

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

April 22, 2014

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session April 22, 2014 at 8:30 am. at the Government Center in Austin, Minnesota.

All members present, viz: Tony Bennett, Chair
 Mike Ankeny, Vice Chair
 Tim Gabrielson
 Polly Glynn
 Jerry Reinartz
 Craig Oscarson, County Coordinator

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson to approve the agenda with additions or changes:

1. Remove item c under Personnel Committee
2. Add new item under Personnel Committee- Modify policy A160 to remove the position of Chief Deputy Attorney from the authority of the County Attorney and retitle job as Senior Assistant County Attorney.
3. Add new item under Personnel Committee- Approve one week extension for temporary employee in the County Coordinator's Office.
4. Add new item under Building Committee- Approve a contract with the MPCA to install a ground water monitoring well at the Justice Center site.
5. Add new item under general business- Amend 2014 budget for Veteran's Services to purchase a new Veteran's Transport and payment for same.
6. Amend resolution #09-14 include payments to Marsha Pawluk for foster care services.

Motion carried.

Jill Cordes, County Recorder provided the Board with a department update. Information that UCC filings may decrease as companies can now file directly with the State of Minnesota which could result in a loss of \$8,000 annually, that total filings/recordings are down compared to last year at this point, that the Property fraud Program has over 200 subscribers and that the passport photos are now available on site.

HUMAN SERVICES BOARD:

Overview of director's report. Child Support EDMS update on file preparation and scanning. Turtle Creek Inc. scanning contract update.

Commissioner Glynn moved and Commissioner Ankeny seconded to approve payment to vendors for Human Services Accounts Payable. Motion Carried.

Commissioner Gabrielson moved and Commissioner Reinartz seconded approve ARMHS recertification for Quality Case Management, Inc. Motion Carried.

Commissioner Glynn moved and Commissioner Ankeny seconded approve ARMHS recertification for Wapiti Community Technology & Services, Inc. Motion Carried.

Commissioner Gabrielson moved and Commissioner Reinartz seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion Carried.

Date: April 22, 2014

Res. # 44-14

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held April 22, 2014 at the Courthouse in Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period April 1, 2014 through April 30, 2014 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, that all Personnel Actions for the month of April 2014 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of April 2014 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, that all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Polly Glynn aye.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: April 22, 2014

Res. # 45-14

RESOLUTION

On motion of Commissioner Glynn, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held April 22, 2014 at the Courthouse in Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, that all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period April 1, 2014 through April 30, 2014 are hereby approved.

BE IT FURTHER RESOLVED, that all assistance payments issued during the month of April 2014 are hereby approved.

BE IT FURTHER RESOLVED, that all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, that all personnel actions for the month of April 2014 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, that all refunds received during the month of April 2014 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Polly Glynn aye.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Commissioner Gabrielson moved and Commissioner Ankeny seconded adjournment at 9:30 a.m. Motion Carried.

COUNTY BOARD:

The Special Session of the Board was reconvened at 9:35 a.m. for regular business items.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz to ratify the PH-Doc Maintenance and Support Agreement between Xerox and MCCC for the maintenance and support of the Public Health Documentation System used by Mower County Community Health Services. Motion carried.

Lisa Kocer, Community Health Services Administrator provided the following updates:

1. Revised revenue projections for Local Collaborative Time Study (LCTS) reimbursements have been corrected from \$1,500 for the fourth quarter of 2013 to \$19,000 and if this continues the revenue will meet or exceed the approved budget in this area.
2. 2014 County Health rankings are complete and Mower County improved from number 46 to number 35 out of the 87 counties for health outcomes.
3. Ucare and Blue Plus will be auditing the Minnesota Senior Health Options (MSHO) program.
4. The City of Austin has passed a one year moratorium on e-cigarettes.

Jeff Kasak, IT Director introduced DeAnn Scheffel and Eric Miller to the Board as his two new employees and thanked the board for funding both positions.

Motion by Commissioner Gabrielson, seconded by Commissioner Ankeny to approve a temporary increase of up to four hours per week or eight hours per pay period for the part-time employee in the Auditor/Treasurers office only in the event there is an overlapping of absences of the 2 full-time employees. This motion is only intending to permit the use of the extra four hours on the day both full-time employees are absent at the same time through the end of the leave of absence for the Deputy Auditor/Treasurer, which is scheduled to end August 4th. Motion carried.

Motion by Commissioner Gabrielson, seconded by Commissioner Ankeny to accept the County Attorney's proposal to give up her appointment and removal authority of a Deputy position in the County Attorney's office, in accepting this proposal, the County

agrees to convert the current Chief Deputy County Attorney to the position titled Senior Assistant County Attorney and to revise Section A160 Human Resource Department Jurisdiction to reflect the exception of this department from having a chief or principle assistant. This motion is made with the expectation that staffing levels will remain the same and Ms. Nelsen will not be seeking to add a "deputy position" during her term as County Attorney as a result of this change. Motion carried.

Motion by Commissioner Gabrielson, seconded by Commissioner Ankeny to authorize the Human Resources Director to hire the temporary summer secretary for the Extension Service at the wage of \$11.00 per hour for a maximum of 310 hours, not to exceed the budgeted amount of \$3,600.00. Motion carried.

Motion by Commissioner Gabrielson, seconded by Commissioner Ankeny to authorize the Human Resources Director to extend the temporary position in the Administration office for one week beyond the return of the Payroll/Benefits Coordinator. Motion carried.

Motion by Commissioner Ankeny, seconded by Commissioner Gabrielson to authorize the Chair to send a letter to all townships in Mower County outlining proposed options for assistance by the County to address labor market deficiencies the townships are experiencing due to the resignation of two local appraisers.

Motion by Commissioner Ankeny, seconded by Commissioner Glynn to award the bid to the low bidder Landwehr Construction, Inc. for project SAP 50-599-132 with a bid of \$143,264.99. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and Public Works Director.

Motion by Commissioner Glynn, seconded by Commissioner Gabrielson to award bid to the low bidder Landwehr Construction, Inc. for project SAP 50-599-133 with a bid of \$128,596.09. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and Public Works Director.

Motion by Commissioner Ankeny, seconded by Commissioner Reinartz to award bid to the low bidder Landwehr Construction, Inc. for project SAP 50-599-134 with a bid of \$71,544.80. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and Public Works Director.

Motion by Commissioner Glynn, seconded by Commissioner Gabrielson to award bid to the low bidder Landwehr Construction, Inc. for project SAP 50-599-135 with a bid of \$208,889.88. Motion Carried. Full bid abstract on file in the office of the County Auditor-Treasurer and Public Works Director.

Motion by Commissioner Ankeny, seconded by Commissioner Glynn to award bid to the low bidder Landwehr Construction, Inc. for project SAP 50-599-136 with a bid of \$242,201.31. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and Public Works Director.

Motion by Commissioner Ankeny, seconded by Commissioner Gabrielson to award bid to the low bidder Landwehr Construction, Inc. for project SAP 50-599-137 with a bid of \$114,222.65. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and Public Works Director.

Motion by Commissioner Gabrielson, seconded by Commissioner Glynn to award bid to the low bidder Landwehr Construction, Inc. for project SAP 50-599-138 with a bid of \$125,410.82. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and Public Works Director.

Motion by Commissioner Reinartz, seconded by Commissioner Glynn to award bid to the low bidder Landwehr Construction, Inc. for project SAP 50-599-139 with a bid of \$146,447.88. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and Public Works Director.

Motion by Commissioner Gabrielson, seconded by Commissioner Reinartz to award bid to the low bidder Rud Construction, Inc. for project SAP 50-646-005 with a bid of \$443,705.40. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and Public Works Director.

Motion by Commissioner Ankeny, seconded by Commissioner Glynn to award bid to the low bidder Ulland Brothers, Inc. for project SAP 50-608-026 with a bid of \$1,629,788.60. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and Public Works Director.

Motion by Commissioner Glynn, seconded by Commissioner Gabrielson to award bid to the low bidder Ulland Brothers, Inc. for project SAP 50-610-004 with a bid of \$479,001.35. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and Public Works Director.

Motion by Commissioner Ankeny, seconded by Commissioner Gabrielson to recognize receipt of the April 11, 2014 letter from RES Americas requesting the Board to direct county staff to coordinate with all parties for a proposed joint development and road use agreement regarding the Pleasant Valley Wind Energy Project. The County Engineer is authorized and instructed to work with all affected jurisdictions in Mower County in order to prepare a draft agreement for Board review and input at their meeting on May 6, 2014 for adoption on May 13, 2014. Motion carried.

Motion by Commissioner Glynn, seconded by Commissioner Ankeny to approve the MPCA Property Access Agreement to install a single groundwater monitoring well on the grounds at the Justice Center and to collect groundwater samples until the agreement is terminated. Motion carried.

Motion by Commissioner Ankeny, seconded by Commissioner Gabrielson to approve the minutes of April 8, 2014. Motion carried.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Motion by Commissioner Glynn, seconded by Commissioner Gabrielson to approve the Commissioner Warrants for payment:

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
208.00	ALCOPRO	857.00	ALLIANT ENERGY
4935.00	APPLIED CONCEPTS INC	728.50	AUSTIN FIRE AND SAFETY
1123.42	AUSTIN NEWSPAPERS INC	103.17	AUTO VALUE AUSTIN
104.25	BLI LIGHTING SPECIALISTS	1331.52	BOB BARKER COMPANY INC.
375.29	BOUND TREE MEDICAL LLC	630.00	BUREAU OF CRIMINAL APPREHENSIO
120.40	CAROL EARL ESTATE	1110.11	CDW GOVERNMENT INC
26085.43	CEDAR VALLEY SERVICES, INC	575.00	CHANNING L BETE CO, INC
258.70	CITY CAR WASH INC	3745.11	CLARINDA ACADEMY
325.00	CLASEN-JORDAN MORTUARY	869.12	COMMUNITY UTILITY CO.
970.91	CONTINENTAL RESEARCH CORP.	111.40	CULLIGAN OF AUSTIN
119.77	D & G ACE HARDWARE	1335.01	DALCO
131.70	DASH MEDICAL GLOVES INC.	9468.04	DELL MARKETING L P
353.28	DEXTER LP, INC	2304.49	DANIEL DONNELLY LAW FIRM
2233.07	EMERGENCY AUTOMOTIVE TECHNOLOG	1952.00	ENDRES WINDOW CLEANING, INC.
348.77	ETTERMAN ENTERPRISES	17938.47	L.R. FALK CONSTRUCTION CO.
118.70	FEDEX	486.05	FERNBROOK FAMILY CENTER
1000.00	FIDLAR TECHNOLOGIES INC	997.92	GALLS LLC
108.00	GOODHUE COUNTY	662.04	GRAINGER
1599.40	HANSEN HAULING & EXCAVATING IN	319.90	HOLIDAY FORD LINCOLN MERCURY
445.22	INNOVATIVE OFFICE SOLUTIONS,LL	300.00	SANDRA JARVIS
817.50	JONES HAUGH & SMITH INC	419.20	KRUEGER TRANSPORTATION
770.00	EVAN LARSON LAW OFFICE	251.23	LASER PRODUCT TECHNOLOGIES
437.60	LYNN PEAVEY CO	166.61	M.D. PRODUCTS, INC
500.00	MACPO	461.39	MACQUEEN EQUIPMENT, INC.
154.26	WAYNE MADSON	15320.89	MAYO CLINIC HEALTH SYSTEM-ALBE
709.37	MEDGAARDEN'S SOUTHWEST SALES,	168.05	MEDICAL DISPOSAL SYSTEMS INC
129.84	MEDTOX LABORATORIES INC	3494.00	MIDWEST MONITORING & SURVEILLA
1720.00	MINNESOTA ABSTRACT	5364.06	MINNESOTA COUNTIES COMPUTER CO
312.00	MINNESOTA ELEVATOR, INC	3335.49	MINNESOTA HUMAN SERVICES
722.50	MN DEPT OF HEALTH WELL MANAGEM	340.00	MOWER COUNTY SHOPPER
150.00	MUFFLER CENTER INC	710.46	NAPA AUTO PARTS
349.50	NEOPOST USA INC	2970.00	OLMSTED COUNTY COMMUNITY SERVI
1389.79	ORBITCOM	5135.20	PARAGON PRINTING & MAILING INC
481.52	PHYSIO-CONTROL INC	207.24	POWERLINE INDUSTRIES, INC
5890.00	PRAIRIE LAKES YOUTH PROGRAMS	1954.70	PRISONER TRANSPORTATION SERVIC
1200.00	PROFESSIONAL PORTABLE X-RAY IN	274.85	PROLINE DIST INC
578.91	RICOH USA INC	148.50	RINKE-NOONAN
240.51	S&W HEALTHCARE CORPORATION	766.91	SCHILLING SUPPLY COMPANY
1222.00	SE MN ORAL & MAXILLOFACIAL SUR	244.56	SEMA EQUIPMENT INC
26473.54	SEVERSON OIL CO	278.00	SGTS INC
140.00	SHERIFF ANOKA COUNTY	140.00	SHERIFF RICE COUNTY
229.50	SHRED-IT USA MINNEAPOLIS	185.00	SHRM
200.00	SOUTHWESTERN MENTAL HEALTH CEN	256.50	SWEETS HOTEL
1831.63	DAVE SYVERSON FREIGHTLINER	500.79	TERMINAL SUPPLY CO.
164.92	THERMO KING SALES & SERVICE, I	151.54	THOMSON REUTERS-WEST PAYMENT C
6274.00	TOTAL GLASS-LOCK INC	9551.58	TURNKEY CORRECTIONS
678.16	UHL COMPANY INC	3394.04	VERIZON WIRELESS
659.59	WASTE MANAGEMENT OF WI-MN	943.75	WELCOME CENTER INC
908.03	WEX BANK	746.44	YAGGY COLBY ASSOCIATES INC
342.45	ZUMBROTA BEARING & GEAR, INC		
	33 PAYMENTS LESS THAN \$100	1,836.41	
****	FINAL TOTAL.....	\$202,183.67	****

Motion carried.

Date: April 22, 2014

Res. #46-14

RESOLUTION

On motion of Commissioner Gabrielson, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held April 22, 2014 at the Government Center, Austin, Minnesota.

WHEREAS, on April 22, 2014 the American Legion Post 91 presented a request for a Minnesota Lawful Gambling License for gambling to be conducted at the Mapleview Lounge, Mapleview, MN.

BE IT RESOLVED THAT, the Mower County Board of Commissioners does hereby approve the issuance of a Minnesota Lawful Gambling License to American Legion Post 91 for gambling to be conducted at the Mapleview, MN.

Passed and adopted this 22th day of April, 2014.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion by Commissioner Glynn, seconded by Commissioner Reinartz to accept a donation from Private Label Manufacturing Association in the amount of \$1,000 for the Mower County Mentoring Program on behalf of Greg and Amy Buskin. Motion carried.

Motion by Commissioner Glynn, seconded by Commissioner Ankeny to amend the Veteran's Services 2014 budget as follows and authorize payment of \$42,031.43 for the purchase of a Veteran's Service transport van.

01-121-6621- \$0 to \$42,032

01-121-5751- \$0 to \$23,000

Motion carried.

Motion by Commissioner Ankeny, seconded by Commissioner Gabrielson to amend resolution #09-14 to include foster care payments for Correctional Service Department clients for Marsha Pawluk. Motion carried.

Matt Simonson, Mower County Citizen approached the Board and provided a letter objecting to private bankers influencing government decisions. No action was taken.

Motion by Commissioner Ankeny, seconded by Commissioner Glynn to adjourn the meeting at 11:17 a.m. Motion carried. The next meeting is scheduled for May 6th, 2014 at 1:00 p.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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