

SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

August 23, 2011

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session August 23, 2011 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz:     Tim Gabrielson, Chair  
  Mike Ankeny  
  Raymond Tucker  
  Jerry Reinartz  
  Tony Bennett  
  Craig Oscarson, County Coordinator

**GENERAL:**

Overview of director's report.

Update on budget.

Satisfaction survey results.

Commissioner Reinartz moved and Commissioner Ankeny seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements: Tucker abstained.

- a.     Wapiti Meadows Community Technologies & Services, Inc. – approve amendment to contract, effective July 1, 2011 to June 30, 2012.
- b.     Workforce Development, Inc. – approve amendment to contract, effective July 1, 2011 to June 30, 2012.

Motion carried.

Commissioner Ankeny moved and Commissioner Bennett seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

**Date: August 23, 2011**

**Res. #44-11**

**RESOLUTION**

On motion of Commissioner Tucker, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held August 23, 2011 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period August 1, 2011 through August 31, 2011 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of August 2011 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of August 2011 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Ray Tucker aye. Passed and approved this 23<sup>rd</sup> day of August, 2011.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**Date: August 23, 2011**

**Res. #45-11**

**RESOLUTION**

On motion of Commissioner Ankeny, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

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Commissioners at a meeting held August 23, 2011 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period August 1, 2011 through August 31, 2011 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of August 2011 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of August 2011 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of August 2011 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Ray Tucker aye. Passed and approved this 23<sup>rd</sup> day of August, 2011.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Wayne Edgar—Accounting Tech Sr. 38 years; Sandra Fredrickson—Environmental Support Assistant 20 years; Keith Johnson—Maintenance Assistant Supervisor 39 years; and Delores Whalen—Office Support Specialist, Sr. 33 years, were recognized for retirement with many years of valuable service with Mower County.

Motion by Commissioner Tucker, seconded by Commissioner Reinartz to approve the following final payments:

SAP 50-599-121	Minnowa Construction, Inc.	\$ 6911.30
SAP 50-599-123	Minnowa Construction, Inc.	\$ 4742.25
SAP 50-599-122	Northern Escrow / Swenke Co.	\$ 2589.75

Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Bennett to set the Sargeant, Bennington and Waltham bridge project letting dates to September 26, 2011 at 1:00 p.m. at the office of the County Highway Department and awarded at the County Board of Commissioner's meeting. Motion carried.

Jeff Spartz, Executive Director of the Association of Minnesota Counties (AMC), provided the Board with an update on the AMC initiatives and "MAGIC."

The Board recessed at 10:07 a.m. and reconvened at 10:24 a.m.

Father Spindler made a request that the County Board assume the care of the Prairie View Cemetery pursuant to Minnesota Statute §306.243. The cemetery is abandoned and he has been taking care of the cemetery with the help of another individual at their own time and expense. Father Spindler feels that he is not capable of caring for the property much longer. A discussion followed his request and the County Attorney will research the matter and the Finance Committee will review the County Attorney's research and report back to the Board.

Motion made by Commissioner Tucker, seconded by Commissioner Ankeny to approve the Family Planning Special Projects grant agreement between the Minnesota Department of Health and Mower County Community Health Services for \$57,793 beginning July 1, 2011 through June 30, 2013. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Reinartz to approve the "Public Health Emergency Preparedness (PHEP) Grant" between the Minnesota Department of Health and Mower County Community Health Services in the amount of \$24,333 beginning August 10, 2011 through December 31, 2012. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to approve the "Standards Self-Assessment Project Grant Agreement" between the Minnesota Department of Health and Mower County Community Health Services in the amount of a one-time payment of \$2,500. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Bennett to amend the 2011 Law Enforcement budget for dispatch/deputy mapping updates in the amount of \$7200 from reserve contingency and authorize the appropriate transfer of funds as necessary. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Bennett to authorize Public Works ("Recycling") to cease the recycling of tires at the Mower County

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

recycling center effective September 1, 2011. (The Recycling Center will still recycle the tires of the Mower County fleet of vehicles and Township vehicles.) Motion carried.

Quotes were received for tuck pointing the Mower County Highway Department building.

Motion made by Commissioner Reinartz, seconded by Commissioner Bennett to the low quote of Karr Tuckpointing for tuck pointing the highway department building with a low quote of \$29,408 and have the project commence. Motion carried. Full bid abstract on file in the office of the County Coordinator.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to approve the minutes of August 2, 2011. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Ankeny to approve the following Commissioner warrants for payment:

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
597.50	ADVANTAGE TAPE ADVERTISING, INC	306.00	ALBERT LEA TRIBUNE
2246.84	ASPEN EQUIPMENT COMPANY	289.14	AUTO VALUE AUSTIN
413.55	BACHMAN PRINTING	635.00	BJORKLUND COMPENSATION CONSULT
1650.15	BROCK WHITE CO LLC	4081.90	BRUENING ROCK PRODUCTS INC
122.49	CATCO PARTS AND SERVICE	397.81	CCP INDUSTRIES INC
26696.45	CEDAR VALLEY SERVICES, INC	1414.12	CHARTER COMMUNICATIONS
361.07	CINTAS FAS LOCKBOX 636525	145.00	CITY OF AUSTIN
107.82	CMI INC.	945.25	COMMISSIONER OF TRANSPORTATION
242.85	CULLIGAN OF AUSTIN	904.66	DALCO
484.67	DE LAGE LANDEN FINANCIAL SERVI	1699.07	DELL MARKETING L.P.
431.44	DANIEL DONNELLY LAW FIRM	125.20	EMERGENCY AUTOMOTIVE TECHNOLOG
2785.00	EMERSON NETWORK POWER	2787.50	ERICKSON ENGINEERING CO., LLC
480.00	EXPRESS SERVICES INC	71464.28	FLINT HILLS RESOURCES, LP
2470.95	FRONTIER PRECISION, INC	228.29	G & K SERVICES
248.93	GRAINGER	5595.98	GRAND MEADOW SCHOOL DISTRICT
180.00	RUTH GUTIERREZ	509.41	HANSON TIRE OF AUSTIN INC
418.13	HOLIDAY CARS, INC.	138.91	HOLIDAY FORD, LINC, MERC
545.24	IKON OFFICE SOLUTIONS	1291.28	INNOVATIVE OFFICE SOLUTIONS,LL
4079.32	JEFFREY JACOBS	59648.53	JOHN DEERE GOVERNMENT & NATION
3662.87	JONES, HAUGH & SMITH, INC.	1395.00	J.J. KELLER & ASSOCIATES INC.
230.75	KRIEGER PRINTING	362.50	KRUEGER TRANSPORTATION
103.52	LANGUAGE LINE SERVICES	105.75	LASER PRODUCT TECHNOLOGIES
262.51	LEXISNEXIS MATTHEW BENDER	1086.00	LIBERTY TIRE RECYCLING SERVICE
314.59	M-R SIGN COMPANY, INC.	250.00	MAYER FUNERAL HOME
3000.00	MAYO CLINIC -ROCHESTER	4250.43	MAYO CLINIC HEALTH SYSTEM-AUST
1198.83	MAYO CLINIC ROCHESTER	201.88	METRO SALES, INC.
3233.14	MIDSTATES EQUIPMENT & SUPPLY	141.87	MINNESOTA ELEVATOR, INC
260.00	MINNESOTA SHERIFF ASSOCIATION	122.00	MINNESOTA SHREDDING LLC
126.72	MISSISSIPPI WELDERS SUPPLY CO.	107.00	MN CVSO SECY & ASSIST. ASSOC
180.00	S.C.I.A. MN	44106.80	MOTOROLA SOLUTIONS INC
201.75	MOWER COUNTY 4-H	307.34	NAPA AUTO PARTS
2065.00	OFFICE OF ENTERPRISE TECHNOLOG	4424.12	PETROBLEND CORP.
203.37	PLUNKETT'S PEST CONTROL	179.18	PROLINE DIST., INC
1997.50	RINKE-NOONAN	166.32	ROCHESTER MIDLAND CORPORATION
300.32	ROCHESTER PETROLEUM EQUIPMENT	1501.06	ROCHESTER SAND AND GRAVEL, INC
754.15	ROCKMOUNT RESEARCH & ALLOYS, I	1419.70	ROLLING GREEN FENCING, INC
3976.64	RS EDEN INC	1290.15	SCHMIDT-GOODMAN OFFICE PROD
138.00	SELLERS LOCK & KEY	540.47	SEMA EQUIPMENT, INC
1498.57	ST JOSEPH EQUIPMENT, INC	128.23	STAPLES CREDIT PLAN
128.92	GREG STOREY	1608.75	KATHY STUTZMAN

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

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246.79 SWANSTON EQUIPMENT CORPORATION	141.06 ULVEN'S ACE HARDWARE
12702.00 VANGUARD APPRAISALS INC	1280.95 WASTE MANAGEMENT OF WI-MN
7796.67 WEST GROUP	836.87 WHITEWATER WIRELESS, INC ROCHESTER
335.00 WORLEIN FUNERAL HOME	671.64 YELLOW BOOK USA
2289.56 3D SPECIALTIES, INC.	228.16 3M
31 PAYMENTS LESS THAN \$100	1,577.97
**** FINAL TOTAL.....	\$312,808.10 ****

The Commissioners also reviewed the non-commissioner warrants. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Ankeny to authorize the chair to sign the PSIC Radio Control Station Grant No. 96000000353 with the State of Minnesota Public Safety for the acquisition and installation of 700/800 MHz radios. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to authorize the purchase (not to exceed \$1300) or provide an existing lap top to the County Coroner Strobel who is relocating to enable the physician to continue the duties as County Coroner and note that any lap top provided to Dr. Strobel will remain county property. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Ankeny to approve the Woodward Academy contract effective July 1, 2011 through June 30, 2012 for the housing of juveniles. Motion carried.

Set the Employee Recognition Breakfast for September 27, 2011 at 7:30 a.m.

**Date: August 23, 2011**

**Res. #46-11**

**RESOLUTION**

On motion of Commissioner Ankeny, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held August 23, 2011 at the Government Center, Austin, Minnesota.

WHEREAS, the Mower County Board of Commissioners acknowledges that the County is subject to disasters and emergencies that can pose a significant threat to public safety and/or health; and

WHEREAS, Mower County has many resources which can be used in response to any major disaster/emergency including facilities, equipment, personnel, and skill of both government and private professions and groups to maximize the protection of life and property, ensure the continuity of government and provide support for all areas and political subdivision requiring assistance; and

WHEREAS, there is a legal basis for planning for and conducting all-hazard emergency operations including but not limited to the following:

- ♦ (HSPD) – 5 Homeland Security Directive (NIMS)
- ♦ Public Law 920, as amended

- ◆ Public Law 99-499 (SARA Law of 1986)
- ◆ Minnesota Statutes, Chapter 12, as amended (Civil Defense Act)
- ◆ Minnesota Statutes, Section 299K.01 (Emergency Planning & Community Right to Know Act)
- ◆ Minnesota Statutes, Section 299J, as amended (The Minnesota Pipeline Safety Act)
- ◆ Minnesota Statutes, Section 103F, Subdivision 3, (Emergency Flood Protection Measures)
- ◆ Minnesota Division of Emergency Management (DEM) Directors Handbook
- ◆ Common County Emergency Management Agreements; and

WHEREAS, the Mower County Sheriff's Department and the Mower County Emergency Management Director have prepared the Mower County Local Emergency Operations Plan to provide direction in cases of any disaster/emergency.

BE IT THEREFORE RESOLVED that the Mower County Board of Commissioners hereby approves the Mower County Local Emergency Operations Plan for 2011.

Passed and approved this 23<sup>rd</sup> day of August, 2011.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Motion by Commissioner Ankeny, seconded by Commissioner Tucker to adjourn the meeting at 11:59 a.m. until September 6, 2011 at 1:00 p.m. Motion carried.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

BY: \_\_\_\_\_  
Chairperson

Attest:

By: \_\_\_\_\_  
Clerk/Coordinator

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