

**SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS**

September 25, 2012

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session September 25, 2012 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Mike Ankeny, Chair
 Raymond Tucker
 Jerry Reinartz, Vice Chair
 Tony Bennett
 Tim Gabrielson
 Craig Oscarson, County Coordinator

Prior to the Board meeting twenty-six Mower County employees were recognized for 10, 15, 20, and 25 years of service at a breakfast followed by a presentation of awards and certificates.

HUMAN SERVICES BOARD:

Overview of director's report and Budget Update.

Commissioner Gabrielson moved and Commissioner Bennett seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

Date: September 25, 2012

Res. #64-12

RESOLUTION

On motion of Commissioner Bennett, seconded by Commissioner Tucker, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 25, 2012 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period September 1, 2012 through September 30, 2012 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of September 2012 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of September 2012 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Ray Tucker aye. Passed and approved this 25th day of September, 2012.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: September 25, 2012

Res. #65-12

RESOLUTION

On motion of Commissioner Bennett, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 25, 2012 at the Government Center, Austin, Minnesota.

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The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Ray Tucker aye. Passed and approved this 25th day of September, 2012.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett to adjourn the Human Services Board meeting at 9:06 a.m. Motion carried.

COUNTY BOARD

The Special Session of the Board was reconvened at 9:21 a.m. for regular business items.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett to approve the grant agreement related to Childhood Immunizations between Mower County Health & Human Services and the MN Department of Health effective October 1, 2012 through September 30, 2013. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Reinartz to approve the amended grant agreement with the MN Department of Health related to Early Childhood Hearing Detection and Birth Defects effective through December 31, 2013. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to direct the Community Health Administrator to conduct a random sample community health survey of Mower County residents for the purpose of information gathering as a part of the community assessment and planning process. Motion carried.

Lastly, Lisa Kocer provided community health updates concerning TB, bed bugs, and public health nuisances protocol.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to authorize the Human Resource Director and County Coordinator to start the process for filling the full-time appointed position of County Assessor. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Tucker to ratify the contract with LELS #74 effective July 1, 2012 through June 30, 2015 as outlined in the Tentative Agreement executed by both parties. Motion carried.

The Building Committee reported that quotes have been received for hazardous materials removal in the remodel section of Government Center.

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson to approve the quote of Kane & Johnson Architects, Inc. for consulting and project management services for the asbestos abatement project for the Government Center remodel project for approximately \$115,000 in total project costs including material removal. Motion carried.

The Building Committee further requested Board action concerning the Design Development Base Bid for the remodel project. Several action items were requested and recommended by the Committee and were as follows:

1. Approve a design development budget base bid estimate for the city and county
2. Revise the amount of fund balance to use towards project – (not recommended by Finance Director)
3. Authorize the architect and construction manager to proceed with the development of the Request for Proposals (RFP) and
4. Make a decision on Bid Alternate Specifications or Reduce the Scope of the Project
 - Bid Alternates of the Schematic Design Estimate
 - that are Recommended by the Building Committee
 - a. Alternate 1A for a raised floor option at dispatch & toilet - \$9,950
 - b. Alternate 1B for a Roof level IT closet - \$7,000
 - c. Alternate 2A to remove concrete topping at jail cells - \$36,700
 - d. Alternate M-1A, M-1B, M-2A and M-2B mechanical - \$270,300

Bid Alternates of the Schematic Design Estimate

That are NOT Recommended by the Building Committee

- a. Alternate 3A – 3C regarding replacement of vinyl wall covering with paint (can be done with staff or additional quotes but not as an addition to the base bid)
- b. Alternate 3D for an exterior handicap accessible access at the east entrance – not required and not recommended
- c. Alternate 3E to replace the jail elevator
- d. Alternates 3F – 3H to replace roof membrane and sheet metal
- e. Alternate 3I and 3J for window replacements (may consider but do by separate quotes)

Motion made by Commissioner Reinartz, seconded by Commissioner Tucker to approve the design development base project estimate for the Law Enforcement Center (LEC) and Health & Human Services (H&HS) joint remodeling project in the amounts of \$1,819,634 and \$3,661,831 respectively with the following additional criteria:

1. Remove the remodel of the current Coordinator's Office for Veteran Services/Emergency Management from the scope of the project.
2. Reduce the scope of the remodel by locating the H&HS accounting section originally proposed on the first floor to the second floor.
3. Include as bid alternatives:
 - Alternate 1A raised floor in dispatch
 - Alternate 1B roof level IT closet
 - Mechanical Alternate M-1A
 - Mechanical Alternate M-1B
 - Mechanical Alternate M-2A
 - Mechanical Alternate M-2B

and authorize the architect and construction manager to proceed with construction design. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to approve the minutes of September 11, 2012. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Tucker to approve the application of Wells Fargo Real Estate for a duplicate warrant in the amount of \$1,294 for previous warrant #73807 without bond or surety. Motion carried.

Date: September 25, 2012

Res. #66-12

RESOLUTION

On motion of Commissioner Bennett, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 25, 2012 at the Government Center, Austin, Minnesota.

WHEREAS, in order to preserve tax forfeited property and to insure against claims or injuries to the people that maintain, repair or view the premises, there is a need for the county

to seize the abandoned personal property and dispose of it as authorized in Minnesota Statutes 504B.271.

WHEREAS, the County Board was informed after inspection of the premises by the Auditor-Treasurer that there exists personal property, debris and garbage. Upon the expiration of 28 days, the personal property is considered abandoned and the Auditor-Treasurer will dispose of or sell it upon notification of the owner. The following premises contain abandoned personal property, debris and garbage.

<u>Date of Forfeiture Certificate</u>	<u>Parcel Number</u>	<u>Legal Description</u>
September 12, 2012	34.795.5130	The North 95 feet of the East 45 feet of Lot 8, Block 43, Yates and Lewis Addition to the City of Austin, Mower County, Minnesota.

NOW THEREFORE, BE IT RESOLVED: That the Auditor-Treasurer is directed to dispose of the abandoned personal property, debris and garbage in accordance with Minnesota Statutes 504B.271, and to put up for public sale any times that are salvageable, that he may determine to offset the costs of caring for, removal and storage of such property.

Passed and approved this 25th day of September, 2012.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Tucker, seconded by Commissioner Gabrielson to approve the temporary on-sale liquor license for October 12, 2012 for Oktoberfest event at Lansing Corners. Motion carried.

Date: September 25, 2012

Res. #67-12

RESOLUTION

On motion of Commissioner Tucker, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 25, 2012 at the Government Center, Austin, Minnesota.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

WHEREAS, on September 25, 2012 the Root River Antique Historical Power Assn., Inc. presented a request for a Minnesota Lawful Gambling License for gambling to be conducted at the Root River Antique Historical Power Assn., Inc. on July 21, 2013.

BE IT RESOLVED THAT, the Mower County Board of Commissioners do hereby approve the issuance of a Minnesota Lawful Gambling License to Root River Antique Historical Power Assn., Inc. for gambling at Root River Antique Historical Power Assn., Inc. on July 21, 2013.

Passed and adopted this 25th day of September, 2012.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Reinartz, seconded by Commissioner Bennett to approve the Emergency Management Performance Grant 2012 (Grant #A-EMPG-2012-MowerCo-00053) in the approximate amount of \$42,000. Motion carried.

The County Attorney, Kristen Nelsen, requested verbal support from the County Board to have the County listed with all 87 Minnesota Counties in a Class Action suit against Freddie Mac. The Board approved participation.

Motion by Commissioner Tucker, seconded by Commissioner Gabrielson to approve the following Commissioner warrants for payment:

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
245.81	A.E.S., INC.	556.81	A+ PRINTING
1036.90	ABOVE ALL CLEANING, INC	7836.14	ADVANCED CORRECTIONAL HEALTHCA
525.00	ALEXANDRIA TECH & COMM COLLEGE	116.81	AMERICAN INSTITUTIONAL SUPPLY
12150.00	AMI IMAGING SYSTEMS INC	525.30	APEX EQUIPMENT LLC
479.89	APPLE TIME INC.	463.08	ASD HEALTHCARE
135.28	ASTRUP DRUG INC	142.77	AUSTIN BUILDERS SUPPLY, INC
279.18	AUSTIN UTILITIES	155.12	AUTO VALUE AUSTIN
239.15	BILL BANTON	130.00	BJORKLUND COMPENSATION CONSULT
159.44	BOB BARKER COMPANY INC.	285.00	EARL BUTENHOFF
759.26	CCP INDUSTRIES INC	17472.23	CDW GOVERNMENT INC
34708.16	CEDAR VALLEY SERVICES, INC	221.64	CHARTER COMMUNICATIONS
3565.00	CLARINDA ACADEMY	166.34	CMI INC.
3879.57	COMMISSIONER OF TRANSPORTATION	3468.55	NORMAN CRAIG
299.49	DAKOTA MANUFACTURING	766.22	DALCO
117.55	DELL MARKETING L P	469.18	DIAMOND RIDGE PRINTING
1585.95	DICK PEDERSEN & SON ELECTRIC L	1644.50	DANIEL DONNELLY LAW FIRM
339.98	ELECTRIC MOTOR BEARING SERVICE	310.23	EMERGENCY AUTOMOTIVE TECHNOLOG
159.99	FIRESTONE	47316.19	FLINT HILLS RESOURCES, LP
6327.48	FREEBORN COUNTY CO-OPERATIVE O	272.60	G & K SERVICES
402.16	GRAINGER	724.70	DOUG GROH

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

228.27 HARTY MECHANICAL INC	166.25 HOLIDAY CARS, INC.
910.61 INNOVATIVE OFFICE SOLUTIONS,LL	299.63 JOHN HENRY FOSTER MN INC
1048.65 JONES AND MAGNUS	6979.50 JONES,HAUGH & SMITH, INC.
421.90 KRUEGER TRANSPORTATION	460.00 EVAN LARSON LAW OFFICE
215.03 LASER PRODUCT TECHNOLOGIES	148.00 LHB INC
718.41 INTELICOM,INC LITESYS,INC	5545.53 LYLE SIGNS INC
367.89 M-R SIGN COMPANY, INC.	590.00 MANPOWER
345.88 MANTEK	101.02 SHARI MASON
1550.00 MAYO CLINIC -ROCHESTER	930.35 MAYO CLINIC HEALTH SYSTEM-AUST
1284.38 MAYO CLINIC ROCHESTER	173.12 MEDTOX LABORATORIES INC
486.79 MELCHERT HUBERT SJODIN	106.87 MIDTOWN TOWING
1800.00 MIDWEST CLINICAL PSYCHOLOGISTS	170.38 MIDWEST DIESEL SALES & SERVICE
17110.00 MINN DEPT OF AGRICULTURE	717.00 MINNESOTA COUNTIES INFORMATION
2500.00 MINNESOTA DEPT OF REVENUE	347.87 MINNESOTA ELEVATOR, INC
633.04 MISSISSIPPI WELDERS SUPPLY CO.	28917.00 MN DEPARTMENT OF CORRECTIONS
300.00 MOWER COUNTY 4-H	170.00 MUFFLER CENTER INC
1018.49 NAPA AUTO PARTS	1700.00 OFFICE OF ENTERPRISE TECHNOLOG
8580.00 OLMSTED COUNTY COMMUNITY SERVI	1149.32 ORBITCOM
112.78 JANE ORVIK	5398.26 PARAGON PRINTING & MAILING INC
17034.08 PAUL R JOHNSON ARCHITECT INC	1675.94 PETROBLEND CORP.
3972.38 POLICE CENTRAL INC.	224.00 POMP'S TIRE SERVICE, INC
1214.85 POST BULLETIN COMPANY LLC	158.00 PRO CAL CORPORATION
1563.66 PROLINE DIST INC	462.00 RATWIK,ROSZAK & MALONEY,ATTY
1840.46 RICOH USA INC	315.00 RINKE-NOONAN
2100.00 RIVERSIDE PSYCHOLOGICAL SERVIC	1104.43 ROAD MACHINERY & SUPPLIES CO.
4713.76 RS EDEN INC	3639.53 SCHILLING SUPPLY COMPANY
624.00 SE MN ORAL & MAXILLOFACIAL SUR	160.00 SHERIFF OLMSTED COUNTY
101.28 SHOPKO	259.05 SHRED-IT USA MINNEAPOLIS
278.94 SMYTH COMPANIES INC	3370.00 PAUL SPYHALSKI
346.76 STAPLES CREDIT PLAN	360.00 STEELE COUNTY DETENTION CENTER
700.00 STERLING SOLUTIONS, INC	1273.07 STREICHER'S
2032.25 TOTAL GLASS-LOCK, INC	500.00 TOTALFUNDS BY HASLER
3205.81 TURNKEY CORRECTIONS	979.88 UNIFORMS UNLIMITED INC
2202.97 VERIZON WIRELESS	5325.18 VILLAGE RANCH INC.
2535.00 WALLACE BUSTAD CRANE SERVICE I	768.20 WASTE MANAGEMENT OF WI-MN
144.32 WEST PAYMENT CENTER	222.83 WHITEWATER WIRELESS,INC ROCHE
394.31 WRIGHT EXPRESS FSC	280.00 YOUTH SERVICES INTERNATIONAL I
1444.06 ZIEGLER, INC	171.16 180 DEGREES INC
355.43 180ORADIATOR	
41 PAYMENTS LESS THAN \$100	2,227.65
**** FINAL TOTAL.....	\$314,421.11 ****

Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to approve the 2013 Board of Water and Soil Resources Natural Resources Block Grant Agreement effective September 1, 2012 through June 30, 2014. Motion carried.

Craig Oscarson remembered that it was the intent of the Building Committee to exclude the LEC parking lot from the base bid.

Motion made by Commissioner Reinartz, seconded by Commissioner Tucker to amend the remodel board action from earlier today to include in the list of additional criteria to remove the LEC parking lot from the scope of the remodel project. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Bennett to adjourn the meeting at 10:47 a.m. Motion carried. The next meeting is scheduled for October 2, 2012 at 1:00 p.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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