

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

August 26, 2014

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session August 26, 2014 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Tony Bennett, Chair
 Mike Ankeny, Vice Chair
 Tim Gabrielson
 Polly Glynn
 Jerry Reinartz
 Craig Oscarson, County Coordinator

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to approve the agenda with the addition of approving landscaping quotes. Motion carried.

Mike Hanson, Public Works Director, provided the Board with a department report that included the History of the State Aid System; a review of the 2014 completed projects and a review of the 2015 proposed projects.

HUMAN SERVICES BOARD:

Motion by Commissioner Gabrielson, seconded by Commissioner Glynn to approve payment to vendors for Human Services Accounts Payable. Motion carried.

Motion by Commissioner Glynn, seconded by Commissioner Ankeny to approve adopting the updated Department of Human Services County Human Services General Records Retention Schedule in its entirety and hereby directs the Director of Health & Human Services to follow the record retention schedule. Motion carried.

Lisa Kocer, Interim Director, provided the Board with an update on Fraud investigations.

Motion by Commissioner Reinartz, seconded by Commissioner Glynn to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Corcoran Gary (Quality Community Services – 204 House) - renew agreement for Group Residential Housing Services, effective July 1, 2014 to June 30, 2016.
- b. Lang's Board & Lodging – renew agreement for Group Residential Housing Services, effective July 1, 2014 to June 30, 2016.
- c. Wildwood Grove - renew agreement for Group Residential Housing Services, effective July 1, 2014 to June 30, 2016.

Motion carried.

Motion by Commissioner Ankeny, seconded by Commissioner Glynn to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

Date: August 26, 2014

Res. #64-14

RESOLUTION

On motion of Commissioner Gabrielson, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held August 26, 2014 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period August 1, 2014 through August 31, 2014 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of August 2014 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of August 2014 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Polly Glynn aye. Passed and approved this 26th day of August, 2014.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: August 26, 2014

Res. #65-14

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held August 26, 2014 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period August 1, 2014 through August 31, 2014 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of August 2014 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of August 2014 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of August 2014 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Polly Glynn aye. Passed and approved this 26th day of August, 2014.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson to adjourn the Human Services Board meeting at 9:36 a.m. Motion carried.

COUNTY BOARD

The Special Session of the Board was reconvened at 9:51 a.m. for regular business items.

Motion made by Commissioner Gabrielson, seconded by Commissioner Glynn to approve the amended Minnesota Maternal, Infant and Early Childhood Home Visiting (MIECHV) grant agreement with the Minnesota Department of Health effective October 1, 2014 through March 31, 2015.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to approve the Memorandum of Agreement between Winona State University, College of Nursing and Mower County Community Health Services for the period of August 1, 2014 through August 15, 2017.

In addition, Lisa Kocer provided the Board with Community Health Updates which included an 1) Infectious Disease Update; 2) Overview of Major Community Health Board Funding and 3) Minnesota launches Safe Harbor Law.

Tim Penny provided the Board with a Southern Minnesota Initiative Foundation Update which included statistics from the annual report.

Motion made by Commissioner Reinartz, seconded by Commissioner Glynn to approve the minutes of August 12, 2014. Motion carried.

Motion by Commissioner Ankeny, seconded by Commissioner Glynn to approve the following Commissioner warrants for payment:

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1017.75	ADAMS RIZZI & SWEEN	35160.25	ANOKA CO JUVENILE CENTER
101.40	ARROW PRINTING	1423.69	AUSTIN NEWSPAPERS INC
125.00	AUSTIN PARK AND RECREATION	128.00	AUTOZONE INC
1034.01	BOB BARKER COMPANY INC.	2273.80	BOE BROTHERS TILING INC
503.29	BOUND TREE MEDICAL LLC	600.85	CDW GOVERNMENT INC

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

28296.99 CEDAR VALLEY SERVICES, INC	219.07 CHARTER COMMUNICATIONS
440.00 CITY OF AUSTIN	3318.08 CLIFTONLARSONALLEN
110.40 CULLIGAN OF AUSTIN	213.50 DAMEL CORPORATION
20001.00 DEPARTMENT OF CORRECTIONS	2566.96 DANIEL DONNELLY LAW FIRM
4750.92 ELECTION SYSTEMS & SOFTWARE	593.16 EMERGENCY AUTOMOTIVE TECHNOLOG
226.46 FEATHERLITE GRAPHICS	672.76 FERNBROOK FAMILY CENTER
356.96 FLOTEC	5808.34 FREEBORN COUNTY ENVIRONMENTAL
7715.59 GERARD TREATMENT PROGRAM	250.00 GFOA
197.21 DOUG GROH	170.85 HOLIDAY FORD LINCOLN MERCURY
129.10 INNOVATIVE OFFICE SOLUTIONS,LL	243.01 LANGUAGE LINE SERVICES
588.88 LASER PRODUCT TECHNOLOGIES	2676.87 MANPOWER
9300.00 MAYO CLINIC -ROCHESTER	5763.94 MAYO CLINIC HEALTH SYSTEM-ALBE
200.00 MCHRMA	302.96 MEDTOX LABORATORIES INC
4231.50 MELCHERT HUBERT SJODIN	2107.25 MIDWEST MONITORING & SURVEILLA
312.00 MINNESOTA ELEVATOR, INC	954.80 MINNESOTA HUMAN SERVICES
1599.45 MJ O'CONNOR INC	256.50 MOWER COUNTY 4-H
100.00 MOWER REFRESHED	292.29 NAPA AUTO PARTS
1675.00 NATIONAL PORK BOARD	1542.04 OFFICE OF MN IT SERVICES
18480.00 OLMSTED COUNTY COMMUNITY SERVI	1398.05 ORBITCOM
3669.09 PARAGON PRINTING & MAILING INC	150.00 PETERSON, FRAM & BERGMAN
197.92 PLUNKETT'S PEST CONTROL	6140.00 PRAIRIE LAKES YOUTH PROGRAMS
600.00 PROFESSIONAL PORTABLE X-RAY IN	1651.20 REGENTS OF THE UNIVERSITY OF M
199.33 RICOH USA INC	165.69 ROCHESTER MIDLAND CORPORATION
540.00 SAFARILAND LLC	841.52 SCHILLING SUPPLY COMPANY
275.00 SE MN ORAL & MAXILLOFACIAL SUR	200.00 SEA CHANGE
129.45 SELLERS LOCK & KEY	140.00 SHERIFF HENNEPIN COUNTY
103.06 SHRED-IT USA MINNEAPOLIS	4217.33 SUN LIFE FINANCIAL
3811.61 THOMSON REUTERS-WEST PAYMENT C	242.44 TRANSACT TECHNOLOGIES INCORPOR
4550.69 TURNKEY CORRECTIONS	4854.00 UHL COMPANY INC
4961.98 VERIZON WIRELESS	2622.60 VILLAGE RANCH CHILD FAMILY SER
5591.47 VILLAGE RANCH INC	420.05 WASTE MANAGEMENT OF WI-MN
467.07 WORLEIN FUNERAL HOME	831.36 Y WASTE REMOVAL INC
2660.00 ZIEGLER, INC	2535.14 180 DEGREES INC
23 PAYMENTS LESS THAN \$100	1,285.37
**** FINAL TOTAL.....	\$224,483.30 ****

Motion carried.

The Board set the Employee Recognition Breakfast to be on September 23, 2014 at 7:30 a.m.

Date: August 26, 2014

Res. #66-14

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Gabrielson the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held August 26, 2014 at the Government Center, Austin, Minnesota.

BE IT RESOLVED by the Mower County Board that Mower County enter into the Grant Contract with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: County Veterans Service Office Enhancement Grant Program. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of

the county veterans service office, as specified in Minnesota Laws 2013 Chapter 142 Article 4. This Grant should not be used to supplant or replace other funding.

BE IT FUTHER RESOLVED by the Mower County Board that the Mower County Chair and the Veteran Service Officer be authorized to execute the Grant Contract for the above-mentioned Program on behalf of the County.

Passed and approved this 26th day of August, 2014.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to amend the 2014 budget to provide an additional allocation of \$6,000 to Mower County Senior Center. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner to approve the following list of surplus property for disposal and/or auction or as noted:

<u>Quantity</u>	<u>Item</u>	<u>Department</u>
1	1999 Ford F150 Light Truck (VIN 1FJRF182XKB50887)	Public Works (Transfer to Fair)
	Modular Furniture (Herman Miller manufactured) used for Health & Human Services when located at the Oak Park Mall (and North Main)	Health & Human Services

Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz to approve the landscaping quotes as follows:

Government Center Landscaping	Dolan's	\$24,856.09
Highway Landscaping	Dolan's	6,602.66
Recycling Center Landscaping	Weis Landscaping & Design	4,479.00

Motion carried.

Motion by Commissioner Ankeny, seconded by Commissioner Gabrielson to adjourn the meeting at 10:41 a.m. Motion carried. The next meeting is scheduled for September 2, 2014 at 1:00 p.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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