

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

February 24, 2015

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session February 24, 2015 at 8:30 a.m. at the Government Center in Austin, Minnesota.

Members present, viz: Mike Ankeny, Chair
 Tim Gabrielson
 Jerry Reinartz
 Tony Bennett
 Craig Oscarson, County Coordinator
Member absent: Polly Glynn

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to approve the agenda adding a resolution authorizing application for MHFA Family Homeless Prevention & Assistant Program. Motion carried.

Kristen Nelsen, County Attorney, provided the Board with a department update that included information regarding case filings, department staffing and body cams.

Motion made by Commissioner Reinartz, seconded by Commissioner Bennett to approve the Maternal, Infant and Early Childhood Home Visiting Expansion Grant amendment #1. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to approve the amended Family Services Collaborative Joint Powers Agreement dated February 17, 2015 subject to review and approval of the County Attorney. Motion carried.

Lisa Kocer provided the Board with Community Health updates which included collaboration with the City of Austin in formulating an ordinance to ban electronic cigarettes at work and public places and the transition of clients due to the closing of a contracted mental health provider.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to approve Human Services Account Payable. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Bennett to approve the minutes of February 10, 2015. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to approve the following Commissioner warrants for payment:

Vendor Name	Amount	Vendor Name	Amount
180 Degrees Inc	8,208.82	Mayo Clinic -Rochester	1,725.00
A+ Printing	143.00	Mayo Clinic Health System-Albert Lea &	1,845.00

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Alliant Energy	803.49	Mayo Clinic Health System-Mankato	217.00
American Databank Llc	256.30	Medtox Laboratories Inc	248.38
American Lung Association	1,544.21	Metro Sales Inc	487.62
American Test Center, Inc	340.00	Mid America Business Systems	1,012.00
Americinn Austin	198.62	Midtown Auto & Towing	476.50
Arrowwood Resort & Conference Center	446.68	Midwest Clinical Psychologists	700.00
Austin Fire And Safety	282.50	Midwest Monitoring & Surveillance	2,321.50
Austin Newspapers Inc	184.95	Minnesota Elevator Inc	321.00
Auto Value Austin	188.88	Minnesota Sheriffs Association	370.00
Bachman Printing	320.90	Mj O'connor Inc	261.14
Baudoin Oil Company	1,250.93	Mn Supply	2,626.13
Bear Graphics, Inc	132.41	Napa Auto Parts	996.40
Bob Barker Company Inc.	160.08	Nutrition Matters Inc	433.40
Cdw Government Inc	586.02	Office Of Mn It Services	1,700.00
Cedar Valley Services, Inc	33,380.86	Olmsted County Community Services	8,415.00
Cintas Corporation	164.67	Parenting Resource Center DbA	10,960.26
Clasen-Jordan Mortuary	250.00	Pomp's Tire Service, Inc	3,161.76
Cliftonlarsonallen	20,000.00	Proline Dist Inc	492.30
Community Utility Co.	763.22	Radio Shack Corporation	247.40
Country Inn & Suites	174.00	Ricoh Usa Inc	890.69
Dalco	485.76	Riverside Psychological Services	1,500.00
Dell Marketing L P	4,398.92	Roberts Specialty Company	132.00
Department Of Corrections	27,880.00	Rochester Ford-Toyota	157.32
Dexter Lp, Inc	553.35	Rochester Midland Corporation	165.69
Donnelly Law Firm/Daniel	4,201.56	Ronco Engineering Sales, Inc.	807.04
Emergency Automotive Technologies, Inc	2,820.28	Runnings	180.59
Environmental Systems Research Institute	3,950.71	Schilling Supply Company	974.08
Etterman Enterprises	324.25	School District 492	379.60
Falk Construction Co./L.R.	1,065.78	Sea Change	308.71
Fernbrook Family Center	613.11	Sema Equipment Inc	1,365.86
Fox Electric Company, Inc	647.25	Shred-It Usa Minneapolis	251.87
G & K Services Inc	729.38	Smyth Companies Llc	204.19
Gerard Treatment Program	1,742.23	Softree Technical Systems Inc	1,100.00
Gold Cross Ambulance Service	1,074.24	Specialty Personnel Services	2,265.28
Grainger	541.02	Standard Spring & Alignment Services	1,243.66
Harty Mechanical Inc	108.66	Staples Credit Plan	377.08
High Forest Bobcat Service Llc	152.28	Syverson Freightliner/Dave	529.95
Holiday Ford Lincoln Mercury	398.98	Thomson Reuters-West Payment Center	2,397.84
Innovative Office Solutions,Llc	759.61	Total Glass-Lock Inc	1,503.60
Jarvis/Sandra L	150.00	Ulven's Ace Hardware	156.23
Jones Haugh & Smith Inc	1,100.00	Verizon Wireless	4,768.33
Language Line Services	108.71	Wex Bank	365.14
Laser Product Technologies	1,076.90	Whitewater Wireless Inc	175.00
Lenway Law Office	1,160.00	Y Waste Removal Inc	1,140.80
Lowe's Heating And Air Conditioning Llc	110.00	Zep Sales & Service	359.10
Lyle Signs Inc	2,610.70	30 Payments less than 100	1,483.59
Matco Tools	200.00		
		Final Total:	192,945.25

Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett to declare the 1998 Tucker snowmobile trail groomer and 2001 Ultra groomer drag as surplus property and donate them to the City of Adams. Motion carried.

Date: February 24, 2015

Res. #20-15

**RESOLUTION
AUTHORIZING APPLICATION FOR
MINNESOTA HOUSING & FINANCE AGENCY
FAMILY HOMELESS PREVENTION & ASSISTANCE PROGRAM**

On motion of Commissioner Gabrielson, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of

Commissioners at a meeting held February 24, 2015 at the Government Center, Austin, Minnesota.

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide funds for Family Homeless Prevention & Assistance Projects; and

WHEREAS, the Southeastern Minnesota Housing Network, working through: 1) Three Rivers Community Action, Inc. – Grantee and 2) SEMCAC and Lutheran Social Services – LINK – Sub-Grantees, has developed a renewal application for the Minnesota Housing Finance Agency Family Homeless Prevention & Assistance Program; and

WHEREAS, the Southeastern Minnesota Housing Network working through: Three Rivers community Action, Inc., SEMCAC, and LSS-LINK has demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency Family Homeless Prevention & Assistance Program;

NOW, THEREFORE BE IT RESOLVED, that the Southeastern Minnesota Housing Network is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency Family Homeless Prevention & Assistance Program in the County of Mower, in Minnesota.

Passed and approved this 24th day of February, 2015.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

It was noted that a notice had been received from Austin Daily Herald indicating that the paper was changing its column width which would change the pricing approved for the 2015 legal newspaper. The Herald claims that even though the price per column inch changes, the County will be paying the same for the same amount of space. Staff will review the information.

Commissioner Reinartz provided an update on behalf of the Solid Waste Committee regarding the Committee's review and investigation into the Single Sort method of recycling. Three options are being analyzed: 1) no change from current three bin method of recycling but spend more on promoting the system; 2) switch to the single sort method with a 96 bin for all urban and rural single family residences; and 3) switch to the single sort method with a 96 bin for all urban and rural single and multi-family residences, churches, etc. A discussion

followed. The Committee is not ready yet to make a final recommendation to the Board. The current recycling service contract expires March 2016.

Date: February 24, 2015

Res. #21-15

RESOLUTION

On motion of Commissioner Gabrielson, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held February 24, 2015 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 050-599-132 completed under contract number 21401 by Landwehr Construction, Inc. has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 143,265.00
Final Amount: \$ 142,827.07 [99.69%]
Final Payment: \$ 8,938.75

Passed and approved this 24th day of February, 2015.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: February 24, 2015

Res. #22-15

RESOLUTION

On motion of Commissioner Reinartz, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held February 24, 2015 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 050-599-139 completed under contract number 21408 by Landwehr Construction, Inc. has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 146,447.88
Final Amount: \$ 138,735.64 [94.73%]
Final Payment: \$ 8,732.05

Passed and approved this 24th day of February, 2015.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: February 24, 2015

Res. #23-15

RESOLUTION

On motion of Commissioner Gabrielson, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held February 24, 2015 at the Government Center, Austin, Minnesota.

WHEREAS, project number CP 50-13-09 completed under contract number 21313 by Ulland Brothers, Inc. has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 85,550.00
Final Amount: \$ 61,751.64 [72.18%]
Final Payment: \$ 3,087.58

Passed and approved this 24th day of February, 2015.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: February 24, 2015

Res. #24-15

RESOLUTION

On motion of Commissioner Bennett, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held February 24, 2015 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 050-610-004 completed under contract number 21410 by Ulland Brothers, Inc. has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 479,001.35
Final Amount: \$ 479,987.94 [100.21%]
Final Payment: \$ 24,481.52

Passed and approved this 24th day of February, 2015.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Reinartz, seconded by Commissioner Bennett to approve the Final Report for IMPHT inventory grant and authorize the chair to sign the report. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett to declare the following items as surplus property and donate them to the Historical Society:

- 1 blue guest stationary chair 2 wood map file cabinets
- 1 black 4-drawer lateral file cabinet 1 black 5-drawer file cabinet
- 4 rolling office desk chairs

Motion carried.

Commissioner Bennett on behalf of the Building Committee informed the Board that the County Engineer had met with the Building Committee and has proposed the County purchase an existing property in the Adams, Minnesota area as an additional out shop location to provide more efficient and effective services delivered by his department. This

area of the County has long been a preferred area to add an out shop and prior county boards had designated partial funding for that purpose. That fund balance designation was not allowed in our audit as the County did not have a 5 year plan or a signed purchase agreement to commit said funds to. The County Engineer has found a parcel of property with two buildings that he believes will accommodate the majority of the original needs of a new shop location at a total project estimate significantly below the prior fund designation. The Building Committee has reviewed the proposal and feels the proposal can attain the same benefits to the public as was originally defined by prior county boards. The Building Committee would propose to fund the project out of existing reserves in the capital projects fund and highway fund and any new expenses would be found in annual operational expenses such as building utilities and insurances if the project is approved.

The County Engineer and staff presented additional information on the proposal including a project budget and a Board discussion followed.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to approve submitting a purchase offer of \$180,000 to Mark and Scott Osmundson for their 6.28 acre site located east of Adams, MN, which said property includes two buildings and two above ground fuel storage tanks and a motor grader; subject to a phase 1 and, if necessary, a phase 2 environmental study with the right to terminate the offer based on the findings of the environmental studies and to approve a total project budget in the amount of \$325,710 using reserve funds for said project. Motion carried.

Amy Lammey, Emergency Management Coordinator, was recognized by the Board as the recipient of the Homeland Security and Emergency Management Award of Excellence for "Outstanding County Emergency Management Coordinator."

The Board reviewed Sheriff Amazi's request for a budget amendment to add encryption to portable radios.

Motion made by Commissioner Bennett, seconded by Commissioner Reinartz to approve a 2015 budget amendment in the amount of \$10,655.35 to add radio encryption to 11 portable radios in the Sheriff's department. Motion carried.

Motion by Commissioner Gabrielson, seconded by Commissioner Bennett to adjourn the meeting at 10:39 a.m. Motion carried. The next meeting is scheduled for March 3, 2015 at 1:00 p.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:
By: _____
Clerk/Coordinator

INDEX

A

Adams, MN property purchase offer
 from Osmundsons for out shop, 49
adjourn, 49
agenda as amended, 43

B

budget amendment
 Sheriff for radio encryption, 49

F

Family Services Collaborative Joint Powers Agreement
 amendment, 43

H

Human Services Account Payable, 43

I

IMPHT inventory grant final report, 48

M

Maternal, Infant and Early Childhood Home Visiting
 Expansion Grant amendment #1, 43
minutes 2-10-15, 43

O

Outstanding County Emergency Management
 Coordinator

Amy Lammey, 49

P

property offer--Adams, MN
 Osmundson property for PW out shop, 49

R

Res. #20-15 MHFA Family Homeless Prevention &
 Assistance Program, 44
Res. #21-15 Final Payment
 SAP 50-599-132 Landwehr, 46
Res. #22-15 Final Payment
 SAP 50-599-139 Landwehr, 46
Res. #23-15 Final Payment
 CP 50-13-09 Ulland Bros., 47
Res. #24-15 Final Payment
 SAP 50-610-004 Ulland Bros., 48

S

Single Sort Recycling UPDATE, 45
surplus property
 groomer and drag donated to City of Adams, 44
 office equipment donated to the Historical Society,
 48

W

warrants
 Commissioner, 43