Lisa Kocer provided the Board with Community Health updates which included information pertaining to Healthy Families America National program (Mower County officially accredited program effective through June 2020) and an update related to infectious diseases which indicates that the nasal spray flu vaccine will not be administered due to its ineffectiveness.

Lynette Bartsch, Child Support Officer in Health & Human Services, was recognized for retirement from Mower County with 18 years of service.

Jeremy Clinefelter, Lead Criminal Attorney, was acknowledged for 13 years of service with Mower County and the County Board wishes him the best on his future employment endeavors.

Commissioner Ankeny reported to the Board that the Personnel Committee met with the County Assessor to discuss the increased work load due to the additional township contracts. The County Assessor is requesting approval to hire a Property Appraiser Trainee, which, upon completion of training, will become a Property Appraiser.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to approve the following effective August 1, 2016:

- a. The 2016 Staffing Level is revised to reflect the addition of a Property Appraiser Trainee in the County Assessor's department with authorization to convert the position to Property Appraiser when all training is completed.
- b. Amend the 2016 budgeted payroll expenses for an additional \$43,000 in the County Assessor's department and an additional \$5,000 for office equipment and supplies.

Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to approve the minutes of June 14, 2016. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Reinartz to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Anoka County Human Services	3,626.00	Office Of Mn It Services	2,305.90
Cdw Government Inc	3,707.39	Olmsted County Community Services	5,920.00
Crop Production Services	9,815.38	Path	5,319.60
Donnelly Law Firm/Daniel	3,456.66	Prairie Lakes Youth Programs	10,062.90
Doors & Floors Inc.	5,135.72	Rochester Sand And Gravel, Inc	76,638.62
Douglas C Bathke Const. LLC	4,883.00	Sea Change	3,482.92
Fox Electric Company, Inc	2,723.00	Thomson Reuters-West Payment Center	2,142.11
Mayo Clinic	2,844.20	Uhl Company Inc	6,830.00
Mayo Clinic Health System-Albert Lea &	5,543.27	Ulland Brothers Inc.	15,020.22
Midway Ford Company	37,759.88	Village Ranch Inc	4,042.71
Midwest Monitoring & Surveillance	5,357.52	Ziegler, Inc	5,487.06
Mille Lacs Academy	13,094.40	98 Payments less than 2000	39,479.36
		Final Total:	274,677.82

Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson to approve the following liquor/beer/wine licenses effective July 1, 2016 through June 30, 2017 as indicated:

- Deer Creek Speedway – wine
- Deer Creek Speedway – 3.2 Beer
- Four Daughters Vineyard and Winery – Liquor On Sale
- Chateau Raceway – 3.2 Beer

Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett to approve the application of Deer Creek Speedway for a fireworks/pyrotechnic special effects display on July 9, 2016 (rain date 7-10-16). Motion carried.

The Health & Human Services department presented an example to the Board of the impact legislation has had on Mower County with the transfer of mental health commitment costs to the counties. In 2016 through August 1, Mower County has experienced a commitment cost in the approximate amount of \$190,852.00. This unexpected cost has not been budgeted and the department will be requesting a budget amendment if savings in other department expenses are unrealized. Prior to the cost shift to counties, the County's expense related to this commitment would have been approximately \$55,763.00. A discussion followed but no action occurred at this time.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to approve the Human Services Accounts Payable. Motion carried.

Angie Knish, Environmental Services Supervisor, provided the Board with a proposed resolution to opt out of the requirements of MN Statute §394.307 commonly referred to as the granny pod legislation. Angie, as well as the Minnesota Association of County Planning & Zoning Administrators (**MACPZA**), recommends that the counties opt out of the requirements due to concerns such as zoning regulations and septic/sewage monitoring and enforcement.

Date: June 28, 2016

Res. #29-16

**RESOLUTION OPTING-OUT OF
THE REQUIREMENTS OF
MINNESOTA STATUTES, SECTION 394.307**

On motion of Commissioner Gabrielson, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held June 28, 2016 at the Government Center, Austin, Minnesota.

WHEREAS, on May 12, 2016, the Governor of Minnesota signed into law Chapter 111 of the 89th Legislature of the State of Minnesota establishing definitions and requirements for Temporary Family Health Care Dwellings, which was introduced during the 2016 legislature session as Senate File 2555 and House File 2497; and

WHEREAS, Chapter 111 amends Minnesota Statute § 394 which regulates county permitting and zoning processes by establishing new rules for the placement of Temporary Family Health Care Dwellings on residential property; and

WHEREAS, the Minnesota Association of County Planning and Zoning Administrators, the professional association for county planning and zoning staff in Minnesota, supports the concept of Temporary Family Health Care Dwellings; and

WHEREAS, Chapter 111 erodes local control of the permitting process; limiting a county's ability to foster and guide development, and placing undue burden on county staff to forego standard permitting practices; and

WHEREAS, it is the intent of the Mower County Board of Commissioners to protect the public health, safety, and general welfare of County residents and the environment of the County; and

WHEREAS, subdivision 9 of Minnesota Statute § 394.307 allows a county to "opt-out" of the regulations through the passage of a county board resolution; now therefore,

BE IT RESOLVED, Mower County elects to regulate Temporary Family Health Care Dwellings through already existing permitting standards of the Mower County Zoning Ordinance; and

BE IT RESOLVED, pursuant to authority granted by Minnesota Statutes, Section 394.307, Subdivision 9, the County of Mower opts-out of the requirements of Minnesota Statute 394.307, which defines and regulates Temporary Family Health Care Dwellings.

Passed and approved this 28th day of June, 2016.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: June 28, 2016

Res. #30-16

RESOLUTION

On motion of Commissioner Bennett, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held June 28, 2016 at the Government Center, Austin, Minnesota.

WHEREAS, The Mower County Board acknowledges that a written procurement policy will need to be developed to comply with the Uniform Administrative Requirements for Federal Awards; and

WHEREAS, the new procurement requirements are effective on 2015 Federal Grant Awards; and

WHEREAS, Mower County has chosen to take advantage of a two year grace period for implementation of the new requirements.

NOW THEREFORE BE IT RESOLVED, Mower County will develop the written standards to comply with the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards beginning in Year 2017.

Passed and approved this 28th day of June, 2016.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: June 28, 2016

Res. #31-16

**RESOLUTION
AUTHORIZING A COUNTY ABSENTEE BALLOT BOARD**

On motion of Commissioner Reinartz, seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held June 28, 2016 at the Government Center, Austin, Minnesota.

WHEREAS, Mower County is permitted by Minnesota Statute 203B.121 and 203B.23 to authorize a County Absentee Ballot Board effective June 24, 2016; and

WHEREAS, the county auditor office will establish a Regular, Mail and an Uniformed and Overseas Ballot Board for all future Primary and State General Elections; and

WHEREAS, the absentee ballot board must consist of a sufficient number of election judges, or deputy county auditor-treasurer's trained in the handling and counting of absentee ballots; and

WHEREAS, the County Board appoints the auditor-treasurer's staff and delegates to the Auditor the appointment of a sufficient number of partisan election judges as trained per Minnesota Statutes 204B.19 to 204B.22; and

WHEREAS, the ballot boards' will meet daily, if needed, to process and record returned absentee ballots 45 days before each Primary and General Elections;

NOW THEREFORE, BE IT RESOLVED THAT, the Mower County Board of Commissioners hereby establishes, until replaced, the Regular, Mail, and UOCAVA Absentee Ballot Board (s).

Passed and approved this 28th day of June, 2016.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/County Coordinator

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson to set the election judges compensation at the current rate of \$10.00 per hour (temporary/non-benefited employees). Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Reinartz to approve out-of-state travel for Sheriff and Public Works staff to attend a training conference. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to approve the assessing contracts with the townships of Nevada, Lyle and Lodi for assessment year 2016 for taxes payable 2017. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett to approve the following Solid Waste Collection permits effective July 1, 2016 through June 30, 2017: Freeborn County Co-op Oil; Sunshine Sanitation; Y Waste Removal; Thompson Sanitation; Waste Management; ACE Solid Waste, Inc. ; and Skjeveland Enterprises. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to approve the following Solid Waste Facility permits effective July 1, 2016 through June 30, 2017 for Hillier Composting Facility; SKB Environmental; Waste Management (for Austin Transfer Station) ; and WCI Austin LF (was Veit). Motion carried.

Amy Lammey, Emergency Management Coordinator, provided the Board with a brief update on the annual changes that have been made to the Mower County 1) Employee Right to Know (ERTK) Standard, 2) Mower County Employee Emergency Action Plan; and A Workplace Accident Injury Reduction (AWAIR) Program.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson to approve the modified Employee Right to Know, Employee Emergency Action Plan and the Workplace Accident Injury Reduction (AWAIR) programs on file in the office of Emergency Management. Motion carried.

The Chair adjourned the meeting at 10:57 a.m. The next meeting is scheduled for July 5, 2016 at 1:00 p.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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