

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

February 26, 2013

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session February 26, 2013 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Jerry Reinartz, Chair
 Tony Bennett, Vice Chair
 Mike Ankeny
 Tim Gabrielson
 Polly Glynn
 Craig Oscarson, County Coordinator

Department Head Report – LuAnn Hiniker – County Extension

HUMAN SERVICES BOARD:

Introduction of new employee: Jenna Turner – Office Support Specialist

Overview of director's report. 2012 Budget Report: Val Kruger. EDMS Overview. SDA Update on Operating Model & Business Case

Commissioner Glynn moved and Commissioner Bennett seconded to approve payment to vendors for Human Services Accounts Payable. Motion carried.

Commissioner Gabrielson moved and Commissioner Ankeny seconded to approve Lindsay Brekke, Val Kruger and Todd Lysne as the authorized signers for the Home Federal Accounts. Motion carried.

Commissioner Ankeny moved and Commissioner Glynn seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Mower County Attorney & Sheriff – renew contract for IV-D Services, effective January 1, 2013 to December 31, 2014.

Motion carried.

Commissioner Bennett moved and Commissioner Gabrielson seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

Date: February 26, 2013

Res. #19-13

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held February 26, 2013 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period February 1, 2013 through February 28, 2013 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of February 2013 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of February 2013 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Polly Glynn aye. Passed and approved this 26th day of February, 2013.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: February 26, 2013

Res. #20-13

RESOLUTION

On motion of Commissioner Gabrielson, seconded by Commissioner Glynn, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held February 26, 2013 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period February 1, 2013 through February 28, 2013 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of February 2013 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of February 2013 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of February 2013 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Polly Glynn aye. Passed and approved this 26th day of February, 2013.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Glynn, seconded by Commissioner Bennett to adjourn the Human Services Board meeting at 10:08 a.m. Motion carried.

COUNTY BOARD

The Special Session of the Board was reconvened at 10:20 a.m. for regular business items.

Lisa Kocer brought Community Health Business and updates to the Board (heart defibrillator purchased; TB drug shortage and Radon activities to heighten awareness) including presenting a power point for MnChoices. MnChoices is a single comprehensive assessment tool that focuses on strengths, needs and preferences; drives efficiency and supports choice. This tool will replace current assessment tools currently being used by social workers and public health nurses. This assessment tool combines assessment with the service planning process.

Motion made by Commissioner Gabrielson, seconded by Commissioner Glynn to approve pursuing the application for funding from the Minnesota Department of Health for the Family Planning Special Projects grant. Motion carried.

Wayne Stenberg, SEMCAC, provided the Board with an update and report on SEMCAC activities.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to authorize the Human Resources Director to contract for a temporary employee/contract position up to 40 hours per week until the Assistant Finance Director is hired to assist the Finance Director in meeting deadlines related to the property tax system and other duties as needed. Motion carried.

Mike Ankeny on behalf of the Finance Committee reported that the Committee recommends purchasing property from the Humane Society for CSAH 45 road drainage concerns. Mike Hanson, County Engineer, indicated that the Humane Society building obstructs the drainage corridor. The Humane Society is asking \$35,000 for the property.

Motion made by Commissioner Ankeny, seconded by Commissioner Glynn to enter into a Purchase Agreement with Mower County Humane Society to purchase parcel numbers 34.885.0040 and 34.885.0085 for \$35,000 subject to a Phase I and Phase II Environmental Study with the county financially responsible for the cost of the studies and for all closing and filing costs if the purchase proceeds to closing. The Commissioners voted as follows: Commissioner Gabrielson aye; Commissioner Glynn aye; Commissioner Bennett nay; Commissioner Ankeny aye; Commissioner Reinartz aye. Motion carried 4-1.

It was reported that the County Attorney had done some research on the LEC/H&HS remodel roofing bid of Kiker Brothers and their wish to withdraw their bid due to a mathematical error in their bid that was provided within 24 hours of the bid closing. It was determined that the notice was timely and it would be acceptable to allow the company to withdraw their bid. Mower County will not try and retrieve the bid bond.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson to reject the bid of Kiker Brothers on bid package 7A for the LEC / H&HS remodeling project based on their mathematical error and their request to withdraw their bid and award bid package 7A to All Weather Roofing in the amount of \$97,087. Motion carried.

Representatives of Mitchell County, Stan Walk and other Mitchell County Board of Supervisors, came to the County Board regarding the Shooting Star Bike Trail. Mitchell County has a trail planned with funding that will come within two miles of the Mower County border from Riceville to Baily, Mitchell County. The Supervisors are trying to acquire property for the trail but meeting some opposition from the landowners. The Supervisors are trying to determine if the plans should proceed since they can no longer condemn property for bike trails. If Mower County would have an interest in running the Shooting Star Trail from Taopi to Mitchell County, IA along CSAH 9 a continuous trail connection could be established between the Shooting Star Trail to the Wapsi Great Western Trail. Representatives of the Shooting Star Trail Committee were present and indicated that the current goal is to connect the trail to Austin but it has also been a goal to connect to the Iowa trail. Mitchell County officials would be comfortable with proceeding if the Mower County would plan on extending the trail toward Iowa in the next 3 to 4 years. Mitchell County needs to act on their funding for the trail by later this year and would like some indication from Mower County in response to their request within a few months. No action was taken and this matter will be scheduled for a future meeting.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to approve the minutes of February 5 and February 12, 2013. Motion carried.

Motion by Commissioner Glynn, seconded by Commissioner Bennett to approve the following Commissioner warrants for payment:

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
376.77	ALLIANT ENERGY	150.00	ASSOCIATION OF MN COUNTIES
450.00	ATOM	105.00	AUSTIN BRUINS JR HOCKEY
188.91	AUSTIN BUILDERS SUPPLY, INC	315.43	AUTO VALUE AUSTIN
5110.17	BAUDOIN OIL COMPANY	339.20	BEST WESTERN PLUS COON RAPIDS
1402.17	BOB BARKER COMPANY INC.	166.77	BOUND TREE MEDICAL LLC
29940.80	CEDAR VALLEY SERVICES, INC	815.10	CENTURYLINK
135.42	CHARTER COMMUNICATIONS	5367.00	CHOSEN VALLEY TESTING, INC
1840.00	CLARINDA ACADEMY	652.52	COMMUNITY UTILITY CO.
757.42	DALCO	239.60	DASH MEDICAL GLOVES INC.
12284.79	DEVELOPMENT CORP OF AUSTIN	469.85	DEXTER LP, INC
369.79	DIAMOND RIDGE PRINTING	1067.12	DANIEL DONNELLY LAW FIRM
1714.53	LUCILLE DRINKALL	4261.50	ERICKSON ENGINEERING CO., LLC
1236.71	ETTERMAN ENTERPRISES	356.00	FOX ELECTRIC COMPANY, INC
3086.67	GERARD TREATMENT PROGRAM	109.80	HYVEE ACCOUNTS RECEIVABLE
697.17	INNOVATIVE OFFICE SOLUTIONS,LL	2490.58	JONES, HAUGH & SMITH, INC.
1227.20	KRUEGER TRANSPORTATION	870.00	EVAN LARSON LAW OFFICE
484.63	LASER PRODUCT TECHNOLOGIES	463.91	LENWAY LAW OFFICE
2607.50	LHB INC	1544.40	MANPOWER
330.00	MAYER FUNERAL HOME	3100.00	MAYO CLINIC -ROCHESTER
5036.46	MAYO CLINIC HEALTH SYSTEM-ALBE	14256.00	MCF - STW
108.20	MEDTOX LABORATORIES INC	315.25	MELCHERT HUBERT SJODIN
1012.00	MID AMERICA BUSINESS SYSTEMS	131.87	MIDTOWN TOWING
329.07	MIDWEST DIESEL SALES & SERVICE	204.00	MINNEAPOLIS FINANCE DEPARTMENT
228.71	MINNESOTA SHERIFF ASSOCIATION	382.05	NAPA AUTO PARTS
8930.00	NATIONAL BUSINESS SYSTEMS INC	11220.00	OLMSTED COUNTY COMMUNITY SERVI
3601.64	PAUL R JOHNSON ARCHITECT INC	2983.20	PRISONER TRANSPORTATION SERVIC

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

404.32 PROLINE DIST INC	289.84 RADIO SHACK CORPORATION
213.03 RICOH USA INC	177.09 ROCHESTER MIDLAND CORPORATION
1845.79 RONCO ENGINEERING SALES, INC.	3844.92 RS EDEN INC
1554.76 SCHAEFFER MFG CO.	483.24 SCHILLING SUPPLY COMPANY
1856.00 SCHOOL DISTRICT 492	267.00 SE MN ORAL & MAXILLOFACIAL SUR
221.09 SEMA EQUIPMENT, INC	1000.00 SEMNRRB
27694.99 SEVERSON OIL CO	100.00 SHERIFF FILLMORE COUNTY
255.00 SHERIFF OLMSTED COUNTY	6615.00 SHORT ELLIOTT HENDRICKSON INC
572.66 DAVE SYVERSON FREIGHTLINER	3978.64 TURNKEY CORRECTIONS
135.09 UHL COMPANY INC	1388.00 ULTRAMAX
2461.43 VERIZON WIRELESS	1471.95 WASTE MANAGEMENT OF WI-MN
4641.01 WEST PAYMENT CENTER	341.82 WEX BANK
142.36 WHITEWATER WIRELESS, INC ROCHE	105.19 WRIGHT EXPRESS FSC
1530.41 Y WASTE REMOVAL INC	5205.00 YAGGY COLBY ASSOCIATES INC
1244.24 ZACK'S, INC.	409.28 ZIEGLER, INC
2010.58 180 DEGREES INC	228.71 3M
23 PAYMENTS LESS THAN \$100	1,397.25
**** FINAL TOTAL.....	\$209,948.57 ****

Motion carried.

Motion by Commissioner Ankeny, seconded by Commissioner Gabrielson to approve out-of-state travel for County Recorder to attend a Fidlar educational symposium. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to approve Nitaya Jandragholica's, cultural diversity, time (wages) while attending the out-of-state OVW training session related to the Seibel Center grant process. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to approve the application of Palleton, Inc. – Oakland – Mower, LLC for a duplicate warrant in the amount of \$253.12 for previous warrant #73429 without bond or surety. Motion carried.

The Board was presented with the Ratification Statement, License Agreement, Tax Maintenance & Support Agreement and CAMA Maintenance & Support Agreement between MCCC and Xerox regarding the property tax maintenance and support software for the Board's approval of the Ratification Statement. A discussion took place noting that Manatron is continuing to be an issue as a tax program for Mower County and that some other counties are "pulling out" and no longer using the system. Mower County will review this further and no action took place on the agreement.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to adjourn the meeting at 11:45 a.m. Motion carried. The next meeting is scheduled for March 5, 2013 at 1:00 p.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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