

SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

January 24, 2012

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session January 24, 2012 at 8:30 p.m. at the Government Center in Austin, Minnesota.

All members present, viz: Mike Ankeny, Chair  
Raymond Tucker  
Jerry Reinartz, Vice Chair  
Tony Bennett  
Tim Gabrielson  
Craig Oscarson, County Coordinator

**HUMAN SERVICES BOARD:**

Overview of director's report.

Commissioner Tucker moved and Commissioner Reinartz seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Adams Home Health Agency – renew contract for Home & Community Based Waiver Services, effective July 1, 2011 to June 30, 2013.
- b. Todd Moran – renew contract for Mental Health Services, effective January 1, 2012 to December 31, 2012.
- c. Beth Olchefske – approve contract for Mental Health Services, effective January 1, 2012 to December 31, 2012.
- d. Parenting Resource Center – renew contract for Administrative Services (Parents Forever), effective January 1, 2012 to December 31, 2012.
- e. Parenting Resource Center – approve amendment to contract for Parenting Services, effective January 1, 2012 to December 31, 2012.
- f. Parenting Resource Center – renew contract for Visitation Services (Seibel Center), effective January 1, 2012 to December 31, 2012.
- g. R&S Transport, Inc. – renew contract for Home & Community Based Waiver Services, effective July 1, 2011 to June 30, 2013.

Motion carried.

Commissioner Bennett moved and Commissioner Gabrielson seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

**Date: January 24, 2012**

**Res. #09-12**

**RESOLUTION**

On motion of Commissioner Bennett, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 24, 2012 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period January 1, 2012 through January 31, 2012 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of January 2012 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of January 2012 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Ray Tucker aye. Passed and approved this 24<sup>th</sup> day of January, 2012.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
**Chairperson**

By: \_\_\_\_\_  
**Clerk/Coordinator**

**Date: January 24, 2012**

**Res. #10-12**

**RESOLUTION**

On motion of Commissioner Tucker, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 24, 2012 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period January 1, 2012 through January 31, 2012 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of January 2012 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of January 2012 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of January 2012 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Ray Tucker aye. Passed and approved this 24<sup>th</sup> day of January, 2012.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
**Chairperson**

By: \_\_\_\_\_  
**Clerk/Coordinator**

Motion made by Commissioner Gabrielson, seconded by Commissioner Tucker to adjourn the Humans Services Board meeting at 9:25 a.m. Motion carried.

**COUNTY BOARD**

The Special Session of the Board was reconvened at 9:35 a.m. for regular business items.

Barry Reburn, Deputy Sheriff was recognized for retirement from Mower County with 28 years service.

Motion made by Commissioner Bennett, seconded by Commissioner Tucker to approve a partially unpaid leave of absence for a public health nurse currently unable to work full-time until the nurse is able to resume full-time status but no later than February 29, 2012. Motion carried.

The Building Committee reported that the architects interviews were held on January 23 and that staff input will be considered prior to making a decision.

Donna Welsh, Finance Director, reported to the Board that interest rates are favorable and that there is a potential savings for "refinancing/repackage" the HRA leave revenue bonds that County has for the financing of the Justice Center to general obligation bonds. The process would involve a capital improvement plan hearing on the plan and bonding with the possible risk of a reverse referendum. The potential savings could be \$50,000 to \$70,000 per year for the remaining term. There would be legal and financial costs involved. A discussion followed.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett to authorize Donna Welsh, Finance Director, to contact Stephanie Galey and George Eilertson for professional services to review options for bond refinancing with an expenditure up to \$5000. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to approve the minutes of January 3, 2012. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Gabrielson to approve the following Commissioner warrants for payment:

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
128.25	A.E.S., INC.	149.62	ABSOLUTE PEST ELIMINATION
12595.48	ADVANCED CORRECTIONAL HEALTHCA	235.00	ALCOPRO
486.56	AMERICAN INSTITUTIONAL SUPPLY	2312.50	APPLIED CONCEPTS INC
150.00	ARM OF MN	259.72	AUSTIN AWNING COMPANY
194.81	AUTO VALUE AUSTIN	304.11	BOB BARKER COMPANY INC.
572.64	BROCK WHITE CO LLC	482.23	BROWNELLS INC
6404.27	BUSTAD DOZING AND EXCAVATING I	167.75	CAR NU TOWING LLC
2294.23	CARDINAL OF MINNESOTA	30805.54	CARGILL INCORPORATED
26472.61	CEDAR VALLEY SERVICES, INC	128.26	CHARTER COMMUNICATIONS
12988.98	CITY OF AUSTIN	1917.10	COMMISSIONER OF TRANSPORTATION
1015.80	CONTINENTAL RESEARCH CORP.	115.46	CULLIGAN OF AUSTIN
855.67	DALCO	179.70	DASH MEDICAL GLOVES INC.
482.53	DE LAGE LANDEN FINANCIAL SERVI	604.40	DANIEL DONNELLY LAW FIRM
143.08	DOORS & FLOORS INC.	959.92	DOUBLE TREE HOTEL
124.12	EMERGENCY AUTOMOTIVE TECHNOLOG	1170.00	ERICKSON ENGINEERING CO., LLC
628.11	ETTERMAN ENTERPRISES	196.54	L.R. FALK CONSTRUCTION CO.
314.85	FIRSTLAB INC.	139.78	FOX ELECTRIC COMPANY, INC
12391.07	FREEBORN COUNTY HIGHWAY DEPART	1679.44	FRONTIER PRECISION, INC
373.98	G & K SERVICES	127.57	GRAINGER

**COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA**

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108.76 HANCO CORPORATION	2420.94 HANSON TIRE SERVICE INC.
368.91 HASLER MAILING SYSTEMS	540.00 COREY HAUER
4486.61 IKON OFFICE SOLUTIONS	812.68 INNOVATIVE OFFICE SOLUTIONS,LL
274.32 INTOXIMETERS, INC	101.14 ALISSA JANSEN
2485.40 JONES,HAUGH & SMITH, INC.	112.55 LANGUAGE LINE SERVICES
787.45 LHB INC	5500.00 LICKTEIG & BASTYR FARMS LLC
1500.00 M.O.M.S.	398.53 M-R SIGN COMPANY, INC.
125.00 MACPZA TREASURER	912.00 MANPOWER
586.42 MANTEK	149.44 MANTRONICS MAILING MACHINES
250.00 MAYER FUNERAL HOME	5708.95 MAYO CLINIC HEALTH SYSTEM-AUST
2587.57 MAYO CLINIC MRL	154.39 MEDICAL DISPOSAL SYSTEMS INC
2667.04 MELCHERT HUBERT SJODIN	911.19 METRO SALES, INC.
264.12 MIDTOWN TOWING	240.00 MINN CO HWY ENGINEERS ASSN
18603.65 MINNESOTA COUNTIES COMPUTER CO	451155.00 MINNESOTA COUNTIES INTERGOV'TA
347.87 MINNESOTA ELEVATOR, INC	172.57 MINNESOTA HUMAN SERVICES
161.18 MINNESOTA SHERIFF ASSOCIATION	331.78 MISSISSIPPI WELDERS SUPPLY CO.
250.00 MN DEPT OF REVENUE	4191.50 MOWER COUNTY SOIL & WATER CONS
1012.27 NAPA AUTO PARTS	238.40 NARTEC,INC.
1650.00 NORTHLAND SECURTIES INC	766.75 M.J. O'CONNOR, INC.
1765.00 OFFICE OF ENTERPRISE TECHNOLOG	111.46 HEIDI OLSON
1223.54 PETROBLEND CORP.	21566.33 PETROLEUM TRADERS CORPORATION
317.00 POST BULLETIN COMPANY LLC	434.02 PROLINE DIST., INC
1714.99 RATWIK,ROSZAK & MALONEY,ATTY	254.75 ROCHESTER PETROLEUM EQUIPMENT
4716.92 RON MICHAELS CONSULTING INC	1442.90 RS EDEN INC
117.57 RUBBER-INC	2000.00 RURAL MINNESOTA ENERGY BOARD
451.29 MR. SAM COMMUNICATIONS	421.81 SCHILLING SUPPLY COMPANY
277.07 SELLERS LOCK & KEY	6000.00 SEMNGTF
1300.00 SEMREX	166.00 SHERWIN WILLIAMS COMPANY
232.27 SHOPKO	588.54 SKB ENVIROMENTAL
467.74 SPRING VALLEY OVERHEAD DOOR CO	562.67 STAPLES CREDIT PLAN
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
630.00 MNJIS STATE OF MINN	262.61 STREICHER'S
3400.00 DAVID STROBEL M.D.	391.55 STROUP DISTRIBUTING, INC.
107.05 DAVE SYVERSON FORD,INC	1375.14 DAVE SYVERSON FREIGHTLINER
3403.45 TURNKEY CORRECTIONS	1111.50 ULLAND BROTHERS INC.
323.42 ULVEN'S ACE HARDWARE	1569.56 UNIFORMS UNLIMITED INC
455.95 UNITED LABORATORIES	775.50 WEST PAYMENT CENTER
172.96 Y WASTE REMOVAL INC	178.84 ZEE MEDICAL SERVICE
17691.23 ZIEGLER, INC	701.19 1-800-RADIATOR INC
35 PAYMENTS LESS THAN \$100	1,504.95
**** FINAL TOTAL.....	\$714,072.83 ****

Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to approve a contract with the City of Austin for consulting services at a rate of \$70 per hour for the development of a County five year capital improvement plan. Motion carried.

The Board was informed that effective January 31, 2012 there are two openings on the HRA Board one due to retirement (Dale Madison) and one due to a resignation mid-term (Ann Hanson). There are two persons that are being recommended to fill the openings. A discussion followed. The Board would like to advertise the available positions to give the public an opportunity to apply and serve the County in this capacity.

Motion made by Commissioner Tucker, seconded by Commissioner Reinartz to approve the application for AG BMP funds in the amount of \$100,000 for septic program. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to reappoint Jane Thome and Duane Hanson to the Board of Adjustment and Harlan Peck to the Planning Commission each for their third and final term effective January 1, 2012 through December 31, 2014. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Bennett to set the letting date for project SAP 50-602-029 / SAP 50-636-006 (paving CSAH 2 and CSAH 36 west of Lansing Corners in Lansing Township) to February 27, 2012 at 1:00 p.m. at the office of the County Public Works and awarded at the County Board of Commissioner's meeting. Motion carried.

Lisa Kocer, Interim Community Health Services Director, informed that Board that Mower County had received a \$5,000 award (Minnesota Responds Capacity Building Award) in support of the local Medical Reserve Corps. In addition the interim director updated the Board regarding the 2012 Community Health Assessment and Action Planning Process.

There was a brief discussion regarding the recording of the Planning and Zoning public hearings. A policy should be formulated.

**Date: January 24, 2012**

**Res. #11-12**

**RESOLUTION**

On motion of Commissioner Tucker, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 24, 2012 at the Government Center, Austin, Minnesota.

WHEREAS, the County Board of Commissioners of the County of Mower, State of Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of real estate taxes, and,

WHEREAS, said parcels of land have been viewed by the County Board of Commissioners and have been classified as non-conservation lands as provided for in Minnesota Statutes 282.01,

NOW, THEREFORE, BE IT RESOLVED, that the Mower County Board of Commissioners hereby certify that all parcels of land indicated on the Mower County Auditor-Treasurer's Certified List of Tax-Forfeited Lands, (certified land parcels listed below), have been viewed and comply with the provisions of Minnesota Statutes 282.01, Subd. 1-8, and 282.018. In addition, the County Board of Commissioners hereby certifies that the staff of the Soil and Water Conservation Board of the district in which the land is located has reviewed the following list of Tax-Forfeited Lands and identified any and all non-forested marginal land and wetland.

**CITY OF LYLE**

27.006.0520

Commencing 575 feet West of the center of Section 36, Township 101 North of Range 18 West, running thence 297 feet North, thence West 95 feet, thence South 297 feet, thence East 95 feet, to the place of beginning, in Mower County, Minnesota, being the West Half of Outlot 39 in the Plat of Outlots in Section 36, Township 101, Range 18 West.

**CITY OF AUSTIN**

34.100.0420

Lot 10, Block 5, Bolcom's Addition to the City of Austin, Mower County, Minnesota, except the West 45 feet thereof, according to the Plat thereof on file and of Record in the Office of the Mower County Recorder.

34.280.0120

The East Half of Lot 7 in Galloway's Re-Arrangement of Outlot 4, in the Southwest Quarter of the Southwest Quarter of Section 3, Township 102 North, Range 18 West, Mower County, Minnesota.

34.560.0290

North 52.5 feet of Lot 12, Block 3, Orchard Park Addition to the City of Austin, Mower County, Minnesota.

34.570.0150

Lot 2, Block 6, Palmer's Addition to the City of Austin, Mower County, Minnesota.

34.786.0010

Lot 1, Block 1, Westridge Estates, a Replat of Block 2, Pine Manor Addition to the City of Austin, Mower County, Minnesota; subject to restrictions and easements of record.

34.795.4680

Lot 2, Block 40, Yates & Lewis Addition to the City of Austin, except the West 36 feet thereof, Mower County, Minnesota.

BE IT FURTHER RESOLVED, that the Mower County Board of Commissioners hereby request approval from the cities of Austin and Lyle, within 60 days of notice, for the Sale of said lands.

Passed and approved this 24<sup>th</sup> day of January, 2012.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

The Austin Housing & Redevelopment Authority may be interested in some of the Austin tax forfeited properties. For the commercial properties on the list the commissioners would like to wait until the commercial property re-evaluations are complete.

Motion made by Commissioner Reinartz, seconded by Commissioner Bennett to table setting the valuations of the tax forfeited properties to a future date. Motion carried.

Motion by Commissioner Bennett, seconded by Commissioner Gabrielson to adjourn the meeting at 11:25 a.m. Motion carried. The next meeting is scheduled for February 7, 2012 at 1:00 p.m.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_  
**Chairperson**

**Attest:**

**By:** \_\_\_\_\_  
**Clerk/Coordinator**

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