

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

February 8, 2011

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session February 8, 2011 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz: Tim Gabrielson, Chair
 Mike Ankeny
 Raymond Tucker
 Jerry Reinartz
 Tony Bennett
 Craig Oscarson, County Coordinator

GENERAL:

Overview of director's report.

Federal Block Grant Review (CCDTF)

2010 Budget Update: Todd Lysne

Commissioner Tucker moved and Commissioner Bennett seconded to approve the revised Rule 25 Assessment Policy. Motion carried.

Commissioner Reinartz moved and Commissioner Ankeny seconded to approve paying invoices (2 guardians & 1 waiver) older than 6 months. Motion carried.

Commissioner Ankeny moved and Commissioner Bennett seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Austin Medical Center – renew contract for Home & Community Based Waiver Services, effective July 1, 2010 to June 30, 2011.
- b. Mower County Attorney – renew contract for Fraud Prosecution Services, effective January 1, 2011 to December 31, 2011.

Motion carried.

Commissioner Ankeny moved and Commissioner Bennett seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

SOCIAL SERVICE ACTIONS:

Commissioner Tucker moved and Commissioner Reinartz seconded to approve the Social Service Actions. Motion carried.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

INCOME MAINTENANCE ACTIONS:

Commissioner Ankeny moved and Commissioner Bennett seconded to approve the Income Maintenance Actions. Motion carried.

Mr. Wayne Stenberg, Executive Director of SEMCAC, provided the Board with an update of SEMCAC's 2010 activities.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to approve the minutes of January 4 and January 11, 2011. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Ankeny to approve the following bi-monthly bills for payment:

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
172.50	ADAMS DRUG	235.50	ALBERT LEA TRIBUNE
224.98	MICHAEL ANKENY	226.50	AUSTIN NEWSPAPERS, INC
111.83	AUTO VALUE AUSTIN	188.00	BJORKLUND COMPENSATION CONSULT
964.41	BOUND TREE MEDICAL LLC	2278.03	CDW GOVERNMENT, INC.
1199.89	CEDAR VALLEY SERVICES, INC	284.05	CHARTER COMMUNICATIONS
171.00	CITY CAR WASH INC	339.81	CITY OF AUSTIN
250.00	CLASEN-JORDAN MORTUARY	140.12	JILL CORDES
783.26	DALCO	4674.89	DELL MARKETING L P
406.03	DANIEL DONNELLY LAW FIRM	112.14	DOUBLE K SPECIALTY, INC.
2794.41	DTI	278.08	EMERGENCY AUTOMOTIVE TECHNOLOG
5342.65	MARK FENTON	402.56	GRAINGER
1713.45	HARTY MECHANICAL INC	324.15	HOLIDAY FORD, LINC, MERC
4600.00	J HORMEL NATURE CENTER	1431.84	IDEACOM MID-AMERICA INC
11224.80	INNOVATIVE OFFICE SOLUTIONS,LL	439.89	LASER PRODUCT TECHNOLOGIES
2200.00	MANATRON INC	154.52	MANKATO CITY CENTER HOTEL
3887.05	MINNESOTA COUNTIES COMPUTER CO	213.16	MN ATTORNEY GENERAL'S OFFICE
2847.71	PARAGON PRINTING & MAILING INC	156.86	PLUNKETT'S PEST CONTROL
215.00	POST BULLETIN COMPANY	6847.79	RJS SOFTWARE SYSTEMS
1430.78	SCHILLING SUPPLY COMPANY	297.00	DR. SCHMITT
120.00	SECRETARY OF STATE - NOTARY	1122.19	SERVICEMASTER CLEAN
187.33	SMYTH COMPANIES INC	15360.00	STEELE COUNTY DETENTION CENTER
200.00	SUPERFRESH	287.75	SYNERGY GRAPHICS INC.
317.53	UNIFORMS UNLIMITED INC	277.76	WASTE MANAGEMENT OF SO MINNESO
144.28	WELLS FARGO FINANCIAL LEASING	534.37	WHITEWATER WIRELESS, INC ROCHES
	31 PAYMENTS LESS THAN \$100	1,624.19	
		\$79,740.04	* TOTAL

GENERAL FUND

SOCIAL SERVICE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1476.96	CDW GOVERNMENT, INC.	24617.56	DELL MARKETING L P
1882.39	DTI	4406.65	IDEACOM MID-AMERICA INC
2749.77	PARAGON PRINTING & MAILING INC		
	3 PAYMENTS LESS THAN \$100	93.68	
		\$35,227.01	* TOTAL

SOCIAL SERVICE FUND

ROAD & BRIDGE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
293.91	A.E.S., INC.	1036.90	ABOVE ALL CLEANING, INC
148.90	AUSTIN AWNING COMPANY	12729.58	BISHOP EXCAVATING, INC
124.40	BUNDY AUTO PARTS	7855.50	BUSTAD DOZING AND EXCAVATING I
420.13	CATCO PARTS AND SERVICE	290.69	CCP INDUSTRIES INC
200.92	CINTAS FAS LOCKBOX 636525	1526.10	CONTINENTAL RESEARCH CORP.
587.01	CRAGUN'S	279.29	DAVE'S PLUMBING & HEATING INC
551.48	DEXTER LP, INC	1136.69	ETTERMAN ENTERPRISES
2293.86	FORCE AMERICA DISTRIBUTING, LL	121.22	FORESTRY SUPPLIERS, INC.
187.88	G & K SERVICES	497.43	GILSON COMPANY, INC.
403.15	GRAINGER	229.60	HANCO CORPORATION

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

109.23 INTERSTATE MOTOR TRUCKS, INC.	178.75 KESTNER ELECTRIC, INC.
1123.09 LASER PRODUCT TECHNOLOGIES	5999.15 LHB INC
326.80 MANTEK	261.15 MISSISSIPPI WELDERS SUPPLY CO.
430.72 NAPA AUTO PARTS	650.00 OSMUNDSON BROTHERS INC
6817.95 PETROBLEND CORP.	132.00 POSTMASTER
327.63 PROLINE DIST., INC	226.35 RHOMAR INDUSTRIES, INC.
313.72 RONCO ENGINEERING SALES, INC.	252.51 SCHILLING SUPPLY COMPANY
154.93 SMYTH COMPANIES INC	3250.00 STORK TWIN CITY TESTING CORPOR
342.04 DAVE SYVERSON FREIGHTLINER	159.37 YOUNG'S WELDING, INC.
847.44 ZIEGLER, INC	
6 PAYMENTS LESS THAN \$100	283.96
ROAD & BRIDGE FUND	\$53,101.43 * TOTAL
SOLID WASTE/RECYCLING FUND	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
1545.69 FOREMOST MACHINE BUILDERS, INC	6012.28 IVERSON HAULING
325.09 SPRING VALLEY OVERHEAD DOOR CO	
9 PAYMENTS LESS THAN \$100	276.85
SOLID WASTE/RECYCLING FUND	\$8,159.91 * TOTAL
DITCH FUND	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
173.50 RINKE-NOONAN	
0 PAYMENTS LESS THAN \$100	.00
DITCH FUND	\$173.50 * TOTAL
TAX COLLECTIONS FUND	
AMOUNT VENDOR NAME	AMOUNT VENDOR NAME
2 PAYMENTS LESS THAN \$100	116.02
TAX COLLECTIONS FUND	\$116.02 * TOTAL
****	****
FINAL TOTAL.....	\$176,517.91 ****

Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to approve the Ratification Statement with Minnesota Counties Computer Cooperative with regard to the Manatron Software Maintenance Agreement effective 1-1-11 through 12-31-15 and authorize the chair to sign the statement. Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Ankeny to approve the Industrial Stormwater Multi-Sector General Permit Application for the recycling center and authorize the chair and solid waste officer to sign the "No Exposure Owner and Operator Certification." Motion carried.

Motion made by Commissioner Reinartz, seconded by Commissioner Tucker to appoint Kristen Nelsen, County Attorney, and Steve King, Director of Correctional Services, as Association of Minnesota Counties (AMC) delegates and amend their 2011 respective budgets for conference expenses. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Ankeny to approve final payment to Ulland Brothers, Inc. in the amount of \$34,839.86 for CP 50-10-05. Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Ankeny to set the project letting date to March 7, 2011 at 1:00 p.m. at the office of the County Highway Department and awarded at the County Board of Commissioner's meeting for the following County projects:

CP 50-11-02 Striping

- CP 50-11-03 Weed Spraying
- CP 50-11-04 Gasoline and Diesel Fuel
- CP 50-11-05 Bituminous Materials

Motion carried.

The Public Hearing for the Mower County Local Water Management Plan 5 year Implementation plan update was now continued from February 1, 2011. Justin Hanson, SWCD, provided additional information. No one spoke for or against the updated plan.

Motion made by Commissioner Tucker, seconded by Commissioner Reinartz to adopt the Mower County Water Plan 2006-2015 5-Year Implementation Plan Update. Motion carried.

Heather Steinkamp, Director of the Michael Seibel Visitation Center, requested approval by the County Board of a Letter of Intent for the Safe Havens Supervised Visitation And Safe Exchange Grant program.

Motion made by Commissioner Tucker, seconded by Commissioner Reinartz to authorize the chair to sign the letter of intent that allows staff of the Michael Seibel Visitation Center to make application for the Safe Havens Supervised Visitation and Safe Exchange Grant. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to approve an unpaid Medical Leave of Absence for a Lead Social Services Worker under Family Medical Leave through February 25, 2011 and approve a part-time staff in the Human Services department to temporarily increase to full-time hours to assist in managing the workload until the employee on leave is able to return to work. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to accept a medical leave of absence for a Social Worker under Family Medical Leave from March 1 through March 31, 2011; with the employee's subsequent retirement effective March 31, 2011 and authorize the Human Resources Director to fill the full-time position available March 1, 2011 for Social Worker according to union contract and personnel policies. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Reinartz to approve PERA Phased Retirement Option (PRO) for Ruth Schmidt, who has indicated retirement in March 2011, for the remainder of 2011 for up to 520 hours in Human Services and up to 260 hours in other County departments to assist the County on an as needed basis contingent upon the receipt of a retirement letter. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to authorize the Human Resources Director to fill the full-time position of Support Enforcement Aide in Human Services according to union contract and personnel policies. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to accept the retirement of a .4 FTE Office Support Specialist, Sr. in Central Services effective February 11, 2011 and effective February 14, 2011 further modify the duties of Central Services as follows:

1. Eliminate the vacated position in accordance with the adopted 2011 budget;
2. Transfer the Assessor's website management to the Assessor's office;
3. Transfer the remaining .6 FTE position to the Recorder's office;
4. Reclassify the remaining .6 FTE position from Office Support Specialist to Office Support Specialist, Sr. and
5. Transfer any remaining Central Service functions to the County Recorder's office.

Motion carried.

Motion by Commissioner Bennett, seconded by Commissioner Reinartz to adjourn the meeting at 10:40 a.m. until February 22, 2011 at 8:30 a.m. Motion carried.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____
Chairperson

Attest:

By: _____
Clerk/Coordinator

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