

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

February 25, 2014

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session February 25, 2014 at 8:30 a.m. at the Government Center in Austin, Minnesota.

Members present, viz: Mike Ankeny, Vice-Chair
 Tim Gabrielson
 Polly Glynn
 Jerry Reinartz
 Craig Oscarson, County Coordinator

Member absent: Tony Bennett, Chair

Chuck Schwartau introduced himself as the new regional director for the University of Minnesota Extension services as part of a department update. Kristin Krell, 4-H Director attended and provided 4-H program updates.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz to approve the agenda as presented. Motion carried.

HUMAN SERVICES BOARD:

Overview of director's report. Poverty and Aging Trends in Minnesota. Securement of the 4 corporate foster beds.

Commissioner Gabrielson moved and Commissioner Glynn seconded to approve/ payment to vendors for Human Services Accounts Payable. Motion carried.

Commissioner Reinartz moved and Commissioner Glynn seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Austin Manor (Rule 36 Limited Partnership of Duluth II) – renew contract for Residential Services, effective January 1, 2014 to December 31, 2014.
- b. Cardinal of Minnesota, Ltd. – renew contract for Semi-Independent Management Services (SILS) effective January 1, 2014 to December 31, 2014.
- c. REM Woodvale, Inc. – renew contract for Semi-Independent Living Services (SILS), effective January 1, 2014 to December 31, 2014.

Motion carried.

Commissioner Glynn moved and Commissioner Reinartz seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

Date: February 25, 2014

Res. #24-14

RESOLUTION

On motion of Commissioner Gabrielson, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held February 25, 2014 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period February 1, 2014 through February 28, 2014 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of February 2014 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of February 2014 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Mike Ankeny aye, Tim Gabrielson aye, Jerry Reinartz aye, and Polly Glynn aye. Passed and approved this 25th day of February, 2014.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Vice-Chairperson

By: _____
Clerk/Coordinator

Date: February 25, 2014

Res. #25-14

RESOLUTION

On motion of Commissioner Reinartz, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held February 25, 2014 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period February 1, 2014 through February 28, 2014 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of February 2014 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of February 2014 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of February 2014 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Mike Ankeny aye, Tim Gabrielson aye, Jerry Reinartz aye, and Polly Glynn aye. Passed and approved this 25th day of February, 2014.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Vice-Chairperson

By: _____
Clerk/Coordinator

Commissioner Glynn moved and Commissioner Gabrielson seconded to adjourn the Human Services Board at 9:21 a.m. Motion carried.

COUNTY BOARD:

The Special Session of the Board was reconvened at 9:50 a.m. for regular business items.

The Vice-Chair called on the Finance Committee for its recommendation on the petition received by the Board on March 11, 2014 regarding case manager services for clients with adult mental illness. Prior to the recommendation, the Vice-Chair allowed the public to provide further input.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz to approve the recommendations of the Finance Committee regarding the petition received by the Board on March 11, 2014 regarding case manager services for clients with adult mental illness as follows:

1. Add Quality Case Management as an additional provider. Quality Case Management will be offered the same contract as that approved to the two authorized providers and Quality Case Management will be expected to perform all contract provisions. The contract can be effective March 1, 2014 if all contract requirements are met and Quality Case Management shall have until March 31, 2014 to qualify and sign the contract.
2. There are 54 clients who appear to have chosen a new provider resulting in a new case manager. These clients will be contacted and all will be allowed to revise their selection including the additional provider subject to Quality Case Management signing the new contract.
3. There will be no change to the 48 clients who have elected to remain with their current case manager; albeit with a new provider.
4. No change to the clients selected for county case management as these clients also have CADI services being managed by the County.
5. Direct Human Service staff to make immediate contact with the 30 clients who closed their cases to determine if the client qualifies for services and to advise the client of services that may be necessary to meet their needs.

Motion carried.

Dalaine Remes, Legal Advocate with Minnesota Disabilities Law Center, provided information to the Board regarding placement of a Mower County client at Chiledea, a Wisconsin facility. Currently private health insurance has been authorized but if that fails and the client needs Mower County financial resources, Ms. Remes stated she will advocate for the client for the use of Mower County funds. No action was taken by the Board.

Motion made by Commissioner Reinartz, seconded by Commissioner Glynn to set a fee of \$12.00 for passport photos, and to amend the 2014 County Recorder's budget with an increase of \$695.00 for associated equipment with funding from the Recorder's Equipment replacement fund. Motion carried.

Lisa Kocer, Community Health Services Administrator, provided Community Health updates. Updates were provided on revisions to Minnesota Immunization Laws, car seat clinics and Leadership Austin.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

The Board recognized Detective Jon Juenger for his retirement after 33 years of service with Mower County.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson to amend resolution #74-13 dated October 22, 2013 to allow jurors with permits to park in employee sections in Mower County parking lots. The commissioners voted as follows: Commissioner Gabrielson aye, Commissioner Glynn aye, Commissioner Reinartz nay, and Commissioner Ankeny aye. Motion carried 3-1.

Motion made by Commissioner Glynn, seconded by Reinartz to approve the agreement with Freeborn County for the recording and logging of Mower County digital radio communications and granting to Mower County access to all Mower County digital radio communication records maintained and in the possession of Freeborn County at a fee of \$18,000 per year. Motion carried.

Motion by Commissioner Gabrielson, seconded by Commissioner Glynn to approve the following Commissioner warrants for payment:

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
198.65	A.E.S., INC.	237.00	ALCOPRO
972.06	ALLIANT ENERGY	340.00	AMERICAN TEST CENTER, INC
105.00	MARK APPLEN	5382.00	AUBURN LAKE ACADEMY
286.00	AUSTIN FIRE AND SAFETY	327.18	AUSTIN NEWSPAPERS INC
148.04	AUTO VALUE AUSTIN	2333.40	BAUDOIN OIL COMPANY
101.96	BOB BARKER COMPANY INC.	884.95	CARDINAL HEALTH
125.00	STEPHANIE CASTELLANO	6894.56	CDW GOVERNMENT INC
34073.35	CEDAR VALLEY SERVICES, INC	298.05	CHARTER COMMUNICATIONS
10664.44	CITY OF AUSTIN	3671.95	CLARINDA ACADEMY
1093.00	COMMUNITY UTILITY CO.	125.00	CRAGUN CORPORATION
2840.00	NORMAN CRAIG	739.29	DALCO
172.50	DAVE'S PLUMBING & HEATING INC	3982.35	DELL MARKETING L P
29077.88	DEPARTMENT OF CORRECTIONS	1638.34	DEXTER LP, INC
2395.00	DIAMOND MOWERS INC	1501.91	ETTERMAN ENTERPRISES
645.00	FOX ELECTRIC COMPANY, INC	147.20	CARLTON FRANK
1042.24	GOLD CROSS AMBULANCE SERVICE	178.88	GRAINGER
208.78	DOUG GROH	5517.84	HANSON TIRE OF AUSTIN INC
263.48	HOLIDAY CARS, INC.	589.01	INNOVATIVE OFFICE SOLUTIONS,LL
139.52	JOHNSTON AUTO INDUSTRIAL OF SP	1600.00	JONES HAUGH & SMITH INC
125.00	DYLAN KNOLL	1500.00	DR KOSSMAN
413.80	KRUEGER TRANSPORTATION	128.00	LANGUAGE LINE SERVICES
100.00	EVAN LARSON LAW OFFICE	1015.15	LASER PRODUCT TECHNOLOGIES
224.00	M-R SIGN COMPANY INC	125.00	MACPZA TREASURER
3168.93	MACQUEEN EQUIPMENT, INC.	566.43	MANTEK
280.55	MANTRONICS MAILING SYSTEMS INC	403.79	MAYO CLINIC
6200.00	MAYO CLINIC -ROCHESTER	3854.87	MAYO CLINIC HEALTH SYSTEM-ALBE
1800.00	MIDWEST CLINICAL PSYCHOLOGISTS	4410.96	MIDWEST MONITORING & SURVEILLA
240.00	MINNESOTA CORRECTIONS ASSOCIAT	466.30	MINNESOTA COUNTIES INTERGOV'TA
312.00	MINNESOTA ELEVATOR, INC	540.93	MINNESOTA HUMAN SERVICES
195.00	MINNESOTA SHERIFFS ASSOCIATION	251.60	MISSISSIPPI WELDERS SUPPLY CO.
2763.49	OFFICE OF MN IT SERVICES	1650.00	OLMSTED COUNTY COMMUNITY SERVI
1477.15	ORBITCOM	1460.00	OSMUNDSON BROTHERS INC
1973.87	PETROBLEND CORP.	24532.41	PETROLEUM TRADERS CORPORATION
1472.90	PRISONER TRANSPORTATION SERVIC	150.00	PROFESSIONAL PORTABLE X-RAY IN
643.79	PROLINE DIST INC	412.22	RICOH USA INC
2400.00	RINKE-NOONAN	1400.00	RIVERSIDE PSYCHOLOGICAL SERVIC
161.60	ROCHESTER FORD-TOYOTA	177.09	ROCHESTER MIDLAND CORPORATION
3093.46	RONCO ENGINEERING SALES, INC.	2224.00	RS EDEN INC
677.41	SCHILLING SUPPLY COMPANY	380.63	SEMA EQUIPMENT, INC

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

417.52	SMYTH COMPANIES LLC	288.04	AMY SPRAU
125.00	BEN STABENOW	127.97	STREICHER'S
980.15	SYNERGY GRAPHICS INC.	3510.31	DAVE SYVERSON FREIGHTLINER
4883.04	THOMSON REUTERS-WEST PAYMENT C	4772.90	THREE SQUARE MARKET
2566.30	TIGERDIRECT	147.89	TOWMASTER TRUCK EQUIPMENT
3884.84	VERIZON WIRELESS	2622.60	VILLAGE RANCH CHILD FAMILY SER
10916.65	VILLAGE RANCH INC	796.12	WASTE MANAGEMENT OF WI-MN
1081.25	WELCOME CENTER INC	280.43	WEX BANK
172.96	Y WASTE REMOVAL INC	2377.39	180 DEGREES INC
	26 PAYMENTS LESS THAN \$100		1,419.99
****	FINAL TOTAL.....	\$235,684.49	****

Motion carried.

Motion by Commissioner Reinartz, seconded by Commissioner Gabrielson to adjourn the meeting at 11:18 a.m. Motion carried. The next meeting is scheduled for March 4, 2014 at 1:00 p.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Vice-Chairperson

Attest:

By: _____
Clerk/Coordinator

INDEX

A

adjourn, 60
adjourn Human Services Board, 57
adult mental illness case manager services petition
 Quality Case Management provider, 58
agenda, 55

B

budget amendment - 2014
 recorder, 58

D

destruction of files, 55
digital radio communications agreement with Freeborn
 County, 59

H

Human Services Accounts Payable, 55

P

passport photo fee, 58
Purchase of Service Agreements
 Residential Services
 Austin Manor, 55
 Semi-Independent Mgmt
 Cardinal of MN, 55
 REM Woodvale, 55

R

Res. #24-14 social service cases, 56
Res. #25-14 income maintenance cases, 57
resolution #74-13 amended
 parking lot enforcement, 59
retirement recognition
 J. Juenger -- 33 years, 59

W

warrants
 Commissioner, 59