

**SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS**

April 23, 2013

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session April 23, 2013 at 8:30 a.m. at the Government Center in Austin, Minnesota.

Members present, viz: Jerry Reinartz, Chair
 Tony Bennett, Vice Chair
 Polly Glynn
 Craig Oscarson, County Coordinator
Members absent: Mike Ankeny
 Tim Gabrielson

Steve King, Director of Correctional Services, provided the Board with a departmental report.

HUMAN SERVICES BOARD:

Overview of director's report.

Commissioner Glynn moved and Commissioner Bennett seconded to approve payment to vendors for Human Services Accounts Payable. Motion carried.

Commissioner Bennett moved and Commissioner Glynn seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

Date: April 23, 2013

Res. #31-13

RESOLUTION

On motion of Commissioner Glynn, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held April 23, 2013 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period April 1, 2013 through April 30, 2013 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of April 2013 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of April 2013 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Tony Bennett aye, Jerry Reinartz aye, and Polly Glynn aye. Passed and approved this 23rd day of April, 2013.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: April 23, 2013

Res. #32-13

RESOLUTION

On motion of Commissioner Bennett, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held April 23, 2013 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period April 1, 2013 through April 30, 2013 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of April 2013 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of April 2013 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of April 2013 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Tony Bennett aye, Jerry Reinartz aye, and Polly Glynn aye. Passed and approved this 23rd day of April, 2013.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Glynn, seconded by Commissioner Bennett to adjourn the Human Services Board meeting at 9:45 a.m. Motion carried.

COUNTY BOARD

The Special Session of the Board was reconvened at 9:50 a.m. for regular business items.

Lisa Kocer provided the Board with Community Health Updates including information about UCARE Minnesota Senior Health Options Audit, H7N9 bird flu virus in China and Primary Home Language Counts by County.

Gary Barclay, Bridge Inspector / Engineering Technician, was recognized for retirement from Mower County with 32 years of service.

Date: April 23, 2013

Res. #33-13

RESOLUTION

On motion of Commissioner Glynn, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held April 23, 2013 at the Government Center, Austin, Minnesota.

WHEREAS, project number SP 50-645-006 completed under contract number 21061 by Rochester Sand and Gravel, Inc. has in all things been completed and the County Board being fully advised in the premise.

NOW THEN BE IT RESOLVED that we do hereby accept said completed project for and on behalf of the County of Mower and authorize final payment as specified herein:

Contract Amount: \$ 2,729,299.99
Final Amount: \$ 2,828,491.14 [103.63%]
Final Payment: \$ 151,772.24

Passed and approved this 23rd day of April, 2013.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Mike Hanson, Public Works Director, presented bid information received for bridge projects SAP 050-599-131, SAP 050-607-035, SAP 050-611-010 and requested that the Board table the award on SAP 050-706-005 since the project needs the City of Adams approval first.

Motion made by Commissioner Bennett, seconded by Commissioner Glynn to award the bid to the low bidder Jensen Excavating for project SAP 50-599-131 with a low bid of \$100,529.50 and have the project commence. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and Public Works Director.

Motion made by Commissioner Glynn, seconded by Commissioner Bennett to award the bid to the low bidder Webster Grading, Inc. for project SAP 50-607-035 with a low bid of \$324,354.36 and have the project commence. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and Public Works Director.

Motion made by Commissioner Glynn, seconded by Commissioner Bennett to award the bid to the low bidder Minnowa Construction, Inc. for project SAP 50-611-010 with a low bid of \$314,017.00 and have the project commence. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and Public Works Director.

Date: April 23, 2013

Res. #34-13

RESOLUTION

On motion of Commissioner Bennett, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of

Commissioners at a meeting held April 23, 2013 at the Government Center, Austin, Minnesota.

WHEREAS, The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

WHEREAS, Mn/DOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

WHEREAS, the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write "work orders" against a master contract would provide the greatest speed and flexibility in responding to identified needs.

THEREFORE, BE IT RESOLVED:

1. That the County of Mower enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the County Board of Commissioners.
2. That the County Board Chair and the County Coordinator are authorized to execute such contract and any amendments thereto.
3. That the County Engineer is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from Mn/DOT, and that the County Engineer may execute such work order contracts on behalf of the County without further approval by the County Board of Commissioners.

Passed and approved this 23rd day April, 2013.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Mike Hanson further provided the Board with information concerning an Amendment 2013 allocation \$150,000 for the AG BMP agreement. The department is aggressively inspecting systems throughout the county and being environmental stewards.

Motion made by Commissioner Glynn, seconded by Commissioner Bennett to approve the amendment for the AG BMP agreement and authorize the Environmental Services Supervisor, Angie Knish, to sign the agreement on behalf of the County. Motion carried.

The Board recessed at 10:24 a.m. and reconvened at 10:35 a.m.

Motion made by Commissioner Glynn, seconded by Commissioner Bennett to authorize an expenditure of County funds to approve a four county Electronic Document Management System for Human Services in lieu of hiring four financial workers to manage the current caseload with the following conditions:

1. Authorize the Health & Human Services Director to sign contractual agreements with the other three counties subject to review of the contracts by the County Attorney.
2. Authorize the Health & Human Services Director to sign a contract with Steele County to provide host county IT services subject to review of the contract by the County Attorney.
3. Approve a 2013 budget amendment by increasing net expenditures by \$150,000 and transfer \$150,000 from the General Fund to the Human Services Fund.
4. Approval is contingent upon approval by Waseca, Steele and Dodge counties for the four county EDMS project.
5. Any increased cost of staffing for implementation shall require additional Board approval.

Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Glynn approve the minutes of April 2 and April 9, 2013. Motion carried.

Motion by Commissioner Bennett, seconded by Commissioner Glynn to approve the following Commissioner warrants for payment as well as LEC/HHS remodel payment applications:

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
244.08	A.E.S., INC.	250.00	ADAMS FUNERAL HOME
457.00	ADAMS RIZZI & SWEEN	300.00	ALEXANDRIA TECHNICAL COLLEGE
701.01	ALLIANT ENERGY	131.32	RUSSELL ANDERSON
5928.35	ANOKA CO JUVENILE CENTER	581.55	AUSTIN DAILY HERALD
574.00	AUSTIN FIRE AND SAFETY	192.52	AUTO VALUE AUSTIN
364.00	BAUDLER, MAUS, FORMAN, KRITZER &	4957.97	BAUDOIN OIL COMPANY
2136.32	BOB BARKER COMPANY INC.	630.00	BUREAU OF CRIMINAL APPREHENSIO
36174.95	CEDAR VALLEY SERVICES, INC	815.10	CENTURYLINK
178.46	CHARTER COMMUNICATIONS	550.00	CHILDREN'S HOSPITALS & CLINICS
2957.03	CITY OF AUSTIN	3565.00	CLARINDA ACADEMY
2250.00	CLIFTONLARSONALLEN	121.84	CMI INC.
633.09	COMMUNITY UTILITY CO.	394.98	CONTINENTAL RESEARCH CORP.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

1000.00 CORNER HOUSE	1020.24 NORMAN CRAIG
60930.84 DCA MINN LLC & FREDRIKSON & BY	484.12 DE LAGE LANDEN FINANCIAL SERVI
654.00 DEDICATED TECHNOLOGY	12284.79 DEVELOPMENT CORP OF AUSTIN
395.13 DEXTER LP, INC	118.37 DANIEL DONNELLY LAW FIRM
1263.79 ETTERMAN ENTERPRISES	5262.88 L.R. FALK CONSTRUCTION CO.
519.00 FARM & HOME PUBLISHERS	414.72 G & K SERVICES
3086.67 GERARD TREATMENT PROGRAM	126486.32 GLOBAL SPECIALTY CONTRACTORS
1596.22 GOLD CROSS AMBULANCE SERVICE	560.00 JOHN GRASS
271.26 DOUG GROH	186.22 HARTY MECHANICAL INC
150.00 DOUGLAS HEGG	158.00 HEATHER HENAMAN
211.63 HOLIDAY FORD, LINC, MERC	1385.10 CONVEYORS, HOSE
136.00 HOVERSTEN, JOHNSON, BECKMANN & H	148.01 HYVEE ACCOUNTS RECEIVABLE
298.45 IDENTISYS	208.94 IFACS
919.79 INNOVATIVE OFFICE SOLUTIONS,LL	363.12 J-ROCKS AUTO GLASS LLC
5948.76 JONES, HAUGH & SMITH, INC.	164.00 JAMES KOENIGS
790.00 EVAN LARSON LAW OFFICE	1191.66 LASER PRODUCT TECHNOLOGIES
150.00 LEAGUE OF MINNESOTA CITIES	1452.92 LENWAY LAW OFFICE
3827.97 CITY LEROY	226.00 JAMES LOVEN
557.82 MACQUEEN EQUIPMENT, INC.	780.88 MANPOWER
6358.25 MAYO CLINIC -ROCHESTER	10087.70 MAYO CLINIC HEALTH SYSTEM-ALBE
5839.00 MEADOWBROOK INSURANCE GROUP	1465.76 METRO SALES, INC.
900.00 MIDWEST CLINICAL PSYCHOLOGISTS	6680.88 MINNESOTA COUNTIES COMPUTER CO
1353.42 MINNESOTA HUMAN SERVICES	800.00 MINNESOTA POLLUTION CONTROL AG
141.84 MN DEPT EMPLOYMENT & ECONOMIC	935.00 MN DEPT OF HEALTH WELL MANAGEM
332.00 MOWER COUNTY SHOPPER	250.09 MOWER COUNTY SOIL & WATER CONS
6142.98 NACR	232.22 NAPA AUTO PARTS
330.05 NARTEC, INC.	222.50 M.J. O'CONNOR, INC.
125.00 THE ODYSSEY GROUP	8580.00 OLMSTED COUNTY COMMUNITY SERVI
590.51 ORBITCOM	152.00 ROGER PETERSON
4073.80 PETROBLEND CORP.	26269.43 PETROLEUM TRADERS CORPORATION
135.18 PROLINE DIST INC	582.00 RICHARD RIEKEN
1400.00 RIVERSIDE PSYCHOLOGICAL SERVIC	151772.24 ROCHESTER SAND AND GRAVEL, INC
603.64 ROCKMOUNT RESEARCH & ALLOYS IN	2139.25 RS EDEN INC
313.50 RUPP, ANDERSON, SQUIRES & WALDSP	1010.00 SAND CREEK GROUP LTD
1757.29 SCHILLING SUPPLY COMPANY	455.00 SCHMIDT-GOODMAN OFFICE PROD
3660.00 SOLBREKK INC	1148.49 STAPLES CREDIT PLAN
148.00 SUSAN STEVENSON	5774.57 TURNKEY CORRECTIONS
137.84 TURTLE CREEK LAND CO	1240.76 UNIFORMS UNLIMITED INC
2597.85 VERIZON WIRELESS	206.00 WEBER LAW OFFICE
5448.32 WEST PAYMENT CENTER	435.69 WEX BANK
12614.02 WHITEWATER WIRELESS, INC ROCHE	112.00 DUANE WIGHAM
172.96 Y WASTE REMOVAL INC	2483.50 YAGGY COLBY ASSOCIATES INC
236.53 ZIEGLER, INC	
49 PAYMENTS LESS THAN \$100	1,972.31
**** FINAL TOTAL.....	\$581,111.56 ****

Remodel payment applications:

Knutson Construction	\$ 80,766.00	Mohs Construction	\$ 28,756.50
Darold Berger Masonry	2,682.00	Southern MN Woodcraft	4,085.00
Superior Mechanical	4,275.00	Fox Electric	15,758.12
		TOTAL	\$136,322.62

Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Bennett to appoint Jacob Mueller – youth delegate extension committee – for a term ending 12-31-13. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Glynn to approve out-of-state travel for sheriff staff to attend a training session with the Kansas City Tactical Team. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Glynn to approve the on-sale liquor license effective April 2013 through June 30, 2013 for Meadow Greens Golf Course, Inc. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Bennett to approve Ceiling Pro Change Order #1 in the amount of \$8,800. Motion carried.

Craig Oscarson, County Coordinator, provided the Board with an update on change order requests.

Motion made by Commissioner Glynn, seconded by Commissioner Bennett to adjourn the meeting at 11:24 a.m. Motion carried. The next meeting is scheduled for May 7, 2013 at 1:00 p.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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