

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

January 22, 2013

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session January 22, 2013 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Jerry Reinartz, Chair
 Tony Bennett, Vice Chair
 Mike Ankeny
 Tim Gabrielson
 Polly Glynn
 Craig Oscarson, County Coordinator

HUMAN SERVICES BOARD:

Julie Stevermer, Director of Health & Human Services provided the Board with the following information: 1) Overview of director's report; 2) Process for approval of accounts payable; 3) 2013-2015 Health & Human Services Strategic Plan; 4) VCAA funding formula; 5) Super Community Project in Region 10 and 6) Multi-County SDA update.

Commissioner Gabrielson moved and Commissioner Ankeny seconded to approve payment to vendors for Human Services Accounts Payable. Motion carried.

Commissioner Bennett moved and Commissioner Glynn seconded to approve the CREST Initiative Cooperative Agreement. Motion carried.

Commissioner Ankeny moved and Commissioner Bennett seconded to approve the Local Collaborative Time Study (LCTS) Contract, effective July 1, 2012. Motion carried.

Commissioner Gabrielson moved and Commissioner Glynn seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. MSOCS Parkview – approve agreement for Group Residential Housing Services, effective November 26, 2012 to June 30, 2014.
- b. Parenting Resource Center, Inc. – renew contract for Crisis Nursery & Parenting Services, effective January 1, 2013 to December 31, 2013.
- c. Parenting Resource Center, Inc. – renew contract for Seibel Family Visitation & Exchange Center, effective January 1, 2013 to December 31, 2013.
- d. Wildwood Grove, Inc. – renew contract for Home & Community Based Waiver Services, effective July 1, 2011 to June 30, 2013.

Motion carried.

Commissioner Ankeny moved and Commissioner Bennett seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

SOCIAL SERVICE ACTIONS:

Commissioner Bennett moved and Commissioner Gabrielson seconded to approve the Social Service Actions. Motion carried.

INCOME MAINTENANCE ACTIONS:

Commissioner Ankeny moved and Commissioner Glynn seconded to approve the Income Maintenance Actions. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Ankeny to adjourn the Human Services Board meeting at 10:20 a.m. Motion carried.

COUNTY BOARD

The Special Session of the Board was reconvened at 10:35 a.m. for regular business items.

Lisa Kocer presented the Board with the Community Health Business.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny to enter into an agreement with the National Association of County and Health Officials (NACCO) for the purpose of accepting the 2012-2013 Capacity Building Award. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Glynn to approve increasing the current administration fee for vaccines provided at Mower County Health and Human Services from \$14.00 per dose to \$21.00 per dose. Motion carried.

Community Health Updates – influenza season having a large impact – over 60 confirmed deaths in the state. New members on the Community Health Services Advisory Committee; WIC Financial Review 2012 was completed last fall and there were not any findings of issues; Community Health Survey.

Justin Hanson, Water Plan Coordinator, provided the Board with the 2012 Water Plan Summary and Update. Soil Erosion is the number one goal with getting CRP acres re-enrolled into the program as the 2012 challenge.

Amy Lammey – Emergency Management Coordinator – Safety Coordinator was recognized for her successful completion of the Emergency Management Certification.

Sherry Roth, the new Human Resources Director, was introduced to the Board.

Doug Groh, the Mower County Auditor-Treasurer, proposed that the hours in which his department processed the public's request for vital statistic data be reduced. He proposes offering this service only on Mondays, Wednesdays and Fridays with the following possible schedule: 8 a.m. to 12:30 Mondays, 1:30 p.m. to 4:30 p.m. Wednesdays and 8 a.m. to 12:30 p.m. and 1:30 p.m. to 4:30 p.m. on Fridays. A brief discussion followed.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Motion made by Commissioner Glynn, seconded by Commissioner Bennett to adjust the service hours for processing the public requests for vital records statistics in the office of the Auditor-Treasurer to three days per week for a 6 month trial period commencing February 4, 2013. Motion carried. (The Auditor-Treasurer set the schedule to Mondays 8 a.m. to Noon; Wednesdays 12:30 p.m. to 4:30 p.m. and Fridays 8 a.m. to 12:30 p.m. and 1:30 p.m. to 4:30 p.m.)

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to authorize the Human Resources Director to fill the full-time position of Dispatcher in the Sheriff's department according to union contract and personnel policies and to fill any subsequent vacancies created in filling the position. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett to approve the minutes of December 27, 2012 subject to the 2012 chair's review and approval of the fund balance information and to approve the January 8, 2013 annual meeting minutes. Motion carried.

Motion by Commissioner Ankeny, seconded by Commissioner Bennett to approve the following Commissioner warrants for payment:

WARRANTS APPROVED ON 1/22/2013 FOR PAYMENT 1/25/2013			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1036.90	ABOVE ALL CLEANING, INC	149.62	ABSOLUTE PEST ELIMINATION
773.07	ALLIANT ENERGY	234.00	AUSTIN BUILDERS SUPPLY, INC
1643.26	AUSTIN UTILITIES	100.38	AUTO VALUE AUSTIN
250.00	BAUDOIN OIL COMPANY	9663.38	CANADIAN PACIFIC RAILWAY COMPA
597.18	COMMUNITY UTILITY CO.	637.60	NORMAN CRAIG
393.58	DEXTER LP, INC	430.04	EMERGENCY AUTOMOTIVE TECHNOLOG
4805.00	ERICKSON ENGINEERING CO., LLC	1708.98	ETTERMAN ENTERPRISES
6077.46	L.R. FALK CONSTRUCTION CO.	399.95	FLEETPRIDE INC
295.07	G & K SERVICES	2825.11	JONES, HAUGH & SMITH, INC.
279.95	LASER PRODUCT TECHNOLOGIES	513.25	LEACHROD LLC
258.45	MACQUEEN EQUIPMENT, INC.	178.48	MEDGAARDEN'S SOUTHWEST SALES,
5078.84	METRO SALES, INC.	432.70	MISSISSIPPI WELDERS SUPPLY CO.
4246.25	MOWER COUNTY SOIL & WATER CONS	744.58	NAPA AUTO PARTS
1026.51	ONE-TIME ONLY VENDOR	700.00	OSMUNDSON BROTHERS INC
169.39	POWERPLAN	146.93	PROLINE DIST INC
103.99	RUBBER-INC	176.77	SEMA EQUIPMENT, INC
7895.99	SEVERSON OIL CO	470.75	SHERWIN WILLIAMS COMPANY
705.38	ULLAND BROTHERS INC.	196.44	ULVEN'S ACE HARDWARE
1503.00	YAGGY COLBY ASSOCIATES INC	632.38	YOUNG'S WELDING, INC.
1679.85	ZIEGLER, INC		
	12 PAYMENTS LESS THAN \$100	427.18	
****	FINAL TOTAL.....	\$59,587.64	****

Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to approve the application of Amanda Hocking for a duplicate warrant in the amount of \$828.35 for previous warrant #72412 without bond or surety. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Glynn to approve the Emergency Food & Shelter Program grant in the amount of \$1253 and amend the 2013 Veteran Services budget for the funds. Motion carried.

Motion made by Commissioner Glynn, seconded by Commissioner Ankeny to amend the Veteran Service's 2013 budget in the amount of \$2,298 for the CVS0 Outreach Grant awarded in 2012. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to adjourn the meeting at 11:44. Motion carried. The next meeting is scheduled for January 29, 2013 at 8:30 a.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____ **Chairperson**

Attest:

By: _____
Clerk/Coordinator

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