

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

July 28, 2015

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session July 28, 2015 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Mike Ankeny, Chair
Tim Gabrielson
Polly Glynn
Jerry Reinartz
Tony Bennett
Craig Oscarson, County Coordinator

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to approve the agenda with the following additions / changes: 1) add Child & Teen Checkup grant under Community Health; 2) add update from Steve King regarding out of home placements; 3) delete LELS #74 items b and c under Personnel Committee; 4) add two items under Personnel Committee an AFSCME Letter of Agreement and promotion of HR Director to a department head with a corresponding revision to the organizational chart. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to approve the Blue Cross Blue Shield of Minnesota Aware Provider Services Agreement. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Bennett to approve the amended Child and Teen Checkup Administrative Services Contract effective January 1, 2016. Motion carried.

Lisa Kocer invited the Commissioners to the Reading Oasis Grand Opening – Ribbon cutting on August 3, 2015.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz to approve the minutes of July 14, 2015. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
3D Specialties Inc	3,944.82	Mille Lacs Academy	8,388.60
Albert Lea Electric Co.	13,307.04	Minnesota Counties Computer Co	5,177.97
Cedar Valley Services, Inc	32,769.01	Minnesota Department Of Corrections	30,132.75
Children's Dental Health Services	2,694.22	Mower County Shopper	2,008.14
City Of Austin	2,000.00	Office Of Mn It Services	3,366.65
Crop Production Services	29,543.27	Olmsted County Community Services	10,725.00
Department Of Corrections	10,360.00	Petroleum Traders Corporation	17,963.45
Freeborn County Co-Operative Oil Co.	9,138.09	Turnkey Corrections	6,306.24

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Jones Haugh & Smith Inc	6,202.90	Ulland Brothers Inc.	78,337.20
Mansfield Oil Company	13,658.46	Uniforms Unlimited Inc	10,659.14
Mayo Clinic -Rochester	4,650.00	Village Ranch Child Family Services Inc	4,778.20
Mayo Clinic Patient Financial Services	11,224.94	Whitewater Wireless Inc	2,128.83
Metal Culverts, Inc.	4,441.90	101 Payments less than 2000	46,242.53
Midwest Monitoring & Surveillance	3,161.75	Final Total	373,311.10

Motion carried.

Motion made by Commissioner Bennett, Seconded by Commissioner Gabrielson to approve the Health & Human Services Accounts Payable. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Bennett to approve the late claim for payment to Cedar Valley Services in the amount of \$680. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to pull properties 30.002.0260 Manford Hansen property and 30.004.0060 Leverington property from the tax forfeiture process per the request of the City of Rose Creek and refer the request to Finance for review and recommendation. Motion carried.

Date: July 28, 2015

Res. #45-15

RESOLUTION

On motion of Commissioner Gabrielson, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held July 28, 2015 at the Government Center, Austin, Minnesota.

WHEREAS, on July 28, 2015 the LeRoy Rod and Gun Club presented a request for a Minnesota Lawful Gambling License for gambling to be conducted at the LeRoy Rod and Gun Club on August 29, 2015.

BE IT RESOLVED THAT, the Mower County Board of Commissioners do hereby approve the issuance of a Minnesota Lawful Gambling License to LeRoy Rod and Gun Club for gambling at LeRoy Rod and Gun Club on August 29, 2015.

Passed and adopted this 28th day of July, 2015.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz to approve the liquor [3.2 and Wine] license effective July 1, 2015 through June 30, 2016 for

Deer Creek Speedway LLC subject to verification that the application dates are correct.
Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Bennett to approve Cooperative Agreement with MN Department of Ag for waste pesticide collection.
Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Glynn to approve the PaintCare Agreement for paint collection program. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Glynn to approve the Joint Powers Agreement for the Operation of a Household Hazardous Waste Program with the Minnesota Pollution Control Agency. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Glynn to approve the Tentative Agreement for a new AFSCME contract effective July 1, 2015 through June 30, 2017. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Glynn to approve the AFSCME Letter of Agreement for a contract opener upon the completion of a compensation study to negotiate its implementation. Motion carried.

Commissioner Glynn on behalf of the Personnel Committee reported that County Board has previously created a personnel department pursuant to statute and established the position of Human Resources Director. Duties of this position involve conducting investigations, participating in union negotiations, managing leaves of absence authorized by state and federal law, supervising payroll and advising department heads regarding personnel issues. These duties require a certain amount of independence and are often supervisory in nature. Given those duties, it is the recommendation of the Personnel Committee that the position of Human Resources Director be a department head position. An updated job description has been prepared and provided to the Board.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson to take the following actions effective July 28, 2015:

- Modify the Human Resources Director job description making the position a department head.
- Create a Human Resources department to include the functions of human resources, payroll and benefits, and interpreting services.
- Update the County Organizational Chart and Approved Staffing Level Chart to reflect this change as well as moving the supervision of interpreter services to the Human Resources Director.
- Appoint Sherry Roth as the department head of the Human Resources Department with salary based on Grade 16, Step 4 on the 2015 wage scale with PTO accrual rate of 7.08 per pay period effective July 28, 2015.

Motion carried.

The Board recessed at 9:18 a.m. and reconvened at 9:28 a.m.

The Solid Waste Committee reported on the cost estimates for the single sort recycling. The Commissioners will be receiving public input until a decision is made in later August. Bids have been received with four alternates. There are several options for the commissioners to consider: Option 1) all single family residences receive a recycling container; Option 2) all city single family residences receive a recycling container and rural communities have drop boxes and Option 3) make no change and reject all the bids. The Commissioners also have scenarios options for the allocating the estimated costs to consider. A discussion followed with public comment also allowed with five persons commenting.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to accept the Quit Claim Deed for Dairyland Power for parcel 20.028.0020. Motion carried.

Date: July 28, 2015

Res. #46-15

RESOLUTION

On motion of Commissioner Reinartz, seconded by Commissioner Glynn the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held July 28, 2015 at the Government Center, Austin, Minnesota.

IT IS RESOLVED that Mower County enter into MnDOT Agreement No. 1000209 with the State of Minnesota, Department of Transportation for the following purpose:

To provide for payment by the State to the County for the use and maintenance of County State Aid Highway (C.S.A.H.) No. 14, No. 11 and No. 8, No. 6, No. 7 and No. 5 as detour routes during the contract construction to be performed upon, along and adjacent to Trunk Highway No. 56 from 0.9 miles west of County State Aid Highway No. 14 (City of LeRoy) to 0.1 mile west of County State Aid Highway No. 9 (City of Taopi) under State Project No. 8826-146 (T.H. 56=081).

IT IS FURTHER RESOLVED that the County Board Chair and the County Coordinator are authorized to execute the Agreement and any amendments to the Agreement.

Passed and approved this 28th day of July, 2015.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Steve King, Director of Correctional Services, provided the Board with an update out of home placement. Thankfully the trend is down but Steve noted that these are real people, real lives, and real crises.

Motion by Commissioner Gabrielson , seconded by Commissioner Reinartz to adjourn the meeting at 10:45 a .m. Motion carried. The next meeting is scheduled for August 4, 2015 at 1:00 p.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____ **Chairperson**

Attest:

By: _____
Clerk/Coordinator

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