

**SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS**

February 11, 2014

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session February 11, 2014 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Tony Bennett, Chair
 Mike Ankeny, Vice Chair
 Tim Gabrielson
 Polly Glynn
 Jerry Reinartz
 Craig Oscarson, County Coordinator

Terese Amazi, County Sheriff, provided a department report at this time. Jail population statistics were provided as well as statistics on permits to carry that were processed in 2013 and updates regarding the Sheriff's policy manual.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson to approve the agenda with the addition of the settlement proposal regarding Alliance Pipeline v. Commissioner of Revenue and a leave of absence request action item. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to approve the settlement as negotiated by the State of Minnesota Attorney General's Office regarding the court petition of Alliance Pipeline v. Commissioner of Revenue and further authorize the Mower County Attorney to act on behalf of Mower County. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny to approve the minutes of February 4, 2014. Motion carried.

Motion by Commissioner Ankeny, seconded by Commissioner Gabrielson to approve the following Commissioner warrants for payment:

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1018.71	ABOVE ALL CLEANING, INC	8570.31	ADVANCED CORRECTIONAL HEALTHCA
103.01	ALLIANT ENERGY	201.60	ANKENY'S MINI MART #5
120.00	ATSSA	269.95	AUTO VALUE AUSTIN
9674.26	BAUDOIN OIL COMPANY	305.00	BJORKLUND COMPENSATION CONSULT
2487.85	CEDAR VALLEY SERVICES, INC	124.96	CREATIVE FORMS & CONCEPTS
24894.97	DELL MARKETING L P	13860.00	DIAMOND MOWERS INC
3431.83	DANIEL DONNELLY LAW FIRM	6327.48	FREEBORN COUNTY CO-OPERATIVE O
571.94	G & K SERVICES	236.24	HENRICKSEN PSG
189.52	HOLIDAY CARS, INC.	264.88	HOLIDAY INN AUSTIN
800.16	INNOVATIVE OFFICE SOLUTIONS,LL	150.00	SANDRA JARVIS
715.00	JONES HAUGH & SMITH INC	752.95	LENWAY LAW OFFICE
1500.00	M.O.M.S.	40882.50	MANATRON INC
203.62	MIDTOWN TOWING	1120.00	MINNESOTA AUTO LICENSE DEPT
104.74	MINNESOTA CLE	149.63	MINNESOTA COUNTY ATTORNEYS ASS
925.93	MINNESOTA HUMAN SERVICES	740.00	MINNESOTA SHERIFFS ASSOCIATION

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

471.48 MJ O'CONNOR INC	6232.26 PARAGON PRINTING & MAILING INC
2993.35 MARSHA PAWLUK	1205.97 PETROBLEND CORP.
160.06 PLUNKETT'S PEST CONTROL	655.72 POST BULLETIN COMPANY LLC
309.04 POWERPLAN	199.33 RICOH USA INC
463.55 SCHMIDT-GOODMAN OFFICE PROD	545.91 SMYTH COMPANIES LLC
1553.20 SOFTREE TECHNICAL SYSTEMS INC	588.53 DAVE SYVERSON FREIGHTLINER
2918.54 THREE SQUARE MARKET	878.46 TOWMASTER TRUCK EQUIPMENT
3210.95 TRIMIN SYSTEMS INC	1369.50 US BANK EQUIPMENT FINANCE
492.91 WASTE MANAGEMENT OF WI-MN	421.00 Y WASTE REMOVAL INC
280.70 YOUNG'S WELDING, INC.	4740.49 ZIEGLER, INC
19 PAYMENTS LESS THAN \$100	894.63
**** FINAL TOTAL.....	\$151,282.62 ****

Motion carried.

HUMAN SERVICES BOARD:

Overview of director's report. MNSure Update.

Commissioner Glynn moved and Commissioner Gabrielson seconded to approve payment to vendors for Human Services Accounts Payable. Motion carried.

Commissioner Gabrielson moved and Commissioner Glynn seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Cedar Valley Services – approve contract for Extended Employment Services, effective January 1, 2014 to December 31, 2015.
- b. Cenneidigh, Inc. – approve contract for Semi-Independent Living Services, effective January 1, 2014 to December 31, 2015.
- c. Independent Management Services – approve contract for Mental Health Targeted Case Management Services, effective March 1, 2014 to December 31, 2014.
- d. Parenting Resource Center – renew contract for Administrative Services, effective January 1, 2014 to December 31, 2014.
- e. Parenting Resource Center (Seibel Center) – renew contract for Visitation Services, effective January 1, 2014 to December 31, 2014.
- f. Thomas Lenway – approve contract for CHIPS Attorney Services, effective January 27, 2014 to December 31, 2014.
- g. Wapiti Meadows CT&S – approve contract for Mental Health Targeted Case Management Services, effective March 1, 2014 to December 31, 2014.

Motion carried.

Commissioner Ankeny moved and Commissioner Reinartz seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

SOCIAL SERVICE ACTIONS:

Commissioner Ankeny moved and Commissioner Glynn seconded to approve the Social Service Actions. Motion carried.

INCOME MAINTENANCE ACTIONS:

Commissioner Gabrielson moved and Commissioner Reinartz seconded to approve the Income Maintenance Actions. Motion carried.

Commissioner Glynn moved and Commissioner Ankeny seconded to adjourn the Human Services Board at 9:22 a.m. Motion carried.

COUNTY BOARD:

The Special Session of the Board was reconvened at 9:30 a.m. for regular business items.

At this point Ronnie Rosenberger presented a petition and along with others who spoke on behalf of said petition. The petition is regarding clients with Adult Mental Illness who may be required to change case managers as the county is reducing the approved providers from six agencies to two agencies. The petition requests the Board to continue services with all agencies as clients want to keep their current case managers. All input was received and the chair referred the petition to the Finance Committee and requested the committee to present their findings and recommendations to the full board on February 25, 2014 at 9:30 a.m.

It was reported to the Board that the Personnel Committee has reviewed how the addition of the Social Services Supervisor has altered the job duties for the Adult Services Lead position as well as how the addition of the Social Services Supervisor affects the organizational chart for Health and Human Services.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to convert the Adult Services Lead Position to an Adult Services Social Worker position effective March 1, 2014 authorize an amendment to the organizational chart for Health and Human Services to reflect the responsibilities for the management of outside contracts fall under the responsibility of the Social Services Supervisors. Motion carried.

It was further reported that the Personnel Committee has reviewed a written request dated January 28, 2014 from an employee in the Sheriff's department for an extension of their Family Medical Leave of Absence. The requested extension will go beyond the 12 weeks required under FMLA. The request is to grant an additional 2 ½ months beyond what is required under FMLA leave. The Personnel Committee does not recommend extending the FMLA leave but will recommend an extended leave which does not receive the benefits provided under FMLA.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to approve the extension of an unpaid leave of absence (non-FMLA) (employee request dated 1-28-14 is on file in the office of Human Resources) until June 6, 2014. This leave is conditioned upon the receipt of an updated physician's statement on or before May 16, 2014 regarding the condition and the ability of the employee to return to work on June 6, 2014. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Ankeny to approve the low quote of Quantum in the amount of \$102,000 for aerial photos subject to the City of Austin and Austin Utilities providing funding in the amount of \$16,500 for the greater accuracy component and subject to review of the contract by the County Attorney. Motion carried.

At this point Mike Hanson, Public Works Director, provided information on four potential properties eligible for flood buyouts.

Motion made by Commissioner Reinartz, seconded by Commissioner Ankeny to refer the request to begin the process for flood buyouts to the Finance Committee for recommendation. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson to approve the renewal of the Westlaw contract with the County Attorney's Office. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Glynn to approve the agreement for consulting services with Hildi, Inc., for GASB 45 actuarial valuation for fiscal year 2014 in the amount of \$19,000 and authorize the County Coordinator to sign said agreement. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to approve the agreement with the City of Austin for county parking lot enforcement. Motion carried.

Motion by Commissioner Reinartz, seconded by Commissioner Gabrielson to adjourn the meeting at 10:35 a.m. Motion carried. The next meeting is scheduled for February 25, 2014 at 8:30 a.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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