

SPECIAL SESSION OF THE MOWER COUNTY  
BOARD OF COMMISSIONERS

January 25, 2011

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session January 25, 2011 at 8:30 a.m. at the Government Center in Austin, Minnesota.

All members present, viz:     Tim Gabrielson, Chair  
  Mike Ankeny  
  Raymond Tucker  
  Jerry Reinartz  
  Tony Bennett  
  Craig Oscarson, County Coordinator

**GENERAL:**

Overview of director's report.

Update on St. Mark's Lutheran Home.

Phone system costs update.

Commissioner Tucker moved and Commissioner Ankeny seconded to approve the addendum to the CREST Initiative Cooperative Agreement, effective January 1, 2011 to December 31, 2011. Motion carried

Commissioner Bennett moved and Commissioner Ankeny seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

**Date: January 25, 2011**

**Res. #11-11**

**RESOLUTION**

On motion of Commissioner Tucker, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 25, 2011 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services

abstract, payment authorizations, and payment records for the period January 1, 2011 through January 31, 2011 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of January 2011 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of January 2011 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Ray Tucker aye. Passed and approved this 25<sup>th</sup> day of January, 2011.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

**Date: January 25, 2011**

**Res. #12-11**

**RESOLUTION**

On motion of Commissioner Ankeny, seconded by Commissioner Reinartz, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held January 25, 2011 at the Government Center, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period January 1, 2011 through January 31, 2011 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of January 2011 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of January 2011 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of January 2011 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: Mike Ankeny aye, Tony Bennett aye, Tim Gabrielson aye, Jerry Reinartz aye, and Ray Tucker aye. Passed and approved this 25<sup>th</sup> day of January, 2011.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

By: \_\_\_\_\_  
Chairperson

By: \_\_\_\_\_  
Clerk/Coordinator

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to authorize the Human Resources Director to hire temporary office support for up to 40 hours per week in the Veterans Service/Emergency Management office during an employee's approved leave of absence. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to amend the 2011 Coordinator budget for overtime in the finance department in the amount of \$1,588 from reserve contingency and authorize the appropriate transfer of funds as necessary. Motion carried.

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Motion made by Commissioner Ankeny, seconded by Commissioner Tucker to ratify the contract with Local 9 effective January 1, 2011 through June 30, 2012 as outlined in the Tentative Agreement executed by both parties. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Bennett to set the 2011 non-union salaries with a one percent (1%) COLA and set non-union, active retiree and elected officials' health insurance rates effective January 1, 2011 as follows:

Plan	Employee Share of Health Insurance 2011	
	Single	Family
CMM / PPO 300/900	\$40 / month	\$352.50 / month
VEBA 1850/3700 (100% Plan)	\$40 / month	\$296.17 / month
Employer Contribution into VEBA Account	\$925 annually	\$1850 annually
VEBA 2600/5200 (80% Plan)	\$ 0 / month	\$120.67 / month
Employer Contribution into VEBA Account	\$1300 annually	\$2600 annually

Motion carried.

Motion by Commissioner Ankeny, seconded by Commissioner Tucker to approve out-of-state travel with reimbursable travel expenses for an assistant county attorney to attend a National Advocacy Center conference. Motion carried.

Kathy Grant, Office Support Specialist, Sr.—Auditor-Treasurer Department, was recognized for her receipt of a County Election Administration Certificate from the Secretary of State's Office.

Motion made by Commissioner Reinartz, seconded by Commissioner Ankeny to revise the County Parking Lot B map to convert 10 public parking stalls to employee parking stalls. The map is referenced in Resolution #49-10 and the revised map is on file in the office of the County Coordinator. Motion carried.

Motion made by Commissioner Bennett, seconded by Commissioner Reinartz to approve the AG BMP (Best Management Practices) application for septic funds. Motion carried.

Dustin Heckman, Director of the Mower County Historical Society, provided the Board with an update on the society's 2010 activities.

Motion made by Commissioner Tucker, seconded by Commissioner Reinartz to approve the following additional Commissioners' warrants for immediate payment:

PSC Alliance	\$ 8,400.00
Rural MN Energy Board	2,500.00

Motion carried.

Motion made by Commissioner Tucker, seconded by Commissioner Bennett to approve the Grant Agreement with the Minnesota Department of Public Safety for PSIC Radio Control Station Grant (Grant No. 96000000353) effective January 10, 2011 through

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

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June 30, 2011 in the amount of up to \$14,380.53 for equipment and amend the 2011 sheriff's budget for the grant funds. Motion carried.

Motion by Commissioner Tucker, seconded by Commissioner Ankeny to approve the following bi-monthly bills for payment:

GENERAL FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
8946.59	ADVANCED CORRECTIONAL HEALTHCA	235.50	ALBERT LEA TRIBUNE
235.00	ALCOPRO	2031.15	AMERICAN INSTITUTIONAL SUPPLY
2000.00	ANOKA COUNTY	225.00	MARK APPLIN
1339.00	ASSOCIATION OF MN COUNTIES	7147.67	AUSTIN MEDICAL CENTER ATTN:CAS
183.00	AUSTIN NEWSPAPERS, INC	259.40	AUTO VALUE AUSTIN
237.73	BACHMAN PRINTING	638.81	BOB BARKER COMPANY INC.
162.16	KARLA BOE	964.41	BOUND TREE MEDICAL LLC
1199.89	CEDAR VALLEY SERVICES, INC	339.81	CITY OF AUSTIN
413.00	DALCO	419.30	DASH MEDICAL GLOVES INC.
1702.18	DANIEL DONNELLY LAW FIRM	163.48	EMERGENCY AUTOMOTIVE TECHNOLOG
158.85	FIRSTLAB INC.	235.10	HARTY MECHANICAL INC
213.41	HASLER MAILING SYSTEMS	2373.38	HOLIDAY FORD, LINC, MERC
360.00	J HORMEL NATURE CENTER	755.88	INNOVATIVE OFFICE SOLUTIONS,LL
2185.00	JONES,HAUGH & SMITH, INC.	420.00	EVAN LARSON
413.30	LASER PRODUCT TECHNOLOGIES	1355.00	LEROY OSTRANDER PUBLIC SCHOOLS
518.34	MARK'S ELECTRONICS	6000.00	MAYO CLINIC MRL
103.00	MEDTOX LABORATORIES INC	871.59	MELCHERT HUBERT SJODIN
701.18	METRO SALES, INC.	324.50	MIDWAY FORD COMPANY
17736.13	MINNESOTA COUNTIES COMPUTER CO	141.87	MINNESOTA ELEVATOR, INC
349.08	MINNESOTA HUMAN SERVICES	6032.92	MN DEPT EMPLOYMENT & ECONOMIC
28495.88	MN DEPT OF CORRECTIONS STS	2051.42	MN OFFICE OF ENTERPRISE TECHNO
166.78	NAPA AUTO PARTS	1053.50	NORTH ATLANTIC EXTRADITION SER
161.89	PIONEER RIM & WHEEL CO	7290.00	POLICE CENTRAL INC.
8400.00	PSC ALLIANCE INC	540.00	RICHARDSON LAW OFFICE
3017.10	RS EDEN INC	2500.00	RURAL MINNESOTA ENERGY BOARD
6000.00	S. E. M. N. T. F	1344.23	SCHILLING SUPPLY COMPANY
3193.44	SCHMIDT-GOODMAN OFFICE PROD	255.08	SCHWAAB, INC
750.00	PAUL SPYHALSKI	267.12	STEELE COUNTY DETENTION CENTER
135.28	STERLING MAIN STREET	411.61	GREG STOREY
2813.03	TURNKEY CORRECTIONS	127.79	UNIFORMS UNLIMITED INC
210.55	UNIVERSITY OF MINNESOTA PRINTI	3397.24	WEST GROUP
212.73	WHITEWATER WIRELESS,INC ROCHES	176.66	Y WASTE REMOVAL INC
	37 PAYMENTS LESS THAN \$100	1,572.54	
		\$144,635.48	* TOTAL

GENERAL FUND

ROAD & BRIDGE FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
1896.33	AUSTIN UTILITIES	183.18	AUTO VALUE AUSTIN
42206.18	CARGILL INC	1889.17	COMMISSIONER OF TRANSPORTATION
245.34	CRYSTEEL TRUCK EQUIPMENT, INC.	441.17	DAVE'S PLUMBING & HEATING INC
523.74	DEXTER LP, INC	5304.65	ERICKSON ENGINEERING CO., LLC
143.11	ETTERMAN ENTERPRISES	151.52	FORESTRY SUPPLIERS, INC.
11504.09	FREEBORN CONSTRUCTION, INC.	153.02	G & K SERVICES
192.51	GILSON COMPANY, INC.	9815.45	HANSEN HAULING & EXCAVATING
181.04	J-ROCKS AUTO GLASS LLC	131.40	JLS DISTRIBUTING, INC
251.25	KESTNER ELECTRIC, INC.	1034.95	L & M BOILER SYSTEMS, INC.
204.84	MISSISSIPPI WELDERS SUPPLY CO.	108.01	NAPA AUTO PARTS
547.81	PETROBLEND CORP.	283.15	POWERPLAN
214.30	PROLINE DIST., INC	616.33	RONCO ENGINEERING SALES, INC.
151.50	ULVEN'S ACE HARDWARE	725.85	UNITED LABORATORIES
269.73	ZEP SALES & SERVICE	34286.28	ZIEGLER, INC
	2 PAYMENTS LESS THAN \$100	44.48	
		\$113,700.38	* TOTAL

ROAD & BRIDGE FUND

SOLID WASTE/RECYCLING FUND

AMOUNT	VENDOR NAME	AMOUNT	VENDOR NAME
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180.00 AUSTIN NEWSPAPERS, INC	26809.88 CEDAR VALLEY SERVICES, INC
1300.00 SEMREX	676.99 WASTE MANAGEMENT OF SO MINNESO
113.24 ZEE MEDICAL SERVICE	
4 PAYMENTS LESS THAN \$100	35.69
SOLID WASTE/RECYCLING FUND	\$29,115.80 * TOTAL
TAX COLLECTIONS FUND	
AMOUNT    VENDOR NAME	AMOUNT    VENDOR NAME
2142.50 PETERSON WELL DRILLING INC.	
0 PAYMENTS LESS THAN \$100	.00
TAX COLLECTIONS FUND	\$2,142.50 * TOTAL
****	****
FINAL TOTAL.....	\$289,594.16 ****

Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Tucker to amend the 2011 Sheriff's budget for the purchase of A.E.D. Defibrillators in the amount of \$5,900 from a 2010 carry over of funds from the sale of forfeited vehicles sales and authorize the appropriate transfer of funds as necessary. Motion carried.

The Personnel Committee had reviewed the letter from Doug Groh with legal counsel. Mr. Groh's letter did not constitute a formal salary appeal but was a request for a higher salary. The Personnel Committee outlined the options available to the board including taking no action or rescinding the December 28, 2010 resolution that set the salary for the County Auditor-Treasurer and then proceeding with new action. The Chair called for an action motion in response to the County Auditor-Treasurer's request for a salary increase three times. No motion was made.

The Chair appointed Commissioner Ankeny as the Vice-Chair of the Austin-Mower County Area Transit joint powers board for 2011.

Motion by Commissioner Reinartz, seconded by Commissioner Bennett to adjourn the meeting at 10:27 a.m. until February 1, 2011 at 1:00 p.m. Motion carried.

**THE MOWER COUNTY BOARD OF COMMISSIONERS**

**BY:** \_\_\_\_\_  
**Chairperson**

**Attest:**

**By:** \_\_\_\_\_  
**Clerk/Coordinator**

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