

SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

January 27, 2015

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session January 27, 2015 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz:     Mike Ankeny, Chair  
  Tim Gabrielson  
  Polly Glynn  
  Jerry Reinartz  
  Tony Bennett  
  Craig Oscarson, County Coordinator

Motion made by Commissioner Bennett, seconded by Commissioner Reinartz to approve the agenda with the following additions: 1) Appoint alternate to One Watershed/One Plan Joint Powers; 2) One time dress code policy modification for PTTP (Paint The Town Pink); 3) Authorize the Chair to sign Food Contract; 4) Letter of Understanding with Local 9; and 5) Appoint AMC Delegates. Motion carried.

Wayne Madson, Veteran Services, provided the Board with an update on department activities.

**HUMAN SERVICES BOARD:**

Motion by Commissioner Gabrielson, seconded by Commissioner Glynn to approve payment to vendors for Human Services Accounts Payable. Motion carried.

Motion by Commissioner Glynn, seconded by Commissioner Bennett to approve adopting the DHS Consolidated Chemical Dependency Treatment Fund Eligibility Determination schedule; this change to be included in provider contract language as well as department policy language. Motion carried.

Motion by Commissioner Glynn, seconded by Commissioner Reinartz to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Kindred Family Focus – renew contract for Residential Services, effective January 1, 2015 to December 31, 2015.

Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson to adjourn the Human Services Board meeting at 9:25 a.m. Motion carried.

**COUNTY BOARD**

The Special Session of the Board was reconvened at 9:30 a.m. for regular business items.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to approve the Maternal, Infant and Early Childhood Home Visiting Grant amendment #2. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Bennett to enter into an agreement with the National Association of County and Health Officials (NACCHO) for the purpose of accepting the 2014-2015 Capacity Building Award. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson to approve the 2014 Mower County Community Health Assessment and Improvement Plan. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz to approve supporting the grant application for a Scholastic Reading Oasis Room grant. Motion carried.

Lisa Kocer provided Community Health updates indicating that smoking rates in MN have gone down among adults according to the latest survey and there is a multi-state measles outbreak.

**Date: January 27, 2015**

**Res. #11-15**

**RESOLUTION**

On motion of Commissioner Glynn, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 27, 2015 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 50-601-032 completed under contract number 21308 by Rochester Sand and Gravel, Inc., has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$855,600.00  
Final Amount: \$938,792.39 [109.72%]  
Final Payment: \$ 46,939.62

Passed and approved this 27<sup>th</sup> day of January, 2015.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
**Chairperson**

By: \_\_\_\_\_

**Clerk/Coordinator**

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson to approve the minutes of January 13, 2015. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Adams, Rizzi And Sween	351.75	Matthew Bender	1,103.95
American Lung Association	586.59	Mayo Clinic Health System-Albert Lea &	7,696.46
Anoka Co Juvenile Center	2,954.00	Mayo Clinic Health System-Mankato	151.00
Atlantic Safety Products	110.10	Medtox Laboratories Inc	140.66
Austin Electric Inc.	482.83	Metro Sales Inc	2,670.91
Austin Newspapers Inc	143.85	Minnesota Assoc County Admin.	370.00
Austin Vacuum Center	122.85	Minnesota Department Of Health	150.00
Auto Value Austin	635.82	Minnesota Elevator Inc	3,601.00
Bjorklund Compensation Consulting	390.00	Minnesota Human Services	2,998.00
Bob Barker Company Inc.	1,195.75	Mj O'connor Inc	3,052.76
Bureau Of Criminal Apprehension	765.00	Mn Supply	636.95
Car-Nu Autobody Llc	190.00	Moline Awards At Sterling	279.50
Cdw Government Inc	2,513.71	Napa Auto Parts	1,073.56
Cedar Valley Services, Inc	25,865.70	Neopost Usa Inc	365.03
City Of Austin	6,524.16	Office Of Mn It Services	1,700.00
Creative Forms & Concepts	205.34	Olmsted County Community Services	9,240.00
Crysteel Truck Equipment, Inc.	174.00	Proline Dist Inc	363.35
Culligan Of Austin	104.34	Ricoh Usa Inc	964.54
Dalco	935.66	Schilling Supply Company	1,131.93
Dash Medical Gloves Inc.	187.60	Sellers Lock & Key	152.00
Dlt Solutions, Inc	4,513.95	Shred-It Usa Minneapolis	209.93
Donnelly Law Firm/Daniel	1,589.05	Thomson Reuters-West Payment Center	1,786.72
Farm & Home Publishers	928.40	Tiny's Body Shop	1,625.77
Fernbrook Family Center	685.31	Towmaster Truck Equipment	302.19
Firestone Complete Auto Care	1,440.86	Turnkey Corrections	6,985.33
Fox Electric Company, Inc	113.50	Ulven's Ace Hardware	551.06
Gerard Treatment Program	7,715.59	Verizon Wireless	4,304.55
Global Protection Corp	1,111.02	Village Ranch Child Family Services Inc	676.80
Gordy's Repair And Implement Inc	276.43	Waseca County Recycling	420.00
Grainger	203.30	Wex Bank	306.96
Innovative Office Solutions, Llc	912.54	Women's Resource Center Of Winona	397.10
Lenway Law Office	1,820.00	Y Waste Removal Inc	1,219.53
Loven/James	270.07	Ymca	701.31
Ltrs Llc	258.00	15 Payments less than 100	828.83
Manpower	552.13	<b>Final Total:</b>	<b>124,986.88</b>

Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson to approve the Equipment Location Lease with Austin Utilities (five year lease effective through 2019 at \$1.00/year). Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz to approve the Joint Powers Agreement for Region One Southeast Minnesota Homeland Security Emergency Management. Motion carried.

The Chair appointed Polly Glynn as the alternate on the Root River One Watershed One Plan committee.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to authorize the chair to sign the Jail Food Contract with DARCAN for inmate food service effective January 1, 2015 for three years. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz to approve the Letter of Understanding with Local 9 outlining the provisions of transferring accounting staff in the AFSCME union to Local 9 in the event Mower County is successful in the BMS process with AFSCME. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Bennett to appoint Terese Amazi and Sherry Roth as the 2015 AMC staff delegates. Motion carried.

The Board recessed at 10:17 a.m. and reconvened at 10:30 a.m.

Doug Groh, former Auditor-Treasurer, appeared before the Board with a request that the Board modify its retiree health insurance policy to account for his additional years of service over the minimum required to accommodate for not meeting the minimum age requirement thereby allowing him to become eligible for the retiree health insurance.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson to deny the request of the former Auditor-Treasurer Doug Groh to modify County policy to make him eligible for a Mower County retiree health insurance benefit. Motion carried.

Motion made by Commissioner Glynn seconded by Commissioner Gabrielson to allow a temporary waiver from the Mower County dress code policy to allow employees to wear jeans the 2<sup>nd</sup> week of February in support of PTTP (Paint the Town Pink) Hormel Institute cancer fund drive, request the employees make a free will donation to the Hormel Institute and require they also wear something pink in support of PTTP while wearing jeans. Motion carried.

It was reported that the Finance Committee and the County Board should consider a modified Resolution regarding the State AIS funds. The Board had previously denied formulating a plan for the use of the AIS funds in Mower County. The State doesn't want the money back yet so it has been suggested that the County hold the money without designating it to a specific plan yet and roll over the funds to future years until a plan is formulated.

**Date: January 27, 2015**

**Res. #12-15**

**RESOLUTION**

On motion of Commissioner Gabrielson, seconded by Commissioner Reinartz the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 27, 2015 at the Government Center, Austin, Minnesota.

**WHEREAS**, 2014 Session Law Chapter 308 enacted by the Legislature provides Minnesota counties a County Program Aid grant for Aquatic Invasive Species (AIS) prevention. The amount designated for each county is based on the number of watercraft trailer launches as

well as the number of watercraft trailer parking spaces within each county. Mower County was allocated \$4,258 for 2014 and \$9,462 for 2015 and years following; and

**WHEREAS**, the legislation requires that Mower County must establish, by resolution or through adoption of a plan, guidelines for the use of the proceeds which are to prevent the introduction or limit the spread of aquatic invasive species at all access sites within the county; and

**WHEREAS**, the County may appropriate the proceeds directly or may use any portion of the proceeds to provide funding for a joint powers board or cooperative agreement with another political subdivision, a soil and water conservation district in the county, a watershed district in the county, or a lake association located in the county. Any money appropriated by the county to a different entity or political subdivision must be used as required under this section; and

**WHEREAS**, the County utilizes the 2014 AIS Prevention Aid Funds and sequential years as intended and described by state statute; and

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Commissioners of Mower County Minnesota designates the 2014 County Program Aid AIS prevention funds in its entirety, to be allocated to State FY 2015 and years following for services as yet to be determined by the Board of Commissioners.

Passed and approved this 27<sup>th</sup> day of January, 2015.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

The County Assessor met with the Finance Committee to review the timelines set by statute for local appraisers to complete their annual appraisal work and provide it in proper format to the County Assessor. The County Assessor had met with the local appraisers in June of 2014 where the local appraisers all acknowledged the deadline date of February 1, 2015 for them to complete their work. In addition, the County Assessor has notified the elected township officials of the same deadline for their local appraisers to complete the work product in acceptable fashion to the County Assessor. The February 1st deadline can be extended by the County Board at the request of the County Assessor or the County Board can require that any unfinished work be performed by the County Assessor's office and all costs can be billed to the affected township. To date several townships have not completed the required work and have until the end of the business day on Monday, February 2<sup>nd</sup> to complete the required work.

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson to reject any requested or potential requests for extensions of the required February 1st deadline for local township appraisers to complete their required work and to authorize and instruct the County Assessor to complete any unfinished work that is not completed by utilizing County staff or contracted services, notify any affected township and bill all costs directly to each affected township. Motion carried.

Motion by Commissioner Reinartz, seconded by Commissioner Bennett to adjourn the meeting at 11:20 a.m. Motion carried. The next meeting is scheduled for February 3, 2015 at 1:00 p.m.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_  
**Chairperson**

**Attest:**

**By:** \_\_\_\_\_  
**Clerk/Coordinator**

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