

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

November 13, 2012

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session November 13, 2012 at 8:30 a.m. at the Government Center in Austin, Minnesota.

Members present, viz: Jerry Reinartz, Vice Chair
 Tony Bennett
 Tim Gabrielson
 Raymond Tucker
 Craig Oscarson, County Coordinator
Member absent: Mike Ankeny, Chair

Department Head Report – Kristen Nelsen, County Attorney.

HUMAN SERVICES BOARD:

Meeting involving Human Services and the Mower County Board of Commissioners was called to order by Commissioner Reinartz, Vice-Chair at 9:00 a.m.

Overview of director's report. Discussion on the Multi-County SDA.

Commissioner Tucker moved and Commissioner Bennett seconded to approve a payment of \$805.84 to Waseca Area Schools. Motion carried.

Commissioner Gabrielson moved and Commissioner Tucker seconded to approve authorizing the director to allow Accenture Consulting the authority to use a video on the Southeast Minnesota Human Services Redesign Product for marketing purposes. Motion carried.

Commissioner Bennett moved and Commissioner Tucker seconded to approve authorizing the director to work with Steele, Waseca and Dodge Counties on issuing an RFP for an EDMS (Electronic Document Management System) platform. Motion carried.

Commissioner Gabrielson moved and Commissioner Bennett seconded to approve a 2012 budget amendment in the amount of \$18,324.26 for the Mobilize Phase of the Multi-County SDA (Services Delivery Authority). Motion carried.

Commissioner Tucker moved and Commissioner Bennett seconded to authorize the Chair to sign the Adoption and Foster Care Recruitment Grant Award acceptance. Motion carried.

Commissioner Gabrielson moved and Commissioner Tucker seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Wildwood Grove – renew agreement for Group Residential Housing Services, effective July 1, 2012 to June 30, 2014.

Motion carried.

Commissioner Bennett moved and Commissioner Gabrielson seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

SOCIAL SERVICE ACTIONS:

Commissioner Tucker moved and Commissioner Bennett seconded to approve the Social Service Actions. Motion carried.

INCOME MAINTENANCE ACTIONS:

Commissioner Gabrielson moved and Commissioner Bennett seconded to approve the Income Maintenance Actions. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Tucker to adjourn the Human Services Board meeting at 9:35 a.m. Motion carried.

COUNTY BOARD

The Special Session of the Board was reconvened at 9:50 a.m. for regular business items.

Commissioner Bennett on behalf of the Personnel Committee reported to the Board that a letter of resignation had been received from Jennifer Simpson, Human Resources Director. The Board expressed regret but wished Jennifer well.

Motion made by Commissioner Bennett, seconded by Commissioner Tucker to accept the resignation of Jennifer Simpson, Human Resources Director, effective December 4, 2012 and authorize that the position be filled and any subsequent vacancies that may arise as a result of filling the position. Motion carried.

Commissioner Reinartz on behalf of the Building Committee reported that there was nothing new to report on LEC / Health & Human Services remodel at the Government Center. Commissioner Reinartz asked the Public Works Director if there was a status update on the grandstand.

Mike Hanson, Public Works Director, indicated that he had received a draft letter from consultant that was asking clarification questions and that abatement pricing will be received. The final report has not yet been issued.

Mike Hanson reported to the Board that township bridges have been reviewed regarding the need for maintenance, repair and or replacement. Three bridges have been noted as higher priority and the engineer requested a letting date for the repair / replacement of three bridges, one each in the townships of Marshall, Waltham and Lansing.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to set the project letting date to December 19, 2012 at 1:00 p.m. at the office of County Public Works and awarded at the County Board of Commissioner's meeting for the following County projects:

- S.A.P.050-599-126 is for Bridge 2486 in Waltham Township
- S.A.P 050-599-129 is for Bridge L5087 in Lansing Township
- S.A.P 050-599-130 is for Bridge L5106 in Marshall Township

Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Tucker to approve the Commissioner warrants for payment subject to the review and approval of the Board and signature of the Chair when the file is available. Motion carried. The following warrants were reviewed and approved by the Commissioners and signed by the Chair:

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1036.90	ABOVE ALL CLEANING, INC	8550.86	ADVANCED CORRECTIONAL HEALTHCA
1568.38	AGSTAR	140.00	ALBERT LEA ELECTRIC CO.
3900.00	AMI IMAGING SYSTEMS INC	352.80	ANKENY'S MINI MART #5
150.00	MARK APPLEN	135.28	ASTRUP DRUG INC
425.95	AUSTIN FIRE AND SAFETY	555.81	BRUENING ROCK PRODUCTS INC
7337.48	CARGILL INCORPORATED	441.10	CDW GOVERNMENT INC
30856.14	CEDAR VALLEY SERVICES, INC	2252.38	CHARTER COMMUNICATIONS
174.00	COUNTRY INN & SUITES	3305.80	NORMAN CRAIG
389.40	DASH MEDICAL GLOVES INC.	2530.71	DELL MARKETING L P
109.90	DOLAN'S LANDSCAPE CENTER	5621.58	DANIEL DONNELLY LAW FIRM
186.90	EMERGENCY AUTOMOTIVE TECHNOLOG	1481.30	ENDRES WINDOW CLEANING, INC.
334.00	EVANS PRINTING AND PUBLISHING,	8632.10	L.R. FALK CONSTRUCTION CO.
382.22	FLEETPRIDE INC	104.00	FOX ELECTRIC COMPANY, INC
357.54	G & K SERVICES	277.93	GALLS LLC
1291.31	HANSON TIRE SERVICE INC.	298.84	HART BROTHERS WEAPONRY
532.07	INNOVATIVE OFFICE SOLUTIONS,LL	375.00	SANDRA JARVIS
1755.00	JONES, HAUGH & SMITH, INC.	336.00	KAUS RADIO
1533.00	LAVERNE KEHRET	256.47	NICK LANE
345.91	LASER PRODUCT TECHNOLOGIES	1872.61	LITTLE FALLS MACHINE, INC.
590.00	MANPOWER	154.39	MEDICAL DISPOSAL SYSTEMS INC
828.17	METRO SALES, INC.	308.79	MIDSTATES EQUIPMENT & SUPPLY
7005.46	MIDWEST CONTRACTING, LLC	674.33	MINNESOTA COUNTIES COMPUTER CO
347.87	MINNESOTA ELEVATOR, INC	177.53	MINNESOTA HUMAN SERVICES
102.44	MISSISSIPPI WELDERS SUPPLY CO.	3500.00	MOREM ELECTRIC INC
370.00	MOWER COUNTY SHOPPER	1700.00	OFFICE OF ENTERPRISE TECHNOLOG
582.33	ORBITCOM	32237.65	PAUL R JOHNSON ARCHITECT INC
935.00	BONNIE PITTS	164.47	PLUNKETT'S PEST CONTROL
575.34	POST BULLETIN COMPANY LLC	4320.00	PRAIRIE LAKES YOUTH PROGRAMS
223.00	RICOH USA INC	156.19	ROCHESTER FORD-TOYOTA
1383.13	RONCO ENGINEERING SALES, INC.	146.60	RUBBER-INC
616.89	SCHILLING SUPPLY COMPANY	100.54	SEMA EQUIPMENT, INC
24684.92	SEVERSON OIL CO	4268.55	SGTS INC
160.00	SHERIFF OLMSTED COUNTY	948.00	SHERIFF'S OFFICE
170.30	SHRED-IT USA MINNEAPOLIS	6248.39	SMYTH COMPANIES INC
612.97	DAVE SYVERSON FREIGHTLINER	948.00	THEISSEN SIGNS
151.77	TITAN MACHINERY	515.43	TOTALFUNDS BY HASLER
3050.54	TURNKEY CORRECTIONS	2698.10	ULLAND BROTHERS INC.
594.43	UNIFORMS UNLIMITED INC	1521.98	WASTE MANAGEMENT OF WI-MN
642.53	WHITewater WIRELESS, INC ROCHE	427.30	YOUNG'S WELDING, INC.
1006.71	ZIEGLER, INC	264.43	1800RADIATOR
	19 PAYMENTS LESS THAN \$100	824.20	
****	FINAL TOTAL.....	\$197,125.34	****

Motion carried.

The Board set the December meeting dates and times as follows:

- December 6 at 1:00 p.m.;
- December 13 at 8:30 a.m.; and
- December 27 at 8:30 a.m.

The truth-in-taxation public hearing is scheduled for 6:00 p.m. on December 6, 2012.

The Board set December 13, 2012 from 2 to 4 p.m. at Health & Human Service for the annual Commissioner's Cookie Party for employees.

It was noted that the Soil & Water Conservation District has been reviewing its budget and has reduced the amount of their appeal presented at the Board meeting on November 6 in reference to the 2013 allocation. It will be further reviewed.

Motion made by Commissioner Bennett, seconded by Commissioner Tucker to adjourn the meeting at 10:03 a.m. Motion carried. The next meeting is scheduled for November 27, 2012 at 8:30 a.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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