

SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

September 20, 2011

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session September 20, 2011 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz:     Tim Gabrielson, Chair  
  Mike Ankeny  
  Raymond Tucker  
  Jerry Reinartz  
  Tony Bennett  
  Craig Oscarson, County Coordinator

Prior to the Board meeting twenty-eight Mower County employees were recognized for 10, 15, 20, 25, 30 and 35 years of service at a breakfast followed by a presentation of certificates.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to accept the resignation of Margene Gunderson, Director of Community Health Services, effective October 14, 2011 and appoint Lisa Kocer, the current Public Health Nursing Supervisor, to Interim Community Health Services Director effective immediately following Margene's separation. This interim appointment would be through December 31, 2011 at a stipend of \$500 per month and would be re-evaluated after this date if there is an additional need. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett that the Personnel Committee study a possible merger of Public Health and Human Services, which has been a model adopted in other counties, and to bring a status update and/or recommendation to the full board on or before the first regular board meeting in December 2011. Motion carried.

The Board recessed at 8:50 a.m. and reconvened at 9:05 a.m.

Julie Stevermer, Human Services Director, updated the Board on the activities of the SE MN Region on "Redesign" and provided a proposed motion for Mower County's continued involvement in the Southeast Minnesota Regional Redesign Service Delivery Model.

**Date: September 20, 2011**

**Res. #49-11**

**RESOLUTION**

On motion of Commissioner Tucker, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of

Commissioners at a meeting held September 20, 2011 at the Government Center, Austin, Minnesota.

**WHEREAS**, current public funding allocated to the provision of human services is out of alignment with the quantitative and qualitative demand for services;

**WHEREAS**, the state of the economy and government budgets, the current and projected changes in demographics, the complexity of human services programs, and the inadequacy of state-supported human services technology, among other factors, make the current system unsustainable for the foreseeable future;

**WHEREAS**, Mower County desires to continuously improve the effectiveness of human services, to measure its performance and outcomes for clients and communities, and to get the best possible return on investment for every taxpayer dollar allocated to human services;

**WHEREAS**, counties can benefit in collaborating by reducing duplication of like administrative activities without negatively affecting service capacity and by adding value through sharing the specialized knowledge and experience of staff with the result of increased, aggregate service capacity;

**WHEREAS**, counties have successful multi-county collaborative arrangements in place, and the evolution of technology makes effective collaboration across distances even more feasible and efficient than in the past;

**WHEREAS**, twelve counties in southeastern Minnesota have developed a blueprint for the redesign of human services, and Mower County desires to plan for implementation of such blueprint in collaboration with other participating counties and the Minnesota Department of Human Services;

**WHEREAS**, Minnesota Department of Human Services Commissioner Lucinda Jesson committed to "joining with [the counties in southeastern Minnesota] and supporting [their] efforts in the feasibility planning phase" and has appointed two senior management team members to participate as members of a steering committee;

**WHEREAS**, the state-supervised, county-administered governance framework for the delivery of human services must be restructured, and levels of administrative authority, flexibility, and responsibility must be reassessed and adjusted as necessary to innovate and implement an improved human services system.

**NOW THEREFORE**, be it resolved that the Mower County Board of Commissioners, hereby commits to planning for implementation of a new governance and operational model for human services which will:

- Include a negotiation of shared resources, authority, and accountability for human services programs;
- Be based on the concepts of a cooperative business structure;
- Include funding of planning costs based on the county's proportion of population in comparison to all participating counties; and
- Cap the County contribution at \$19,352.

Passed and approved this 20<sup>th</sup> day of September, 2011.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Commissioner Tucker moved and Commissioner Bennett seconded to approve amending the 2011 Human Services Budget in the amount of \$19,352.00 for funding the second phase of the Regional Redesign Project. Motion carried.

Commissioner Ankeny moved and Commissioner Bennett seconded to authorize Todd Lysne, Brent Gunderson and Val Kruger as authorized signatures on the Mower County Social Welfare Fund checking account at Home Federal, retroactive to August 29, 2011. Motion carried.

Commissioner Bennett moved and Commissioner Reinartz seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. DeClue, Sharon (Breckenridge) – renew contract for Home & Community Based Waiver Services, effective July 1, 2011 to June 30, 2013.
- b. Semcac - renew contract for Home & Community Based Waiver Services, effective July 1, 2011 to June 30, 2013.

Motion carried.

Commissioner Ankeny moved and Commissioner Tucker seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion Carried.

**Date: September 20, 2011**

**Res. #50-11**

**RESOLUTION**

On motion of Commissioner Reinartz, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 20, 2011 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period September 1, 2011 through September 30, 2011 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of September 2011 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of September 2011 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Ray Tucker aye. Passed and approved this 20<sup>th</sup> day of September, 2011.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**Date: September 20, 2011**

**Res. #51-11**

**RESOLUTION**

On motion of Commissioner Ankeny, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held September 20, 2011 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period September 1, 2011 through September 30, 2011 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of September 2011 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of September 2011 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of September 2011 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Ray Tucker aye. Passed and approved this 20<sup>th</sup> day of September, 2011.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Motion by Commissioner Tucker, seconded by Commissioner Ankeny to approve the following Commissioner warrants for payment:

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
300.00	AAA STRIPING SERVICE COMPANY	1036.90	ABOVE ALL CLEANING, INC
1390.00	APEX EQUIPMENT LLC	135.00	MARK APPLIN
28670.98	CEDAR VALLEY SERVICES, INC	814.48	CENTURYLINK
167.83	CINTAS FAS LOCKBOX 636525	212.57	CONTRACTORS & SURVEYORS SUPPLY
902.00	D & R ELECTRONICS CO	2055.01	DIAMOND MOWERS, INC.
567.48	ETTERMAN ENTERPRISES	300.00	EXPRESS SERVICES INC
160.65	L.R. FALK CONSTRUCTION CO.	744.35	FIRESTONE
350.45	FLEET SERVICES	1063.64	FOX ELECTRIC COMPANY, INC
129.00	HENDON PUBLISHING CO	758.82	IKON OFFICE SOLUTIONS

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

311.71 INNOVATIVE OFFICE SOLUTIONS,LL	384.48 INTOXIMETERS, INC
202.08 J-ROCKS AUTO GLASS LLC	5080.70 JONES,HAUGH & SMITH, INC.
2447.15 LACAL EQUIPMENT INC	180.00 KATHY LEISEN
101.11 LEXISNEXIS MATTHEW BENDER	927.76 M-R SIGN COMPANY, INC.
103.00 MEDTOX LABORATORIES INC	600.87 MENARDS - ROCHESTER SOUTH
232.16 METRO SALES, INC.	8063.00 MINN DEPT OF AGRICULTURE
200.00 MN DEPT OF LABOR & INDUSTRY FI	855.00 MOREM AGRI-LAWN
105.00 MISTY NELSEN	4930.20 PARAGON PRINTING & MAILING INC
26514.05 PETROLEUM TRADERS CORPORATION	2499.04 ROCHESTER SAND AND GRAVEL, INC
2871.89 SCHILLING SUPPLY COMPANY	123.92 SHERWIN WILLIAMS COMPANY
9200.14 STANLEY CONVERGENT SECURITY SO	4123.92 SYNERGY GRAPHICS INC.
3753.53 TURNKEY CORRECTIONS	3346.26 ULLAND BROTHERS, INC.
3418.47 WEST GROUP	165.82 Y WASTE REMOVAL INC
139.07 ZEE MEDICAL SERVICE	
12 PAYMENTS LESS THAN \$100	372.19
**** FINAL TOTAL.....	\$121,011.68 ****

The Commissioners also reviewed the non-commissioner warrants. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Reinartz to set the Truth-in-Taxation Public Hearing for December 8, 2011 at 6:00 p.m. Motion carried.

The December 2011 Board meetings will be held on December 8 at 1:00 p.m., December 13 at 8:30 a.m. and December 27 at 8:30 a.m.

Motion made by Commissioner Tucker, seconded by Commissioner Reinartz to approve a nine month extension of CUP #753 (Binkley/Cedar River Win Project) effective September 13, 2011. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Ankeny to authorize the chair to sign the Karr Tuckpointing contract for the work to be performed at public works. Motion carried.

Motion by Commissioner Ankeny, seconded by Commissioner Tucker to adjourn the meeting at 10:22 a.m. until October 4, 2011 at 1:00 p.m. Motion carried.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: \_\_\_\_\_  
Chairperson

Attest:

By: \_\_\_\_\_  
Clerk/Coordinator

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