

**SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS**

May 27, 2014

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session May 27, 2014 at 9:00 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Tony Bennett, Chair  
Mike Ankeny, Vice Chair  
Tim Gabrielson  
Polly Glynn  
Jerry Reinartz  
Craig Oscarson, County Coordinator

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny to approve the agenda as amended by adding the following items: 1) LEC/HHS Remodel Final Payment Applications and 2) ELSA program and budget amendment for County Attorney. Motion carried.

**HUMAN SERVICES BOARD:**

Introduction of new staff: Tanaya Emery, Office Support Specialist and Joseph Hunter – Social Worker; Overview of director's report; Status on Funeral Assistance Policy

Commissioner Gabrielson moved and Commissioner Reinartz seconded to approve payment to vendors for Human Services Accounts Payable. Motion carried.

Commissioner Glynn moved and Commissioner Ankeny seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

**Date: May 27, 2014**

**Res. #50-14**

**RESOLUTION**

On motion of Commissioner Ankeny, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held May 27, 2014 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office

listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period May 1, 2014 through May 31, 2014 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of May 2014 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of May 2014 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Polly Glynn aye. Passed and approved this 27<sup>th</sup> day of May, 2014.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**Date: May 27, 2014**

**Res. #51-14**

**RESOLUTION**

On motion of Commissioner Gabrielson, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held May 27, 2014 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period May 1, 2014 through May 31, 2014 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of May 2014 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of May 2014 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of May 2014 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Polly Glynn aye. Passed and approved this 27<sup>th</sup> day of May, 2014.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn to adjourn the Human Services Board meeting at 9:22 a.m. Motion carried.

**COUNTY BOARD**

The Special Session of the Board was reconvened at 9:28 a.m. for regular business items.

Karen Freese, Public Health Nurse, was recognized for retirement from Mower County with 23 years of service.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz to approve the amended SHIP Grant Agreement with the Minnesota Department of Health for the grant period of July 1, 2014 through October 31, 2015. Motion carried.

Lisa Kocer and Angie Knish presented the Board with information concerning complaints received for cockroaches at a property in Austin, MN. Cockroaches are classed as a public health nuisance and staff was requesting that the Board approved the removal/abatement of the nuisance at the landowner's expense.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson to authorize staff to do an inspection of the property located at 24248 34<sup>th</sup> Avenue, Austin, MN reported to have a public health cockroach nuisance with the inspection to be completed by June 6, 2014 with the appropriate persons and then report back to the Board regarding the results of the inspection. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson to table this matter until June 10, 2014 the requested action to have the source of the public health nuisance, an infestation of cockroaches, present at 24248 34<sup>th</sup> avenue, Austin, MN 55912 abated/removed with the cost of the abatement being the landlord's responsibility. Motion carried.

Lisa Kocer also provided additional Community Health Updates as follows: MSHO audit – passed; evidenced based home visiting program will receive another year of funding; Infectious Disease update – MERSCoV – from Saudi Arabia – 3 cases in U.S.; Measles, tick borne disease; Additional WIC funding to be received.

Maryann Law, Parenting Resource Center, informed the Board of the education efforts for the Safe Roads Coalition – towards Zero Deaths to raise awareness.

The Board recessed at 10:01 a.m. and reconvened at 10:14 a.m.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny to approve the minutes of May 6 and May 13, 2014. Motion carried.

Motion by Commissioner Ankeny, seconded by Commissioner Glynn to approve the following Commissioner warrants for payment:

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
6000.00	ALBERT LEA SEED HOUSE, INC	127.69	ALLIANT ENERGY
8214.96	ANOKA CO JUVENILE CENTER	2920.51	AUSTIN NEWSPAPERS INC
2467.17	BAUDOIN OIL COMPANY	1840.00	MICHAEL BELL
184.11	BLI LIGHTING SPECIALISTS	1370.76	BOB BARKER COMPANY INC.
192.60	THE BRICKHOUSE COFFEE HOUSE	1746.34	C S S
1909.43	CDW GOVERNMENT INC	27762.15	CEDAR VALLEY SERVICES, INC
178.31	CHARTER COMMUNICATIONS	381.50	ALETA CHRISTOPHERSON
147.22	CINTAS CORPORATION	1932.96	CLARINDA ACADEMY
2021.80	COMMISSIONER OF TRANSPORTATION	196.90	COMMUNITY UTILITY CO.
5338.48	CROP PRODUCTION SERVICES	102.40	CULLIGAN OF AUSTIN
429.61	DALCO	12542.94	DELL MARKETING L P
1079.98	DONKERS HOMETOWN APPLIANCES	239.76	EMERGENCY AUTOMOTIVE TECHNOLOG
14480.00	ERICKSON ENGINEERING CO., LLC	745.67	ETTERMAN ENTERPRISES

**COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA**

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138.60 EVANS PRINTING AND PUBLISHING	504.21 FEATHERLITE GRAPHICS
1335.96 FERNBROOK FAMILY CENTER	112.26 FOX ELECTRIC COMPANY, INC
5475.58 GERARD TREATMENT PROGRAM	828.84 GRAINGER
1840.00 MIKE GRINSTEAD	501.92 DOUG GROH
8290.48 HANCOCK CONCRETE PRODUCTS, LLC	117.21 HOLIDAY FORD LINCOLN MERCURY
2464.00 DARRELL INGVALDSON	411.34 INNOVATIVE OFFICE SOLUTIONS,LL
3250.00 JONES HAUGH & SMITH INC	482.99 KEEPRS, INC.
121.76 PAMELA KELLOGG	416.50 KRUEGER TRANSPORTATION
109.00 NICK LANE	1345.82 LASER PRODUCT TECHNOLOGIES
495.00 LAYTON TECHNOLOGY INC	1250.00 DR LINDERMAN
826.65 LOCATORS & SUPPLIES, INC	194.98 JAMES LOVEN
3674.85 MANPOWER	371.11 MATTHEW BENDER
3100.00 MAYO CLINIC -ROCHESTER	348.40 MAYO CLINIC HEALTH SYSTEM-MANK
3728.54 MELCHERT HUBERT SJODIN	12577.10 METAL CULVERTS, INC.
3250.00 MIDWEST CLINICAL PSYCHOLOGISTS	193.81 MIDWEST DIESEL SALES & SERVICE
2546.00 MIDWEST MONITORING & SURVEILLA	5000.00 MINNESOTA COUNTIES COMPUTER CO
223.30 MINNESOTA HUMAN SERVICES	800.00 MINNESOTA STATE AUDITOR
282.14 MISSISSIPPI WELDERS SUPPLY CO.	2342.25 MN SUPPLY
1000.28 NAPA AUTO PARTS	401.33 NUSS TRUCK GROUP INC
4674.50 OFFICE OF MN IT SERVICES	2970.00 OLMSTED COUNTY COMMUNITY SERVI
1759.46 PETROBLEND CORP.	390.00 POMP'S TIRE SERVICE, INC
2605.80 PRISONER TRANSPORTATION SERVIC	458.84 PROLINE DIST INC
5027.57 PRS	808.50 RATWIK, ROSZAK & MALONEY, ATTY
165.69 ROCHESTER MIDLAND CORPORATION	168.72 ROCHESTER SAND AND GRAVEL, INC
598.50 RONCO ENGINEERING SALES, INC.	1428.80 RUBBER-INC
222.30 RUFFRIDGE-JOHNSON EQUIPMENT CO	233.57 RUNNINGS
744.00 SCHOOL DISTRICT 492	467.00 SE MN ORAL & MAXILLOFACIAL SUR
577.73 SEMA EQUIPMENT INC	26268.29 SEVERSON OIL CO
2180.00 SGTS INC	1250.00 SHARROW LIFTING PRODUCTS
2010.00 DAVID STROBEL M.D.	4047.27 SWANSTON EQUIPMENT CORPORATION
1291.80 DAVE SYVERSON FREIGHTLINER	188.69 TERMINAL SUPPLY CO.
2572.41 THOMSON REUTERS-WEST PAYMENT C	1484.93 TINY'S BODY SHOP
170.00 TUCKER COMPANY	4966.02 TURNKEY CORRECTIONS
12483.40 TWIN CITY SECURITY INC	3503.45 UNIFORMS UNLIMITED INC
3471.86 VERIZON WIRELESS	274.00 VIKING AUTO GLASS & BUMPER LLC
2538.00 VILLAGE RANCH CHILD FAMILY SER	11595.30 VILLAGE RANCH INC
391.27 WEX BANK	2464.00 LYNETTE WRADISLAVSKY
957.57 Y WASTE REMOVAL INC	1116.72 YOUNG'S WELDING, INC.
1991.09 ZIEGLER, INC	2410.03 3D SPECIALTIES INC
34 PAYMENTS LESS THAN \$100	1,608.94
**** FINAL TOTAL.....	\$279,441.48 ****

Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson to declare vehicle #222, 2000 Ford Taurus, as surplus property for auction/disposal. Motion carried.

The Board was informed that the Auditor-Treasurer is requesting another tax forfeited property sale and requesting that the Board review an updated list of properties to set minimum values for the properties prior to the sale. The Auditor-Treasurer is to provide an updated list to the Board prior to the next Board meeting.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson to approve the following contractor payments on the LEC / HHS remodel project from Pay Application #10 of which some of the applications are final payment applications as indicated:

Mohs Construction	\$20,549.15	Final
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COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

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Key Builders	4,014.70	Final
Darold Berger	5,729.40	
	10,452.10	Final
Southern MN Woodcraft	4,415.05	Final
All Weather Roof	10,250.36	Final
Superior Contractors	10,146.00	
	8,618.75	Final
Palmer Soderberg	2,461.65	Final
Ceiling Pro	3,129.00	Final
Grazzinni Brothers	5,851.25	Final
Olympic Fire Protection	3,866.75	Final
UHL Company	6,636.70	
Albert Lea Electric	7,622.47	
Knutson Construction	7,051.00	

Motion carried.

County Attorney, Kristen Nelsen, provided the Board with information concerning an interpreting pilot program called ELSA. The County Attorney would like to enter into an agreement for the pilot program and requests a budget amendment for the same.

Motion made by Commissioner Reinartz, seconded by Commissioner Glynn to approve a budget amendment in the amount of \$500.00 and approve contract for ELSA pilot program (interpreting service) in the County Attorney's department. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Glynn to approve Consent/Agreement by Lienholder for RES Americas. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny to approve the Crossing Agreement with Pleasant Valley Wind, LLC. Motion carried.

Mike Hanson provided an update on the bike trails indicating that funding has been designated for the trail system.

Pat McGarvey and Tricia Wiechmann appeared before the Board informing the Board of the City of Austin's process for filling the position of City Administrator and requested the Board to share with the search committee any qualities in a new administrator that the Board feels should be included in their search. It was indicated that once the City of Austin has narrowed the search to the final candidates, there will be an open reception for community members to meet them prior to the final selection.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to accept the resignation of Deb Heise effective June 13, 2014 and authorize the Human Resources Director to fill the Social Worker position vacancy and any subsequent vacancies created from the internal posting process. Motion carried.

The Building Committee presented a recommendation on a proposal received to modify county parking stalls (swap City / County stalls) and the sale of "old library lot" to

the City of Austin. The proposal was received from Mr. Erichson for the assistance of relocating the Spam Museum to downtown Austin.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn to accept the proposal to swap parking lots stalls between Mower County Lot C and the City of Austin lot adjacent to County Lot C and accept the purchase offer of \$75,000 for the Old Library Lot (County Lot A). Details of the parking lot proposal is on file in the office of the County Coordinator. The Commissioners voted as follows: Commissioner Gabrielson nay, Commissioner Glynn aye, Commissioner Reinartz aye, Commissioner Ankeny aye, Commissioner Gabrielson aye. Motion carried 4-1.

Motion by Commissioner Reinartz, seconded by Commissioner Ankeny to adjourn the meeting at 11:25 a.m. Motion carried. The next meeting is scheduled for June 3, 2014 at 1:00 p.m.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_

**Chairperson**

**Attest:**

**By:** \_\_\_\_\_

**Clerk/Coordinator**

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