

SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

July 31, 2012

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session July 31, 2012 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz:     Mike Ankeny, Chair  
  Raymond Tucker  
  Jerry Reinartz, Vice Chair  
  Tony Bennett  
  Tim Gabrielson  
  Craig Oscarson, County Coordinator

**HUMAN SERVICES BOARD:**

Introduction of new employee: Jesse Qualey – Office Support Specialist

Overview of director's report.

Commissioner Gabrielson moved and Commissioner Tucker seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Austin Manor – renew agreement for Group Residential Housing Services, effective July 1, 2012 to June 30, 2014.
- b. Keith Downey - renew agreement for Group Residential Housing Services, effective July 1, 2012 to June 30, 2014.
- c. MSOCS - renew agreement for Group Residential Housing Services, effective July 1, 2012 to June 30, 2014.
- d. Meadows (Tealwood Care Center) – renew agreement for Group Residential Housing Services, effective July 1, 2012 to June 30, 2014.
- e. REM Woodvale (Ashwood) - renew agreement for Group Residential Housing Services, effective July 1, 2012 to June 30, 2014.
- f. REM Woodvale (Beckettwood) - renew agreement for Group Residential Housing Services, effective July 1, 2012 to June 30, 2014.
- g. REM Woodvale (Birchwood) - renew agreement for Group Residential Housing Services, effective July 1, 2012 to June 30, 2014.
- h. REM Woodvale (Briarwood) - renew agreement for Group Residential Housing Services, effective July 1, 2012 to June 30, 2014.
- i. REM Woodvale (Crestwood) - renew agreement for Group Residential Housing Services, effective July 1, 2012 to June 30, 2014.
- j. REM Woodvale (Elmwood N) - renew agreement for Group Residential Housing Services, effective July 1, 2012 to June 30, 2014.
- k. REM Woodvale (Elmwood S) - renew agreement for Group Residential Housing Services, effective July 1, 2012 to June 30, 2014.

- l. REM Woodvale (Northwood) - renew agreement for Group Residential Housing Services, effective July 1, 2012 to June 30, 2014.
- m. REM Woodvale (Parkwood) - renew agreement for Group Residential Housing Services, effective July 1, 2012 to June 30, 2014.
- n. REM Woodvale (Rosewood) - renew agreement for Group Residential Housing Services, effective July 1, 2012 to June 30, 2014.
- o. REM Woodvale (Sandlewood) - renew agreement for Group Residential Housing Services, effective July 1, 2012 to June 30, 2014.
- p. REM Woodvale (Shirewood) - renew agreement for Group Residential Housing Services, effective July 1, 2012 to June 30, 2014.
- q. REM Woodvale (Willowood I) - renew agreement for Group Residential Housing Services, effective July 1, 2012 to June 30, 2014.
- r. REM Woodvale (Willowood II) - renew agreement for Group Residential Housing Services, effective July 1, 2012 to June 30, 2014.
- s. Sacred Heart Care Center - renew agreement for Group Residential Housing Services, effective July 1, 2012 to June 30, 2014.
- t. St. Mark's Lutheran Home – renew agreement for Group Residential Housing Services, effective July 1, 2012 to June 30, 2014.

Motion carried.

Commissioner Bennett moved and Commissioner Reinartz seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

**Date: July 31, 2012**

**Res. #50-12**

**RESOLUTION**

On motion of Commissioner Tucker, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held July 31, 2012 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period July 1, 2012 through July 31, 2012 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of July 2012 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of July 2012 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Ray Tucker aye. Passed and approved this 31<sup>st</sup> day of July, 2012.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**Date: July 31, 2012**

**Res. #51-12**

**RESOLUTION**

On motion of Commissioner Bennett, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held July 31, 2012 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period July 1, 2012 through July 31, 2012 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of July 2012 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of July 2012 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of July 2012 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Ray Tucker aye. Passed and approved this 31<sup>st</sup> day of July, 2012.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Motion made by Commissioner Reinartz, seconded by Commissioner Tucker to adjourn the Human Services Board meeting at 9:07 a.m. Motion carried.

**COUNTY BOARD**

The Special Session of the Board was reconvened at 9:13 a.m. for regular business items.

Pam Kellogg, Nursing Supervisor, introduced the new Registered Nurse Rochelle Richardson working in the Family Health division.

Pam Kellogg also provided updates on the Public Health Preparedness and Community Health activities and concerns. An audit of the Public Health Preparedness indicated that the department is doing well. An eighteen month plan will target mass medication dispensing, collaboration with emergency management and working with the volunteers. Minnesota is experiencing an epidemic of "Whopping Cough" Pertussis cases.

The Board recessed at 9:18 a.m. and reconvened at 9:30 a.m.

Paul Johnson, Architect, made a presentation of the Schematic Design for the Law Enforcement Center / Health & Human Services relocation remodel of the Government Center. Mr. Johnson outlined the existing conditions in the building and proposals for a

new schematic design including suggested alternates. Mr. Johnson's schematic designs were included in the July 30, 2012 Knutson Construction document entitled "Mower County Courthouse Remodel Schematic Design Estimate."

Mike Larson, Knutson Construction, presented the cost estimates for the remodel project corresponding with the schematic designs prepared by the architect. The estimates are outlined in the "Mower County Courthouse Remodel Schematic Design Estimate." The construction cost estimate for the remodel project is \$4,091,657. The total estimated project cost is \$5,405,671. The City of Austin will share in the remodel costs for the Law Enforcement Center portion of the project.

Motion made by Commissioner Bennett, seconded by Commissioner Tucker to approve the Service Agreement with GovernmentJobs.com / "NEOGOV" and authorize the payment of the initial costs and first year costs totaling \$6,756.00. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Gabrielson to set the project letting date for the replacement of Bridge 2506 on T-130 in Red Rock Township (project SAP 050-599-128) to September 6, 2012 at 1:00 p.m. at the office of County Public Works and awarded at the County Board of Commissioner's meeting. Motion carried.

It was reported that bleachers had been rented from Bremer County Fair Association for the events at the fairgrounds and that the area had been prepared with fencing and Jersey barriers. The bill for the down payment on the bleachers will be added into the commissioner warrants.

Mark Monnier appeared before the Board indicating that he felt that his appeal was inadequately considered by the Board of Review and Equalization. A discussion followed. Mr. Monnier's information cannot be addressed by the County Board as the Board of Review and Equalization had adjourned for the year. Mr. Monnier's options are to take his concerns to tax court or to make an appeal again next year. The assessor's staff will be directed to re-evaluate Mr. Monnier's parcels prior to January 1, 2013 for the next assessment cycle to determine the potential for a split classification to include the Ag classification on Mr. Monnier's parcels.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett to approve the minutes of June 26, July 3 and July 10, 2012. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Gabrielson to approve the following Commissioner warrants for payment: (including bill for bleachers)

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1628.29	ABOVE ALL CLEANING, INC	1266.30	CITY ADAMS
9336.29	ADVANCED CORRECTIONAL HEALTHCA	216.38	ALBERT LEA TRIBUNE
204.29	ALLIANT ENERGY	6750.00	AMI IMAGING SYSTEMS INC
5065.88	EARL ANDERSEN, INC.	417.60	ANKENY'S MINI MART #5
27853.22	ANOKA CO JUVENILE CENTER	150.00	MARK APPLEN
130.23	AUSTIN BUILDERS SUPPLY, INC	460.00	AUSTIN DAILY HERALD
411.01	AUSTIN FIRE AND SAFETY	32112.21	AUSTIN UTILITIES
131.09	AUTO VALUE AUSTIN	21740.16	BAUDOIN OIL COMPANY
130.00	BJORKLUND COMPENSATION CONSULT	841.33	BOB BARKER COMPANY INC.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

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600.98 BOE BROTHERS TILING, INC	3650.00 BREMER COUNTY FAIR ASSOCIATION
1414.47 BROCK WHITE CO LLC	1255.00 BUREAU OF CRIMINAL APPREHENSIO
11169.89 BUSTAD DOZING AND EXCAVATING I	125.00 CANVAS HEALTH
226.04 CARDINAL HEALTH	357.20 CARE EXPRESS PRODUCTS INC
526.20 CATCO PARTS AND SERVICE	292.10 CCP INDUSTRIES INC
5295.07 CDW GOVERNMENT INC	29117.55 CEDAR VALLEY SERVICES, INC
1915.57 CENTRAL STATES WIRE PROD	1662.35 CENTURYLINK
2637.37 CHARTER COMMUNICATIONS	134.00 CINTAS FAS LOCKBOX 636525
2000.00 CITY OF AUSTIN	3450.00 CLARINDA ACADEMY
250.00 CLASEN-JORDAN MORTUARY	1098.44 COMMISSIONER OF TRANSPORTATION
951.88 CONTINENTAL RESEARCH CORP.	2498.10 NORMAN CRAIG
3956.38 CROP PRODUCTION SERVICES	132.06 D & G ACE HARDWARE
500.00 D & W CONSTRUCTION	434.00 LARRY DAHLEN
708.17 DALCO	116.25 DAVE'S PLUMBING & HEATING INC
459.44 DE LAGE LANDEN FINANCIAL SERVI	2557.65 DELL MARKETING L P
649.80 DIAMOND RIDGE PRINTING	235.00 DILIGENT SERVICE NETWORK
2876.40 DANIEL DONNELLY LAW FIRM	400.77 DOUBLE K SPECIALTY, INC.
1202.34 DS SOLUTIONS INC	908.97 EMERGENCY AUTOMOTIVE TECHNOLOG
1267.28 ETTERMAN ENTERPRISES	115.50 EVANS PRINTING AND PUBLISHING,
18400.62 L.R. FALK CONSTRUCTION CO.	119.85 FIRSTLAB INC.
386.68 G & K SERVICES	250.00 GFOA
108.61 GRAINGER	1217.74 HANSON TIRE SERVICE INC.
378.53 HASLER MAILING SYSTEMS	321.50 HATLE DRAINAGE & CONSTRUCTION
924.47 HEMOCUE INC	442.86 HOLIDAY CARS, INC.
1935.27 HOLIDAY FORD, LINC, MERC	958.59 HOPE HAVEN INC
134.00 BARBARA HOVDE	158.46 HYVEE ACCOUNTS RECEIVABLE
1588.63 INNOVATIVE OFFICE SOLUTIONS,LL	471.14 INTAB INC.
137.50 INTERCULTURAL MUTUAL	389.40 INTOXIMETERS, INC
6632.75 IVERSON HAULING	3828.00 SHARON JACKS
13598.11 JONES, HAUGH & SMITH, INC.	7258.02 KANE & JOHNSON ARCHITECTS INC
356.57 KELCO SUPPLY COMPANY	839.10 KRUEGER TRANSPORTATION
219.14 LANGUAGE LINE SERVICES	140.00 EVAN LARSON LAW OFFICE
1894.58 LASER PRODUCT TECHNOLOGIES	346.86 LAWSON PRODUCTS, INC
152.10 KATHY LEISEN	27542.84 LHB INC
211.81 WAYNE MADSON	2780.38 MANPOWER
335.26 MANTEK	3100.00 MAYO CLINIC -ROCHESTER
6345.40 MAYO CLINIC HEALTH SYSTEM-AUST	28512.00 MCF - STILLWATER
227.22 MEDTOX LABORATORIES INC	839.00 MELCHERT HUBERT SJODIN
851.14 METRO SALES, INC.	328.48 MIDTOWN TOWING
24178.27 MIDWAY FORD COMPANY	1400.00 MIDWEST CLINICAL PSYCHOLOGISTS
6599.01 MINNESOTA COUNTIES COMPUTER CO	793.86 MINNESOTA ELEVATOR, INC
400.00 MINNESOTA POLLUTION CONTROL AG	12710.00 MINNOWA CONSTRUCTION, INC.
107.00 MN CVSO SECY & ASSIST. ASSOC	200.00 MN DEPT OF LABOR & INDUSTRY FI
1895.75 MOWER COUNTY SHOPPER	170.00 MUFFLER CENTER INC
52137.64 NELSON AUTO CENTER	444.62 NORTHLAND BUSINESS SYSTEMS
5610.00 OLMSTED COUNTY COMMUNITY SERVI	1133.31 ORBITCOM
5351.99 PARAGON PRINTING & MAILING INC	1573.64 PETROBLEND CORP.
164.47 PLUNKETT'S PEST CONTROL	890.32 POST BULLETIN COMPANY LLC
240.82 POWERPLAN	8650.69 PRAIRIE LAKES YOUTH PROGRAMS
416.84 PRINSCO, INC.	300.00 PROFESSIONAL PORTABLE X-RAY IN
368.81 PROLINE DIST INC	965.80 PTS OF AMERICA LLC
200.00 LAURA RAMIREZ	1212.60 REGENTS OF THE UNIVERSITY OF M
1313.76 RICOH PRODUCTION PRINT SOLUTIO	856.31 RICOH USA INC
551.36 ROAD MACHINERY & SUPPLIES CO.	156.05 ROBERTS SPECIALTY COMPANY
11542.50 GERALD ROBINSON	871.75 ROCHESTER FORD-TOYOTA
35192.31 ROCHESTER SAND AND GRAVEL, INC	683.04 RONCO ENGINEERING SALES, INC.
2195.77 RS EDEN INC	2317.67 SCHILLING SUPPLY COMPANY
2475.00 SCHMIDT-GOODMAN OFFICE PROD	2027.50 SCHOOL DISTRICT 492
921.39 SEMA EQUIPMENT, INC	26595.19 SEVERSON OIL CO
130.00 SHERIFF FREEBORN COUNTY	235.79 SHOPKO
352.69 SMYTH COMPANIES INC	105.00 PAUL SPYHALSKI
332.81 STAPLES CREDIT PLAN	445.00 MNJIS STATE OF MINN
869.00 SWANSTON EQUIPMENT CORPORATION	13909.75 SYNERGY GRAPHICS INC.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

516.43 DAVE SYVERSON FREIGHTLINER	515.67 TCC DISTRIBUTORS INC
296.75 THERMO KING SALES & SERVICE, I	309.94 TIM'S REPAIR & TOWING
963.91 TITAN MACHINERY	47949.06 TRAFFIC MARKING SERVICE, INC.
5812.76 TURNKEY CORRECTIONS	14569.68 ULLAND BROTHERS INC.
155.98 ULVEN'S ACE HARDWARE	181.66 UNIFORMS UNLIMITED INC
7131.62 VEOLIA ENVIRONMENTAL SERVICES	238.00 VERIFIED CREDENTIALS INC
2174.58 VERIZON WIRELESS	4466.28 VILLAGE RANCH INC.
2163.55 WASTE MANAGEMENT OF WI-MN	3652.19 WEST PAYMENT CENTER
6895.44 WOODLAND HILLS	826.89 WRIGHT EXPRESS FSC
147.88 YOUNG'S WELDING, INC.	378.27 ZACK'S, INC.
185.52 ZEE MEDICAL SERVICE	5198.04 ZIEGLER, INC
9434.46 180 DEGREES INC	751.26 3D SPECIALTIES, INC.
50 PAYMENTS LESS THAN \$100	2,207.02
**** FINAL TOTAL.....	\$679,972.03 ****

Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Gabrielson to approve the Rental and Release Agreement with Bremer County Fair Association for the bleachers for the fairgrounds grandstand events. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett to approve the application of Deer Creek Speedway for a fireworks/pyrotechnic special effects display on July 28, 2012. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Tucker to accept a \$50 donation from Grace Christian Church in Leroy for the Mentoring program. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Bennett to approve the following levels of compensation for the County Fair Livestock Superintendents for 2012 as requested by Extension: \$275 for B. Neuvirth, D. Weness, L. Wradislavsky, D. Sampson, and D. Boehm; \$175 for L. Zoecklein, R. Andree and D. Stundahl and \$150 for S. Swanek and J. Lunning. Motion carried.

Craig Oscarson, County Coordinator, reported that he had received news from the Association of Minnesota Counties that has indicated the Mower County will experience a reduction in the approximate amount of \$400,000 in county program aid in 2013.

Motion made by Commissioner Bennett, seconded by Commissioner Reinartz to adjourn the meeting at 12:07 p.m. Motion carried. The next meeting is scheduled for August 7, 2012 at 1:00 p.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_  
Chairperson

Attest:  
By: \_\_\_\_\_  
Clerk/Coordinator

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