

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

November 4, 2014

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session November 4, 2014 at 1:00 p.m. at the Government Center in Austin, Minnesota.

All members present, viz: Tony Bennett, Chair
Mike Ankeny, Vice Chair
Tim Gabrielson
Polly Glynn
Jerry Reinartz
Craig Oscarson, County Coordinator

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to approve the agenda. Motion carried.

Emily Miller, Social Worker in Health & Human Services, was recognized as the November 2014 employee of the month.

A Public Hearing was held in regard to CUP #812 of Iblings Family Farm c/o Michael Harte for a vacation rental property in Section 3, Red Rock Township.

Craig Oscarson, County Coordinator, reviewed the permit and Planning Commission recommendations as provided by Angie Knish, Environmental Services Supervisor.

The Petitioner was present. No one spoke for or against CUP #812.

Date: November 4, 2014

Res. #78-14

RESOLUTION

On motion of Commissioner Glynn, seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 4, 2014 at the Government Center, Austin, Minnesota.

The Mower County Planning Commission having presented to the Mower County Board of Commissioners, CUP #812 of Iblings Family Farm c/o Michael Harte, Petitioner, and to be issued pursuant to the Mower County Zoning Regulations for:

A vacation rental property

Location: on a 153.48 parcel, located in Section 3, Red Rock Township (T103N-R17W), and legally described as: Sec 03, T103N R17W SW 1/4 exc. 1.65 ac in SW cor & 4.87, Mower County, Minnesota on a parcel identified per tax records as 16.003.0070; and

Notice having been duly given, a public hearing was held on October 28, 2014 before the Mower County Planning Commission at 7:00 p.m. at the Mower County Government Center in the Commissioner's board room, on said petition.

Notice having been duly given, a public hearing was held on November 4, 2014 before the Mower County Board of Commissioners, on said petition.

NOW, THEREFORE, BE IT RESOLVED, that the Mower County Board has reviewed, accepts and adopts the findings of fact of the Mower County Planning Commission in the five required areas, which is hereby adopted by reference and kept on file in the office of Environmental Services; and

BE IT FURTHER RESOLVED, that said petition is hereby approved, as recommended by the Mower County Planning Commission with conditions as follows:

1. Applicant shall follow all state and federal regulations regarding the proposed use including Minnesota Rules Chapter 4625, (as may be amended), by the Department of Health; and
2. Should the septic system be determined to be an imminent health threat; use of the premises as vacation rental property must cease until a system is issued a Certificate of Compliance; and
3. The Owner/Applicant shall keep the site in a neat, orderly and aesthetically pleasing condition; and
4. The Owner/Applicant shall work cooperatively with Mower County to mitigate any issues brought to the attention of the County that are found to be legitimate and valid that may create a nuisance to adjoining landowners from the proposed use, and
5. The Owner/ Applicant shall provide adequate area onsite to park, back, turn-around or etc. so as to not create a nuisance or hazard to the traveling public. Vehicles cannot be parked or backed onto the premises from the road or its right-of-way; and
6. This Conditional Use Permit shall lapse, and shall be no longer valid upon one-year of non-use; and
7. This permit is based upon representation given by the applicant during the hearing process and any misrepresentation presented in this process may be grounds for revoking the permit.

This permit is issued in accordance with Section 14-49 (Agricultural District) and 14-28 (Conditional Use Permits) of the Mower County Zoning Ordinance (effective date 01/01/2003).

Passed and approved this 4th day of November, 2014.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

A Public Hearing was held in regard to CUP #813 of Ann L. Hanson for an additional family dwelling in Section 18, Frankford Township.

Craig Oscarson, County Coordinator, reviewed the permit and Planning Commission recommendations as provided by Angie Knish, Environmental Services Supervisor.

The Petitioner was not present. No one spoke for or against CUP #813.

Date: November 4, 2014

Res. #79-14

RESOLUTION

On motion of Commissioner Gabrielson, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 4, 2014 at the Government Center, Austin, Minnesota.

The Mower County Planning Commission having presented to the Mower County Board of Commissioners, CUP #813 of Ann L. Hanson, Petitioner, and to be issued pursuant to the Mower County Zoning Regulations for:

An additional single family dwelling

Location: on a 80 parcel, located in Section 18, Frankford Township (T103N-R14W), and legally described as: NE 1/4, Mower County, Minnesota on a parcel identified per tax records as 06.012.0035; and

Notice having been duly given, a public hearing was held on October 28, 2014 before the Mower County Planning Commission at 7:00 p.m. at the Mower County Government Center in the Commissioner's board room, on said petition.

Notice having been duly given, a public hearing was held on November 4, 2014 before the Mower County Board of Commissioners, on said petition.

NOW, THEREFORE, BE IT RESOLVED, that the Mower County Board has reviewed, accepts and adopts the findings of fact of the Mower County Planning Commission

in the five required areas, which is hereby adopted by reference and kept on file in the office of Environmental Services; and

BE IT FURTHER RESOLVED, that said petition is hereby approved, as recommended by the Mower County Planning Commission with conditions as follows:

1. A Zoning Permit and ISTS Permit must be obtained prior to construction of the residence and/or any other structure; and
2. An ISTS shall be designed, installed and maintained according to MN Rules 7080 & Mower County's SSTS Ordinance; a secondary site shall be located for future placement and placed on a map and kept on file in the CUP file and homeowner's records. The area should be preserved and protected from compaction and/or construction or other damages; and
3. Petitioner must sign a "Rural and Agricultural Home Owners Assumption of Risk Assessment Form" and have it recorded at the Mower County Recorder's Office; and
4. 911 addressing is required to be obtained through the Mower County Highway Dept. before construction; and
5. A conditional use permit shall become void two (2) years from the date of approval by the County Board if no construction has begun or the use has not been established. For the purposes of this provision, construction shall include the installation of footings, slab, foundation, posts, walls or other portions of a building. Site preparation, land clearing or the installation of utilities shall not constitute construction; and
6. A conditional use permit shall become void if the use is discontinued for a period of one (1) year. (Refer Section 14-36 Discontinuance); and
7. A violation of any condition set forth in a conditional use permit shall be a violation of this Ordinance and shall automatically terminate the permit (refer Section 14-35 Revocation); and
8. This permit is based upon representation given by the applicant during the hearing process and any misrepresentation presented in this process may be grounds for revoking the permit.

This permit is issued in accordance with Section 14-49 (Agricultural District) and 14-28 (Conditional Use Permits) of the Mower County Zoning Ordinance (effective date 01/01/2003).

Passed and approved this 4th day of November, 2014.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Gabrielson seconded by Commissioner Ankeny to accept the resignation of Financial Worker Whitney Abel effective 11-13-14 and authorize the Human Resources Director to fill the position as a one full-time position according to union contract and personnel policies as well as any subsequent positions that become vacant during the process and amend the Health & Human Services budget for the increases associated with one full-time position vs. two part-time positions. Motion carried 4-1. Commissioner Reinartz voted nay.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to merge the two part-time dispatch positions into one full-time dispatch position and amend the budget for the associated additional costs as long as the City of Austin is in agreement with the additional cost of making this merger of positions. Motion carried.

Commissioner Gabrielson on behalf of the Personnel Committee reported to the Board that the Human Resources Director and the Sheriff have selected a candidate for the Communications Supervisor position. The candidate has over 18 years of experience in a county dispatch center. The candidate is very familiar with the various aspects of an emergency dispatch center. The Human Resources Director has asked for approval to offer the candidate starting wage and PTO that are above what the Board has approved her to offer. The requested offer is salary based on Grade 10 Step 8, which is \$57,382.00, and PTO accrual rate of 8.62 hour per pay period.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to authorize Human Resources to extend an offer to the candidate for Dispatch Supervisor with a salary at Grade 10 Step 8 (\$57,382.00) and PTO accrual at 8.62 rate per pay period. Motion carried.

Commissioner Gabrielson further informed the Board that the County Coordinator's office and Human Resources has asked for a temporary employee to cover office needs within the department due to a FMLA leave. It is anticipated the leave will last through March 2015, with the possibility of the employee working a reduced work schedule of 2 or 3 ½ days each week. This equates to 1 to 1.5 days of work each week. The County Coordinator and Human Resources Director are requesting to hire a temp for 4 days starting November 17, 2014 to allow for training to occur prior to the leave.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to authorize the Human Resources Director to hire a temporary employee for four (4) days a week through the duration of the leave with a start date of November 17, 2014 in County Administration. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson to accept the offer of DARCAN for providing inmate food service at a rate of \$3.50 per meal if the inmate level is 60 or more and a rate of \$3.85 per meal if the inmate level is less than 60 monthly average. The Board's approval is subject to written confirmation from the vendor, DARCAN. A contract will be prepared for signature to reflect the agreement. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny to approve the Human Services Accounts Payable. Motion carried.

The Board recessed at 2:38 p.m. and reconvened at 2:55 p.m.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn to TABLE the action item for awarding a painting quote. Motion carried.

Donna Welsh introduced the new Sr. Accountant, Holli Loken to the Board.

Date: November 4, 2014

Res. #80-14

RESOLUTION

On motion of Commissioner Gabrielson, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 4, 2014 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 050-607-036 completed under contract number 21309 by Ulland Brothers, Inc. has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$943,431.05
Final Amount: \$908,342.68 [96.28%]
Final Payment: \$ 45,417.14

Passed and approved this 4th day of November, 2014.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to approve the minutes of October 28, 2014. Motion carried.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Motion by Commissioner Glynn, seconded by Commissioner Reinartz to approve the following Commissioner warrants for payment:

Vendor Name	Amount	Vendor Name	Amount
Adams Builders Supply, Inc	149.09	Anoka County Human Services	21,278.00
Adams/Donald E	130.00	Auto Value Austin	395.90
Alliant Energy	105.58	Bob Barker Company Inc.	962.44
Awr Inc	587.93	Bound Tree Medical Llc	455.78
Baudoin Oil Company	5,548.97	Cardinal Health	1,250.13
Bliss Concrete	625.00	Charter Communications	2,035.06
Bruening Rock Products Inc	23,991.59	Christopherson/Aleta	299.00
Commissioner Of Transportation	7,199.95	Clia Laboratory Program	200.00
Dave's Plumbing & Heating Inc	274.27	Dalco	440.68
Diamond Ridge Printing	246.00	Department Of Corrections	16,048.00
Etterman Enterprises	1,435.48	Discovery Learning Center	466.00
G & K Services Inc	556.46	Echo Lanes Inc.	436.07
Hanson/Duane	120.00	Emergency Automotive Technologies, Inc	717.69
Holiday Ford Lincoln Mercury	112.44	Fastenal Company	320.99
Holiday Inn Alexandria	176.58	Fernbrook Family Center	660.31
Innovative Office Solutions,Llc	227.63	Grainger	384.23
Johnston Auto Industrial Of Spencer Inc	139.52	Hanson Tire Of Austin Inc	445.36
Koch, Inc.	6,094.39	Hemocue America	1,038.00
Little Falls Machine, Inc.	1,730.42	Holiday Ford Lincoln Mercury	234.32
Matco Tools	146.61	Innovative Office Solutions,Llc	903.97
Mitchell 1	1,608.00	Jarvis/Sandra L	525.00
Mower County Soil & Water Cons	14,476.00	Krueger Transportation	408.40
Napa Auto Parts	399.78	Lou's Gloves	253.50
Neenah Enterprises Inc	1,213.71	Microwave Networks	44,364.00
Petroblend Corp.	309.66	Midwest Monitoring & Surveillance	5,115.17
Pomp's Tire Service, Inc	3,363.82	Minnesota State Auditor	250.00
Proline Dist Inc	561.57	Mn Supply	116.47
Rubber-Inc	249.04	Moline Awards At Sterling	105.00
Ruffridge-Johnson Equipment Co	4,400.00	Napa Auto Parts	125.56
Sema Equipment Inc	698.17	National Business Systems Inc	6,000.00
Severson Oil Co	20,283.54	Neopost Usa Inc	365.03
Syerson Freightliner/Dave	5,780.68	Olympic Fire Protection Corp	195.00
Terminal Supply Co.	343.69	Ratwik,Roszak & Maloney,Atty	412.50
Tiny's Body Shop	1,314.58	Schilling Supply Company	635.06
Viking Auto Glass & Bumper Llc	299.00	Schmidt Goodman Office Products	1,101.94
Ziegler, Inc	9,585.25	Sea Change	258.54
12 Payments less than 100	519.58	Sheriff Wabasha County	100.00
Final Total:	115,003.98	Thomson Reuters-West Payment Center	254.22
		Total Glass-Lock Inc	4,804.52
		Uhl Company Inc	10,680.00
		Welcome Center Inc	1,875.00
		12 Payments less than 100	553.84
		Final Total:	127,470.68

Motion carried.

Motion by Commissioner Reinartz, seconded by Commissioner Ankeny to adjourn the meeting at 3:12 p.m. Motion carried. The next meeting is scheduled for November 18, 2014 at 8:30 a.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____ **Chairperson**

Attest:
By: _____
Clerk/Coordinator

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