

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

June 26, 2012

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session June 26, 2012 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Mike Ankeny, Chair
Raymond Tucker
Jerry Reinartz, Vice Chair
Tony Bennett
Tim Gabrielson
Craig Oscarson, County Coordinator

HUMAN SERVICES BOARD:

Overview of director's report.

Human Services Redesign Update.

2012 Budget Adjustment.

Family Connection Collaborative

Commissioner Tucker moved and Commissioner Gabrielson seconded to approve payment of expenses past 90 days for 2 Family Collaborative Board Members. Motion carried.

Commissioner Gabrielson moved and Commissioner Bennett seconded to approve writing off a combined total of \$4021.15 in detox bills for 8 clients whose whereabouts are unknown. Motion carried.

Commissioner Bennett moved and Commissioner Reinartz seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

Date: June 26, 2012

Res. #40-12

RESOLUTION

On motion of Commissioner Bennett, seconded by Commissioner Tucker, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held June 26, 2012 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period June 1, 2012 through June 30, 2012 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of June 2012 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of June 2012 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Ray Tucker aye. Passed and approved this 26th day of June, 2012.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: June 26, 2012

Res. #41-12

RESOLUTION

On motion of Commissioner Gabrielson, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held June 26, 2012 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period June 1, 2012 through June 30, 2012 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of June 2012 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of June 2012 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of June 2012 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Ray Tucker aye. Passed and approved this 26th day of June, 2012.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Tucker, seconded by Commissioner Reinartz to adjourn the Human Services Board meeting at 8:58 a.m. Motion carried.

COUNTY BOARD

The Special Session of the Board was reconvened at 9:05 a.m. for regular business items.

The Board discussed the level of participation, if any, in the Health and Human Services Redesign Initiative.

Date: June 26, 2012

Res. #42-12

**RESOLUTION
for Counties to Declare
Preliminary Intent to Establish SDA
Applying Best Practices and Prevention**

On motion of Commissioner Gabrielson, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held June 26, 2012 at the Government Center, Austin, Minnesota.

WHEREAS, the state of the economy and government budgets, the current and projected changes in demographics, the complexity of human services programs, and the inadequacy of state-supported human services technology, among other factors, result in:

- A level of public funding allocated to the provision of human services that is out of alignment with the quantitative and qualitative demand for services; and
- Unsustainability of the current human services system for the foreseeable future;

WHEREAS, counties can benefit in collaborating by reducing duplication of like administrative activities without negatively affecting service capacity and by adding value through sharing the specialized knowledge and experience of staff with the result of increased, aggregate service capacity;

WHEREAS, counties have successful multi-county collaborative arrangements in place, and the evolution of technology makes effective collaboration across distances even more feasible and efficient than in the past;

WHEREAS, twelve counties in southeastern Minnesota –in collaboration with the Minnesota Department of Human Services-- developed a blueprint for the redesign of human services, as well as an operating model and a business case;

WHEREAS, the state-supervised, county-administered governance framework for the delivery of human services must be restructured, and levels of administrative authority, flexibility, and responsibility must be reassessed and adjusted as necessary to innovate and implement an improved human services system; and

WHEREAS, these factors require leadership and innovation to assure that our county is well-positioned to serve our most vulnerable citizens well into the future.

NOW THEREFORE, be it first resolved that the Mower County Board of Commissioners, hereby declares preliminary intent to establish a service delivery authority (hereinafter "SDA") under Minnesota Statutes 2011, Chapter 402A, as a consortium with other participating counties in southeastern Minnesota that intend:

- To apply best practices in the provision of consumer-centered human services, including prevention;
- To continuously learn and improve the effectiveness of human services;
- To measure their performance and outcomes for clients and communities; and
- To get the best possible short- and long-term outcomes for every taxpayer dollar allocated to human services.

BE IT FURTHER RESOLVED, that Mower County's participation is conditioned on the following factors:

1. The final model shall include merged Health & Human Services
2. If less than twelve counties participate, Mower County's participation is based on significant current and future cost savings for Mower County in addition to the participating counties.
3. The final model shall include a service center located in Mower County to be able to meet the direct needs of our clients without access to technology, associated county and state departments and offices and direct service vendors.
4. Each county shall be equally represented in the governing.
5. The Service Delivery Authority shall only provide essential services that meet the outcomes outlined in the Service Delivery Authority legislation and services designed to decrease the cost of providing essential services.
6. Any final study shall include but is not limited to discussion and input with County Attorney, Law Enforcement, Correctional Services and the Courts.

BE IT FURTHER RESOLVED that Mower County Board of Commissioners hereby commits to continue involvement in an SDA steering committee that is charged with identifying the following to this Board:

- The set of studies to be completed for the detailed implementation planning phase;
- The projected costs of completing such studies; and
- A recommendation on how to fund the work during the detailed implementation planning phase.

Such information will aid this Board in determining whether to proceed with the detailed implementation planning phase.

Passed and approved this 26th day of June, 2012.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Bennett, seconded by Commissioner Tucker to authorize the Human Resources Director to fill one full-time Family Facilitator social worker position and one Family Facilitator lead social worker and any subsequent vacancies that would result from the internal posting process. The understanding is that these positions are not county-funded, but that the County is the acting fiscal agent for the Family Services Collaborative, who is contracting with the County to provide these services. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Tucker to approve the Clinical Education Contract between Viterbo University and Mower County Health and Human Services effective May 2012. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett to direct the Community Health Services Administrator to respond to the Minnesota Department of Health with Mower County's interest to enter into a Memorandum of Understanding with the MN Department of Health to extend Vaccine for Children authority to vaccinate underinsured children. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Bennett to approve the Community Health Services Administrator taking on the role of co-chair for the "Mower Refreshed" Community Wellness initiative. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Bennett to approve the Public Health Emergency Preparedness Grant between the Mower County Community Health Board and the Minnesota Department of Health. Motion carried.

Lisa Kocer, Community Health Services Administrator, also provided an update on the Community Health Services of the new Family Home Visiting Program. It is a new grant that targets high risk families.

The Board recessed at 9:49 a.m. and reconvened at 10:06 a.m.

Karin Eckdahl, Representative for ProAct, Inc., provided the Board with information concerning a free program for county and residents that provides discounts on medications. No action was taken by the County Board.

Mike Hanson, Public Works Director, presented bid information received for project SAP 50-604-021. Three bids were received.

Motion made by Commissioner Tucker, seconded by Commissioner Reinartz to award the bid for project SAP 50-604-021 to the low bidder Rud Excavating, Inc. with a low bid of \$279,024.10 and have the project commence. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and Public Works Director.

Date: June 26, 2012

Res. #43-12

**RESOLUTION
For Agreement to State Transportation Fund (Bridge Bonds)
Grant Terms and Conditions
SAP 050-601-029**

On motion of Commissioner Gabrielson, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held June 26, 2012 at the Government Center, Austin, Minnesota.

WHEREAS, Mower County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 50592; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$359,843.75 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Mower County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

Passed and approved this 26th day of June, 2012.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: June 26, 2012

Res. #44-12

**RESOLUTION
AGREEMENT NO. 93295**

On motion of Commissioner Bennett, seconded by Commissioner Tucker, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held June 26, 2012 at the Government Center, Austin, Minnesota.

WHEREAS, Mower County has been advised that federal funds have become available for the installation and maintenance of certain railroad crossing signals;

NOW THEREFORE, BE IT RESOLVED that Mower County enter into an agreement with the Dakota Minnesota & Eastern Railroad Corp. (d/b/a CANADIAN PACIFIC RAILWAY), and the Commissioner of Transportation for the installation and maintenance of railroad crossing signals at the intersection of 244th Street (CSAH 25) (.2 miles north of Austin) with the tracks of the Dakota Minnesota & Eastern Railroad Corp. near Austin, Minnesota, and appointing the Commissioner of Transportation agent for the County to supervise said project and administer available Federal Funds in accordance with Minnesota Statute, Section 161.36. The County's share of the cost shall be 10 percent of the total signal cost.

BE IT FURTHER RESOLVED that the Chair and the Coordinator be and they are hereby authorized to execute said agreement and any amendments thereto for and on behalf of the County.

Passed and approved this 26th day of June, 2012.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson to approve the minutes of June 12, 2012. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Bennett to approve the following Commissioner warrants for payment:

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
300.00	AMERICAN LEGION POST 146 ADAMS	135.28	ASTRUP DRUG INC
748.00	AUSTIN DAILY HERALD	474.58	BACHMAN PRINTING
2131.24	BAUDOIN OIL COMPANY	27027.24	CEDAR VALLEY SERVICES, INC

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

334.52	CENTRAL VALLEY	815.10	CENTURYLINK
3565.00	CLARINDA ACADEMY	8127.65	COMMISSIONER OF TRANSPORTATION
662.64	JILL CORDES	8270.82	CROP PRODUCTION SERVICES
198.81	DALCO	1026.00	DAMEL CORPORATION
284.54	DE LAGE LANDEN FINANCIAL SERVI	564.65	DANIEL DONNELLY LAW FIRM
766.13	EMERGENCY AUTOMOTIVE TECHNOLOG	3357.50	ERICKSON ENGINEERING CO., LLC
307.00	FOX ELECTRIC COMPANY, INC	228.16	G & K SERVICES
1075.00	GALLS LLC	115068.75	GLOBAL SPECIALTY CONTRACTORS
488.70	GRAINGER	918.70	HANSON TIRE OF AUSTIN INC
174.05	HOME INVENTORY LLC	160.85	HOPKINS MEDICAL PRODUCTS
225.00	HOVERSTEN, JOHNSON, BECKMANN & H	734.49	INNOVATIVE OFFICE SOLUTIONS, LL
137.50	INTERCULTURAL MUTUAL	192.38	INTOXIMETERS, INC
190.08	J-ROCKS AUTO GLASS LLC	156.97	ALISSA JANSEN
582.65	JONES, HAUGH & SMITH, INC.	476.00	KAUS RADIO
1030.22	LASER PRODUCT TECHNOLOGIES	1090.00	LENWAY LAW OFFICE
852.62	M-R SIGN COMPANY, INC.	590.00	MANPOWER
2901.95	MAYO CLINIC HEALTH SYSTEM-AUST	2130.75	MELCHERT HUBERT SJODIN
123413.74	MIDWEST CONTRACTING, LLC	1200.00	MINNESOTA POLLUTION CONTROL AG
165790.67	MINNOWA CONSTRUCTION, INC.	116.01	MISSISSIPPI WELDERS SUPPLY CO.
300.00	MN DEPT TRANSPORTATION	383.13	NAPA AUTO PARTS
730.00	NEDLAND INDUSTRIES INC.	1106.06	OLMSTED CO PUBLIC HEALTH
7755.00	OLMSTED COUNTY COMMUNITY SERVI	960.00	OMNI ENVIRONMENTAL, INC
20977.00	PAUL R JOHNSON ARCHITECT INC	883.24	PINE VALLEY ECO PRODUCTS INC
479.70	POST BULLETIN COMPANY LLC	337.50	PREVENT CHILD ABUSE AMERICA
520.51	PROLINE DIST INC	1296.90	PTS OF AMERICA
120.00	LAURA RAMIREZ	196.39	READY MIX CONCRETE COMPANY, LLC
426.43	RICOH USA INC	1400.00	RIVERSIDE PSYCHOLOGICAL SERVIC
18919.16	ROAD MACHINERY & SUPPLIES CO.	1385.94	RONCO ENGINEERING SALES, INC.
2630.49	RS EDEN INC	100801.81	RUD EXCAVATING INC
588.67	SCHILLING SUPPLY COMPANY	354.22	SCHMIDT-GOODMAN OFFICE PROD
311.17	PAM SCHMIT	259.00	SE MN ORAL & MAXILLOFACIAL SUR
680.28	SEMA EQUIPMENT, INC	26988.48	SEVERSON OIL CO
402.24	SKB ENVIROMENTAL	1324.00	SOUTH CENTRAL COLLEGE
2085.00	PAUL SPYHALSKI	179.74	STAPLES CREDIT PLAN
350.31	DAVE SYVERSON FREIGHTLINER	900.00	THEISSEN SIGNS
415.00	THORSON CONSTRUCTION	1877.78	TINY'S BODY SHOP
500.00	TOTALFUNDS BY HASLER	1320.68	ULLAND BROTHERS INC.
295.00	UNIVERSITY OF MINNESOTA	2199.53	VERIZON WIRELESS
891.81	WASTE MANAGEMENT OF WI-MN	1294.00	WELLS FARGO REAL ESTATE
3050.58	WEST PAYMENT CENTER	250.00	WORLEIN FUNERAL HOME
726.09	WRIGHT EXPRESS FSC	172.96	Y WASTE REMOVAL INC
1995.00	YAGGY COLBY ASSOCIATES INC	2706.85	YOUNG'S WELDING, INC.
1880.68	ZACK'S, INC.	2160.83	ZIEGLER, INC
9878.40	180 DEGREES INC		
	37 PAYMENTS LESS THAN \$100	1,872.66	
****	FINAL TOTAL.....	\$708,542.16	****

Motion carried.

The Board received a brief remodel update that the building committee and staff have been meeting with the architect and construction manager. There may be a change in percentage of project for the LEC portion of the project which would be a potential budget impact on the City's share of the project. It is an architect recommendations and it is not part of original plan. There has also been a recommendation for the installation of a false floor to run cabling in dispatch which will be calculated out separately.

Motion made by Commissioner Gabrielson, seconded by Commissioner Tucker to approve the tobacco license effective July 1, 2012 through June 30, 2013 for Austin

Windows & Windrift Lounge, Freeborn County Coop Oil in Austin, Mn, BF Food Shop and Lake Geo Travel Plaza, LLC. Motion carried.

Craig Oscarson, County Coordinator, informed the Board that he had received a request to serve on the VCAA Formula Workgroup. A brief discussion followed.

Motion made by Commissioner Tucker, seconded by Commissioner Reinartz to approve the County Coordinator to serve on the VCAA formula workgroup. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Reinartz to approve the Memorandum of Agreement with the University of Minnesota Extension for a 3-year extension agreement effective January 1, 2013 through December 31, 2015. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett that based on the recommendation of the Finance Director to approve a 100% tax distribution to the cities and local entities versus the typical 70% June / 30% July distribution. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Tucker to approve the solid waste collection permits for Waste Management, Best Disposal, Y Waste Removal, Inc. and Sunshine Sanitation. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to approve the solid waste facility permits for Hillier Composting, Waste Management, SKB Environmental and VEIT / VONCO IV. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett to adjourn the meeting at 10:54 a.m. Motion carried. The next meeting is scheduled for July 3, 2012 at 1:00 p.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

INDEX

A

adjourn, 181
adjourn Human Services Board, 175
award bid
 SAP 50-604-021
 Rud Excavating, 178

C

Clinical Education Contract -- Viterbo University, 177

D

destruction of files, 172

H

hire
 social workers (2) /Family Facilitators, 177

L

late claims
 family collaborative board, 172

M

Minnesota Extension Memorandum of Agreement, 181
minutes
 6-12-12, 179
Mower Refreshed Community Wellness initiative
 co-chair -- Community Health Services Administrator,
 177

P

ProAct, Inc.

 medication discount program -- no action, 177
Public Health Emergency Preparedness Grant, 177

R

Res. #40-12 social service cases, 172
Res. #41-12 income maintenance cases, 174
Res. #42-12 Health & Human Services Redesign
 Intent to Establish SDA Applying Best Practices and
 Prevention, 175
Res. #43-12 Bridge Bonding for SAP 050-601-029, 178
Res. #44-12 Agreement No. 93295 Railway Crossing
 Agreement with Canadian Pacific, 179

S

solid waste collection permits, 181
solid waste facility permits, 181

T

tobacco licenses, 180

U

uncollectible accounts receivable, 172

V

Vaccine for Children extension -- Memo of
 Understanding, 177
VCAA formula workgroup
 County Coordinator to serve, 181

W

warrants
 Commissioner, 179