

SPECIAL SESSION OF THE MOWER COUNTY  
ANNUAL MEETING OF THE BOARD OF COMMISSIONERS

January 5, 2016

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session January 5, 2016 at 1:02 p.m. at the Government Center in Austin, Minnesota.

All members present, viz: Polly Glynn, Chair  
Tim Gabrielson, Vice-Chair  
Mike Ankeny  
Tony Bennett  
Jerry Reinartz  
Craig Oscarson, County Coordinator

Craig Oscarson, Clerk of the County Board, took nominations for Chairperson for 2016.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to nominate Commissioner Glynn as 2016 Chairperson. The Clerk asked for further nominations three times and hearing none the unanimous vote was cast. Motion carried.

As directed by the newly elected chair, the Clerk of the Board took nominations for Vice-Chairperson.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to nominate Commissioner Gabrielson as 2016 Vice-Chairperson. The Clerk of the Board asked for further nominations three times and hearing none the unanimous vote was cast. Motion carried.

The Chair made the following 2016 Committee appointments:

<b>Committee</b>	<b>Commissioner(s)</b>
Finance & Purchasing	Glynn / Gabrielson
Personnel	Ankeny / Reinartz
Buildings & Grounds	Bennett / Ankeny
Solid Waste	Ankeny / Reinartz
Planning	Ankeny / Bennett (alt.)
County Extension	Glynn / Bennett

Austin Library Board (no vote)	Bennett
City/County Joint Issues (quarterly meeting)	Glynn / Reinartz
Community Health Services	Bennett / Gabrielson
County Board of Health	All Commissioners
Court System	Glynn
EMS Joint Powers Board	Gabrielson
Family Connections	Glynn / Reinartz

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Historical Society Strategic Planning	Bennett
Housing Ad Hoc Committee (City of Austin)	Reinartz
Interstate Trail Committee	Reinartz / Glynn
Law Library	Glynn
LEC Advisory Committee	Ankeny / Reinartz
One Watershed / One Plan Board	Gabrielson / Glynn (alt.)
Ordinance Committee	Reinartz / Ankeny
RC & D	Gabrielson
Regional Housing	Gabrielson / Bennett
Road & Bridge Committee	All Commissioners
Rural Energy Task Force	Gabrielson
Safety Committee	Ankeny
SCHSAC	Kocer / Bennett
SE MN Regional Radio Board	Gabrielson / Ankeny
SEMCAC	Glynn
SEMREX Joint Powers Board	Reinartz
Siebel Visitation Center Advisory Board	Bennett
SMART Transit Advisory Committee	Reinartz
SWCD Board (no vote)	Glynn
Water Quality Joint Powers Board	Gabrielson / Reinartz
Work Force Development	Gabrielson

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to approve the agenda with the following additions: 1) County Board of Equalization 2) per diem rates set 3) authorize the sheriff to sign inmate phone contract 4) engineer deleted from agenda, no action items. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Cps Technology Solutions	3,100.00	Office Of Mn It Services	2,022.29
Lunt/James	2,425.00	Pratt/Jillene	2,475.00
Mille Lacs Academy	8,388.60	35 Payments Less than 2000	10,122.99
		<b>Final Total:</b>	<b>28,533.88</b>

Motion carried.

**Date: January 5, 2016**

**Res. #01-16**

**RESOLUTION**

On motion of Commissioner Reinartz, seconded by Commissioner Gabrielson the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 5, 2016 at the Government Center, Austin, Minnesota.

**BE IT RESOLVED**, that the County Auditor-Treasurer be authorized to make the following expenditures from the County General Revenue Funds. Payment in full to be made for all appropriations under \$5,000.00. All appropriations over \$5,000.00 to be disbursed quarterly.

**CATEGORY:**  
**HUMAN SERVICES**

SEMCAC .....\$3,000.00  
Lyle Senior Citizens.....\$600.00  
LeRoy Senior Citizens .....\$600.00  
Brownsdale Seniors .....\$600.00  
Sargeant Seniors.....\$600.00  
Mower County Senior Citizens.....\$11,000.00  
Mower County Senior Citizens -- Chore .....\$36,000.00

**ENVIRONMENT & HOUSING**

Mower County Soil & Water .....\$146,998.00  
Historical Society.....\$44,765.00

**ECONOMIC DEVELOPMENT**

SEMN Initiative Fund.....\$1,000.00

**CULTURE & RECREATION**

Southern Minnesota Tourism.....\$500.00

Passed and approved this 5<sup>th</sup> day of January, 2016.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett to allocate the fairgrounds minor repair fund as follows for 2016 and to authorize full distribution of the 2016 amounts.

Ag Society	50%	\$ 15,000
Historical Society	35%	10,500
4-H	15%	<u>4,500</u>
TOTAL		\$30,000

Motion carried.

**Date: January 5, 2016**

**Res. #02-16**

**RESOLUTION**

On motion of Commissioner Reinartz, seconded by Commissioner Ankeny the following Resolution was unanimously passed and adopted at a meeting held January 5, 2016 at the Government Center in Austin, Minnesota.

**BE IT RESOLVED**, by the Board of County Commissioners of Mower County, Minnesota to appoint the following persons as Mower County Delegates to the Association of Minnesota Counties for 2016: Commissioner Jerry Reinartz, Commissioner Polly Glynn, Commissioner Tim Gabrielson, Commissioner Tony Bennett, Commissioner Mike Ankeny, County Coordinator Craig Oscarson, and staff delegates Joy Kanne, County Assessor, and Lisa Kocer, County Health & Human Services Director.

Passed and approved this 5<sup>th</sup> day of January, 2016.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett to set the 2016 liquor license fees as follows:

- |    |                   |            |
|----|-------------------|------------|
| 1. | On Sale           | \$2,160.00 |
| 2. | Sunday On Sale    | 200.00     |
| 3. | Wine              | 240.00     |
| 4. | Bottle Club (C&D) | 240.00     |
| 5. | Beer On Sale      | 75.00      |

Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to set the dangerous dog certificate fee for 2016 at \$250.00 per certificate. Motion carried 4 to 1. The commissioners voted as follows: Commissioner Gabrielson aye, Commissioner Ankeny aye, Commissioner Reinartz nay, Commissioner Bennett aye, Commissioner Glynn aye.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to set the 2016 fireworks display permit fee at \$50.00. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Reinartz to set the 2016 Mini Truck license fee at \$30.00. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to set the 2016 Late Filing of Marriage License Fee at \$100.00. Motion carried.

The Board received the following quotes for 2016 legal newspaper:  
Austin Daily Herald \$3.66 per column inch  
LeRoy Independent/Grand Meadow \$4.00 per column inch

Date: January 5, 2016

Res. #03-16

**RESOLUTION**

On motion of Commissioner Reinartz, seconded by Commissioner Bennett the following Resolution was unanimously passed and adopted by the Mower County Board of Commissioners at a meeting held January 5, 2016 at the Government Center, Austin, Minnesota.

**BE IT RESOLVED**, based on the low quote and being in the best interest of the public, that the award go to the "*Austin Daily Herald*", a daily newspaper, with general circulation in Mower County, as the newspaper in which the notice and list of real estate remaining delinquent on the first business day in January 2016, the Financial Statement of the year 2015 and the proceedings of the County Board of said County for the year 2016 shall be published and the same is hereby accepted as per quote of \$3.66 per column inch.

**BE IT FURTHER RESOLVED**, that the LeRoy Independent, a weekly newspaper, with publications in both the "*Grand Meadow Area News*" and the "*LeRoy Independent*" be awarded as the secondary county newspaper with a quote of \$4.00 per column inch in which the proceedings of the annual meeting, the County Board of Equalization and 2015 Financial Statement shall be published.

Passed and approved this 5<sup>th</sup> day of January, 2016.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to set the 2016 mileage reimbursement rate at fifty cents (\$0.50) per mile effective January 1, 2016. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson to set the 2016 burning permit fee at \$15.00. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Reinartz to set the 2016 tobacco license fee at \$75.00. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to set the auditor certificate fee at \$300.00. Motion carried.

Date: January 5, 2016

Res. #04-16

**RESOLUTION**

On motion of Commissioner Ankeny, seconded by Commissioner Reinartz the following Resolution was unanimously passed and adopted by the Mower County Board of Commissioners at a meeting held January 5, 2016 at the Government Center, Austin, Minnesota 55912.

**BE IT RESOLVED** that pursuant to M.S. Chapter 375.34 & 375.35, the sum of up to \$300.00 to be paid to each recognized military organization or society including their auxiliary, with a maximum of \$600.00 per post, and the same is hereby appropriated out of the General Revenue Fund of Mower County to each of the recognized Military Persons' Organizations or Societies filing bills showing expenses in this amount, for the purpose of Memorial Day Exercises and the County Auditor/Treasurer is expected to draw his warrant for the amount shown on the itemized bill not to exceed \$300.00.

Passed and approved this 5<sup>th</sup> day of January, 2016.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Date: January 5, 2016

Res. #05-16

**RESOLUTION**

On motion of Commissioner Gabrielson, seconded by Commissioner Bennett the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 5, 2016 at the Government Center, Austin, Minnesota.

**BE IT RESOLVED** That the County Auditor-Treasurer be allowed to pay various incidental expenses, refunds, state agency payments, tax apportionments and Board approved appropriations. Items paid by auditor warrant include: utilities; telephone; requests by a Judge for immediate payment; postage; license fees; tax overpayments; employee benefits; credit card payments, when necessary to avoid late penalties and charges and costs associated with travel and conferences when pre-payment is required. All claims for reimbursement must be submitted to the County Auditor-Treasurer within six (6) months of occurrence in order to qualify for payment.

**BE IT FURTHER RESOLVED**, that the County Auditor-Treasurer be allowed to pay the food contract, partial contract payments and claims for payment from foster care,

guardianship and placement care providers. An auditor warrant may be issued provided a signed legal contract is on file, the department head supervising the contract has approved the payment for work completed and that the payment is not a final payment on a contract.

Passed and approved this 5<sup>th</sup> day of January, 2016.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**Date: January 5, 2016**

**Res. #06-16**

**RESOLUTION**

On motion of Commissioner Reinartz, seconded by Commissioner Bennett the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 5, 2016 at the Government Center, Austin, Minnesota.

**WHEREAS**, Mower County receives and disburses public funds and shall deposit such funds in a commercial bank, savings association, trust company, credit union or other financial institution as defined by law in Minnesota Statutes 118A.01;

**WHEREAS**, Mower County will designate as a depository of its funds one or more financial institutions per MS 118A.02;

**WHEREAS**, the following financial institutions are designated depositories for 2016:

Adams and Elkton have merged into one bank called United Farmers State Bank  
First Farmers and Merchant-Austin, Brownsdale and Grand Meadow  
US Bank  
Home Federal Savings Bank  
Mower County Employees Credit Union  
Minnesota Association of Government Investing for Counties /PFM Asset Management LLC  
Morgan Stanley, formerly known as Smith Barney  
UBS  
Northland Securities  
Raymond James

**BE IT RESOLVED THAT**, the Mower County Board of Commissioners adopt and designate the listed financial institutions in this resolution as depositories of public funds for the year 2016.

Passed and approved this 5<sup>th</sup> day of January, 2016.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**Date: January 5, 2016**

**Res. #07-16**

**RESOLUTION**

On motion of Commissioner Ankeny, seconded by Commissioner Gabrielson the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 5, 2016 at the Government Center, Austin, Minnesota.

**BE IT RESOLVED;** That Dr. Vijay Chawla, M.D. be appointed as Mower County Health Officer for the year 2016;

**BE IT FURTHER RESOLVED:** that the medical officer shall receive \$2,600.00 per year plus expenses upon receipt of an itemized and verified bill for said expenses.

Passed and approved this 5<sup>th</sup> day of January, 2016.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to approve The Association of Minnesota Counties 2016 policy committee appointments as follows:

- Commissioner Gabrielson – Environment & Natural Resources
- Commissioner Ankeny -- Public Safety
- Commissioner Bennett -- General Government
- Commissioner Glynn -- Health & Human Services
- Commissioner Reinartz – Transportation & Infrastructure

Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to set the County Board of Equalization for June 13, 2016 at 6:30 p.m. Motion carried.

**Date: January 5, 2016**

**Res. #08-16**

**RESOLUTION**

On motion of Commissioner Bennett, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 5, 2016 at the Government Center, Austin, Minnesota.

**BE IT RESOLVED** that a per diem of fifty dollars (\$50) be set for all previously stated non-county board working committees (Book U-49, U-53, U-233 & U-234) and to set a per diem of \$75 for Planning Commission/Board of Adjustment committee meetings when both meet on the same day.

Passed and approved this 5<sup>th</sup> day of January, 2016.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
**Chairperson**

By: \_\_\_\_\_  
**Clerk/Coordinator**

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to approve the inmate phone contract and authorize the sheriff to sign the agreement. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to adjourn the meeting at 2:14 p.m. Motion carried. The next meeting is scheduled for January 12, 2016 at 8:30 a.m.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
**Chairperson**

**Attest:**

By: \_\_\_\_\_  
**Clerk/Coordinator**

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