

SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

September 23, 2014

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session September 23, 2014 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz:     Tony Bennett, Chair  
  Mike Ankeny, Vice Chair  
  Tim Gabrielson  
  Polly Glynn  
  Jerry Reinartz  
  Craig Oscarson, County Coordinator

Prior to the Board meeting twenty-nine Mower County employees were recognized for 10, 15, 20, 25, 30 and 35 years of service at a breakfast followed by a presentation of awards and certificates.

County Attorney, Kristen Nelsen, provided a department update to the Board. Ms. Nelsen provided updates as to her department's current staffing levels as well as 2013 crime statistics for Mower County and its ranking amongst the 87 Minnesota Counties.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to approve the agenda with the addition of an out of state travel request. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson to approve out of state travel for one staff position in the County Attorney's office. Motion carried.

**HUMAN SERVICES BOARD:**

Motion by Commissioner Gabrielson, seconded by Commissioner Reinartz to approve a one-time deferral to pay a late submission for a Family Services Collaborative member per diem & mileage without penalty. The board further directs the fiscal supervisor to send a letter to Family Service Collaborative board members that outlines current County policy for payments. Motion carried.

Motion by Commissioner Gabrielson seconded by Commissioner Reinartz to approve payment to vendors for Human Services Accounts Payable. Motion carried.

Human Service Updates to the Board included:

- Governor Mark Dayton executive order – task force to review child protection system. A press release was provided to the Board.

- MNCHOICES rollout has been postponed for a few weeks. It was supposed to rollout last week. Staff has completed the trainings and is ready to go when we get the word.
- Group Residential Housing unit has complaints about bed bugs. We contract with this agency to provide housing to some vulnerable populations. We are working with them to assess the situation and offer referral sources to help exterminate.

Motion by Commissioner Ankeny, seconded by Commissioner Glynn to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Pitts, Ralph & Bonnie – renew agreement for Group Residential Housing Services, effective July 1, 2014 to June 30, 2016.

Motion carried.

Motion by Commissioner Gabrielson, seconded by Commissioner Ankeny to approve the Social Service Actions. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Glynn to adjourn the Human Services Board meeting at 9:19 a.m. Motion carried.

### **COUNTY BOARD**

The Special Session of the Board was reconvened at 9:20 a.m. for regular business items.

Motion made by Commissioner Reinartz, seconded by Commissioner Glynn to approve the recommended appointment of Mr. Jeff Sampson, Superintendent of Leroy and Southland Public Schools, to the Mower County Community Health Services Advisory Committee. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to approve the Master Contract with the Minnesota Department of Health and the Mower County Community Health Services Board. Motion carried.

Lisa Kocer, Community Health Supervisor, provided the Board with an infectious disease update on Ebola, Entereovirus D68 and Influenza. In addition, it was noted Mower County has been requested to participate in the Minnesota Department of Health Asthma program. No action was requested on the asthma program until funding and staffing is reviewed.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to approve a request for a medical leave of absence for employee #5075 for up to twelve weeks effective October 14, 2014. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to amend the authorized cell phone employee list associated with Personnel Policy B225 Telephone Policy, to include the Building Maintenance staff positions to be eligible for the cell phone allowance or a county issued cell phone per their choice. Motion carried.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

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Motion made by Commissioner Glynn, seconded by Commissioner Reinartz to approve the following actions in regard to the 800 MHz radio tower project subject to approval by the City of Austin to fund 50% of the project:

1. Approve the contract with Motorola Solutions Inc. in the amount of \$276,072.00 for ARMER Radio Equipment and authorize the Sheriff to sign said agreement on behalf of the county and
2. Amend the 2014 Sheriff's budget for the expected 2014 expenditure portion of the project from \$120,000 to \$128,908.

Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Ankeny to set the proposed 2015 tax levy as an estimated seven percent (7%) increase over 2014 for a total proposed levy of \$18,614,730. The proposed budget is as follows:

	General	Public Works	Human Services & Public Health	Bonds	Capital Projects	Library	Insurance	Total	%Increase
Expenditures	16,988,426	18,191,524	12,092,941	2,597,198	1,453,000	250,680		51,573,769	
Non Tax Levy Revenue	5,471,971	13,884,896	7,864,018	157,033	21,000			27,398,918	
Co Program Aid	1,069,662	276,942	262,770		0	0		1,609,374	
Assigned/Restricted Reserve Use	982,731	1,450,000			1,067,000			3,499,731	
Budgeted Changes to Required Reserves	161,509							161,509	
								0	
Tax Levy Needed	9,625,571	2,579,686	3,966,153	2,440,165	365,000	250,680	0	19,227,255	10.521

Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Glynn to set the 2015 solid waste service charge at \$299,550. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Ankeny to set the Truth in Taxation meeting on December 11, 2014 at 6:00 p.m. in the County Board Room. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson to request that the Office of the State Auditor allow Mower County to continue to utilize a private audit firm to perform the annual audits meeting all the requirements of the Office of the State Auditor. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to approve the minutes of September 9, 2014. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to approve payment of \$1,879.24 to the Lenway Law Office and to instruct staff to notify the company of the county policy and practice of submission of claims for payment in excess of six (6) months. Motion carried.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

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Motion by Commissioner Ankeny, seconded by Commissioner Gabrielson to approve the following Commissioner warrants for payment:

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
55537.82	AAA STRIPING SERVICE COMPANY	1018.71	ABOVE ALL CLEANING, INC
4426.96	ADVANCED CORRECTIONAL HEALTHCA	137.25	ALLIANT ENERGY
8070.00	AMI IMAGING SYSTEMS INC	200.00	ASSOCIATION OF MINNESOTA COUNT
108.10	ATLANTIC SAFETY PRODUCTS	288.40	AUSTIN BUILDERS SUPPLY, INC
219.20	AUSTIN NEWSPAPERS INC	2420.96	AUSTIN UTILITIES
212.91	AUTO VALUE AUSTIN	670.00	BJORKLUND COMPENSATION CONSULT
4999.95	BLUFF COUNTRY SEPTIC SYSTEMS L	739.71	BOB BARKER COMPANY INC.
160.00	BROWN TRAFFIC PRODUCTS INC	2199.27	BRUENING ROCK PRODUCTS INC
345.00	BUREAU OF CRIMINAL APPREHENSIO	1656.93	CARDINAL HEALTH
104.36	CARE EXPRESS PRODUCTS INC	35659.50	CEDAR VALLEY SERVICES, INC
216.88	CHARTER COMMUNICATIONS	230.17	CINTAS CORPORATION
535.10	CITY OF AUSTIN	12624.24	COMMISSIONER OF TRANSPORTATION
1193.53	MARK CONRADT	1355.00	COOKS CORRECTIONAL
425.54	DALCO	4118.91	DANIEL DONNELLY LAW FIRM
1632.65	EMERGENCY AUTOMOTIVE TECHNOLOG	10313.50	ERICKSON ENGINEERING CO., LLC
1034.61	ETTERMAN ENTERPRISES	535.31	FERNBROOK FAMILY CENTER
8240.00	FOX ELECTRIC COMPANY, INC	7715.59	GERARD TREATMENT PROGRAM
1543.46	GLOBAL SPECIALTY CONTRACTORS	325.85	GRAINGER
6985.00	GSDIRECT	1073.75	HANSEN HAULING & EXCAVATING IN
639.78	HANSON TIRE OF AUSTIN INC	862.32	HARTY MECHANICAL INC
141.19	HOLIDAY FORD LINCOLN MERCURY	667.58	HYVEE ACCOUNTS RECEIVABLE
339.68	INNOVATIVE OFFICE SOLUTIONS,LL	588.30	JONES HAUGH & SMITH INC
2245.00	KNOWLEDGENET	484.50	EVAN LARSON LAW OFFICE
249.85	LASER PRODUCT TECHNOLOGIES	1879.24	LENWAY LAW OFFICE
131.25	LYNN PEAVEY CO	160.00	MACPZA TREASURER
459.53	MACQUEEN EQUIPMENT, INC.	1178.88	MANPOWER
700.00	MARSTON CONSULTING GROUP,LLC	630.18	MATTHEW BENDER
843.00	MAYO CLINIC HEALTH SYSTEM-ALBE	116.00	MAYO CLINIC HEALTH SYSTEM-MANK
152060.04	MEIGS PAVING ASPHALTS & EMULSI	589.76	METRO SALES INC
1400.00	MIDWEST CLINICAL PSYCHOLOGISTS	1695.00	MIDWEST MONITORING & SURVEILLA
312.00	MINNESOTA ELEVATOR, INC	230.00	MINNESOTA SHERIFFS ASSOCIATION
6000.00	MOWER COUNTY SENIORS INC	2667.70	MOWER COUNTY SHOPPER
1105.07	NAPA AUTO PARTS	333.75	NARTEC INC
566.44	NORTHLAND BUSINESS SYSTEMS	4596.97	OFFICE OF MN IT SERVICES
13365.00	OLMSTED COUNTY COMMUNITY SERVI	1376.39	ORBITCOM
675.00	PALLETON OF MINNESOTA INC	4251.55	PARAGON PRINTING & MAILING INC
552.57	PETROBLEND CORP.	743.97	PHYSIO-CONTROL INC
160.06	PLUNKETT'S PEST CONTROL	1052.00	POMP'S TIRE SERVICE, INC
6941.15	PRAIRIE LAKES YOUTH PROGRAMS	107.40	PRINSCO INC
450.00	PROFESSIONAL PORTABLE X-RAY IN	492.85	PROLINE DIST INC
101.14	PUBLIC SAFETY CENTER INC.	15744.07	REGION 9 DEVELOPMENT COMMISSIO
341.90	RICOH USA INC	696.15	ROAD MACHINERY & SUPPLIES CO.
110.54	ROCHESTER FORD-TOYOTA	2104.35	ROCHESTER SAND AND GRAVEL, INC
825.00	ROCHESTER SERVICE COMPANY INC	797.79	ROCKMOUNT RESEARCH & ALLOYS IN
11290.00	ROGER & SONS LLC	442.00	ROLLING GREEN FENCING, INC
1615.10	RONCO ENGINEERING SALES, INC.	133.00	ROWEKAMP ASSOCIATES INC
377.00	SE MN ORAL & MAXILLOFACIAL SUR	608.57	SEMA EQUIPMENT INC
48136.03	SEVERSON OIL CO	150.00	SHERIFF DODGE COUNTY
2710.91	SIMPLIFIED SOUND PRODUCTIONS L	130.00	SOUTHEAST SERVICE COOPERATIVE
700.00	STERLING SOLUTIONS INC	746.42	SWANSTON EQUIPMENT CORPORATION
7965.80	DAVE SYVERSON FREIGHTLINER	1003.03	THERMO KING SALES & SERVICE, I
159.12	THOMSON REUTERS-WEST PAYMENT C	6441.44	TRENCHERS PLUS INC
10391.36	TURNKEY CORRECTIONS	79947.15	ULLAND BROTHERS INC.
658.04	ULVEN'S ACE HARDWARE	227.26	UNIFORMS UNLIMITED INC
1072.89	UNITED LABORATORIES	4082.85	VERIZON WIRELESS
226.00	VIKING AUTO GLASS & BUMPER LLC	5591.47	VILLAGE RANCH INC
361.29	WASTE MANAGEMENT OF WI-MN	470.10	WEX BANK
171.85	WHITewater WIRELESS INC	172.96	Y WASTE REMOVAL INC
6526.02	ZIEGLER, INC	3797.14	180 DEGREES INC

39 PAYMENTS LESS THAN \$100 1,931.94  
\*\*\*\* FINAL TOTAL..... \$612,272.75 \*\*\*\*

Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to table the request of the Daughters of the American Revolution to relocate a WWI memorial boulder and plaque to the Veteran's Memorial and refer the request to the building committee for review and recommendation. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn to authorize payment in the amount of \$105,540.05 to the City of Austin for street construction assessments adjacent to the County fairgrounds properties. Motion carried.

**Date: September 23, 2014**

**Proclamation #02-14**

**P R O C L A M A T I O N**

On motion of Commissioner Gabrielson, seconded by Commissioner Glynn, the following Proclamation was unanimously passed and adopted by the Mower County Board of Commissioners at a meeting held September 23, 2014, at the Government Center, Austin, Minnesota.

**WHEREAS**, the American Cancer Fund for Children and Kids Cancer Connection report cancer is the leading cause of death by disease among U.S. children between infancy and age 15. This tragic disease is detected in more than 15,000 of our country's young people each and every year.

**WHEREAS**, one in five of our nation's children loses his or her battle with cancer. Many infants, children and teens will suffer from long-term effects of comprehensive treatment, including secondary cancers; and

**WHEREAS**, founded over twenty years ago by Steven Firestein, a member of the philanthropic Max Factor family, the American Cancer Fund for Children, Inc. and Kids Cancer Connection, Inc. are dedicated to helping these children and their families; and

**WHEREAS**, the American Cancer Fund for Children and Kids Cancer Connection provide a variety of vital patient psychosocial services to children undergoing cancer treatment at Mayo Clinic in Rochester, University of Minnesota Amplatz Children's Hospital in Minneapolis, as well as participating hospitals throughout the country, thereby enhancing the quality of life for these children and their families; and

**WHEREAS**, the American Cancer Fund for Children and Kids Cancer Connection also sponsor Courageous Kid Recognition Award ceremonies, community Get Well cards and hospital celebrations in honor of a child's determination and bravery to fight the battle against childhood cancer.

**NOW, THEREFORE**, I, Tony Bennett, Chairman, Mower County Commissioners, in conjunction with the American Cancer Fund for Children, Inc. do hereby proclaim the week of September 28 through October 4, 2014 to be

**Childhood Cancer Awareness Week**

in Mower County, MN.

IN WITNESS WHEREOF, I have hereunto set my hand this 23<sup>rd</sup> day of September, 2014.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson to set the following meeting schedule for November and December:

November 4 1:00 p.m.  
November 18 8:30 a.m.  
November 25 8:30 a.m.  
December 2 1:00 p.m.  
December 11 8:30 a.m.  
December 23 8:30 a.m.

Motion carried.

Motion by Commissioner Ankeny, seconded by Commissioner Gabrielson to adjourn the meeting at 11:32 a.m. Motion carried. The next meeting is scheduled for October 7, 2014 at 1:00 p.m.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

BY: \_\_\_\_\_  
Chairperson

Attest:

By: \_\_\_\_\_  
Clerk/Coordinator

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