

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

March 6, 2012

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session March 6, 2012 at 1:00 p.m. at the Government Center in Austin, Minnesota.

Members present, viz: Jerry Reinartz, Vice Chair
 Raymond Tucker
 Tony Bennett
 Tim Gabrielson
 Craig Oscarson, County Coordinator
Member absent: Mike Ankeny, Chair

HUMAN SERVICES BOARD:

Overview of director's report: Update on Regional Redesign.

Commissioner Tucker moved and Commissioner Bennett seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

SOCIAL SERVICE ACTIONS:

Commissioner Bennett moved and Commissioner Tucker seconded to approve the Social Service Actions. Motion carried.

INCOME MAINTENANCE ACTIONS:

Commissioner Bennett moved and Commissioner Tucker seconded to approve the Income Maintenance Actions. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Bennett to adjourn the Humans Services Board meeting at 1:52 p.m. Motion carried.

COUNTY BOARD

The Special Session of the Board was reconvened at 2:05 p.m. for regular business items.

Mark Casey, Loss Control Consultant from MCIT, provided the Board with the MCIT Risk Management Annual Membership Report.

Motion made by Commissioner Bennett, seconded by Commissioner Tucker to authorize the Human Resources Director to fill the expected May 2012 vacancy of a .55 FTE part-time Public Health Nurse and any vacancies created due to internal shifting of employees contingent upon the expected separation and according to personnel policies. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to approve an unpaid leave of absence for a public health nurse pursuant to the employee's request dated March 4, 2012 on file in the office of Human Resources effective February 27, 2012 through April 2, 2012. Motion carried.

Commissioner Bennett reported on behalf of the Personnel Committee that the committee had reviewed the current staffing shortages in the financial unit in Human Services and the limited availability of PRO employees to cover hours. The department is still short one full-time employee for the foreseeable future. Therefore the committee recommends approving the request of Human Services for temporary help.

Motion made by Commissioner Bennett, seconded by Commissioner Tucker to approve re-hiring retired employee Donna Kuntz as a temporary, non-benefited financial worker at Grade 7, Step 10 to cover vacancies in Human Services but the duration of the assignment shall not exceed the definition of a temporary employee under MN Statute. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Tucker to authorize an average of 24 hours a week of temporary help in the Finance Department to assist with payroll and accounting functions due to the recent separation of the payroll technician. This temporary help is authorized until the vacant position is filled. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Tucker to authorize the Human Services Director to approve the Child Support Staff to accrue compensatory time on an as needed basis to allow them to temporarily absorb a heavier workload due to an upcoming vacancy in the unit with the stipulation that the total compensatory banks for the affected employees be brought below the limit established in Personnel Policy D275 by July 31, 2011. Motion carried.

The Building Committee and staff provided an update on the LEC/Health & Human Services remodel project.

Motion made by Commissioner Gabrielson, seconded by Commissioner Tucker to approve the minutes of February 14, 2012 and February 28, 2012. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Bennett to approve the following Commissioner warrants for payment:

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
9185.28	ADVANCED CORRECTIONAL HEALTHCA	180.00	ANKENY'S MINI MART #5
120.00	ATSSA	39205.11	AUSTIN UTILITIES
2500.00	PAUL BAKKEN	4800.86	BAUDOIN OIL COMPANY
130.00	BJORKLUND COMPENSATION CONSULT	25934.18	BROCK WHITE CO LLC
1489.63	CARDMEMBER SERVICE	336.92	RUFINA CASTANEDA
231.65	CITY CAR WASH INC	2132.84	CONTINENTAL RESEARCH CORP.
710.12	DALCO	165.66	DIAMOND RIDGE PRINTING
119.98	DONKERS HOMETOWN APPLIANCES	323.41	EMERGENCY AUTOMOTIVE TECHNOLOG
641.26	ETTERMAN ENTERPRISES	672.38	FEATHERLITE GRAPHICS INC
217.72	G & K SERVICES	861.84	GEMPLER'S
3047.59	GOLD CROSS AMBULANCE SERVICE	310.30	GRAINGER

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

100.00 HOVERSTEN, JOHNSON, BECKMANN & H	546.25 INSIGHT LANGUAGE RESOURCES
302.51 INTOXIMETERS, INC	189.00 INTRINSIC INTERVENTIONS
2252.50 EVAN LARSON LAW OFFICE	119.06 LASER PRODUCT TECHNOLOGIES
2461.80 LHB INC	504.34 M-R SIGN COMPANY, INC.
1470.00 MACO	435.13 MANPOWER
215.00 MAYO CLINIC	494.13 METRO SALES, INC.
445.12 MIDTOWN TOWING	2550.00 MIDWEST CLINICAL PSYCHOLOGISTS
265.58 MISSISSIPPI WELDERS SUPPLY CO.	300.00 REBECCA NICOL
5046.24 PARAGON PRINTING & MAILING INC	164.47 PLUNKETT'S PEST CONTROL
444.40 REGINALD PRINCE	365.05 RADIO SHACK CORPORATION
491.03 ROCHESTER FORD-TOYOTA	1239.51 SCHILLING SUPPLY COMPANY
147.30 SMYTH COMPANIES INC	1190.00 SOTA
187.03 THOMPSON MOTORS OF WYKOFF, INC	558.65 WASTE MANAGEMENT OF WI-MN
2512.08 3D SPECIALTIES, INC.	
12 PAYMENTS LESS THAN \$100	607.93
**** FINAL TOTAL.....	\$118,920.84 ****

Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to approve a contract with Paul Johnson Architect for architectural services for the LEC / Health & Human Services remodel project at the government center. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Bennett to approve a contract with Knutson Construction for construction management services for the LEC / Health & Human Services remodel project at the government center. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to establish a Redistricting Committee and appoint Doug Groh, Auditor-Treasurer, Craig Oscarson, County Coordinator, Lucy Johnson, Austin City Clerk and Eric Miller of Jones, Haugh and Smith, to the committee. The committee is to review possible changes in districts based on such factors as changes in population density as outlined in the 2010 Census and make recommendation to the County Board. Motion carried.

Motion by Commissioner Bennett, seconded by Commissioner Tucker to approve the following list of surplus property for auction or for outside bid as noted:

Quantity	Item	Department
	Abandoned personal property from foreclosed property located at 1202 3 rd Avenue NE, Austin (PIN 34.570.0150) (see list on file in the office of the Auditor-Treasurer and County Coordinator)	Auditor-Treasurer
	Abandoned personal property from foreclosed property located at 806 6th Ave NE, Austin (PIN 34.600.1090) (see list on file in the office of the Auditor-Treasurer and County Coordinator)	Auditor-Treasurer
1	1999 Ford Crown Victoria (VIN 2FAFP71W6XX200724)	Sheriff
1	Forfeiture: 2000 Chevrolet Blazer (VIN 1GNDT13W7Y2281476)	Sheriff
1	Abandoned property: 1997 Buick Lasabre (VIN 1G4HP52K2VH615342)	Sheriff

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

1	Diamondback elliptical exercise machine 360EF	Jail
5	27" TV'S 2008	Jail
2	25" TV'S 1997	Jail
1	FRIGIDAIRE DRYER MODEL FER641FSO	Jail
1	UNIMAC COMMERCIAL DRYER 208VOLT 3PHASE MODEL UTO30EMTF5G1W01	Jail
1	GIBSON FRONT LOAD CLOTHES WASHER MODEL GTR1040CSO	Jail
2	FRIGIDAIRE FRONT LOAD CLOTHES WASHER MODEL GLTF2940FS2 (1 good, 1 good for parts)	Jail
10	HD ARM CHAIRS	Jail
2	HD 30" X 48" TABLE	Jail
30	JAIL MATTRESS PADS	Jail
1	KENMORE UPRIGHT FREEZER 20CF	Jail
1	CROSLEY CHEST FREEZER 25CF	Jail
1	CROSLEY UPRIGHT FREEZER MODEL WCV20/F 2000YR BUILT	Jail
1	RUBBERMAID DESK	Jail
1	Porcelain utility sink	Jail
1	exercise weight machine	Jail
1	1997 Ford Taurus (VIN 1FALP52U5VG211205)	Pool/PW
1	2000 Chevrolet Pickup (VIN 1GCEK14V9YE294170)	Public W.
1	2001 Chevrolet Blazer (VIN 1GNDD13W51K236753)	Public W.
	Various Blue Plastic Chairs	HS
	Various Wheeled office chairs	HS
	Various wood/fabric lobby chairs	HS
	Various Brown/Orange chairs	HS
1	Double-hung Window	HS
3	4-drawer letter size file cabinets	HS
1	Typewriter	HS
	Assorted Wood File Boxes	HS
1	Typewriter	P.Health
1	HP Scanjet 4470c	Coordinator
 <u>Items for outside bid:</u>		
1	2001 Ford Crown Victoria (VIN 2FAFP71W71X188834)	Sheriff
1	2005 Ford Crown Victoria (VIN 2FAHP71W05X159951)	Sheriff
1	2008 Ford Crown Victoria (VIN 2FAFP71V58X161343)	Sheriff

Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett to make the following appointments to the Extension Committee:

Doug Jax, adult member, three-year term, 1-1-12 through 12-31-14

Dani Jax, youth member, two-year term, 1-1-12 through 12-31-13

Laura Meany, youth member, one-year term, 1-1-12 through 12-31-12.

Motion carried.

Motion by Commissioner Gabrielson, seconded by Commissioner Tucker to adjourn the meeting at 2:49 p.m. Motion carried. The next meeting is scheduled for March 20, 2012 at 8:30 a.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Vice-Chairperson

Attest:

By: _____
Clerk/Coordinator

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