

**SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS**

June 30, 2015

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session June 30, 2015 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Mike Ankeny, Chair
 Tim Gabrielson
 Polly Glynn
 Jerry Reinartz
 Tony Bennett
 Craig Oscarson, County Coordinator

Motion made by Commissioner Gabrielson, seconded by Commissioner Glynn to approve the agenda with the following additions and/or corrections: Department of Ag/Homeland Security Grant for \$10,000 to purchase an animal emergency response trailer; Contract with ZRT under Building Committee related to highway remodel; edit the agenda to move the items listed under Finance to Solid Waste; approve the Human Service Accounts Payable and add an application of Chateau Raceway for an annual 3.2 beer license. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to approve the amended PHEP (Public Health Emergency Preparedness) grant agreement with the Minnesota Department of Health effective July 1, 2015 through June 30, 2016. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Bennett to approve the amended Family Planning Special Project Grant Agreement with the Minnesota Department of Health for the period of July 1, 2015 through June 30, 2016. Motion carried.

Lisa Kocer, Health & Human Services Director, provided the Board with Community Health Updates regarding Local Public Health Grant allocation (increase); Medical Cannabis; PPD tuberculin skin testing rate increase and SHIP 4 funding continued.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to approve the Human Services Accounts Payable. Motion carried.

Commissioner Glynn on behalf of the Personnel Committee reported that the Health and Human Services Director met with the Personnel Committee to discuss the additional funding being made available to the County for new staff in the Child Protection division. The Health and Human Services Director has requested to increase the staffing level by 1.52 FTE Social Workers. The .52 FTE will be added to a current .48 FTE social worker vacancy to create a full time position. The 1 FTE will be a new social worker position to the

department. The HHS Director is taking a conservative approach towards the use of the dollars that are being allocated to the County from the State. There will be unused funds that may be useful for additional training and/or the hiring of additional staff which will be reviewed upon completion of training these new FTE's.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz to increase the Staffing Level in the Health and Human Services department by 1.52 FTE social worker positions and to authorize the Human Resources Director to hire the additional social workers according to union contract and personnel policies to meet the increase in FTE's as well as increase the Health and Human Services budget to reflect the funds coming from the State for this increase to staff (2015 - \$148,000; 2016 - \$37,000). Motion carried.

Commissioner Bennett on behalf of the Building Committee informed the board that a decision had been made to have Precision Signs of Austin, MN prepare the sign package for the Government Center.

The Building Committee also reported that Public Works will be remodel to make room for additional staff and to upgrade the main office for handicap accessibility. Zenk Read Trygstad and Assoc., Inc. has prepared a plan.

Motion made by Commissioner Bennett, seconded by Commissioner Glynn to approve the architect contract not to exceed \$8,000 with Zenk Read Trygstad & Assoc., Inc. for the remodel at Public Works. Motion carried.

The Building Committee also provided a status update on the old Environmental Services building's preparation for Extension. The entrance hallway will be widened, the walls will be painted and the floors carpeted. Another county is considering some of the lab equipment.

Lastly, the Building Committee reported that the building cleaning contracts will be reviewed due to complaints received.

Commissioner Reinartz reported on behalf of the Solid Waste Committee that based on recommendations received, the Committee is recommending to contract with David Lucas and Scott Anderson for work related to the review and modifications to the Mower County Solid Waste Ordinance.

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson to engage Lucas Consulting to review the Mower County Solid Waste Ordinance and make recommendations for revisions. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson to utilize Scott Anderson of Rupp, Anderson, Squires & Waldspurger, P.A. as legal counsel for possible revisions on the Mower County Solid Waste Ordinances. Motion carried.

Angie Knish made a verbal note to the Board that she noted that Four Daughters has made application for a liquor license that will be presented to the Board for approval during today's meeting. The application may not be in compliance with the company's CUP. Angie Knish will be reviewing the Four Daughter's CUP with relation to their Ag zoning and ability to have a full liquor license.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz to approve the minutes of June 9, 2015 and June 15, 2015 County Board of Appeals and Equalization. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
180 Degrees Inc	3,291.03	Midwest Monitoring & Surveillance	4,920.75
Anoka County Human Services	21,786.48	Mille Lacs Academy	7,549.74
Bustad Dozing And Excavating Inc	22,772.25	Office Of Mn It Services	2,710.72
Cedar Valley Services, Inc	27,470.02	Olmsted County Community Services	12,375.00
Commissioner Of Transportation	5,997.72	Petroleum Traders Corporation	19,400.14
Cranel Inc	4,899.00	Regents Of The University Of Minnesota	16,882.50
Cretex Concrete Products Midwest,Inc	2,640.00	Rochester Sand And Gravel, Inc	22,213.61
Donnelly Law Firm/Daniel	3,341.37	Tech-One Services Llc	4,857.81
Falk Construction Co./L.R.	27,573.97	Thomson Reuters-West Payment Center	2,112.58
Fidlar Technologies Inc	41,375.13	Turnkey Corrections	12,367.58
Fox Electric Company,Inc	2,459.53	Ulland Brothers Inc.	14,677.32
Freeborn County Co-Operative Oil Co.	6,327.48	Verizon Wireless	4,368.44
Hansen Hauling & Excavating Inc	2,000.00	Vertical Limit Construction LLC	15,806.35
Jones Haugh & Smith Inc	14,793.00	Wagner Construction Co	5,504.00
Magna Manufacturing & Contracting Corp	17,656.00	Welcome Center Inc	6,196.25
Mayo Clinic	3,600.00	141 Payments less than 2000	67,094.72
Melchert Hubert Sjodin	2,748.00	TOTAL	429,768.49

Motion carried.

The Board recessed at 9:20 a.m. and reconvened at 9:34 a.m.

Representatives of the City of Austin, Austin HRA & Habitat of Humanity appeared before the Board to make a request for County tax forfeited properties be conveyed at a reduced price to the Austin HRA and Habitat of Humanity to reduce blight, stabilizing the neighborhoods and add properties back to the tax rolls

Date: June 30, 2015

Res. #41-15

RESOLUTION

On motion of Commissioner Gabrielson, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held June 30, 2015 at the Government Center, Austin, Minnesota.

WHEREAS, the City of Austin has requested the Mower County Board of Commissioners transfer tax-forfeited properties to the Austin Housing and Redevelopment Authority or the Mower/Freeborn Habitat for Humanity under the authority granted in Minnesota Statutes, Section 282.01, subdivision 1a, paragraph (d) and related provisions that allows the County

to reduce the sale price of the properties to correct blighted conditions or develop affordable housing;

WHEREAS, the City of Austin requests that the following property be purchased for \$1.00 and transferred to the Austin Housing and Redevelopment Authority:

PIN: 34.160.0030
Lot 3, Block 1, Crane Addition to the City of Austin, Mower County, Minnesota
Address: 1206 9th Street NE, Austin, MN

NOW, THEREFORE BE IT RESOLVED, that the Mower County Board of Commissioners hereby reduces the sale price to \$1.00 and all associated property transfer costs for the above described tax-forfeited property and approves the sale of the property to the Austin Housing and Redevelopment Authority.

Passed and approved this 30th day of June, 2015.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: June 30, 2015

Res. #42-15

RESOLUTION

On motion of Commissioner Reinartz, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held June 30, 2015 at the Government Center, Austin, Minnesota.

WHEREAS, the City of Austin has requested the Mower County Board of Commissioners transfer tax-forfeited properties to the Austin Housing and Redevelopment Authority or the Mower/Freeborn Habitat for Humanity under the authority granted in Minnesota Statutes, Section 282.01, subdivision 1a, paragraph (d) and related provisions that allows the County to reduce the sale price of the properties to correct blighted conditions or develop affordable housing;

WHEREAS, the City of Austin requests that the following property be purchased for \$1.00 and transferred to the Austin Housing and Redevelopment Authority:

PIN: 34.790.1260

Lot 2, Block 11, Woodlawn Park Addition to the City of Austin, Mower County,
Minnesota

Address: 609 10th Avenue NW, Austin, MN

NOW, THEREFORE BE IT RESOLVED, that the Mower County Board of Commissioners hereby reduces the sale price to \$1.00 and all associated property transfer costs for the above described tax-forfeited property and approves the sale of the property to the Austin Housing and Redevelopment Authority.

Passed and approved this 30th day of June, 2015.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Mr. Jeff Bendners spoke to the Board on the condition of the house at 707 12th Street NE, Austin, MN adjacent to his property. He has been maintaining the neighboring property in terms of snow removal and lawn care. He expressed an interest in obtaining the property. Mr. Bendners was informed that he would not be eligible to obtain the property at the reduced price that the County can convey the property to the Austin HRA or Habitat for Humanity.

Date: June 30, 2015

Res. #43-15

RESOLUTION

On motion of Commissioner Gabrielson, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held June 30, 2015 at the Government Center, Austin, Minnesota.

WHEREAS, the City of Austin has requested the Mower County Board of Commissioners transfer tax-forfeited properties to the Austin Housing and Redevelopment Authority or the Mower/Freeborn Habitat for Humanity under the authority granted in Minnesota Statutes, Section 282.01, subdivision 1a, paragraph (d) and related provisions that allows the County to reduce the sale price of the properties to correct blighted conditions or develop affordable housing;

WHEREAS, the City of Austin requests that the following property be purchased for \$1.00 and transferred to the Mower/Freeborn Habitat for Humanity:

PIN: 34.385.0570

Lot 5, Block 5, Lake Park Addition to the City of Austin, Mower County, Minnesota
Address: 707 12th Street NE, Austin, MN

NOW, THEREFORE BE IT RESOLVED, that the Mower County Board of Commissioners hereby reduces the sale price to \$1.00 and all associated property transfer costs for the above described tax-forfeited property and approves the sale of the property to the Mower/Freeborn Habitat for Humanity.

Passed and approved this 30th day of June, 2015.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Jennifer Nelson, Vice President of Development for the Southern Minnesota Initiative Foundation, provided the Board with an annual update of the foundations activities and made a request for continued funding support from Mower County.

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson to approve Solid Waste Facility permits effective July 1, 2015 through June 30, 2016 for 1) Hillier Composting Facility; 2) SKB Environmental; and 3) Waste Management (for Austin Transfer Station). Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Bennett to approve Solid Waste Hauler permits effective July 1, 2015 through June 30, 2016 for 1) Freeborn County Co-op Oil; 2) Sunshine Sanitation; 3) Y Waste Removal; and 4) Thompson Sanitation. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson to accept a \$50 donation from Fred and Sue Cline in memory of Joyce Sizer and a \$720 donation from Hormel Foods employees in care of Arthur and Nicole Shute in recognition of retiring co-worker Greg Baskin. Both donations are for the mentoring program. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to approve the Correctional Services Caseload Workload program Grant Agreement effective July 1, 2015 through June 30, 2017. Motion carried.

Motion made by Commissioner Reinartz to approve the full liquor license with the license application Four Daughters Vineyard & Winery, LLC subject to review of the County Attorney and Zoning staff for compliance with the existing conditional use permit. MOTION FAILED for lack of a second.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz to approve the full liquor license effective July 1, 2015 through June 30, 2016 for 1) Four Daughters Vineyard & Winery, LLC; 2) Echo Lanes and 3) Windrift Lounge. Motion carried.

Amy Lammey, Emergency Management Coordinator, informed the Board that the Department Ag/Homeland Security has offered Mower County a \$10,000 grant for an animal emergency response trailer.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson to approve the \$10,000 grant from Department of Ag / Homeland Security for the purchase of an animal emergency response trailer and to amend the Emergency Management 2015 budget for the purchase of the equipped response trailer and training for its proper use. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett to approve the 3.2 beer license effective July 1, 2015 through June 30, 2016 for 1) Beaver Trails Jellystone; and 2) Chateau Raceway. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Glynn to approve the temporary 3.2 beer license for St. John's Catholic Church. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Glynn to appoint Steven Gleason to the Mower County Extension Committee effective January 1, 2015 through December 31, 2017. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz to approve the Memorandum of Agreement with the University of Minnesota for related extension services at Mower County effective January 1, 2016 through December 31, 2018. Motion carried.

Date: June 30, 2015

Res. #43-15 (b)

RESOLUTION

On motion of Commissioner Bennett, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of

Commissioners at a meeting held June 30, 2015 at the Government Center, Austin, Minnesota.

WHEREAS, on June 30, 2015 St. John's the Baptist Church presented a request for a Minnesota Lawful Gambling License for gambling to be conducted at St. John's the Baptist Church, Adams, MN;

BE IT RESOLVED THAT, the Mower County Board of Commissioners does hereby approve the issuance of a Minnesota Lawful Gambling License to St. John's the Baptist Church for gambling at St. John's the Baptist Church, Adams, Minnesota.

Passed and adopted this 30th day of June, 2015.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Craig Oscarson, presented bid information received for project SAP 50-608-027.

Motion made by Commissioner Gabrielson, seconded by Commissioner Glynn to award the bid on project SAP 50-608-027 to the low bidder Ulland Brothers with a low bid of \$1,326,836.17 and have the project commence. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and Public Works Director.

Date: June 30, 2015

Res. #44-15

RESOLUTION

On motion of Commissioner Gabrielson, seconded by Commissioner Glynn the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held June 30, 2015 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 50-607-035 completed under contract number 21305 by Rud Excavating, Inc. has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Contract Amount: \$ 324,354.36
Final Amount: \$ 298,301.42 [91.97%]
Final Payment: \$ 13,865.07

Passed and approved this 30th day of June, 2015.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson to appoint Steve Leif as the Mower County's appointed representative from area mortgage lenders on the Austin-Mower County Home Ownership Board for resigning Dale Madison's remaining term to expire on December 31, 2016. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Glynn to approve the Correctional Services Remote Electronic Alcohol Monitoring program Grant Agreement effective July 1, 2015 through June 30, 2017. Motion carried.

Motion by Commissioner Gabrielson, seconded by Commissioner Reinartz to adjourn the meeting at 10:41 a.m. Motion carried. The next meeting is scheduled for July 6, 2015 at 1:00 p.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

INDEX

- 2**
 - 2015 Staffing Level increase
social workers, 135
- 3**
 - 3.2 beer license
 - Beaver Trails Jellystone, 140
 - Chateau Raceway, 140
 - 3.2 beer license - tempoary
 - St. John's Catholic Church, 140
- A**
 - adjourn, 142
 - agenda
 - as amended, 134
 - Austin-Mower County Home
 - Ownership Board appointment
 - Steve Leif, 142
 - award bid
 - SP 50-60-027
 - Ullan Brothers, 141
- B**
 - budget amendment
 - Emergency Management
 - \$10,000 grant for animal
emergency response
trailer, 140
 - funding for social workers
from State, 135
- C**
 - Correctional Services Caseload
 - Workload program Grant
Agreement, 140
 - Correctional Services Remote
 - Electronic Alcohol Monitoring
program Grant Agreement,
142
- D**
 - Department of Ag / Homeland
 - Security grant
 - animal emergency response
trailer, 140
 - donations
 - mentoring program, 139
- E**
 - Extension Committee
 - appointment
 - S. Gleason, 140
- F**
 - Family Planning Special Project
 - Grant Agreement, 134
- G**
 - government center sign package,
135
- H**
 - hire
 - social workers, 135
- L**
 - liquor license
 - Echo Lanes, 140
 - Four Daughters Vineyard &
Winery, 140
 - Windrift Lounge, 140
- M**
 - Memorandum of Agreement
 - Un of MN -- Extension issus,
140
 - minutes 6-9-15 and 6-15-15 bd of
appeals and equalization, 136
- P**
 - Public Health Emergency
 - Preparedness grant
agreement, 134
 - Public Works office remodel
 - architect agreement
 - Zenk Read Trygstad \$8000
limit, 135
- R**
 - Res. #41-15 tax forfeited parcel
transfer
 - PIN 34.160.0030
 - to Austin HRA, 136
- S**
 - Res. #42-15 tax forfeited parcel
transfer
 - PIN 34.790.1260
 - to Austin HRA, 137
 - Res. #43-15 (b)
 - gambling permit
 - St. John's Baptist, 140
 - Res. #43-15 tax forfeited parcel
transfer
 - PIN 34.385.0570
 - to Freeborn/Mower
Habitat for Humanity,
138
 - Res. #44-15 Final Payment
 - SAP 50-607-035 Rud
 - Excavating, 141
- T**
 - Solid Waste Facility permit
 - Hillier Composting, 139
 - SKB Einvironmental, 139
 - Waste Management (for
Austin Transfer Station),
139
 - Solid Waste Hauler permit
 - Freeborn County Co-op Oil,
139
 - Sunshine Sanitation, 139
 - Thompson Sanitation, 139
 - Y Waste Removal, 139
 - Solid Waste Ordinance
 - legal counsel -- Rupp,
Anderson, Squires &
Waldspurger, 135
 - Solid Waste Ordinance review
contract with Lucas Consulting,
135
- W**
 - warrants
 - Commissioner, 136