

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

January 26, 2016

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session January 26, 2016 at 8:30 a.m. at the Government Center in Austin, Minnesota.

Members present, viz: Polly Glynn, Chair
 Tim Gabrielson, Vice-Chair
 Jerry Reinartz
 Tony Bennett
 Craig Oscarson, County Coordinator

Member absent: Mike Ankeny

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to approve the agenda. Motion carried.

Craig Oscarson, County Coordinator, provided the Board with a department update.

Motion made by Commissioner Reinartz, seconded by Commissioner Bennett to approve the Amendment No. 1 to the PH-DOC Maintenance and Support Agreement for the maintenance and support of the PH-DOC Software System effective April 1, 2016 through December 31, 2018. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to approve the Medica Health Plan Facility Participation Provider Agreement between Medica and Mower County Community Health Services. Motion carried.

Lisa Kocer, Health & Human Services Director, provided the Board with community health updates which included remaining the department's "Open Door Clinic" to "Family Planning Community Clinic" as well as information concerning a mosquito carried virus infectious disease health threat.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to approve the Human Services Accounts Payable. Motion carried.

The Board recessed at 9:27 a.m. and reconvened at 9:38 a.m.

Under Personnel Committee business, Sherry Roth, Human Resources Director, introduced the Wellness Committee and provided information to the Board concerning the new Fitness Center.

Commissioner Reinartz, on behalf of the Personnel Committee, presented a proposed resolution that would set employees fees for the use of the Fitness Center and that would commit the fees for maintenance and upkeep of the Fitness Center.

Date: January 26, 2016

Res. #09-16

RESOLUTION

On motion of Commissioner Reinartz, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 26, 2016 at the Government Center, Austin, Minnesota.

WHEREAS, the Mower County Board established an employee Wellness Committee to promote healthy life style choices through activities and education; and

WHEREAS, the Wellness Committee initiated a workplace fitness center through the use of grant funds; and

WHEREAS, the Mower County Board may establish user fees for on-going expenses associated with the Fitness Center,

NOW, THEREFORE, BE IT RESOLVED, that a fee of \$5.00 per month be established as a requirement for employees who wish to participate in the Fitness Center with the use of the fees for on-going operational costs of the Fitness Center including, but not limited to, maintenance and replacement of equipment; and

BE IT FURTHER RESOLVED, that these fees are committed solely for managing the Fitness Center and all collected revenues less expenses shall be committed as a specific fund balance designation in the Human Resource budget.

Passed and approved this 26th day of January, 2016.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Reinartz, seconded by Commissioner Bennett to adopt Personnel Policy F130 Wellness and Fitness Activities effective immediately:

SECTION F130
WELLNESS AND FITNESS ACTIVITIES

Policy Statement:

Mower County sponsors Wellness and Fitness Activities for voluntary participation by employees. A Wellness Committee has been established to promote healthy lifestyle choices through activities and education.

The Mower County Board approved the formation of a Workplace Wellness Committee, to be comprised of up to 9 employees from various departments in the County. The Board authorized the committee to hold monthly meetings during scheduled work time. Throughout the year, the Wellness Committee will promote healthy lifestyle choices. Topics may range from: fitness, nutrition, tobacco cessation, stress management and other wellness related items. The Wellness Committee will play an active role in making recommendations for items for use in the Fitness Room.

Fitness activities are voluntary and are to occur during unpaid time. Employees are encouraged to consult with their physician prior to starting physical activities. Instructions for use of equipment can be found in the Fitness Room. Employees are expected to read and understand the use and safety guidelines prior to using equipment. The rules for the use of the Fitness Room are posted in the Fitness Room.

The Mower County Fitness Room is only for the use of Mower County Employees. Guests are not permitted to be in the Fitness Room, with the exception of those who are performing maintenance or replacing equipment. Employees wishing to use the Fitness Room will be required to sign the Employee Recreational/Exercise Activity Form and pay the monthly fitness room maintenance fee. The Human Resources Director will be responsible to ensure the fees are collected and properly disbursed.

Motion carried.

Marlin Faye, Ron Frank, and Virginia Bissen representatives/officers of the Farm Bureau shared with the County Board its Resolutions adopted at its annual meeting that were directed to the Board of Commissioners for 2016 which included 1) maintaining the Mower County Fair as a Free Fair; 2) requesting that Mower County continue to support the 4-H Program; and 3) requesting that Mower County Board provide aid to the Ag Society to hire a Marketing Director. A brief discussion followed.

The Chair set March 1 at 5:30 p.m. for the Board Retreat / Work Session at the Government Center.

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson to approve the minutes of January 5 and January 12, 2016. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
180 Degrees Inc	9,096.26	Mayo Clinic Health System-Albert Lea &	3,731.00
American Solutions For Business	3,530.50	Metro Sales Inc	3,603.41
Ami Imaging Systems Inc	28,000.00	Midwest Monitoring & Surveillance	2,075.59
C S S	10,395.00	Mille Lacs Academy	8,668.22
Cedar Valley Services, Inc	28,770.99	Nicollet Partners	5,160.00
City Of Austin	42,237.59	Petroleum Traders Corporation	11,406.64

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Department Of Corrections	4,530.00	Pomp's Tire Service, Inc	6,605.49
Donnelly Law Firm/Daniel	3,098.78	Prairie Lakes Youth Programs	10,441.00
Falk Construction Co./L.R.	30,605.52	SpyGlass Group LLC	11,968.95
Freeborn County Co-Operative Oil Co.	5,360.28	Thomson Reuters-West Payment Center	2,187.69
HEARTLAND MIDWEST	4,082.41	Village Ranch Inc	3,234.80
Henricksen Psg	17,873.68	Witt Fabrication	5,000.00
ICON LLC	3,839.38	103 Payments Less Than 2000	45,595.06
Mayo Clinic	4,442.36	Final Total:	315,540.60

Motion carried.

Craig Oscarson informed the Board that the Finance Director is recommending that the delinquent taxes on tax forfeited properties transferred to the HRA and the City of Rose Creek in 2015 be written off.

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson to authorize the Finance Director to write-off the delinquent taxes on the following tax forfeited properties that were transferred to other local units of government in 2015: 34.160.0030; 34.790.1260; 34.385.0570; 30.002.0260 and 30.004.0060. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett to approve the Audit Engagement Letter with Clifton Larson Allen for audit and nonaudit services associated with the audit for the year ended December 31, 2015. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Reinartz to approve the 2016 Retainer Agreement with Rinke Noonan for services related to the county drainage system and authorize the Auditor-Treasurer, Steven Reinartz, to sign the agreement on behalf of the County. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Reinartz to adjourn the meeting at 10:29 a.m. Motion carried. The next meeting is scheduled for February 2, 2016 at 1:00 p.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____ **Chairperson**

Attest:

By: _____
Clerk/Coordinator

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