

**SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS**

January 3, 2012

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session January 3, 2012 at 1:00 p.m. at the Government Center in Austin, Minnesota.

All members present, viz: Mike Ankeny, Chair
Raymond Tucker
Jerry Reinartz, Vice Chair
Tony Bennett
Tim Gabrielson
Craig Oscarson, County Coordinator

Craig Oscarson, Clerk of the County Board, took nominations for Chairperson for 2012.

Motion by Commissioner Reinartz, seconded by Commissioner Gabrielson to nominate Commissioner Ankeny as 2012 Chairperson. The Clerk asked for further nominations three times and hearing none the unanimous vote was cast. Motion carried.

The Chair took nominations for Vice-Chairperson.

Motion by Commissioner Gabrielson, seconded by Commissioner Tucker to nominate Commissioner Reinartz as 2012 Vice-Chairperson. The Chair asked for further nominations three times and hearing none the unanimous vote was cast. Motion carried.

The Chair made the following 2012 Committee appointments:

Committee	Commissioner(s)
*Finance & Purchasing	Gabrielson / Reinartz
**Personnel	Bennett / Tucker
Buildings & Grounds	Reinartz / Ankeny
Solid Waste	Ankeny / Gabrielson
Planning	Bennett / Tucker (alt.)
County Extension	Ankeny / Gabrielson

Austin Development Corporation	Bennett
Austin Library Board (no vote)	Ankeny
Austin Sustainability Task Force	Bennett
City/County Joint Issues (quarterly meeting)	Ankeny / Reinartz
Community Health Services	Ankeny / Gabrielson
County Board of Health	All Commissioners

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Court System	Reinartz / Ankeny
EMS Joint Powers Board	Tucker
Family Connections	Tucker / Bennett
Historical Society Strategic Planning	Tucker
Interstate Trail Committee	Bennett / Reinartz
JT. PA Board (PIC)	Tucker
Law Library	Bennett
LEC Advisory Committee	Reinartz / Ankeny
Ordinance Committee	Tucker / Gabrielson
RC & D	Reinartz
Regional Housing	Gabrielson / Bennett
Road & Bridge Committee	All Commissioners
Rural Energy Task Force	Tucker
SCHSAC	L. Kocer / Gabrielson (alternate)
SE MN Regional Radio Board	Tucker / Bennett (alt.)
SEMCAC	Bennett / Reinartz
SEMREX Joint Powers Board	Gabrielson
Siebel Visitation Center Advisory Board	Ankeny
SWCD Board (no vote)	Tucker
Transit Board (AMCAT)	Ankeny / Bennett
Water Quality Joint Powers Board	Reinartz / Gabrielson (alt.)

*Per diem for budget meetings only.

**Per diem for monthly meeting, Union negotiations and grievances.

Eligible for per diem

Date: January 3, 2012

Res. #01-12

RESOLUTION

On motion of Commissioner Tucker, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 3, 2012 at the Government Center, Austin, Minnesota.

BE IT RESOLVED, that the County Auditor-Treasurer be authorized to make the following expenditures from the County General Revenue Funds. Payment in full to be made for all appropriations under \$5,000.00. All appropriations over \$5,000.00 to be disbursed quarterly.

CATEGORY:

HUMAN SERVICES

SEMCAC	\$2,000.00
Lyle Senior Citizens.....	\$600.00

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

LeRoy Senior Citizens	\$600.00
Brownsdale Seniors	\$600.00
Sargeant Seniors.....	\$600.00
Mower County Senior Citizens.....	\$10,000.00
Mower County Senior Citizens -- Chore	\$36,000.00
Youth Center	13,468.00

ENVIRONMENT & HOUSING

Mower County Soil & Water	\$133,505.00
Historical Society	\$33,750.00
SEMN Water Resource Board	\$4,000.00

ECONOMIC DEVELOPMENT

SEMN Initiative Fund.....	\$1,000.00
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CULTURE & RECREATION

Southern Minnesota Tourism.....	\$500.00
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Passed and approved this 3rd day of January, 2012.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Reinartz, seconded by Commissioner Gabrielson to allocate the fairgrounds minor repair fund as follows for 2012 and to authorize full distribution of the 2012 amounts.

Ag Society	50%	\$ 12,707
Historical Society	35%	8,895
4-H	15%	<u>3,812</u>
TOTAL		\$25,414

Motion carried.

Date: January 3, 2012

Res. #02-12

RESOLUTION

On motion of Commissioner Tucker, seconded by Commissioner Reinartz, the following Resolution was unanimously passed and adopted at a meeting held January 3, 2012 at the Government Center in Austin, Minnesota.

BE IT RESOLVED, by the Board of County Commissioners of Mower County, Minnesota to appoint the following persons as Mower County Delegates to the Association

of Minnesota Counties for 2012: Commissioner Jerry Reinartz, Commissioner Ray Tucker, Commissioner Tim Gabrielson, Commissioner Tony Bennett, Commissioner Mike Ankeny and County Coordinator Craig Oscarson. There are two vacancies for AMC Delegates, which will be filled at a later date.

Passed and approved this 3rd day of January, 2012.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion by Commissioner Gabrielson, seconded by Commissioner Bennett, to set the 2012 liquor license fees as follows:

- | | | |
|----|-------------------|------------|
| 1. | On Sale | \$2,160.00 |
| 2. | Sunday On Sale | 200.00 |
| 3. | Wine | 240.00 |
| 4. | Bottle Club (C&D) | 240.00 |
| 5. | Beer On Sale | 75.00 |

Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Gabrielson to set the dangerous dog certificate fee for 2012 at \$150.00 per certificate. Motion carried.

Motion by Commissioner Gabrielson, seconded by Commissioner Reinartz to set the 2012 fireworks display permit fee at \$50.00. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Bennett to set the 2012 Mini Truck license fee at \$30.00. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Tucker to set the 2012 Late Filing of Marriage License Fee at \$100.00. Motion carried.

The Board received the following quotes for 2012 legal newspaper:

Austin Daily Herald	\$4.95 per column inch
LeRoy Independent/Grand Meadow	\$2.00 per column inch
Austin Post Bulletin	\$1.64 per column inch

The County Coordinator noted for the Board that the newspapers that quoted also indicated different column widths. A different column width would allow for different column inches in a legal publication. An adjustment factor was calculated and the adjusted quotes per column inch would be as follows:

Austin Daily Herald	\$4.95 per column inch
LeRoy Independent/Grand Meadow	\$.87 per column inch
Austin Post Bulletin	\$1.06 per column inch

Date: January 3, 2012

Res. #03-12

RESOLUTION

On motion of Commissioner Tucker, seconded by Commissioner Gabrielson the following Resolution was unanimously passed and adopted by the Mower County Board of Commissioners at a meeting held January 3, 2012 at the government Center, Austin, Minnesota.

BE IT RESOLVED, based on the low quote and being in the best interest of the public, that the award go to the Austin Post Bulletin, a daily newspaper, with general circulation in Mower County, as the newspaper in which the notice and list of real estate remaining delinquent on the first business day in January 2012, the Financial Statement of the year 2011 and the proceedings of the County Board of said County for the year 2012 shall be published and the same is hereby accepted as per quote of \$1.64 per column inch.

BE IT FURTHER RESOLVED, that the LeRoy Independent, a weekly newspaper, with publications in both the "*Grand Meadow Area News*" and the "*LeRoy Independent*" be awarded as the secondary county newspaper with a quote of \$2.00 per column inch in which the proceedings of the annual meeting, the County Board of Equalization and 2011 Financial Statement shall be published.

Passed and approved this 3rd day of January, 2012.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion by Commissioner Reinartz, seconded by Commissioner Bennett to set the 2012 mileage reimbursement rate at forty-five cents (\$0.45) per mile effective January 1, 2012. Motion carried.

Motion by Commissioner Gabrielson, seconded by Commissioner Tucker to set the 2012 burning permit fee at \$15.00. Motion carried.

Motion by Commissioner Gabrielson, seconded by Commissioner Bennett to set the 2012 tobacco license fee at \$75.00. Motion carried.

The Board will set the date for the 2012 Board of Equalization at a later date.

Date: January 3, 2012

Res. #04-12

RESOLUTION

On motion of Commissioner Tucker, seconded by Commissioner Bennett, the following Resolution was unanimously passed and adopted by the Mower County Board of Commissioners at a meeting held January 3, 2012 at the Government Center, Austin, Minnesota 55912.

BE IT RESOLVED that pursuant to M.S. Chapter 375.34 & 375.35, the sum of up to \$300.00 to be paid to each recognized military organization or society including their auxiliary, with a maximum of \$600.00 per post, and the same is hereby appropriated out of the General Revenue Fund of Mower County to each of the recognized Military Persons' Organizations or Societies filing bills showing expenses in this amount, for the purpose of Memorial Day Exercises and the County Auditor/Treasurer is expected to draw his warrant for the amount shown on the itemized bill not to exceed \$300.00. The County's annual aid for Memorial Day expenses shall not exceed \$3,500.00 for all organizations.

Passed and approved this 3rd day of January, 2012.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to approve a contract for the former Dispatch Supervisor to work up to 100 hours (no benefits) at an hourly rate of \$28.17 to train the replacement supervisor. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Reinartz to accept the resignation for retiring Jacky Dietz, Social Worker in Human Services, effective February 29, 2012 and authorize the Human Resources Director to fill the full-time social worker position according to union contract and personnel policies and any subsequent vacancies that may result during the process of filling this position. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to approve PERA Phased Retirement Option for Jacky Dietz for up to 100 hours for training the new Social Worker. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Gabrielson to delete Policy D160 Part-time Accrual of Hours and Benefit Schedule effective January 1, 2012.. The applicable part-time language is to be incorporated into the respective benefit

policies, indicating proration of insurance and other benefits for part-time status. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Tucker to authorize the Payroll/Accounting Technician to accrue compensatory time as needed as determined by the Finance Director for the completion of year-end duties. The total compensatory bank must be brought below the limit established in Personnel Policy D275 by May 31, 2012. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Reinartz to approve the temporary increase of a part-time jailer to a full-time jailer to cover for a medical leave, anticipated to commence in March 2012, to alleviate excessive overtime pay. The duration of the temporary increase to full-time status is dependent upon the duration of the medical leave. Motion carried.

The Building Committee reported that Architect interviews will be conducted on January 23, 2012 and that the full board and selected staff will be present and one City Council member.

Motion made by Commissioner Bennett, seconded by Commissioner Reinartz to approve the minutes of December 13, 2011. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Gabrielson to approve the following Commissioner warrants for payment:

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
395.64	AUTO VALUE AUSTIN	1000.00	BLUE CROSS & BLUE SHIELD OF MN
207.41	DALCO	2545.95	DELL MARKETING L P
172.00	F.W. DUNN CO	124.78	EMERGENCY AUTOMOTIVE TECHNOLOG
116.62	FASTENAL COMPANY	23040.39	FREEBORN COUNTY
294.86	GRAINGER	225.00	HARTY MECHANICAL INC
133.65	INNOVATIVE OFFICE SOLUTIONS,LL	426.50	KRUEGER TRANSPORTATION
510.00	EVAN LARSON LAW OFFICE	20900.00	LARSONALLEN LLP
196.49	LASER CONTROL, INC	296.00	MARK'S ELECTRONICS
45524.09	MINNESOTA COUNTIES COMPUTER CO	6569.00	MINNESOTA SHERIFF ASSOCIATION
913.92	MINNESOTA SUPPLY COMPANY	2020.00	MOWER COUNTY SOIL & WATER CONS
300.00	REBECCA NICOL	175.00	NORTHLAND BUSINESS SYSTEMS
182.16	RESTAURANT WAREHOUSE LLC	385.91	SCHILLING SUPPLY COMPANY
202.00	DR. SCHMITT		
	7 PAYMENTS LESS THAN \$100	410.57	
****	FINAL TOTAL.....	\$107,267.94	****

Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Reinartz to approve the Cooperative Purchasing Agreement with the State of Minnesota Materials Management Division. Motion carried.

Date: January 3, 2012

Res. #05-12

RESOLUTION

On motion of Commissioner Tucker, seconded by Commissioner Gabrielson, the following Resolution was unanimously passed and adopted by the Mower County Board of

Commissioners January 3, 2012 at a meeting at the Government Center, Austin, Minnesota.

BE IT RESOLVED That the County Auditor-Treasurer be allowed to pay various incidental expenses, refunds, state agency payments, tax apportionments and Board approved appropriations. Items paid by auditor warrant include: utilities; telephone; requests by a Judge for immediate payment; postage; license fees; tax overpayments; employee benefits; credit card payments, when necessary to avoid late penalties and charges and costs associated with travel and conferences when pre-payment is required. All claims for reimbursement must be submitted to the County Auditor-Treasurer within six (6) months of occurrence in order to qualify for payment.

BE IT FURTHER RESOLVED, that the County Auditor-Treasurer be allowed to pay the food contract and partial contract payments. An auditor warrant may be issued provided a signed legal contract is on file, the department head supervising the contract has approved the payment for work completed and that the payment is not a final payment on a contract.

Passed and approved this 3rd day of January, 2012.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: January 3, 2012

Res. #06-12

RESOLUTION

On motion of Commissioner Reinartz, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 3, 2012 at the Government Center, Austin, Minnesota.

WHEREAS, Mower County receives and disburses public funds and shall deposit such funds in a commercial bank, savings association, trust company, credit union or other financial institution as defined by law in Minnesota Statutes 118A.01;

WHEREAS, Mower County will designate as a depository of its funds one or more financial institutions per MS 118A.02;

WHEREAS, the following financial institutions are designated depositories for 2012:

Farmers State Bank – Adams

Farmers State Bank – Elkton

First Farmers and Merchants – Brownsdale
First Farmers and Merchants – Grand Meadow
First Farmers and Merchants – Austin
Mower County Employees Credit Union
U.S. Bank – Austin
Home Federal Savings Bank

WHEREAS, any public funds, not presently needed for other purposes or restricted for other purposes, may be invested in the manner and subject to the conditions provided for in M.S. 118.04, 118A.05 and 118A.06

Minnesota Association of governments Investing for Counties, asset manager PFM
Asset Management LLC
Morgan Keegan & Company, Inc.
Smith Barney
UBS
Northland Securities

BE IT RESOLVED THAT, the Mower County Board of Commissioners adopt and designate the listed financial institutions in this resolution as depositories of public funds for the year 2012.

Passed and approved this 3rd day of January, 2012.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

It was noted for the Board that the Jail Food Contract with DARCAN automatically renews if there are no changes in the terms of the contract.

Date: January 3, 2012

Res. #07-12

RESOLUTION

On motion of Commissioner Bennett, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 3, 2012 at the Government Center, Austin, Minnesota.

BE IT RESOLVED; That Dr. Richard Schindler be re-appointed as Mower County Health Officer for the year 2012;

BE IT FURTHER RESOLVED: that the medical officer shall receive \$2,600.00 per year plus expenses upon receipt of an itemized and verified bill for said expenses.

Passed and approved this 3rd day of January, 2012.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

The Board will try to arrange to meet with area legislators.

The Sheriff introduced to the Board the new Dispatcher Supervisor, Martha Higgs.

Motion made by Commissioner Gabrielson, seconded by Commissioner Reinartz to approve an amendment to the Diversion Grant to extend the use of available funds available under the grant extended beyond the initial two-year term of the grant. The funds were not exhausted during the two year grant cycle. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Bennett to amend the 2011 County Attorney's budget for technology enhancements in the Justice Center/County Attorney's department in the approximate amount of \$3700 from the County Attorney's forfeiture funds and authorize the appropriate transfer of funds as necessary. Motion carried.

Motion by Commissioner Bennett, seconded by Commissioner Tucker to adjourn the meeting at 2:10 p.m. Motion carried. The next meeting is scheduled for January 10, 2012 at 8:30 a.m.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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