

SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

December 13, 2011

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session December 13, 2011 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz:     Tim Gabrielson, Chair  
  Mike Ankeny  
  Raymond Tucker  
  Jerry Reinartz  
  Tony Bennett  
  Craig Oscarson, County Coordinator

**HUMAN SERVICES BOARD**

Overview of director's report.

Commissioner Tucker moved and Commissioner Reinartz seconded to approve Family Focus' request for a rate increase from \$26.33 to \$33.08. Motion carried.

Commissioner Reinartz moved and Commissioner Bennett seconded to approve Julie Stevermer's appointment to DHS/County Cabinet as Region 10 Representative. Motion carried.

Commissioner Tucker moved and Commissioner Ankeny seconded to approve accepting a \$100.00 donation from the United Methodist Women of Lansing to be used for Foster Care children. Motion carried.

Commissioner Ankeny moved and Commissioner Bennett seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a.     Sherry Bibus – renew contract for Day Care Facility Licensing, effective January 1, 2012 to December 31, 2012.
- b.     Cedar Valley Services – renew contract for Home & Community Based Waiver Services, effective July 1, 2011 to June 30, 2013.
- c.     Gopher Transportation, Inc. – renew contract for Mental Health Services, effective June 1, 2011 to June 30, 2013.
- d.     Independent Management Services of Minnesota, Inc. – approve contract for Case Management Services, effective January 1, 2012 to December 31, 2012.
- e.     Parenting Resource Center – renew contract for Parenting Services, effective January 1, 2012 to December 31, 2012.

- f. Quality Community Services – renew contract for Adult Mental Health Outreach Services (The Bridge), effective January 1, 2012 to December 31, 2012.
- g. Sacred Heart Care Center, Inc. – renew contract for Home & Community Based Waiver Services, effective July 1, 2011 to June 30, 2013.
- h. St. Mark's Lutheran Home – renew contract for Home & Community Based Waiver Services, effective July 1, 2011 to June 30, 2013.
- i. Sue Stegenga – renew contract for Case Management Services, effective January 1, 2012 to December 31, 2012.
- j. Wapiti Meadows CT&S – renew contract for Mental Health Services, effective January 1, 2012 to December 31, 2012.
- k. Workforce Development, Inc. – renew contract for MFIP & Diversionary Work Program Services, effective January 1, 2012 to December 31, 2012.

Motion carried.

Commissioner Reinartz moved and Commissioner Tucker seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

**Social Service Actions:**

Commissioner Ankeny moved and Commissioner Bennett seconded to approve the Social Service Actions. Motion carried.

**Income Maintenance Actions:**

Commissioner Bennett moved and Commissioner Reinartz seconded to approve the Income Maintenance Actions. Motion carried.

Commissioner Tucker moved and Commissioner Ankeny seconded to adjourn the Human Services Board at 9:28 a.m. Motion carried.

**COUNTY BOARD**

The Special Session of the Board was reconvened at 9:50 a.m. for regular business items.

**Date: December 13, 2011**

**Res. #77-11**

**RESOLUTION**

On motion of Commissioner Ankeny, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 13, 2011 at the Government Center, Austin, Minnesota.

WHEREAS, Mower County is committed to providing quality services to its residents through the effective use of resources, cooperation and trust; and

WHEREAS, the delivery of Public Health & Human Services programs is becoming more diverse and complex; and

WHEREAS, the coordination of this service model is a proven model that provides service efficiency for services with a common purpose; and

WHEREAS, the Mower County Board of Commissioners has recognized this as a proven model in other counties in Minnesota and directed staff to investigate and study a merged Public Health and Human Service department model; and

WHEREAS, county staff provided the results of the study on December 8, 2011 indicating a merger would create staff efficiencies, some personnel cost savings and program efficiencies as well as program opportunities, further noted in the creation of a merged long-term care staff unit;

NOW THEREFORE BE IT RESOLVED, that the Mower County Board of Commissioners adopts the merger study and new organizational chart with implementation on or before May 1, 2012; and

BE IT FURTHER RESOLVED, that staff be directed to develop and implement a transition plan to include the creation/modification of necessary job descriptions related to the merger, necessary staff training, negotiations with AFSCME and Local 9 regarding any necessary labor agreement modifications, and to further investigate other potential cost savings in the form of enhanced revenues; and

BE IT FURTHER RESOLVED, that the new department title shall be Mower County Health & Human Services.

Passed and approved this 13<sup>th</sup> day of December, 2011.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
**Chairperson**

By: \_\_\_\_\_  
**Clerk/Coordinator**

Motion made by Commissioner Tucker, seconded by /Commissioner Reinartz to extend the appointment of Lisa Kocer as the Interim Community Health Services Director to May 1, 2012. Motion carried.

Motion by Commissioner Bennett, seconded by Commissioner Ankeny to approve the following Commissioner warrants for payment:

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
432.67	A.C.S. INC.	120.31	A.E.S., INC.
1463.57	ABM EQUIPMENT & SUPPLY, LLC.	1036.90	ABOVE ALL CLEANING, INC
475.20	AMERICAN INSTITUTIONAL SUPPLY	141.86	MARK APPLEN
1050.00	ARM OF MN	1240.24	AUSTIN BUILDERS SUPPLY, INC

**COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA**

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217.83	AUTO VALUE AUSTIN	498.00	AUTOMOTIVE SERVICE EXCELLENCE
539.18	BEST WESTERN KELLY INN ST CLOU	1629.05	BLUFF COUNTRY SEPTIC SYSTEMS L
2409.55	BROCK WHITE CO LLC	213.10	BRUENING ROCK PRODUCTS INC
7500.00	MARK BURRELL	1641.20	CARDINAL HEALTH
18978.66	CARGILL INCORPORATED	632.70	CATCO PARTS AND SERVICE
390.75	CCP INDUSTRIES INC	806.52	CDW GOVERNMENT INC
29806.25	CEDAR VALLEY SERVICES, INC	886.75	CHIEF INDUSTRIES INC
156.46	CINTAS FAS LOCKBOX 636525	9245.50	CITY OF AUSTIN
250.00	CLASEN-JORDAN MORTUARY	1923.75	COMPAR INC
414.41	CONTINENTAL RESEARCH CORP.	324.07	LISA CONWAY
128.63	CRYSTEEL TRUCK EQUIPMENT, INC.	128.42	CULLIGAN OF AUSTIN
840.00	DASCOM SYSTEMS GROUP LLC	139.80	DASH MEDICAL GLOVES INC.
224.40	DELL MARKETING L P	102.91	DIAMOND MOWERS, INC.
160.00	EO JOHNSON COMPANY INC	2217.50	ERICKSON ENGINEERING CO., LLC
541.90	ETTERMAN ENTERPRISES	1930.85	L.R. FALK CONSTRUCTION CO.
246.06	FASTENAL COMPANY	334.73	FEATHERLITE GRAPHICS INC
1760.00	FOX ELECTRIC COMPANY, INC	389.19	G & K SERVICES
1014.78	GSDIRECT	1659.00	HANSON TIRE OF AUSTIN INC
153.06	HANSON TIRE SERVICE INC.	382.42	HARTY MECHANICAL INC
558.52	HOLIDAY FORD, LINC, MERC	398.30	HOVERSTEN, JOHNSON, BECKMANN & H
563.78	IKON OFFICE SOLUTIONS	117746.34	INDEPENDENT EMERGENCY SERVICES
434.09	INNOVATIVE OFFICE SOLUTIONS, LL	174.76	INTERSTATE MOTOR TRUCKS, INC.
192.38	INTOXIMETERS, INC	9229.79	JONES, HAUGH & SMITH, INC.
106.19	ARLEN KNIGHT	200.00	KOCH, INC.
2425.02	KRIS ENGINEERING INC	17700.00	LARSONALLEN LLP
1218.64	LASER PRODUCT TECHNOLOGIES	3330.00	LHB INC
2070.00	LICKTEIG & BASTYR FARMS LLC	2588.42	LYLE SIGNS INC
1057.77	M-R SIGN COMPANY, INC.	4499.00	MANATRON INC
341.54	MANTEK	250.00	MAYER FUNERAL HOME
1513.25	MELCHERT HUBERT SJODIN	1654.62	METRO SALES, INC.
3099.00	MIDWEST DOOR INC	347.87	MINNESOTA ELEVATOR, INC
329.00	MINNESOTA SUPREME COURT ATTY	23700.00	MINNOWA CONSTRUCTION, INC.
547.86	MISSISSIPPI WELDERS SUPPLY CO.	1608.00	MITCHELL 1
122.50	MJJ RENT ALL INC	1875.20	NAPA AUTO PARTS
1765.00	OFFICE OF ENTERPRISE TECHNOLOG	7062.77	PETROBLEND CORP.
3078.00	POMP'S TIRE SERVICE, INC	465.52	POST BULLETIN COMPANY LLC
716.07	POWERPLAN	315.95	PRINSCO, INC.
452.38	PROLINE DIST., INC	1530.00	RANGER'S ROGUE WILDLIFE CONTRO
143.15	ROCHESTER FORD-TOYOTA	5221.93	ROCHESTER SAND AND GRAVEL, INC
991.80	RONCO ENGINEERING SALES, INC.	120.00	CAROLINA SALAZAR
172.72	SCHILLING SUPPLY COMPANY	253.95	SCHOOL DISTRICT 495
179.67	SHOPKO	6007.64	SMYTH COMPANIES INC
1328.00	SOUTH CENTRAL COLLEGE	417.48	STAPLES CREDIT PLAN
276.25	KATHY STUTZMAN	261.50	SUPERFRESH
472.04	DAVE SYVERSON FREIGHTLINER	2198.54	TURNKEY CORRECTIONS
145.00	UNIVERSITY OF MINNESOTA	1412.15	WASTE MANAGEMENT OF WI-MN
457.92	WEST PAYMENT CENTER	304.96	1-800-RADIATOR INC
269.16	3D SPECIALTIES, INC.	283.47	3M
	21 PAYMENTS LESS THAN \$100	912.62	
****	FINAL TOTAL.....	\$333,875.61	****

Motion carried.

The Board continued the public hearing for the 2012 budget and tax levy from December 8, 2011 requesting additional comments. No additional public comment was received.

Motion made by Commissioner Reinartz, seconded by Commissioner Bennett to set the 2012 levy at 0% maintaining the 2011 levy of \$15,553,678 and use reserves to balance the proposed 2012 budget. The commissioners voted as follows: Commissioner Bennett

aye, Commissioner Reinartz aye, Commissioner Tucker nay, Commissioner Ankeny nay, and Commissioner Gabrielson nay. Motion failed 2 - 3.

Motion made by Commissioner Tucker to set the 2012 levy and budget at 6% increase over the 2011 budget and levy. Motion failed for lack of a second.

**Date: December 13, 2011**

**Res. #78-11**

**RESOLUTION**

On motion of Commissioner Ankeny, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held December 13, 2011 at the Government Center, Austin, Minnesota.

**WHEREAS**, on September 13, 2011 the Mower County Board of Commissioners adopted a preliminary tax levy,

**WHEREAS**, on September 20, 2011 the Mower County Board of Commissioners set the public hearing on said levy and County Budget to December 8, 2011 at 6:00 p.m.,

**WHEREAS**, on December 8, 2011, a public annual budget and levy hearing was held with formal action to be taken on December 13, 2011,

**NOW THEREFORE BE IT RESOLVED** that the 2012 net property tax levy be set at \$16,253,593; and

**THEREFORE BE IT FURTHER RESOLVED** that the 2012 Departmental expenditure budgets which were used as the basis for the property tax levy certification as recommended by the County Finance Committee are hereby adopted; and that the 2012 budget for the County is as follows:

<b>EXPENSES</b>		<b>SOURCE of Funds</b>	
<b>General Government</b>		<b>Revenues- General Government</b>	
Board of Commissioners	267,467	Tax Levy	8,349,800
Courts	106,410	State Formula Aid	1,355,318
Administration	576,449	Del Tax & Penalties, Mortgage Tax	1,321,296
County Auditor/Treasurer	346,895	Special Assessments	55,582
Elections	104,571	License/Permits	27,930
Data Processing	518,546	Intergovernmental	1,632,646
Interpreting	158,174	Charges For Services	1,763,945
Attorney	849,114	Fines & Forfeits	36,436
Law Library	43,882	Investment Income	529,562
Recorder	310,807	Miscellaneous	301,700
County Assessor	495,385	Sales	28,200
AMCAT	11,766	Donations	12,000
Buildings & Plant	890,616	Net Use of Reserves	302,770
Veterans Service Officer	151,279	<b>Total General Government</b>	<b>15,717,185</b>

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

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GIS	18,000
Accounting & Auditing	85,800
<b>Total General Government</b>	<b>4,935,161</b>

<b>Public Safety</b>	
Sheriff	2,299,568
E-9-1-1	18,060
Sentence to Serve	57,834
Coroner	48,900
County Jail	2,568,480
Community Corrections	2,018,578
Civil Defense	62,944
Law Enforcement Center	600,434
Canteen	56,900
Other	49,305
<b>Total Public Safety</b>	<b>7,781,003</b>

<b>Health</b>	
Community Health Services	40,673
Nursing Service	824,453
Womens, Infant & Children	324,598
Health Officer	2,692
Maternal & Child Health	52,652
Disease Prevention	148,643
Family Health	136,528
<b>Total Health</b>	<b>1,530,239</b>

<b>Culture &amp; Recreation</b>	
Historical Society	33,750
Senior Citizens	42,400
CHORE	36,000
<b>Regional Library</b>	<b>244,014</b>
Other	23,468
<b>Total Culture &amp; Recreation</b>	<b>379,632</b>

<b>Conservation of Natural Resources</b>	
Cooperative Extension	171,135
Soil & Water Conservation	133,505
Agricultural Society	25,414
<b>Total Conservation of Natural Resources</b>	<b>330,054</b>

<b>Economic Development</b>	
Development Corporation	12,183
<b>Total Economic Development</b>	<b>12,183</b>
<b>Unallocated</b>	
Insurance	437,992
Contingency	250,000
Other	60,921

<b>Public Works</b>	
Tax Levy	2,550,396
State Formula Aid	346,178
Intergovernmental	7,504,400
Permits	47,700
Charges For Services	287,000
Sales	7,025
Miscellaneous	5,000
<b>Total Highway &amp; Streets</b>	<b>10,747,699</b>

<b>Human Services</b>	
Tax Levy	2,350,650
State Formula Aid	326,209
Intergovernmental	5,232,034
Charges For Services	282,700
Miscellaneous	195,828
<b>Total Human Services</b>	<b>8,387,421</b>

<b>Sanitation</b>	
Special Assessments	299,550
Intergovernmental	101,500
Charges For Services & License	190,900
<b>Total Sanitation</b>	<b>591,950</b>

<b>Ditch</b>	
Special Assessments	104,000
<b>Total Ditch Funds</b>	<b>104,000</b>

<b>Building Maintenance Fund</b>	
Tax Levy	462,830
Use of Reserves	
<b>Total Building Maintenance</b>	<b>462,830</b>

<b>Sewer Loan Revenue</b>	
State loan	74,000
Interest on Specials	20,000
Special Assessments - Princ	116,000
<b>Total Revenue</b>	<b>210,000</b>

<b>Bond Funds</b>	
Tax Levy	2,539,917
IRS Refund	214,401
	<b>2,754,318</b>

<b>Total County Revenues</b>	<b>38,975,403</b>
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COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

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<b>Total Unallocated</b>	<b>748,913</b>
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<b>Total General Revenue Fund</b>	<b>15,717,185</b>
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<b>Public Works</b>	
Administration	525,597
Maintenance	2,460,709
Construction	6,327,291
Equipment Maintenance & Shop	978,510
Building & Grounds	145,358
Planning & Zoning	72,576
Environmental Health	120,906
Water Planning	46,453
Agricultural Inspector	3,505
Feedlot	66,794
Bike Trail	
<b>Total Highways &amp; Streets</b>	<b>10,747,699</b>

<b>Human Services</b>	
Income Maintenance	3,200,374
Social Services	5,187,047
<b>Total Human Services</b>	<b>8,387,421</b>

<b>Sanitation</b>	
Recycling	591,024
Reserves	926
<b>Total Sanitation</b>	<b>591,950</b>

<b>Building Maintenance Fund</b>	
Countywide Projects/Maintenance	462,830
<b>Total Building Fund</b>	<b>462,830</b>
<b>Bond Fund</b>	
Bond P & I payments	2,754,318
<b>Total Bond Fund</b>	<b>2,754,318</b>

<b>Ditch</b>	
Repairs & expenses	70,702
Reserves Addition	33,298
	<b>104,000</b>
<b>Sewer Loan</b>	
Contracted Services	<b>210,000</b>
<b>Total County Expenses</b>	<b>38,975,403</b>

Passed and approved this 13<sup>th</sup> day of December, 2011. The Commissioners voted as follows: Commissioner Bennett aye, Commissioner Reinartz nay, Commissioner Tucker aye, Commissioner Ankeny aye, and Commissioner Gabrielson aye. Motion carried 4-1.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to approve the 2011 Audit Engagement Letter with LarsonAllen. Motion carried.

Motion by Commissioner Reinartz, seconded by Commissioner Bennett to deny the Application for Abatement of penalty and interest of Lon and Susan Baldus in regard to parcel number 07.006.0010 in Mower County for taxes payable in 2011. The basis for denial is consistency with current policy and practice. Motion carried.

Motion by Commissioner Reinartz, seconded by Commissioner Ankeny to adjourn the meeting at 10:12 a.m. Motion carried. The next scheduled meeting is December 27, 2011 at 8:30 a.m.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

BY: \_\_\_\_\_  
Chairperson

Attest:

By: \_\_\_\_\_  
Clerk/Coordinator



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