

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

February 4, 2014

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session February 4, 2014 at 1:00 p.m. at the Government Center in Austin, Minnesota.

All members present, viz: Tony Bennett, Chair
Mike Ankeny, Vice Chair
Tim Gabrielson
Polly Glynn
Jerry Reinartz
Craig Oscarson, County Coordinator

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson to approve the agenda as amended by adding the following items:

Set letting date for Public Works Seasonal Bids

Approve/deny late claim for payment to Marston Consulting Group, Inc.

Motion carried.

There was a brief report on the bike trail. The route is established and land acquisitions are complete. Currently work is being done to transfer deeds and securing funding. Grant funds have been applied for by Rose Creek and Park & Trails with additional funding to be requested from the State of Minnesota.

On behalf of the Personnel Committee, Commissioner Gabrielson reported to the Board that the County Coordinator's department has asked for a temporary employee to cover office needs within the department due to a medical leave of absence.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to authorize the Human Resources Director to hire a temporary clerical staff person in the office of the County Coordinator for up to 12 weeks due to a medical leave in the department; to end when the employee returns from leave. Motion carried.

The Health and Human Services Director has requested a full-time temporary employee as well as to temporarily increase the hours of a part-time position to assist with the EDMS project in the Child Support area.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to authorize the Human Resources Director to hire a temporary clerical employee for up to 67 days in Health & Human Services and to also authorize an additional 20 hours per week total for up to 12 weeks to be assigned to part-time employees in the department, as long as an individual employee does not exceed 28 hours in a week, for the purpose of working on the EDMS project in the Child Support area. Motion carried.

Commissioner Gabrielson reported to the Board that Val Kruger, Fiscal Supervisor in Health and Human Services has resigned to accept the Assistant Finance Director position in Mower County Administration.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to accept the resignation notice of the Fiscal Supervisor in Health and Human Services and authorize the Human Resources Director to fill the Fiscal Supervisor position vacancy and any subsequent vacancies created from the internal posting process. Motion carried.

Commissioner Gabrielson further reported that the Health and Human Services Director has requested the approval of a PRO (PERA Phased Retirement Option) staff position in the area of income maintenance for up to 520 hours for this year.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to authorize the Human Resources Director to fill a budgeted Phased Retirement Option position in the Income Maintenance area of Health and Human Services on an as needed basis for up to 520 hours in 2014. Motion carried.

Commissioner Gabrielson reported that the Personnel Committee met with the Health and Human Services Director to discuss the addition of the 4 new budgeted positions and the impact it will have on the department. The County Coordinator and Human Resources Director have had conversations with department leadership and union representatives to ensure a smooth transition with the addition of these new positions. These discussions have addressed most of the previous concerns we had at our last meeting.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to authorize the Human Resources Director to fill the four new budgeted positions of Adult/Waiver Services Supervisor, CADI/AMH Social Worker, Adult Protection Social Worker, and Case Aide in the Health and Human Services Department according to union contract and personnel policies and to fill any subsequent vacancies created from the internal posting process.

The addition of the Social Services Supervisor has altered the job duties for the Adult Services Lead position.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to refer the review of the assignment of duties of the Adult Services Lead position in Health & Human Services to the Personnel Committee for Board recommendation on whether or not this position is to remain a lead worker. Motion carried.

Date: February 4, 2014

Res. #22-14

RESOLUTION

On motion of Commissioner Gabrielson, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Commissioners at a meeting held February 4, 2014 at the Government Center, Austin, Minnesota.

WHEREAS, project number SAP 50-601-029 completed under contract number 21208 by Duininck, Inc. has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 780,204.25
Final Amount: \$690,721.15 [88.53%]
Final Payment: \$ 42,583.28

Passed and approved this 4th day of February, 2014.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson to set the seasonal supplies (includes paint, fuel, etc.) letting date to March 6, 2014 at 1:00 p.m. at the office of County Public Works and awarded at the County Board of Commissioner's meeting. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Ankeny to approve the minutes of January 28, 2014. Motion carried.

Motion by Commissioner Gabrielson, seconded by Commissioner Glynn to approve the following Commissioner warrants for payment:

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
114.45	ALLIANT ENERGY	164.40	AUSTIN DAILY HERALD
39827.17	AUSTIN UTILITIES	129.63	AUTO VALUE AUSTIN
30058.95	BAUDOIN OIL COMPANY	1304.43	CARDMEMBER SERVICE
3127.05	CHARTER COMMUNICATIONS	248.75	CITY CAR WASH INC
15387.97	COMMISSIONER OF TRANSPORTATION	140.78	D & G ACE HARDWARE
2306.57	DALCO	131.70	DASH MEDICAL GLOVES INC.
1060.88	DELL MARKETING L P	18084.00	DEPARTMENT OF CORRECTIONS
1830.00	DEXTER LP, INC	42583.28	DUINICK INC
30011.78	FIDLAR TECHNOLOGIES INC	1115.43	FORMS & SYSTEMS OF MINNESOTA
393.25	GRAINGER	6197.75	DAVID HAMERSKI PHD
691.65	IDENTISYS	559.27	INNOVATIVE OFFICE SOLUTIONS,LL
120.00	JONES AND MAGNUS	11150.00	JONES HAUGH & SMITH INC
702.24	KEEPRS, INC.	416.50	KRUEGER TRANSPORTATION
181.85	LASER PRODUCT TECHNOLOGIES	420.00	MACPO
6300.00	MARSTON CONSULTING GROUP,LLC	608.60	MATTHEW BENDER
4750.00	MAYO CLINIC -ROCHESTER	1208.06	MAYO CLINIC HEALTH SYSTEM-ALBE

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

152.00 MIDTOWN TOWING	650.00 MIDWEST CLINICAL PSYCHOLOGISTS
370.00 MINNESOTA ASSOC COUNTY ADMIN.	140.00 MUFFLER CENTER INC
440.95 NAPA AUTO PARTS	1900.00 NORTHLAND SECURTIES INC
1046.80 OFFICE OF MN IT SERVICES	12269.14 PARENTING RESOURCE CENTER DBA
680.40 RONCO ENGINEERING SALES, INC.	1267.19 SCHILLING SUPPLY COMPANY
258.00 DR SCHMITT	12053.18 SGTS INC
127.97 STREICHER'S	2984.09 THOMSON REUTERS-WEST PAYMENT C
1633.54 UNIFORMS UNLIMITED INC	592.00 VANGUARD APPRAISALS INC
5325.18 VILLAGE RANCH INC	937.50 WELCOME CENTER INC
626.84 WHITEWATER WIRELESS INC	714.89 Y WASTE REMOVAL INC
234.00 1-800-RADIATOR & AC	
11 PAYMENTS LESS THAN \$100	542.06
**** FINAL TOTAL.....	\$266,272.12 ****

Motion carried.

Date: February 4, 2014

Res. #23-14

RESOLUTION

Supporting Legislation Allowing Counties to Designate Their County Website to Publish Public Notices

On motion of Commissioner Gabrielson, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held February 4, 2014 at the Government Center, Austin, Minnesota.

WHEREAS, counties are currently required by law to publish public notices in a designated official newspaper for the county (Minn. Stat. §331A); and

WHEREAS, counties are committed to providing information to citizens and increasing access to information about county operations and business; and

WHEREAS, citizens expect and demand information in an immediate format; and

WHEREAS, counties have limited resources and must utilize tax dollars in the most efficient way possible; and

WHEREAS, counties should have the authority to determine the best and most efficient method of communicating information to citizens based on citizen expectations; and

WHEREAS, counties are continuously improving and investing in technology to reach more citizens in a timely manner; and

WHEREAS, utilizing county websites to publish public notices would eliminate the time and costly burden of publishing in newspapers; and

WHEREAS, county websites are increasingly the first place citizens look for information about their counties; and

WHEREAS, the ability of county websites to provide citizens with up-to-date, detailed information exceeds that of print media;

NOW THEREFORE BE IT RESOLVED, that the Mower County Board of Commissioners supports HF 1286 and SF 1152, legislation now before the 2014 legislature that would allow counties to publish certain public notices on their websites instead of, or in addition to, in an official newspaper.

The Commissioners voted as follows: Commissioner Gabrielson aye, Commissioner Glynn aye, Commissioner Reinartz nay, Commissioner Ankeny aye and Commissioner Bennett aye. Passed and approved this 4th day of February, 2014 with a vote of 4-1.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Reinartz, seconded by Commissioner Ankeny to approve the sheriff's request to pay the Marston Consulting Group bill noting that this is a one-time deal to pay the late claim for payment and that Mower County will not pay a late claim for payment again without applying a deduction. Motion carried.

The Board recessed at 1:59 p.m. and reconvened at 2:12 p.m.

Justin Hanson, Water Plan Coordinator, presented the Board with information concerning the Natural Resources Block Grant. The State helps with administrative services/expenses related to Shoreland, feedlot, SSTS, Wetland Conservation and local watershed management through this grant program.

Motion made by Commissioner Glynn, seconded by Commissioner Reinartz to approve the 2014/2015 Board of Water Soil Resources Natural Block Grant Agreement and allocation budget. Motion carried.

Motion by Commissioner Ankeny, seconded by Commissioner Gabrielson to adjourn the meeting at 2:23 p.m. Motion carried. The next meeting is scheduled for February 11, 2014 at 8:30 a.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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