

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

August 27, 2013

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session August 27, 2013 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Jerry Reinartz, Chair
 Tony Bennett, Vice Chair
 Mike Ankeny
 Tim Gabrielson
 Polly Glynn
 Craig Oscarson, County Coordinator

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett to approve the agenda without any changes. Motion carried.

As the department report, Tina Meyer, Social Worker in Health & Human Services, made a presentation to the Board regarding existing preventative programs.

HUMAN SERVICES BOARD:

Overview of director's report. Update on EDMS. Overview on outcome measurements. Out of Home Placement updates. Update on Detox and Rule 25 Assessments.

Commissioner Gabrielson moved and Commissioner Glynn seconded to approve payment to vendors for Human Services Accounts Payable. Motion carried.

Commissioner Bennett moved and Commissioner Ankeny seconded to approve payment to Cedar Valley Services in the amount of \$1565.00 less 25% for invoices submitted more than six months from date of service. Motion carried.

Commissioner Glynn moved and Commissioner Gabrielson seconded to approve payment to Hope Guardianship Services in the amount of \$370.26 less 25% for invoices submitted more than six months from date of service. Motion carried.

Commissioner Gabrielson moved and Commissioner Bennett seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Karen Wolf – approve contract for Mental Health Services, effective September 1, 2013 to December 31, 2014.

Motion carried.

Commissioner Glynn moved and Commissioner Bennett seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

Date: August 27, 2013

Res. #56-13

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held August 27, 2013 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period August 1, 2013 through August 31, 2013 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of August 2013 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of August 2013 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Polly Glynn aye. Passed and approved this 27th day of August, 2013.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: August 27, 2013

Res. #57-13

RESOLUTION

On motion of Commissioner Bennett, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held August 27, 2013 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period August 1, 2013 through August 31, 2013 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of August 2013 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of August 2013 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of August 2013 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Polly Glynn aye. Passed and approved this 27th day of August, 2013.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Gabrielson , seconded by Commissioner Glynn to adjourn the Human Services Board meeting at 9:20 a.m. Motion carried.

COUNTY BOARD

The Special Session of the Board was reconvened at 9:34 a.m. for regular business items.

Lisa Kocer, Community Health Manager, presented Community Health Business. Mower County Community Health has earned the “Mark of Excellence” given by the MN Department of Health for its influenza immunization clinics and Lisa distributed pins to the Commissioners. All nurses are also CPR certified.

Lisa introduced the new Public Health Nurse – Hope Martinez.

Pam Kellogg, Community Health Supervisor, provided an update on the home visits with the Healthy Families America program. The program is evidence based indicating that it works. Mower County program is focusing on teens, young parents, those with English as a second language and low income. Currently have 17 enrolled in the program. The goal is to reach 23 enrollments.

Lisa Kocer also provided updates on the WIC program. The program received a grant in an amount just under \$7000 that will be used for lab equipment, exam chairs, lactation furniture, etc. for the new facility.

Motion made by Commissioner Bennett, seconded by Commissioner Ankeny to approve the minutes of July 30, August 6 and August 13, 2013 noting that the warrant motion from August 13, 2013 was removed due to a finance mishap. The warrants are on the list for the Board’s approval today. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson to approve the warrants.

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
89000.00	ALBERT LEA ELECTRIC CO.	575.00	ALBERT LEA SEED HOUSE, INC
167.17	ALLIANT ENERGY	19712.79	ANOKA CO JUVENILE CENTER
317.69	APPLE TIME INC.	105.00	MARK APPLIN
448.08	AUSTIN DAILY HERALD	126.22	AUSTIN FIRE AND SAFETY
301.65	AUTO VALUE AUSTIN	6917.42	AWR INC
306.21	BACHMAN PRINTING	745.50	BAUDLER,MAUS,FORMAN,KRITZER &
23816.82	BAUDOIN OIL COMPANY	166.48	BEAR GRAPHICS, INC
650.00	BJORKLUND COMPENSATION CONSULT	1869.31	BRUENING ROCK PRODUCTS INC
344.46	CDW GOVERNMENT INC	26641.51	CEDAR VALLEY SERVICES, INC
815.10	CENTURYLINK	226.91	CHARTER COMMUNICATIONS
108.70	CINTAS CORPORATION	268.65	CITY CAR WASH INC
2000.00	CITY OF AUSTIN	3565.00	CLARINDA ACADEMY
52493.79	CLARK EQUIPMENT COMPANY	103.67	COMMISSIONER OF TRANSPORTATION
2964.35	NORMAN CRAIG	125.00	KIM CRAWFORD
31339.50	CRETE CONSTRUCTION INC	760.23	DALCO
112.21	DELL MARKETING L P	307.80	DIAMOND RIDGE PRINTING
303.95	EMERGENCY AUTOMOTIVE TECHNOLOG	541.50	ERICKSON ENGINEERING CO., LLC
2203.77	L.R. FALK CONSTRUCTION CO.	1500.00	FIDLAR TECHNOLOGIES INC
571.29	FIRESTONE COMPLETE AUTO CARE	589.85	FLEETPRIDE INC
49527.20	FOX ELECTRIC COMPANY,INC	16866.00	FREEBORN COUNTY CO-OPERATIVE O
500.00	FRONTIER PRECISION, INC	549.23	G & K SERVICES

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

394.99 GRAINGER	166.59 DOUG GROH
13821.37 HARTY MECHANICAL INC	110.99 HOLIDAY FORD, LINC, MERC
400.00 HOVERSTEN, JOHNSON, BECKMANN & H	1009.92 INNOVATIVE OFFICE SOLUTIONS, LL
14835.20 JONES HAUGH & SMITH INC	3045.51 KARNIS SERVICES INC
39799.00 KNUTSON CONSTRUCTION SERVICES	416.50 KRUEGER TRANSPORTATION
110.00 CINDY LANGSTAFF	1238.56 EVAN LARSON LAW OFFICE
1480.58 LASER PRODUCT TECHNOLOGIES	1908.54 LENWAY LAW OFFICE
1956.50 LHB INC	300.00 LYLE AMERICAN LEGION
165.00 MACFO	575.74 MANTEK
3100.00 MAYO CLINIC -ROCHESTER	5953.70 MAYO CLINIC HEALTH SYSTEM-ALBE
6709.70 MELCHERT HUBERT SJODIN	1305.31 METRO SALES INC
1275.00 MIDWEST CLINICAL PSYCHOLOGISTS	2500.00 MINNESOTA COUNTIES INTERGOV'TA
351.95 MINNESOTA ELEVATOR, INC	152.53 MN ATTORNEY GENERAL'S OFFICE
100.00 MN DEPT OF LABOR & INDUSTRY	24535.65 MOHS CONSTRUCTION
7492.50 MOWER COUNTY SOIL & WATER CONS	220.50 MOWER COUNTY 4-H
154.62 NAPA AUTO PARTS	172.15 NARTEC INC
52999.64 NELSON AUTO CENTER	2951.30 OFFICE OF ENTERPRISE TECHNOLOG
5775.00 OLMSTED COUNTY COMMUNITY SERVI	200.00 OLYMPIC FIRE PROTECTION CORP
556.25 ORBITCOM	4750.00 PALMER SODERBERG INC
7561.00 PARENTING RESOURCE CENTER DBA	25613.98 PETROLEUM TRADERS CORPORATION
687.00 POWERPHONE INC	5735.00 PRAIRIE LAKES YOUTH PROGRAMS
638.54 PRINSCO INC	385.57 PROLINE DIST INC
257.00 PRS	319.88 RADIO SHACK CORPORATION
2557.50 RATWIK, ROSZAK & MALONEY, ATTY	177.09 ROCHESTER MIDLAND CORPORATION
811.86 ROCHESTER PETROLEUM EQUIPMENT	3576.64 ROCHESTER SAND AND GRAVEL, INC
31431.12 ROLLING GREEN FENCING, INC	2582.75 RS EDEN INC
464.94 RUTTIGERS BAY LAKE LODGE	295.41 SELLERS LOCK & KEY
130.00 SHERIFF FREEBORN COUNTY	170.00 SHERIFF OLMSTED COUNTY
584.21 SHERWIN WILLIAMS COMPANY	340.61 SHRED-IT USA MINNEAPOLIS
616.87 STAPLES CREDIT PLAN	39900.00 SUPERIOR MECHANICAL
385.48 SWANSTON EQUIPMENT CORPORATION	121.50 SWEEPER PARTS SALES
1899.98 DAVE SYVERSON FREIGHTLINER	3401.56 TECH-ONE SERVICES LLC
101.04 THERMO KING SALES & SERVICE, I	3977.29 THOMSON REUTERS-WEST PAYMENT C
3267.94 TURNKEY CORRECTIONS	37050.00 UHL COMPANY INC
162.06 ULVEN'S ACE HARDWARE	473.41 UNIFORMS UNLIMITED INC
3012.64 VERIZON WIRELESS	2452.10 VILLAGE RANCH CHILD FAMILY SER
4466.28 VILLAGE RANCH INC	6574.00 WAGNER CONSTRUCTION CO
565.07 WEX BANK	399.71 WHITEWATER WIRELESS INC
899.87 Y WASTE REMOVAL INC	4617.14 180 DEGREES INC
192.70 3D SPECIALTIES INC	
160.00 ADAMS RIZZI & SWEEN	6133.49 ADVANCED CORRECTIONAL HEALTHCA
266.40 ANKENY'S MINI MART #5	361.20 ARROW PRINTING
399.00 AUSTIN DAILY HERALD	3273.29 AUSTIN UTILITIES
535.96 AWR INC	732.08 CARDMEMBER SERVICE
332.44 CARE EXPRESS PRODUCTS INC	1837.53 CEDAR VALLEY SERVICES, INC
3598.45 CHARTER COMMUNICATIONS	115.00 CAROLINA CONTRERAS DE LA TORRE
2191.92 DANIEL DONNELLY LAW FIRM	292.15 EMERGENCY AUTOMOTIVE TECHNOLOG
108.44 GRAINGER	106.25 GRENNMAN HEATING & REFRIGERATI
240.26 HOLIDAY INN AUSTIN	227.46 INNOVATIVE OFFICE SOLUTIONS, LL
1646.22 JOHNSON FARMS	416.50 KRUEGER TRANSPORTATION
269.00 MOWER COUNTY SHOPPER	165.08 NAPA AUTO PARTS
5538.91 PARAGON PRINTING & MAILING INC	211.52 PLUNKETT'S PEST CONTROL
450.00 PROFESSIONAL PORTABLE X-RAY IN	160.00 LAURA RAMIREZ
213.03 RICOH USA INC	300.00 RISK & NEEDS ASSESSMENTS
1772.00 SCHOOL DISTRICT 492	354.83 SELLERS LOCK & KEY
130.00 SHERIFF FREEBORN COUNTY	238.61 SHRED-IT USA MINNEAPOLIS
874.64 SMYTH COMPANIES LLC	2436.11 TURNKEY CORRECTIONS
920.46 WASTE MANAGEMENT OF WI-MN	327.91 WHITEWATER WIRELESS INC
37 PAYMENTS LESS THAN \$100	1803.71
**** FINAL TOTAL.....	\$781,542.39 ****

Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to set the project letting date to September 26, 2013 at 1:00 p.m. at the office of Public Works and awarded at the County Board of Commissioner's meeting for project SAP 050-599-127 (replace Bridge No. 2485 in Waltham Township). Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Glynn to approve the following items as surplus property for auction and/or disposal:

Public Works Additional Auction Items:

- 2 - C-Aire Portable Compressors Model PF6135C
- 1 - Stihl FS120 Weed Whacker
- 1 - Homelite 2" Water Pump Model 11152-6A
- 1 - Hydraulic Hammer Attachment for Backhoe
- Misc. Exercise Equipment
- 1 - Office Desk
- 1 - Table
- 4 - Misc. Chairs

Motion carried.

Date: August 27, 2013

Res. #58-13

**RESOLUTION
DISSOLVING THE AUSTIN-MOWER COUNTY AREA TRANSIT (AMCAT)
SYSTEM**

On motion of Commissioner Ankeny, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held August 27, 2013 at the Government Center, Austin, Minnesota.

WHEREAS, the Mower County Board of Commissioners wants to assure that the residents of Mower County have access to a robust public transportation service; and

WHEREAS, the state of the economy and government budgets, the current and projected changes in demographics, the growing complexity of public transit requirements, and the direction from the state legislature to meet 80 percent of Greater Minnesota transit needs by 2015 and 90 percent by 2025, all contribute to the need for greater compliance; and

WHEREAS, the State wants to expand service access, create more efficient management by streamlining operations service levels, and a higher level of compliance with existing and proposed federal and state regulations; and

WHEREAS, there are other systems within our region that have the capacity to more effectively meet the transit needs of the public and the performance expectations of MnDOT that would allow for:

- A larger total fleet, allowing greater flexibility in use of resources
- Blurring of county lines allowing transit to nearby communities
- Enhanced use of technology for dispatch and tracking purposes
- A customer-driven focus with an emphasis on quality

- A staff dedicated entirely to public transit

NOW THEREFORE BE IT RESOLVED that the Mower County Board of Commissioners hereby wishes to remove themselves as a MnDOT grantee and asks that MnDOT select a new grantee that will provide for the citizens of Mower County to have:

- Access to public transportation that covers the entire county
- Maintains the deviated route, work route, dial-a-ride, rainbow, and dialysis routes, with minor revisions as necessary, that is currently in place for at least five years
- Provide at least two seats on the Transit Advisory Committee for the approved grantee

BE IT ALSO RESOLVED that the Mower County Board of Commissioners hereby agrees to:

- Dissolve the Joint Powers Agreement that has been in effect since July 1, 2004 with the City of Austin
- Transfer the Transit Facility and its contents and any equipment to a new grantee
- Retain the land and lease it to a new grantee at a fair market value price or sell the property to a new grantee at the appraised value
- Assign any outstanding leases/subleases at the facility to a new grantee

BE IT ALSO RESOLVED that the Mower County Board of Commissioners believes that Cedar Valley Services, Inc., if selected as the new grantee, will provide quality services that will continue and will enhance the quality transit services developed by AMCAT, encourages Cedar Valley Services, Inc. to submit their application to MnDOT, and that MnDOT gives strong consideration to that entity in their final selection decision.

BE IT ALSO RESOLVED that the Mower County Board of Commissioners hereby reserves the right to reapply as a grantee in the future if it is felt that the transit needs of the Mower County are not being met by the approved grantee.

Passed and approved this 27th day of August, 2013.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

A Public Hearing was held in regard to adopting a new flood plain map and amending the appropriate sections of the Zoning Ordinance as related to the changes to the flood plain map.

Angie Knish, Environmental Services, reviewed the proposed revision to the Ordinance as well as the Planning Commission's recommendation with additional suggested revisions received by the County Attorney. The townships and cities have not commented. No one spoke for against the proposed changes to the Zoning Ordinance(s).

Date: August 27, 2013

Ordinance #01-13

**Ordinance
Zoning Ordinance Amendment**

On motion of Commissioner Glynn, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held August 27, 2013 at the Government Center, Austin, Minnesota.

WHEREAS, a Notice of Intention to consider amending sections of the Mower County Zoning Ordinance was published in the Austin Daily Herald on August 14, 2013 and

WHEREAS, the Planning Commission held a public hearing on said amendment on August 27, 2013, and;

WHEREAS, the Mower County Planning Commission recommended by a majority vote to amend the Mower County Zoning Ordinance;

BE IT ORDAINED

- 1) Article III Mower County Floodplain Management Ordinance and Floodplain Maps of 1979 shall be repealed in their entirety and the Floodplain Ordinance amendment presented before the County Board on August 27, 2013, along with FEMA Floodplain Maps (27099CINDOA) incorporated by reference, shall be adopted in their place and shall become effective upon publication in the county's official newspaper, the Austin Daily Herald; (*published August 28, 2013*)
- 2) Division 2, Section 14-7 of the Mower County Zoning Ordinance shall be amended to include the following terms as presented to the County Board on August 27, 2013. These terms shall be adopted and become effective upon publication in the county's official newspaper, the Austin Daily Herald; (*published August 28, 2013*)
 - a. Base Flood Elevation
 - b. Critical Facilities
 - c. Development
 - d. Fence, Farm
 - e. Lowest Floor
 - f. Manufactured Home
 - g. One Hundred Year Floodplain
 - h. Recreational Vehicle
 - i. Regulatory Flood Protection Elevation
 - j. Repetitive Loss
 - k. Substantial Damage
 - l. Substantial Improvement

- (3) Division 3, Section 14-13(a) of the Mower County Zoning Ordinance, shall be amended as presented before the County Board on August 27, 2013, as below and shall become effective upon publication in the county's official newspaper, the Austin Daily Herald. (*published August 28, 2013*)

"No person in the county shall erect, alter, or move any building or any part thereof without first securing a zoning permit therefore. In all cases where an improvement will serve to change the exterior shape of the structure including enclosed porches, regardless of the cost of the improvement, a zoning permit must be secured. No permit shall be required for minor repairs, such as redecorating either the inside or the outside, residing, or reshingling."

Passed and approved this 27th day of August, 2013.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

The Board recessed at 10:25 a.m. and reconvened at 10:47 a.m.

Craig Oscarson stated that the board had previously approved an agreement with Deloitte. While the Auditor's were here it became apparent that Deloitte would not provide the OPEB report in the appropriate time frame. The Auditor's gave Mower County the name of another company to contact to do the actuarial report. Hildi, Inc. will do the report in the appropriate time frame and for an amount less than Deloitte.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson to rescind the August 13, 2013 motion contracting with Deloitte for actuarial services. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett to approve a contract with Hildi, Inc. for GASB 45 Actuarial Valuation services to be completed by September 1 in the approximate amount of \$12,000. Motion carried.

Date: August 27, 2013

Res. #59-13

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held August 27, 2013 at the Government Center, Austin, Minnesota.

WHEREAS, the Bureau of Criminal Apprehension and the Mower County Sheriff's Office have joined together in a multi-agency task force intended to investigate and prosecute crimes committed against children and the criminal exploitation of children that is committed and/or facilitated by or through the use of computers, and to disrupt and dismantle organizations engaging in such activity; and

WHEREAS, the Office of Juvenile Justice and Delinquency Prevention (OJJDP) is providing a federal grant to assist law enforcement in investigating and combating the exploitation of children which occurs through the use of computers; and

WHEREAS, non-local funding allows local units of government to provide these necessary services;

THEREFORE BE IT RESOLVED That the Mower County Board of Commissioners hereby approves renewing the joint powers agreement with the Bureau of Criminal Apprehension and authorize the Sheriff, the Chair of the Board and the County Coordinator to sign the agreement on behalf of the county.

Passed and approved this 27th day of August, 2013.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: August 27, 2013

Res. #60-13

RESOLUTION

On motion of Commissioner Bennett, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held August 27, 2013 at the Government Center, Austin, Minnesota.

BE IT RESOLVED by the Mower County Board that Mower County enter into the Grant Contract with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: County Veterans Service Office Enhancement Grant Program. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of

the county veterans service office, as specified in Minnesota Laws 2013 Chapter 142 Article 4. This Grant should not be used to supplant or replace other funding.

BE IT FUTHER RESOLVED by the Mower County Board that the Mower County Chair and the Veteran Service Officer be authorized to execute the Grant Contract for the above-mentioned Program on behalf of the County.

Passed and approved this 27th day of August, 2013.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn to approve the solid waste collection service permit application of Sunshine Sanitation effective July 1, 2013. Motion carried.

The Board set September 24, 2013 at 7:30 a.m. for the Employee Recognition Breakfast.

Commissioner Bennett on behalf of the Personnel Committee reported that it had been brought to the Committee's attention that PTO accrual did not take place while Scott Murphy was on Active Military Leave from July 15, 2007 through September 17, 2008. Minnesota Statute requires maintaining accruals for PTO. During this time frame Mr. Murphy should have accrued 286 hours of PTO.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to authorize the County Coordinator to sign the Memorandum of Understanding with the Union to resolve the PTO accrual issue of Mr. Murphy from 2007/2008 providing for a portion of the PTO accrual to be paid out at Mr. Murphy's pay rate at the time of his military leave and a portion of it to be retained for Mr. Murphy's use for time off from work. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to amend Telephone Policy B225 to add the Human Resources Director to the approved County Cell Phone List. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Gabrielson to amend the Veteran Service's 2013 budget for the receipt of \$10,000 with the County Veterans Service Office Operational Enhancement Grant Program. Motion carried.

The Board received an update on the items the Finance Committee is considering in terms of the 2014 proposed budget.

Donna Welsh appeared before the Board to publicly report an incident earlier in the day where the Auditor-Treasurer had come to her office making her feel threatened. She appealed to the Board to prevent further hostile work environment.

Date: August 27, 2013

Res. #61-13

RESOLUTION

On motion of Commissioner Gabrielson, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held August 27, 2013 at the Government Center, Austin, Minnesota.

WHEREAS, Donna Welsh, Finance Director, appeared in front of the Board stating that Auditor/Treasurer Doug Groh has approached her in a hostile, threatening manner today, and

WHEREAS, Ms. Welsh alleged that this behavior occurred previously, and

WHEREAS, the County, as the employer, has an obligation to investigate the alleged hostile work behavior of Doug Groh, Auditor/Treasurer, and provide a hostile free workplace to its employees.

THEREFORE BE IT RESOLVED That until further notice the Board directs the Auditor/Treasurer to limit contract with employees of the Finance Department to written work related communications including email,

BE IT FURTHER RESOLVED That any necessary verbal communication be supervised by the County Coordinator, County Human Resource Director or the County Attorney.

Passed and approved this 27th day of August, 2013.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to adjourn the meeting at 11:21 a.m. Motion carried. The next meeting is scheduled for September 3, 2013 at 1:00 p.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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