

**SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS**

January 13, 2015

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session January 13, 2015 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz:     Mike Ankeny, Chair  
  Tim Gabrielson  
  Polly Glynn  
  Jerry Reinartz  
  Tony Bennett  
  Craig Oscarson, County Coordinator

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson to approve the agenda with the addition of three applications for tax abatements of tax penalties on taxes payable in 2014 from the Curtis L. Krebsbach Revocable Trust for parcels 21.001.0510, 21.001.0560, and 21.001.0570. Motion carried.

Mike Hanson, Public Works Director, provided the Board with information on the 2014 Septic Program, Feedlot Program and Zoning Program.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson to set the project letting date (for seasonal supplies) to February 19, 2015 at 1:00 p.m. at the office of Public Works and awarded at the County Board of Commissioner's meeting for the following County projects:

- C.P. 50-15-03; GASOLINE AND DIESEL FUEL
- C.P. 50-15-04; STRIPING
- C.P. 50-15-05; BITUMINOUS MATERIAL
- C.P. 50-15-06; WEED SPRAYING

Motion carried.

**Date: January 13, 2015**

**Res. #09-15**

**RESOLUTION**

On motion of Commissioner Gabrielson, seconded by Commissioner Glynn the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 13, 2015 at the Government Center, Austin, Minnesota.

NOW THEREFORE BE IT RESOLVED that Mower County enter into MnDOT Agreement No. 07302 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use and maintenance of County State Aid Highway No. 14 as a detour route during the contract construction to be performed upon, along and adjacent to trunk Highway No. 63 from County State Aid Highway No. 12 (Spring valley) to MN/Iowa State border under State Project No. 2313-22 (T.H. 63=059).

IT IS FURTHER RESOLVED that the Board Chair and the County Coordinator are authorized to execute the Agreement and any amendments to the Agreement.

Passed and approved this 13<sup>th</sup> day of January, 2015.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**HUMAN SERVICES BOARD:**

Motion by Commissioner Gabrielson, seconded by Commissioner Bennett to approve payment to vendors for Human Services Accounts Payable. Motion carried.

Motion by Commissioner Glynn, seconded by Commissioner Reinartz to approve the CD Navigator Cooperative Agreement for 2015 with Olmsted County. Motion carried.

Motion by Commissioner Gabrielson, seconded by Commissioner Glynn to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Austin Manor (Rule 36 Ltd. Partnership of Duluth II) – renew contract for Intensive Residential Treatment Services (IRTS), effective January 1, 2015 to December 31, 2015.
- b. Corcoran, Gary (Quality Case management) – renew contract for Mental Health Targeted Case Management Services, effective January 1, 2015 to December 31, 2015. :
- c. Gerard Academy – renew contract for Residential Services, effective January 1, 2015 to December 31, 2015. :
- d. Larson, Evan – renew contract for CHIPS Attorney Services, effective January 1, 2015 to December 31, 2015. :
- e. Parenting Resource Center – renew contract for Administrative Services, effective January 1, 2015 to December 31, 2015. :
- f. Parenting Resource Center – renew contract for Crisis Nursery & Parenting Services, effective January 1, 2015 to December 31, 2015. :
- g. Parenting Resource Center (Seibel Center) – renew contract for Visitation Services, effective January 1, 2015 to December 31, 2015.

- h. Retterath, Pamela – renew contract for Mental Health Services, effective January 1, 2015 to December 31, 2015.
- i. Wapiti Meadows Community Technologies & Services – renew contract for MFIP & DWP Services, effective January 1, 2015 to December 31, 2015.

Motion carried.

Motion by Commissioner Reinartz, seconded by Commissioner Glynn to approve the Social Service Actions. Motion carried.

Motion by Commissioner Gabrielson, seconded by Commissioner Glynn to approve the Income Maintenance Actions. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to adjourn the Human Services Board meeting at 9:37 a.m. Motion carried.

**COUNTY BOARD**

The Special Session of the Board was reconvened at 10:00 a.m. for regular business items.

Motion by Commissioner Bennett, seconded by Commissioner Glynn to approve the Application for Abatement of penalty and interest requested by Shari Heimer in the amount of \$81.93 in regard to parcel number 34.630.1180 in Mower County for taxes payable in 2014 due to a clerical error. Motion carried.

Donna Welsh, Finance Director, presented the Board with the Investment Reports for January 2014 through November 2014.

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson to approve the investment reports from January through November 2014 less deposits in transit and outstanding warrants. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Bennett to approve the minutes of January 6, 2015. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to approve the following Commissioner warrants for payment:

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Above All Cleaning, Inc	1,018.71	Laser Product Technologies	430.59
Absolute Pest Elimination	210.00	Law Enforcement Technology Group Llc	49,874.00
Advanced Correctional Healthcare Inc	10,037.00	M-R Sign Company Inc	1,412.45
Albert Lea Tribune	120.78	Manpower	1,841.62
Alliant Energy	737.23	Matthew Bender	1,101.67
Alvero Llc	2,330.00	MCHRMA	100.00
Ankeny's Mini Mart #5	288.00	Metro Sales Inc	3,871.49
Apg Media Of Southern Mn Llc	250.30	Minnesota Counties Computer Co	8,728.91
Association Of Minnesota Counties	16,087.00	Mower County Soil & Water Cons	4,246.25
Austin Builders Supply, Inc	1,982.00	National Assoc Of Counties	783.00
Austin Newspapers Inc	331.19	Northern Bank Note Company	394.32
Austin Utilities	7,021.96	Paragon Printing & Mailing Inc	5,633.98
Bachman Printing	336.10	Petroblend Corp.	1,770.23
Baudoin Oil Company	1,640.87	Plunkett's Pest Control	160.06
Bishop Excavating Inc	19,945.76	Prevent Child Abuse America	1,325.00
Bluff Country Septic Systems Llc	1,160.15	Professional Portable X-Ray Inc	1,050.00

**COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA**

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<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Bureau Of Criminal Apprehension	630.00	Proline Dist Inc	984.55
Cedar Valley Services, Inc	2,228.08	Real Time Translations Inc	377.00
Charter Communications	1,892.08	Ricoh Usa Inc	307.32
City Car Wash Inc	169.15	Rinke-Noonan	2,537.50
Commissioner Of Transportation	3,109.88	Roe/Sandra	900.00
Continental Research Corp.	829.71	Ronco Engineering Sales, Inc.	2,312.54
Dexter Lp, Inc	1,056.27	Schilling Supply Company	797.83
Dodge Soil & Water Conservation	455.28	SEMNECB	1,000.00
Etterman Enterprises	847.74	Semrex	1,300.00
Falk Construction Co./L.R.	769.82	Severson Oil Co	14,938.40
Fidlar Technologies Inc	1,679.40	Sheriff Freeborn County	130.00
G & K Services Inc	729.38	Syverson Freightliner/Dave	276.88
Galls Llc	124.28	Thomson Reuters-West Payment Center	180.16
Gilson Company Inc	219.86	Truck Bodies & Equipment Internat'l Inc	1,147.31
Hancock Concrete Products, Llc	8,728.24	Turnkey Corrections	5,656.29
Hansen Hauling & Excavating Inc	10,000.00	Uniforms Unlimited Inc	438.50
Hanson Tire Of Austin Inc	1,271.54	Us Bank Equipment Finance	1,245.00
Hanson Tire Service Inc.	133.40	Waste Management Of Wi-Mn	352.85
Innovative Office Solutions,Llc	296.32	Welcome Center Inc	2,081.25
Johnson/Brandon	150.00	Y Waste Removal Inc	1,227.12
Krueger Transportation	392.20	20 less than \$100	926.70
Lane/Nick D	145.01		
		Final Total:	221,195.46

Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Glynn to accept a \$500 donation from United Food and Commercial Workers International Union (Local 9) and a \$200 donation from the Austin Rotary Club both for the Mentoring program. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Reinartz to appoint Joy Kanne as the delegate and Holli Loken as the alternate delegate on the Minnesota Counties Computer Co-op. Motion carried.

**Date: January 13, 2015**

**Res. #10-15**

**RESOLUTION**

On motion of Commissioner Glynn, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 13, 2015 at the Government Center, Austin, Minnesota.

NOW THEREFORE BE IT RESOLVED, that Mower County authorizes the following personnel to endorse checks and orders for the payment of money with the Financial Institution for the Mower County Canteen Funds / Jail Inmate Funds:

Robert Roche, Jail Administrator	Greg Hartquist, Assistant Jail Administrator
James Brown	Mary Davidson
Christopher Fletcher	Jordan Juenger
Lance Arneson	Charles Marks
Andrea Miller	Casey Everson

BE IT FURTHER RESOLVED that

1. The Financial Institution is designated as a depository for the funds of Mower County and to provide other financial accommodations indicated in this resolution.
2. This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution. Any and all prior resolutions adopted by Mower County and certified to the Financial Institution as governing the operation of this Mower County account(s), are in full force and effect, until the Financial Institution receives and acknowledges an express written notice of the revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
3. The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of Mower County. Any Agent, so long as they act in a representative capacity as an Agent of Mower County, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.
4. All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of Mower County with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
5. Mower County agrees to the terms and conditions of any account agreement, properly opened by any Agent of Mower County. Mower County authorizes the Financial Institution, at any time, to charge Mower County for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.
6. Mower County acknowledges and agrees that the Financial Institution may furnish at its discretion automated access devices to Agents of Mower County to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM) and debit cards.
7. Mower County acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution, (or that are filed separately by Mower County with the Financial Institution from time to time) the Financial Institution is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. Mower County authorizes each Agent to have custody of Mower County's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Financial Institution shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

Passed and approved this 13<sup>th</sup> day of January, 2015.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
**Chairperson**

By: \_\_\_\_\_  
**Clerk/Coordinator**

Motion by Commissioner Gabrielson, seconded by Commissioner Reinartz to deny the Applications for Abatement of penalty requested by Curtis L. Krebsbach Revocable Trust for parcel numbers 21.001.0510, 21.001.0560 and 21.001.0570 in Mower County for taxes payable in 2014. The basis for denial is based on Minnesota Statute §375.192 and is consistent with current policy and practice. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson to permit the use of the PRO staff during the leave of absence for the financial worker with the anticipated start date of January 15, 2015 with an end date of February 15, 2015. Motion carried.

Commissioner Glynn, on behalf of the Building Committee, briefly updated the Board on items the committee is reviewing concerning mail delivery and distribution, parking behind the justice center, security options at the government center and an update on the painting in the government center.

Motion made by Commissioner Bennett, seconded by Commissioner Reinartz to adjourn the meeting at 10:26 a.m. Motion carried. The next meeting is scheduled for January 27, 2015 at 8:30 a.m.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

BY: \_\_\_\_\_  
**Chairperson**

**Attest:**

By: \_\_\_\_\_  
**Clerk/Coordinator**

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