

**SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS**

March 8, 2011

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session March 8, 2011 at 8:30 a.m. at the Government Center in Austin, Minnesota.

Members present, viz:           Tim Gabrielson, Chair  
  Raymond Tucker  
  Jerry Reinartz  
  Tony Bennett  
  Craig Oscarson, County Coordinator

Member absent:                 Mike Ankeny

Robin Losee, Public Health Nurse, leaving Mower County was recognized for ten years of service. Mavis Fritsch, Social Worker, was recognized as retiring with 10 years of service with Mower County. Ruth Schmidt, Financial Assistance Supervisor, was recognized as retiring with 18 years of service with Mower County.

Commissioner Tucker moved and Commissioner Reinartz seconded to authorize the chair to sign a Memorandum of Understanding Intent to Collaborate with the Seibel Center for the Mower County Safe Haven Development Grant application. Motion carried.

Commissioner Tucker moved and Commissioner Reinartz seconded to authorize the chair to sign a letter to Congressman Walz's office in support of Office on Violence Against Women grant. Motion carried.

Overview of director's report.

Social Services Program Improvement Quarterly Report: Brent Gunderson

Follow up on redesign discussion.

Commissioner Tucker moved and no one seconded to approve payment of guardianship invoices older than 6 months with a 10% reduction. Motion failed for lack of second.

Commissioner Bennett moved and Commissioner Reinartz seconded to approve payment of guardianship invoices older than 6 months with a 25% reduction. Motion carried.

Commissioner Bennett moved and Commissioner Tucker seconded to approve payment of a psychological evaluation bill older than 6 months. Motion carried.

Commissioner Tucker moved and Commissioner Bennett seconded to approve the "General Cash Handling Policy" for Human Services. Motion carried.

Commissioner Reinartz moved and Commissioner Bennett seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Austin Medical Center – approve contract for Adult Mental Health Outreach Services, effective January 1, 2011 to December 31, 2011.

Motion carried.

Commissioner Bennett moved and Commissioner Reinartz seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

**SOCIAL SERVICE ACTIONS:**

Commissioner Bennett moved and Commissioner Tucker seconded to approve the Social Service Actions. Motion carried.

**INCOME MAINTENANCE ACTIONS:**

Commissioner Tucker moved and Commissioner Bennett seconded to approve the Income Maintenance Actions. Motion carried.

The Board recessed at 9:50 a.m. and reconvened at 10:05 a.m.

Brad Kollman, law enforcement liaison for MN Safe & Sober, awarded to Sheriff Terese Amazi and the Mower County Sheriff's Department a state of the art radar unit in recognition of the Mower County Sheriff's department's consistent and exemplary efforts in traffic safety.

Motion made by Commissioner Bennett, seconded by Commissioner Tucker to approve an unpaid non-FMLA qualified medical leave of absence effective for approximately six weeks to begin on or about April 22, 2011 pursuant to an employee's requested dated February 7, 2011 and on file in Human Resources. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Reinartz to approve PERA Phased Retirement Option (PRO) for Mary Lang, who has indicated retirement in May 2011, for the remainder of 2011 for up to 520 hours in Human Services on an as needed basis. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Reinartz to update the temporary grant-funded Assistant County Attorney position to a regular full-time position effective October 1, 2011. Motion carried.

Mike Hanson, County Engineer, presented bid information received for county seasonal bids.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

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Motion made by Commissioner Reinartz, seconded by Commissioner Bennett to award the bid for CP 50-11-02 (Center Line Striping) to the low bidder AAA Striping with a low bid of \$133,875. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and County Engineer.

Motion made by Commissioner Bennett, seconded by Commissioner Tucker to award the bid for CP 50-11-03 (Weed Spraying) to the low bidder Damel Corp. Inc. with a low bid of \$12,000.15. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and County Engineer.

Motion made by Commissioner Tucker, seconded by Commissioner Reinartz to award the bid for CP 50-11-05 (Bituminous Materials) to the low bidder Flint Hills Resources with a low bid of \$218,612. Motion carried. Full bid abstract on file in the office of the County Auditor-Treasurer and County Engineer.

Motion made by Commissioner Reinartz, seconded by Commissioner Tucker to set the project letting date to April 4, 2011 at 1:00 p.m. at the office of the County Highway Department and awarded at the County Board of Commissioner's meeting for County township bridge projects SAP 50-599-121, SAP 50-599-122, SAP 50-599-123. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Bennett to approve the following bi-monthly bills for payment:

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
8896.21	ADVANCED CORRECTIONAL HEALTHCA	457.05	AMERICAN INSTITUTIONAL SUPPLY
1036.34	AMERICAN SOLUTIONS FOR BUSINES	18.12	GARY APPLEN
135.00	MARK APPLEN	8.54	AUSTIN BUILDERS SUPPLY, INC
4229.52	AUSTIN MEDICAL CENTER ATTN:CAS	43.82	AUTO VALUE AUSTIN
31.07	JANE BAU	367.20	WAYNE BOE
6155.60	BOUND TREE MEDICAL LLC	73.98	CARE EXPRESS PRODUCTS INC
1199.89	CEDAR VALLEY SERVICES, INC	213.75	CITY CAR WASH INC
997.64	DALCO	1771.47	DELL MARKETING L P
399.04	DANIEL DONNELLY LAW FIRM	217.67	DOORS & FLOORS INC.
1347.09	EMERGENCY AUTOMOTIVE TECHNOLOG	408.60	EVANS PRINTING AND PUBLISHING,
75.00	JUAN FELIX	159.99	FIRESTONE COMPLETE AUTO CARE
39.00	FIRSTLAB INC.	102.53	GALLS INC.
24.37	GRAINGER	40.00	DUANE HANSON
378.73	HARTY MECHANICAL INC	913.78	HEMOCUE INC
241.92	HOLIDAY FORD, LINC, MERC	263.95	HOPKINS MEDICAL PRODUCTS
134.00	BARBARA HOVDE	735.39	IKON OFFICE SOLUTIONS
441.68	INNOVATIVE OFFICE SOLUTIONS,LL	156.84	INTOXIMETERS, INC
162.31	KESTNER ELECTRIC, INC.	85.61	KRIEGER PRINTING
203.84	LASER PRODUCT TECHNOLOGIES	100.00	LAW ENFORCEMENT TRAINING SERVI
258.66	LEXISNEXIS MATTHEW BENDER	423.87	JENNIFER LLOYD
53.44	MARK'S ELECTRONICS	1400.00	MARSTON CONSULTING GROUP,LLC
482.38	METRO SALES, INC.	1012.00	MID AMERICA BUSINESS SYSTEMS
15.00	MINNESOTA ASSOCIATION OF TOWNS	427.07	MINNESOTA ELEVATOR, INC
18.66	MINNESOTA SHREDDING LLC	175.00	MINNESOTA STATE LAW LIBRARY
658.00	MINNESOTA SUPREME COURT ATTY	45.00	MN DEPT OF LABOR & INDUSTRY FI
2068.46	MN OFFICE OF ENTERPRISE TECHNO	329.66	NAPA AUTO PARTS
2825.20	NORLX INC	183.55	NORTHLAND BUSINESS SYSTEMS
2301.18	PARAGON PRINTING & MAILING INC	75.00	DALE PECHACEK
947.13	PHYSIO-CONTROL INC	119.45	PLUNKETT'S PEST CONTROL

**COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA**

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19759.99 POSITRON PUBLIC SAFETY SYSTEMS	35.22 POST BULLETIN COMPANY
30.00 LAURA RAMIREZ	3265.42 RATWIK, ROSZAK & MALONEY, ATTY
266.00 RICHARDSON LAW OFFICE	80.00 JAMES RISIUS
22.25 RUSKELL HARDWARE	90.00 CAROLINA SALAZAR
690.83 SCHILLING SUPPLY COMPANY	1122.19 SERVICEMASTER CLEAN
26.64 SHOPKO	230.38 SMYTH COMPANIES INC
2382.00 SOUTHLAND ELEMENTARY SCHOOL	3360.00 STEELE COUNTY DETENTION CENTER
11.07 SUPERFRESH	56.20 JANE THOME
1175.65 TURNKEY CORRECTIONS	987.80 UNIFORMS UNLIMITED INC
8744.04 GERALD, UTZ	230.54 WASTE MANAGEMENT OF SO MINNESO
144.28 WELLS FARGO FINANCIAL LEASING	267.18 WHITEWATER WIRELESS, INC ROCHES
106.93 Y WASTE REMOVAL INC	
GENERAL FUND	\$89,169.86 * TOTAL
SOCIAL SERVICE FUND	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
97.83 DOORS & FLOORS INC.	1.15 IKON OFFICE SOLUTIONS
48.75 KESTNER ELECTRIC, INC.	65.34 MINNESOTA SHREDDING LLC
2822.20 PARAGON PRINTING & MAILING INC	1.93 RUSKELL HARDWARE
SOCIAL SERVICE FUND	\$3,037.20 * TOTAL
ROAD & BRIDGE FUND	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
99.83 A.E.S., INC.	1036.90 ABOVE ALL CLEANING, INC
74.81 ABSOLUTE PEST ELIMINATION	340.00 AMERICAN TEST CENTER, INC
16.28 AUSTIN BUILDERS SUPPLY, INC	277.61 AUTO VALUE AUSTIN
1645.13 CARGILL INC	614.47 CATCO PARTS AND SERVICE
146.00 CINTAS FAS LOCKBOX 636525	450.00 COMMISSIONER OF TRANSPORTATION
726.75 DEXTER LP, INC	237.52 ETTERMAN ENTERPRISES
128.22 FASTENAL COMPANY	444.60 FIRESTONE COMPLETE AUTO CARE
192.07 G & K SERVICES	18.06 HANCO CORPORATION
6.41 HANSON TIRE SERVICE INC.	46.75 HOLIDAY FORD, LINC, MERC
95.96 INNOVATIVE OFFICE SOLUTIONS,LL	238.68 JAMAR TECHNOLOGIES, INC.
421.85 KUEHN MOTOR CO., INC	178.06 LAWSON PRODUCTS, INC
14888.30 LHB INC	216.44 MISSISSIPPI WELDERS SUPPLY CO.
532.59 NAPA AUTO PARTS	650.00 OSMUNDSON BROTHERS INC
100.01 PARAGON PRINTING & MAILING INC	680.65 PROLINE DIST., INC
1425.41 ROCKMOUNT RESEARCH & ALLOYS, I	468.11 RONCO ENGINEERING SALES, INC.
77.28 RUBBER-INC	20.93 RUSKELL HARDWARE
115.97 ST JOSEPH EQUIPMENT, INC	15.69 DAVE SYVERSON FORD, INC
943.37 DAVE SYVERSON FREIGHTLINER	566.38 ZIEGLER, INC
ROAD & BRIDGE FUND	\$28,137.09 * TOTAL
SOLID WASTE/RECYCLING FUND	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
599.00 AUSTIN NEWSPAPERS, INC	6133.83 IVERSON HAULING
370.00 KRUEGER TRANSPORTATION	480.83 MINNESOTA SUPPLY COMPANY
20.90 MN OFFICE OF ENTERPRISE TECHN	100.00 M.J. O'CONNOR, INC.
38.70 PLUNKETT'S PEST CONTROL	16.03 WELLS FARGO FINANCIAL LEASING
SOLID WASTE/RECYCLING FUND	\$7,759.29 * TOTAL
DITCH FUND	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
2200.00 RINKE-NOONAN	
DITCH FUND	\$2,200.00 * TOTAL
TAX COLLECTIONS FUND	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
40.70 DOUG GROH	
TAX COLLECTIONS FUND	\$40.70 * TOTAL
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FINAL TOTAL.....	\$130,344.14 ****

Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Reinartz to approve the Mutual Aid Agreement with Freeborn, Faribault and Steele Counties for

emergency jail services subject to review and approval of the County Attorney. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Bennett to authorize a Request for Proposals (RFP) for life insurance bids and authorize the County Coordinator to set the bid date when specifications are available. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Reinartz to adjourn the meeting at 10:58 a.m. until March 22, 2011 at 8:30 a.m. Motion carried.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_  
**Chairperson**

**Attest:**

**By:** \_\_\_\_\_  
**Clerk/Coordinator**

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