# SPECIAL SESSION OF THE MOWER COUNTY BOARD OF COMMISSIONERS

April 26, 2011

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session April 26, 2011 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Tim Gabrielson, Chair

Mike Ankeny Raymond Tucker Jerry Reinartz Tony Bennett

Craig Oscarson, County Coordinator

## **GENERAL:**

Introduction of staff: Nancy Kirtz – Office Support Assistant, Val Kruger – Fiscal Supervisor

Overview of director's report.

Commissioner Tucker moved and Commissioner Ankeny seconded to approve payment of an invoice from May 2010. Motion carried.

Commissioner Bennett moved and Commissioner Reinartz seconded to approve payment of an invoice from September 2010 less 25%. Motion carried.

Commissioner Ankeny moved and Commissioner Reinartz seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

Date: April 26, 2011 Res. #27-11

## RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held April 26, 2011 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office

listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period April 1, 2011 through April 30, 2011 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of April 2011 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of April 2011 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Mike Ankeny <u>aye</u>, Tony Bennett <u>aye</u>, Tim Gabrielson <u>aye</u>, Jerry Reinartz <u>aye</u>, and Ray Tucker <u>aye</u>.

Passed and approved this 26<sup>th</sup> day of April, 2011.

## THE MOWER COUNTY BOARD OF COMMISSIONERS

	By:	
		Chairperson
	By:	
	<b>J</b> .	Clerk/Coordinator
<b>Date: April 26, 2011</b>		Res. #28-11

#### RESOLUTION

On motion of Commissioner Tucker, seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held April 26, 2011 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period April 1, 2011 through April 30, 2011 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of April 2011 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of April 2011 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of April 2011 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Mike Ankeny <u>aye</u>, Tony Bennett <u>aye</u>, Tim Gabrielson <u>aye</u>, Jerry Reinartz <u>aye</u>, and Ray Tucker <u>aye</u>. Passed and approved this 26<sup>th</sup> day of April, 2011.

#### THE MOWER COUNTY BOARD OF COMMISSIONERS

By:	
•	Chairperson
By:	
<b>J</b>	Clerk/Coordinator

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to authorize the Human Resources Director to fill the full-time position of Payroll/Benefits Coordinator according to personnel policies. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to approve the minutes of April 12, 2011. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Reinartz to approve the following bi-monthly bills for payment:

GENERAL FUI	or monthly oms for payment.		
-		∧ M∩IINT	VENDOR NAME
	VENDOR NAME	75 00	ABIGAIL ANDERSEN-HAMBERG
165.70	A+ PRINTING	75.00	ABIGAIL ANDERSEN-HAMBERG
105.00	A+ PRINTING GARY APPLEN AUSTIN AWNING COMPANY	99.70	ALLANIIC SAFEIY PRODUCIS
208.41	AUSTIN AWNING COMPANY	20/41.29	AUSTIN MEDICAL CENTER ATTN: CAS
101.53	CAR NU TOWING LLC CARE EXPRESS PRODUCTS INC	12.23	CARDINAL HEALTH
202.21	CARE EXPRESS PRODUCTS INC	916.64	CHARTER COMMUNICATIONS
133.00	ALETA CHRISTOPHERSON	339.81	CITY OF AUSTIN
43.63	ALETA CHRISTOPHERSON JILL CORDES DIAMOND RIDGE PRINTING	126.11	CULLIGAN OF AUSTIN
	DIAMOND RIDGE PRINTING	165.00	DILIGENT SERVICE NETWORK EMERGENCY AUTOMOTIVE TECHNOLOG
	ECHO LANES INC.	185.53	EMERGENCY AUTOMOTIVE TECHNOLOG
319.77	FEATHERLITE GRAPHICS INC	154.45	GALLS INC.
23.14	GRAINGER	42.75	DOUG GROH
169.46	HARTY MECHANICAL INC	208.41	HASLER MAILING SYSTEMS
75.03	FEATHERLITE GRAPHICS INC GRAINGER HARTY MECHANICAL INC ALLYN HENDRIKSON HOLIDAY FORD, LINC, MERC	49.55	HOLIDAY CARS, INC.
368.55	HOLIDAY FORD, LINC, MERC INNOVATIVE OFFICE SOLUTIONS,LL	426.06	IKON FINANCIAL SERVICES
881.88	INNOVATIVE OFFICE SOLUTIONS, LL	70.00	JONES AND MAGNUS
585.00	JONES, HAUGH & SMITH, INC.	56.22	KRIEGER PRINTING
116.08	KEN KROUPA	70.79	LANGUAGE LINE SERVICES MARK MAY
325.64	KEN KROUPA LASER PRODUCT TECHNOLOGIES MAYO CLINIC	14.21	MARK MAY
254.75	MAYO CLINIC	4500.00	MAYO CLINIC MRL
80.00	MCHRMA	51.50	MEDTOX LABORATORIES INC
66.73	MCHRMA METRO SALES, INC.		MIDWAY FORD COMPANY
250.00	MIDWEST CLINICAL PSYCHOLOGISTS		
355.78	MINNESOTA COUNTIES COMPUTER CO	750.00	MINNESOTA COUNTIES INTERGOV'TA
60.69	MINNESOTA HUMAN SERVICES MINNESOTA SHREDDING LLC	112.39	MINNESOTA SHERIFF ASSOCIATION
112.40	MINNESOTA SHREDDING LLC	320.00	MN BOARD OF ASSESSORS
5480.27	MN DEPT EMPLOYMENT & ECONOMIC	5008.93	MN OFFICE OF ENTERPRISE TECHNO
	NAPA AUTO PARTS	320.21	PIONEER RIM & WHEEL CO
7.72	PIONEER TELEPHONE	20.00	PLUNKETT & ASSOCIATES INC
	RADIO SHACK CORPORATION	35.27	RENT'N'SAVE
400.00	RICHARDSON LAW OFFICE	400.00	RIVERSIDE PSYCHOLOGICAL SERVIC
380.00	ROHLER RINK	2854.35	RS EDEN INC
5.72	ROHLER RINK RUSKELL HARDWARE	705 20	CACE DIDITCATIONS INC
60.00	CAROLINA SALAZAR	1717.54	SCHILLING SUPPLY COMPANY
24.49	SCHWAAB, INC	150.00	SE MINNESOTA EMS
75.00	SCHWAAB, INC SHERIFF STEELE COUNTY TINY'S BODY SHOP	192.19	STAPLES CREDIT PLAN
3034.79	TINY'S BODY SHOP	115.95	TRANSACT TECHNOLOGIES INCORPOR
2613.89	TINY'S BODY SHOP TURNKEY CORRECTIONS USEMS	362.70	UNIFORMS UNLIMITED INC
59.86	USEMS	2774.84	WEST GROUP
33.00	WHITEWATER WIRELESS, INC ROCHES	165 82	V WASTE REMOVAL INC
	1-800-RADIATOR INC	103.02	I WIGH KENOVIE INC
GENERAL FUI		\$64 06	2.02 * TOTAL
SOCIAL SERV		φοι,σο.	2.02 101711
	VENDOR NAME	ΔMΩIINT.	VENDOR NAME
	CHARTER COMMUNICATIONS		RUSKELL HARDWARE
SOCIAL SERV			5.54 * TOTAL
ROAD & BRII		ŞI,943	5.54 " IOIAL
	VENDOR NAME	∧ M⊖ttNtT	VENDOD NAME
189.74			VENDOR NAME CATCO PARTS AND SERVICE
	COMMISSIONER OF TRANSPORTATION		
	DIAMOND MOWERS, INC. G & K SERVICES		FORCE AMERICA DISTRIBUTING, LL
			GRAINGER
8/4.15	H & R CONSTRUCTION CO		HANSON TIRE OF AUSTIN INC
/8.96	HYVEE ACCOUNTS RECEIVABLE	35.00	U-KUCKS AUTU GLASS LLC
415.69	JLS DISTRIBUTING, INC MIDSTATES EQUIPMENT & SUPPLY	1/6.16	M-K SIGN COMPANY, INC.
330.38	MIDSTATES EQUIPMENT & SUPPLY	68.67	NAPA AUTO PARTS
	POWERPLAN		PRINSCO, INC.
70.63	ROAD MACHINERY & SUPPLIES CO.	3695.78	ROCHESTER SAND AND GRAVEL, INC
795.79	RONCO ENGINEERING SALES, INC.	182.38	KUBBEK-INC

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52.65 SHERWIN WILLIAMS COMPANY
                                           490.43 ULVEN'S ACE HARDWARE
   141.67 WOODRUFF COMPANY
                                           53.25 ZIEGLER, INC
ROAD & BRIDGE FUND
                                           $17,489.76 * TOTAL
SOLID WASTE/RECYCLING FUND
   AMOUNT VENDOR NAME
                                          AMOUNT VENDOR NAME
 26895.62 CEDAR VALLEY SERVICES, INC
                                          46.53 DONUT CONNECTION
                                            7.41 METRO SALES, INC.
    16.71 INNOVATIVE OFFICE SOLUTIONS, LL
   150.00 MINNESOTA DEPARTMENT OF HEALTH
                                           50.60 MN OFFICE OF ENTERPRISE TECHNO
   669.50 WASTE MANAGEMENT OF SO MINNESO
SOLID WASTE/RECYCLING FUND
                                           $27,836.37 * TOTAL
DITCH FUND
                                          AMOUNT VENDOR NAME
   AMOUNT VENDOR NAME
    92.00 RINKE-NOONAN
DITCH FUND
                                              $92.00 * TOTAL
                   FINAL TOTAL...... $111,405.69 ****
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Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to approve the following additional Commissioners' warrants for immediate payment:

Ron Michaels Consulting \$ 2,570 Motion carried.

Doug Groh, County Auditor-Treasurer, requested board action for a resolution to approve the basic sale price and set the public auction date for certain tax forfeited properties. Board discussion concerning the request.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to table the request of the Mower County Auditor-Treasurer to set the sale price and public auction date for the sale of tax forfeited property to May 17, 2011 at 10:00 a.m. following the Assessor's review of the basic sale price information. Motion carried.

The Board set a Road Trip to review Mower County Road Projects for May 11, 2011 at 8:30 a.m. leaving from the Highway Department.

Motion made by Commissioner Tucker, seconded by Commissioner Reinartz to set the project letting date to June 1, 2011 at 1:00 p.m. at the office of the County Highway Department and awarded at the County Board of Commissioner's meeting for the county project CP 50-11-01 (Shooting Star Trail construction between City of Rose Creek and City of Adams.) Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to amend the 2011 Highway budget for enhanced pavement edgeline paint (local share \$1,005.99) and intersection sign replacement (local share \$1,250.00) and authorize the appropriate transfer of funds from the materials budget to the highway project budget. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Reinartz to amend the 2011 Highway budget for MN/DNR funds in the amount of \$450,000 for the Shooting Star Trail construction project between Rose Creek and Adams. The amendment shall be to increase the construction project budget by \$450,000 and increase the State DNR revenue line item by \$450,000. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Reinartz to approve out-of-state travel for Recorder to attend a Fidlar Technologies Seminar. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to approve the Caseload/Workload Grant Agreement between the State of Minnesota and Mower County Correctional Services effective July 1, 2011 through June 30, 2013. Motion carried.

Motion by Commissioner Ankeny, seconded by Commissioner Reinartz to adjourn the meeting at 10:53 a.m. until May 3, 2011 at 1:00 p.m. Motion carried.

## THE MOWER COUNTY BOARD OF COMMISSIONERS

BY:	
	Chairperson
Attest:	-
By:	_
Clerk/Coordinator	

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