

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

March 22, 2011

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session March 22, 2011 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Tim Gabrielson, Chair
 Mike Ankeny
 Raymond Tucker
 Jerry Reinartz
 Tony Bennett
 Craig Oscarson, County Coordinator

GENERAL:

Introduction of new employee.

 Sara Unverzagt – Financial Worker

Overview of director's report.

 Commissioner Reinartz moved and Commissioner Bennett seconded to approve payment of an invoice less 25% from June of 2010. Motion carried.

 Commissioner Ankeny moved and Commissioner Tucker seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

Date: March 22, 2011

Res. #23-11

RESOLUTION

 On motion of Commissioner Tucker, seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held March 22, 2011 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services

abstract, payment authorizations, and payment records for the period March 1, 2011 through March 31, 2011 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of March 2011 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of March 2011 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Ray Tucker aye. Passed and approved this 22nd day of March, 2011.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: March 22, 2011

Res. #24-11

RESOLUTION

On motion of Commissioner Reinartz, seconded by Commissioner Bennett, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held March 22, 2011 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period March 1, 2011 through March 31, 2011 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of March 2011 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of March 2011 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of March 2011 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Ray Tucker aye. Passed and approved this 22nd day of March, 2011.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett that effective April 1, 2011 the .5 FTE Community Work Services Coordinator position is eliminated in accordance with the 2011 approved budget. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Ankeny to amend the 2011 Coordinator budget for training in the amount of \$750 by reducing the Coordinator's payroll line item. There is a \$0 net increase in budget. Motion carried.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Motion made by Commissioner Reinartz, seconded by Commissioner Ankeny to award the quote for updating the Plager Building lighting to Dick Pederson & Son Electric with a low quote of \$4,144.30 and have the project commence. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Tucker to approve the minutes of March 1 and March 8, 2011. Motion carried.

Motion by Commissioner Ankeny, seconded by Commissioner Bennett to approve the following bi-monthly bills for payment:

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
94.49	A.C.S. INC.	64.00	ADAMS DRUG
8933.79	ADVANCED CORRECTIONAL HEALTHCA	20.00	ALLAMAKEE COUNTY DISTRICT COUR
715.90	AMERICAN SOLUTIONS FOR BUSINES	8417.12	AUSTIN MEDICAL CENTER ATTN:CAS
510.00	BJORKLUND COMPENSATION CONSULT	489.50	BLACK HILLS AMMUNITION
49.00	PATRICIA BOHN	1000.00	BROWNSDALE ELEMENTARY SCHOOL
93.00	BUDGET OIL CO	223.04	CARE EXPRESS PRODUCTS INC
2901.40	CDW GOVERNMENT, INC.	210.57	CHARTER COMMUNICATIONS
791.25	CHILDREN'S HOSPITALS & CLINICS	17.90	CITY CAR WASH INC
339.81	CITY OF AUSTIN	38.50	LAURIE COCHRAN
9.60	CREDIT BUREAU	117.56	CULLIGAN OF AUSTIN
688.51	DALCO	459.44	DE LAGE LANDEN FINANCIAL SERVI
460.00	DILIGENT SERVICE NETWORK	711.68	DANIEL DONNELLY LAW FIRM
365.06	ELECTION SYSTEMS & SOFTWARE, I	615.73	EMERGENCY AUTOMOTIVE TECHNOLOG
94.50	EVANS PRINTING AND PUBLISHING,	316.55	FASTENAL COMPANY
120.00	GOLD CROSS COMMUNITY TRAINING	40.00	NYIGEELO GON
615.60	GRAINGER	360.27	DOUG GROH
480.00	HARTY MECHANICAL INC	341.91	HASLER MAILING SYSTEMS
67.32	HD SUPPLY FACILITIES MAINTENAN	1248.50	IKON OFFICE SOLUTIONS
802.69	INNOVATIVE OFFICE SOLUTIONS,LL	75.00	INTERCULTURAL MUTUAL
600.00	JONES,HAUGH & SMITH, INC.	101.67	HOLLY KAUFFMAN
51.75	LANGUAGE LINE SERVICES	95.00	LASER PRODUCT TECHNOLOGIES
4400.00	MANATRON INC	67.44	JILL MARSH
1500.00	MAYO CLINIC MRL	1278.72	MAYO CLINIC ROCHESTER
228.00	MED COMPASS	51.50	MEDTOX LABORATORIES INC
56.25	MELCHERT HUBERT SJODIN	210.00	MIDTOWN TOWING
303.93	MIDWAY FORD COMPANY	3245.10	MINNESOTA COUNTY ATTORNEYS ASS
141.87	MINNESOTA ELEVATOR, INC	1820.00	MINNESOTA SHERIFF ASSOCIATION
57.00	MINNESOTA SHREDDING LLC	3450.32	MN OFFICE OF ENTERPRISE TECHNO
5.75	NAPA AUTO PARTS	1627.71	NORIX INC
7.72	PIONEER TELEPHONE	520.00	PLUNKETT & ASSOCIATES INC
269.50	POST BULLETIN COMPANY	295.00	PUBLIC AGENCY TRAINING COUNCIL
5.00	RILEY COUNTY DISTRICT COURT	300.00	RISK & NEEDS ASSESSMENTS
1360.00	RIVERSIDE PSYCHOLOGICAL SERVIC	2101.01	RON MICHAELS CONSULTING INC
4.71	RUSKELL HARDWARE	60.00	CAROLINA SALAZAR
225.00	SCDIU TACTICAL TEAM	2229.60	SCHILLING SUPPLY COMPANY
120.00	SECRETARY OF STATE - NOTARY	87.64	SMYTH COMPANIES INC
390.00	KATHY STUTZMAN	28575.00	TIBURON
4640.37	TURNKEY CORRECTIONS	47.22	WASTE MANAGEMENT OF SO MINNESO
3072.84	WEST GROUP	175.82	Y WASTE REMOVAL INC
		\$96,677.63	* TOTAL
GENERAL FUND			
SOCIAL SERVICE FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
175.51	A.C.S. INC.	101.09	GRAINGER
38.00	MINNESOTA SHREDDING LLC	8.73	RUSKELL HARDWARE
38.41	WASTE MANAGEMENT OF SO MINNESO		
SOCIAL SERVICE FUND			
		\$361.74	* TOTAL
ROAD & BRIDGE FUND			
AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
180.81	EARL ANDERSEN, INC.	600.17	AUTO VALUE AUSTIN

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

727.77 C S S		13633.37 CARGILL INC	
125.97 CDW GOVERNMENT, INC.		2399.15 COMMISSIONER OF TRANSPORTATION	
557.89 DEXTER LP, INC		450.39 EDEN INDUSTRIES INC	
3352.50 ERICKSON ENGINEERING CO., LLC		17.19 FASTENAL COMPANY	
217.64 G & K SERVICES		6373.86 HANSON TIRE SERVICE INC.	
47.76 INNOVATIVE OFFICE SOLUTIONS,LL		2050.00 JONES,HAUGH & SMITH, INC.	
579.80 M-R SIGN COMPANY, INC.		498.60 MEDGAARDEN'S SOUTHWEST SALES,	
27.21 MIDWEST DIESEL SALES & SERVICE		1010.50 NAPA AUTO PARTS	
200.00 M.J. O'CONNOR, INC.		1699.04 PETROBLEND CORP.	
427.48 POWERPLAN		114.98 RONCO ENGINEERING SALES, INC.	
56.11 SCHMIDT-GOODMAN OFFICE PROD		759.43 DAVE SYVERSON FREIGHTLINER	
1662.74 ZIEGLER, INC		3815.38 3D SPECIALTIES, INC.	
ROAD & BRIDGE FUND		\$41,585.74 * TOTAL	
SOLID WASTE/RECYCLING FUND			
AMOUNT VENDOR NAME		AMOUNT VENDOR NAME	
48.04 AUSTIN BUILDERS SUPPLY, INC		26373.15 CEDAR VALLEY SERVICES, INC	
5.40 INNOVATIVE OFFICE SOLUTIONS,LL		1021.07 MINNESOTA SUPPLY COMPANY	
21.26 MN OFFICE OF ENTERPRISE TECHNO		19.36 NAPA AUTO PARTS	
6.61 SCHILLING SUPPLY COMPANY		1468.03 WASTE MANAGEMENT OF SO MINNESO	
SOLID WASTE/RECYCLING FUND		\$28,962.92 * TOTAL	
DITCH FUND			
AMOUNT VENDOR NAME		AMOUNT VENDOR NAME	
778.00 RINKE-NOONAN		\$778.00 * TOTAL	
DITCH FUND			
TAX COLLECTIONS FUND			
AMOUNT VENDOR NAME		AMOUNT VENDOR NAME	
9.90 DOUG GROH		\$9.90 * TOTAL	
TAX COLLECTIONS FUND			
****	FINAL TOTAL.....	\$168,375.93	****

Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Reinartz to approve the Southeast Minnesota Narcotics & Gang Task Force Joint Powers Agreement. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to approve a renewal agreement with DARCAN for 2011 jail food contract services. Motion carried.

The Commissioners welcomed students for County Government Day from Southland High School.

Mike Hanson, County Engineer, presented bid information received for seasonal fuel.

Motion made by Commissioner Ankeny, seconded by Commissioner Tucker to award the bid for C.P. 50-11-04 (Gasoline & Diesel Fuel) to the low bidders as follows:

Diesel Fuel Austin Shop	Baudoin Oil Co.	\$.012 unit bid over rack price
Diesel Fuel Dexter, LeRoy		
& Grand Meadow Shops	Baudoin Oil Co.	\$.019 / unit over rack price
Gasoline Austin Shop	Petroleum Traders	\$.02692 / unit over rack price

Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and County Engineer.

Motion made by Commissioner Tucker, seconded by Commissioner Bennett to set the \$5000/acre as the right-of-way acquisition rate for the CSAH #2 road project. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Reinartz to approve the recommended appointment of Cheri May, RN; Dr. Kristen Kirsch and Superintendent Steve Sallee to the Mower County Community Health Services Advisory Committee each with their first three year term to commence March 22, 2011. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to approve the Eliminating Health Disparities agreement between the Minnesota Department of Health and Mower County Community Health Services in the amount of \$2,606 effective May 1, 2011. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to approve the following five year contracts effective April 1, 2011 through March 31, 2016 for recycling and curbside collection:

Iverson Hauling for Rural Recycling Services;
Cedar Valley Services for Curbside Recycling Services; and
Cedar Valley Services for Business Recycling Services.

Motion carried.

The Board recessed at 10:44 a.m. and reconvened at 11:00 a.m.

The Commissioners welcomed students for County Government Day from LeRoy High School.

Margene Gunderson, Director of Community Health Services, provided a 2010 annual program activity summary.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to approve the agreement with the State of Minnesota for data master DMT-G with fuel cell option evidential breath tester instrument. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Ankeny to declare the 2008 Dodge Durango outfitted with canine equipment as surplus property and authorize its sale through Emergency Automotive Technologies in Oakdale, MN at a minimum sale price of \$26,500. Motion carried.

Motion by Commissioner Ankeny, seconded by Commissioner Tucker to adjourn the meeting at 11:37 a.m. until April 5, 2011 at 1:00 p.m. Motion carried.

The Commissioners waited for the third group of students and welcomed students for County Government Day from Austin and Pacelli High Schools.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

INDEX

2

2011 budget amendment
 coordinator
 training, 73

A

adjourn, 76
agreement for data master DMT-G, 76
appointments
 Community Health Services Advisory Committee
 Cheri May, 76
 Kristen Kirsch, 76
 Steve Sallee, 76
award bid
 CP 50-11-04
 various vendors, 75
award quote
 lighting project at Plager Building
 Dick Pederson, 74

C

County Government Day
 welcome students, 76

D

destruction of files, 71

E

eliminate position -- layoff
 Community Work Service Coord., 73
Eliminating Health Disparities agreement, 76

J

jail food contract renewal
 DARCAN, 75

L

late claim for payment
 approved at 25% reduction, 71

M

minutes
 3-1-11, 74
 3-8-11, 74

R

recycling and curbside collection contracts
 Cedar Valley Services, 76
 Iverson Hauling, 76
Res. #23-11 Social Service cases, 71
Res. #24-11 Income Maintenance cases, 72
right-of-way acquisition rate
 CASH #2 road project, 76

S

SE MN Narcotics & Gang Task Force Joint Powers
 Agreement, 75
surplus property, 76

W

warrants
 Commissioner bi-monthly, 74