

**SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS**

March 3, 2015

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session March 3, 2015 at 1:00 p.m. at the Government Center in Austin, Minnesota.

All members present, viz: Mike Ankeny, Chair
 Tim Gabrielson
 Polly Glynn
 Jerry Reinartz
 Tony Bennett
 Craig Oscarson, County Coordinator

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson to approve the agenda with the addition of a personnel item to approve/deny a pay rate adjustment. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett to set the project letting date to April 9, 2015 at 1:00 p.m. at the office of Public Works and awarded at the County Board of Commissioner's meeting for the following County projects:

Township Bridges:

SAP 050-599-091: Replace Bridge 1724 on T-282 in Grand Meadow Township

SAP 050-599-140: Replace Bridge L5054 on T-107 in Racine Township

SAP 050-599-141: Replace Bridge 1943 on T-178 in Pleasant Valley Township

Bituminous Pavement Rehabilitation Projects:

SAP 050-601-033: CSAH 1 from 640th Avenue to CSAH 10

SAP 050-606-028: CSAH 6 from TH 105 to TH 218

SAP 050-616-032: CSAH 16 from CR 57 to North County Line

Reconstruction Project:

SAP 050-607-038: CSAH 7 from CSAH 3 to CSAH 13 through Elkton

Shooting Star Trail:

CP 50-14-01A: Pedestrian Bridge R0666 in Rose Creek City Park

CP 50-14-01B: Trail Construction from Rose Creek to CR 52

Motion carried.

Date: March 3, 2015

Res. #25-15

RESOLUTION

On motion of Commissioner Bennett, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held March 3, 2015 at the Government Center, Austin, Minnesota.

WHEREAS, project number CP 50-14-02 completed under contract number 21412 by Ulland Brothers, Inc. has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 1,205,533.45
Final Amount: \$ 1,300,625.45 [107.89%]
Final Payment: \$ 65,899.81

Passed and approved this 3rd day of March, 2015.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Commissioner Glynn on behalf of the Personnel Committee informed the Board that the Human Resources Director told the Committee the Payroll/Benefits Coordinator is accepting the position of Office Support Specialist in Health & Human Services. The HR Director is requesting the Board approve a starting wage on the Grade 5 scale between steps 8 & 9. This is the wage rate the Payroll/Benefits Coordinator would be at had she not left Health & Human Services. The Payroll/Benefits Coordinator has expressed a willingness to help with payroll during the training process for the new hire.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson to approve the request and set a starting wage of \$19.3163 per hour for Kandace Feist in the position of Office Support Specialist in Health & Human Services. The employee will be advanced to Grade 5 Step 9 on the employee's next anniversary date. Motion carried.

Commissioner Reinartz on behalf of the Finance Committee informed the Board that the committee had met with Justin Hanson of SWCD regarding available grant funding under the Shoreland Buffer Initiative Grant. A discussion followed with Justin Hanson providing additional information regarding the application process and the County's focus for the grant funding.

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson to approve application for the Shoreland Buffer Initiative Grant effective May 1, 2015 to December 31, 2018. Motion carried.

Commissioner Glynn on behalf of the Building Committee informed the Board that in the 2015 budget, funds were allocated to relocate County Extension to the main floor of the

government center from the lower level. Previous input from Extension staff indicated limited needs as to private office space and storage. During further review the building committee noted that the allocated main floor space appears to be deficient in its ability to provide effective and efficient office space for County Extension services. The committee explored constructing a new 1,200 foot facility which would have been located at the fairgrounds, leaving Extension in its current location and relocating Extension to the vacant Environmental Services building located at Public Works. The committee feels the most cost effective solution which meets all the needs of Extension plus provides the best employee safety is to relocate Extension to the Environmental Services building. The remodeling would entail painting the interior, installing a safety door setup, revising the lab into a conference room, high speed internet connectivity via the highway department office building, revising the customer counter and possible carpet replacement and restroom upgrades. The Committee is recommending a relocation of Extension to the former Environmental Services building.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson to remodel the vacant Environmental Services facility to meet the needs of County Extension, retain any additional space as records storage and relocate County Extension services to said facility. Motion carried.

The Board briefly discussed the public comments received by them since the last Board meeting in which the Board had discussed single sort recycling. Most of the comments had been in favor of the single sort recycling. The Committee is continuing to review the County's options for addressing solid waste and recycling.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to approve the minutes of February 24, 2015. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
180 Degrees Inc	1,234.03	Minnesota Sheriffs Association	250.00
A.E.S., Inc.	315.00	Mn/Scia	120.00
Ami Imaging Systems Inc	27,300.00	Northland Securities Inc	1,900.00
Apple Time Inc.	480.30	Pence Painting & Wallcovering	14,851.00
Austin Newspapers Inc	102.75	Petroblend Corp.	4,212.52
Bachman Printing	325.20	Powerplan	232.34
Baudoin Oil Company	4,470.95	Ratwik, Roszak & Maloney, Atty	511.50
Cdw Government Inc	125.77	Recycling Association Of Minnesota	125.00
Cordes/Jill	479.96	Rochester Ford-Toyota	341.30
Emergency Automotive Technologies, Inc	1,514.64	Schilling Supply Company	431.35
Gold Cross Ambulance Service	1,098.48	Scholl/Paige	231.00
Grainger	466.60	Severson Oil Co	15,715.30
Graphic Products Inc	163.69	Sheriff Freeborn County	130.00
Holiday Ford Lincoln Mercury	130.98	Sheriff Steele County	150.00
Innovative Office Solutions, Llc	335.06	Specialty Personnel Services	1,132.64
Jones Haugh & Smith Inc	2,200.00	Syverson Freightliner/Dave	324.18
Krueger Transportation	710.80	Thomson Reuters-West Payment Center	491.00
Laser Product Technologies	517.65	Turnkey Corrections	5,970.20
Mayo Clinic Health System-Albert Lea &	1,544.40	University Of Minnesota	215.00
Midstates Equipment & Supply	534.93	16 Payments less than 100	726.99
Midwest Monitoring & Surveillance	1,933.00	Final Total:	94,249.51
Minneapolis Finance Department	204.00		

Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Reinartz to approve the Remote Electronic Alcohol Monitoring Grant Amendment No. 2 for an additional \$5000 to contract #60103 with the State of Minnesota effective through June 30, 2015. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Glynn to adjourn the meeting at 1:40 p.m. Motion carried. The next meeting is scheduled for March 10, 2015 at 8:30 a.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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