

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

December 27, 2016

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session December 27, 2016 at 8:30 a.m. at the Government Center in Austin, Minnesota.

Members present, viz: Polly Glynn, Chair
Tim Gabrielson, Vice-Chair
Mike Ankeny
Jerry Reinartz
Craig Oscarson, County Coordinator
Member absent: Tony Bennett

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to approve the agenda. Motion carried.

Sherry Roth, Human Resources Director, provided a department update. Updates were provided for the job evaluation study and the development of hiring rosters for Public Health Nurses, Detention Deputies and Dispatchers due to the lack of applicants.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to approve the amended Maternal and Child Health Title V Block Grant Agreement between the Minnesota Department of Health and Mower County Community Health Board effective 2017 – 2019. Motion carried.

Lisa Kocer, Director of Health and Human Services, provided public health updates which included sharing the Public Health Association's Legislative 2017 Platform and the 2016 Health Alert Network Responses on diseases such as (not inclusive) Mumps, Zika Virus, Influenza and Measles.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to approve payment to vendors for the Human Services Accounts Payable. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Albert Lea Electric Co.	10,363.77	KaiserComm Inc	43,991.51
Anoka County Human Services	23,252.00	Melchert Hubert Sjodin	3,992.50
Austin Utilities	9,745.65	Parenting Resource Center Db	23,622.00
Beckleys	52,139.00	Regents Of The University Of Minnesota	16,072.22
Bustad Dozing And Excavating Inc	3,127.50	Thomson Reuters-West Payment Center	2,768.39
Erickson Engineering Co., Llc	8,004.00	Ulland Brothers Inc.	60,613.66
Hanson Tire Of Austin Inc	2,918.24	Ziegler, Inc	2,243.47
Jones Haugh & Smith Inc	5,928.50	64 Payments less than 2000	26,687.62
		Final Total:	295,470.03

Motion carried.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson to approve the Commissioner Warrants dated December 30, 2016 subject to the review and approval of the Chair. *The chair approved the following warrants for payment:*

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Alvero Lic	3,210.00	Koch, Inc.	6,314.08
American Solutions For Business	4,229.69	Mower County Soil & Water Cons	9,220.98
Austin Utilities	27,537.46	Olmsted County Community Services	23,310.00
Bob Barker Company Inc.	2,633.07	Zenk, Read, Trygstad & Associate	3,114.00
Department Of Corrections	12,690.00	48 Payments less than 2000	26,846.33
		Final Total:	119,105.61

Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to set a \$4 credit card processing fee for Recorder's on-line data searches effective January 1, 2017. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson to set a minimum value of \$7,100 for tax forfeited property PIN 34.225.0140 and authorize the sale to adjacent property owner in accordance with applicable statute. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Ankeny to approve final payment to Wagner Construction in the amount of \$7,512.50 for the Public Works office remodel project. Motion carried.

Date: December 27, 2016

Res. #78-16

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Gabrielson the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 27, 2016 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 50-607-038 completed under contract number 21506 by Ulland Brothers, Inc. has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 958,732.65
Final Amount: \$ 1,121,616.53 [116.99%]
Final Payment: \$ 56,080.83

Passed and approved this 27th day of December, 2016.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: December 27, 2016

Res. #79-16

RESOLUTION

On motion of Commissioner Reinartz, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 27, 2016 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 50-703-003 and SAP 50-710-003 completed under contract number 21605 by Ulland Brothers, Inc. has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 86,835.20
Final Amount: \$ 90,656.50 [104.40%]
Final Payment: \$ 4,532.83

Passed and approved this 27th day of December, 2016.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Commissioner Ankeny reported that the Personnel Committee is recommending no increase to the County Commissioners salary for 2017, which is the same salary that was set in 2008, and no increase in per diems.

Date: December 27, 2016

Res. #80-16

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 27, 2016 at the Government Center, Austin, Minnesota.

BE IT RESOLVED, that the Commissioners salaries for 2017 be set at \$24,200.00 payable in bi-weekly installments.

BE IT FURTHER RESOLVED, that a Commissioner per diem of fifty dollars (\$50) be set for all In County working committees and a Commissioner per diem of sixty-five dollars (\$65) be set for all Out of County working committees.

Passed and approved this 27th day of December, 2016.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Commissioner Ankeny reported that the Personnel Committee has reviewed the County Attorney's job duties, changes in workload over the past year, and job performance. The Committee also reviewed salary data for the County Attorney position in counties comparable to Mower County. The Committee notes appreciation regarding the County Attorney's attentiveness and assistance to other departments. Based on exemplary performance, and to ensure equitable compensation with other counties, the Committee recommends that the County Attorney's salary be increased from \$109,327.52 to \$112,607.34 effective January 1, 2017.

Date: December 27, 2016

Res. #81-16

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 27, 2016 at the Government Center, Austin, Minnesota.

BE IT RESOLVED THAT; the annual salary for the elected official of County Attorney for Mower County payable in bi-weekly installments, be set as follows for 2017:

County Attorney
as of 01/01/17.....\$112,607.34

Passed and approved this 27th day of December, 2016.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Commissioner Ankeny reported that the Personnel Committee met with the Sheriff to review her job duties and job performance. The Committee also reviewed Sheriff Salary data for other counties in SE Minnesota. The Committee notes appreciation for the Sheriff's leadership and the support provided to other County departments. A review of the salary data shows that the Sheriff is equitably compensated. The Committee also notes the exemplary performance of the Sheriff. Based on this, the Committee recommends that the County Sheriff's salary be increased from \$99,633.59 to \$102,622.59 effective January 1, 2017.

Date: December 27, 2016

Res. #82-16

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 27, 2016 at the Government Center, Austin, Minnesota.

BE IT RESOLVED THAT; the annual salary for the elected official of County Sheriff for Mower County payable in bi-weekly installments, be set as follows for 2017:

County Sheriff
as of 01/01/17\$102,622.59

Passed and approved this 27th day of December, 2016.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Commissioner Ankeny reported that the Personnel Committee met with the County Recorder to review her job duties, and reviewed Recorder salary data from local counties. The Committee notes appreciation of the Recorder's willingness to permit her office to accept additional tasks and her willingness to work with other departments. Based on exemplary performance, the Committee recommends increasing the Recorder's salary from \$65,929.34 to \$70,274.46 effective January 1, 2017.

Date: December 27, 2016

Res. #83-16

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 27, 2016 at the Government Center, Austin, Minnesota.

BE IT RESOLVED THAT; the annual salary for the elected official of County Recorder for Mower County payable in bi-weekly installments, be set as follows for 2017:

County Recorder
as of 01/01/17.....\$70,274.46

Passed and approved this 27th day of December, 2016.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Commissioner Ankeny reported that the Personnel Committee met with the Auditor/Treasurer to review his job duties, and Auditor/Treasurer salary data from local counties. The Committee notes that the Auditor/Treasurer is not seeking an increase in salary for 2017. Based on this the Personnel Committee recommends not increasing the Auditor/Treasurer's salary from \$58,106.05 effective January 1, 2017.

Date: December 27, 2016

Res. #84-16

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 27, 2016 at the Government Center, Austin, Minnesota.

BE IT RESOLVED THAT; the annual salary for the elected official of County Auditor-Treasurer for Mower County payable in bi-weekly installments, be set as follows for 2017:

County Auditor-Treasurer
as of 01/01/17\$58,106.05

Passed and approved this 27th day of December, 2016.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to set 2017 non-union salaries and health insurance premiums by increasing non-union 2017 wages by 3.0% above the 2016 rate along with applicable anniversary step increases on the wage scale and set the employee share of 2017 health insurance premiums as follows:

	Employee Share of 2017 Health Insurance	
	Single	Family
CMM / PPO 300/900	\$88.17/month	\$536.50/month
VEBA 1850/3700 (100% Plan)	\$72.75/month	\$445.17/month
VEBA 2600/5200 (80% Plan)	\$ 0./month	\$230.67/month

Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson to maintain the use of Policy B130, Recruitment and Selection, and to approve the annual staffing levels for 2017 for all departments as on file in the Human Resources. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Ankeny to adjourn the meeting at 10:01 a.m. Motion carried. The next meeting is scheduled for January 3, 2017 at 1:00 p.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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