

SPECIAL SESSION OF THE MOWER COUNTY
BOARD OF COMMISSIONERS

November 23, 2010

The Mower County Board of Commissioners in and for the County of Mower, Minnesota, met in Special Session November 23, 2010 at 8:30 a.m. at the Courthouse in Austin, Minnesota.

Members present, viz: Raymond Tucker, Chair
 David Hillier
 Tim Gabrielson
 Mike Ankeny
 Craig Oscarson, County Coordinator

Member absent: Dick Lang

GENERAL:

Overview of director's report.

Commissioner Ankeny moved and Commissioner Gabrielson seconded to approve the revised Representative Payee Guidelines. Motion carried.

Commissioner Hillier moved and Commissioner Ankeny seconded to authorize the Chair and the Director to sign the following Purchase of Service Agreements:

- a. Mower County Sheriff & Attorney – renew contract for Child Support Enforcement Services, effective January 1, 2011 to December 31, 2012.

Motion carried.

Commissioner Hillier moved and Commissioner Gabrielson seconded to approve the destruction of designated Agency files in accordance with DHS Rules and Regulations. All previously approved files have been destroyed. Motion carried.

Commissioner Gabrielson moved and Commissioner Ankeny seconded to authorize payment for a Cedar Valley Service agreement from July 1, 2009 through August 31, 2009. Motion carried.

Date: November 23, 2010

Res. #67-10

RESOLUTION

On motion of Commissioner Hillier, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 23, 2010 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Social Service case openings, closings, placements, and licensing actions, as documented in the Mower County Human Services Office, on office listings for licensing action, case records, social service case plans, purchase of services abstract, payment authorizations, and payment records for the period November 1, 2010 through November 30, 2010 are hereby approved.

WHEREAS, the Director of Human Services for Mower County had advised that all Personnel Actions are in conformance with State and Federal law, Minnesota Merit System Rules, existing labor agreements, and Personnel Policies and Practices,

BE IT RESOLVED, That all Personnel Actions for the month of November 2010 for employees of the Department of Human Services as documented in the Department on proposed Personnel Action Listings, personnel abstracts, payroll reports, and Personnel Action Forms, are hereby approved.

WHEREAS the Director of Human Services for Mower County has been advised that all Social Service and Income Claims against Mower County submitted for payment in the month of November 2010 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws, and policies,

BE IT RESOLVED, That all bills, as listed on the listing of bills and claims against Social Services and Income Maintenance Funds and Warrant Registers, shall be approved as valid claims against the County of Mower and are hereby approved for payments.

The Commissioners voted as follows: David Hillier aye, Ray Tucker aye, Tim Gabrielson aye, and Mike Ankeny aye. Passed and approved this 23rd day of November, 2010.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: November 23, 2010

Res. #68-10

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Hillier, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 23, 2010 at the Courthouse, Austin, Minnesota.

WHEREAS, the Director of Human Services for Mower County had advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies,

BE IT RESOLVED, That all Income Maintenance case actions or approval, denial, suspension, reinstatement, closing, increased and decreased maintenance and denial as documented on the Maxis State computer system for the period November 1, 2010 through November 30, 2010 are hereby approved.

BE IT FURTHER RESOLVED, That all assistance payments issued during the month of November 2010 are hereby approved.

BE IT FURTHER RESOLVED, That all bills and claims against the Income Maintenance Programs, as cited in the Abstract of Payment Records in the Mower County Human Services Department, are hereby approved for payment.

BE IT FURTHER RESOLVED, That all personnel actions for the month of November 2010 for employees of the Department of Human Services as documented in the Department Payroll Reports and Personnel Action Reports, are hereby approved.

BE IT RESOLVED, That all refunds received during the month of November 2010 as listed on the Report of Refunds and Cancellation, are hereby acknowledged as received.

The Commissioners voted as follows: David Hillier aye, Ray Tucker aye, Tim Gabrielson aye, and Mike Ankeny aye. Passed and approved this 23rd day of November, 2010.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to accept the resignations of two public health employees. Currently there is no recommendation to fill the positions. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to amend Personnel Policy A170 Personnel Board of Appeals by amending the language to be consistent with MN Statute, by deleting the option to appeal the County's classification system, by revising the timeframes for decisions, by clarifying when the Personnel Board has final authority and by adding an appeal provision in accordance with MN Statute. A record of the changes is on file in the office of Human Resources. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Ankeny to amend Personnel Policy B200 Dispute Resolution Procedure by revising Step IV of the procedure to remove the appeal rights for suspensions and making the timeframes consistent with Policy A170 and adding a section for procedural limitations. A record of the changes is on file in the office of Human Resources. Motion carried.

Doug Groh, County Auditor-Treasurer, presented quote information received for the demolition of tax forfeited properties on quotes received for asbestos abatement for the properties.

Motion made by Commissioner Gabrielson, seconded by Commissioner Ankeny to award the quote for asbestos abatement on tax forfeited property at 1604 East Oakland Avenue, Austin, MN to Med City with a low quote of \$620 and to award the quote for asbestos abatement on tax forfeited property at 204 South Main, Austin, MN to Asbesterol with a low quote of \$4190 and have the projects commence. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson to award the quote for demolition of tax forfeited properties located at 1604 East Oakland Avenue, Austin, MN and 204 South Main, Austin, MN to Wally Bustad with a low quote of \$11,400 and have the projects commence. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to approve a Justice Center project change order in the amount of \$8324.00 for the replacement of ceiling tiles in janitorial closets for security reasons. Motion carried.

Motion made by Commissioner Gabrielson, seconded by Commissioner Hillier to approve the six-month General Lease between the Mower County Highway Department and Osmundson Brothers for property located at 211 West Main Street in Adams, MN effective November 1, 2010 for \$650 per month. Motion carried.

Date: November 23, 2010

Res. #69-10

RESOLUTION

On motion of Commissioner Gabrielson, seconded by Commissioner Ankeny, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 23, 2010 at the Courthouse, Austin, Minnesota.

WHEREAS, Minnesota Statute 162.08, Subd 4 (3d), provides that accumulated balances in excess of two years of municipal account apportionments may be spent on projects located outside of municipalities under 5000 population when approved solely by resolution of the county board.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioner of Transportation transfer \$287,109.36 (all funds) in excess of two years apportionment into the Regular Construction Account.

2010 Municipal Allotment	\$ 142,130.00
2009 Municipal Allotment	152,512.00
	<hr/>
	\$294,642.00
Less Allotment Balance	- 581,751.36
	<hr/>
Allotment to Transfer	\$ 287,109.36

Passed and approved this 23rd day of November, 2010.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Date: November 23, 2010

Res. #70-10

RESOLUTION

On motion of Commissioner Ankeny, seconded by Commissioner Gabrielson, the following Resolution was passed and adopted by the Mower County Board of Commissioners at a meeting held November 23, 2010 at the Courthouse, Austin, Minnesota.

WHEREAS, it is deemed necessary for the public conveyance and safety that Minnesota Bridge Number 5368 on CSAH 29 (4th Street SE) over the Cedar River be rehabilitated; and

WHEREAS, this project will not be eligible for state aid funds unless it is constructed to state aid standards for urban, new or reconstruction projects for an existing Average Daily Traffic count of less than 10,000 vehicles, or unless a variance is granted; and

WHEREAS, practical limitations require that a shorter vertical curve than dictated by standards be used. This results in a 160 foot long vertical curve with A.D. of 15.0 in lieu of a 285 foot long vertical curve as required by standards which requires a variance from the Commissioner of Transportation in accordance with Minnesota Rules Chapter 8820.3300.

NOW, THEREFORE, BE IT RESOLVED, that Mower County requests the Commissioner of Transportation for a variance from Minnesota Rules for State Aid Operations 8820.9936, whereby the Geometric Design Standards for Urban, New or Reconstruction Projects be reduced for this project allowing for a 160 foot long vertical curve with an A.D. of 15.0 in lieu of a 285 foot long vertical curve.

Passed and approved this 23rd day of November, 2010.

THE MOWER COUNTY BOARD OF COMMISSIONERS

By: _____
Chairperson

By: _____
Clerk/Coordinator

Motion made by Commissioner Ankeny, seconded by Commissioner Hillier to approve the minutes of November 2 and November 9, 2010. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Ankeny to approve the following bi-monthly bills for payment:

GENERAL FUND	
AMOUNT	VENDOR NAME
8807.50	ADVANCED CORRECTIONAL HEALTHCA
4609.40	AUSTIN MEDICAL CENTER ATTN:CAS
80.14	CARE EXPRESS PRODUCTS INC
34.12	CHARTER COMMUNICATIONS
139.22	CULLIGAN OF AUSTIN
557.72	DALCO
7549.67	DELL MARKETING L P
394.68	DANIEL DONNELLY LAW FIRM
10.32	EMERGENCY AUTOMOTIVE TECHNOLOG
3.33	FASTENAL COMPANY
39.00	FIRSTLAB INC.
11.55	DOUG GROH
209.26	HD SUPPLY FACILITIES MAINTENAN
1630.87	IKON OFFICE SOLUTIONS
98.69	KEN KROUPA
456.91	LASER PRODUCT TECHNOLOGIES
457.99	MARTIN BROS
61.50	MELCHERT HUBERT SJODIN
AMOUNT	VENDOR NAME
134.30	AMERICAN INSTITUTIONAL SUPPLY
1299.19	AUSTIN SCHOOL DIST 492
52.92	BRYTNIE CAROLAN
339.81	CITY OF AUSTIN
22.50	KARL DALAGER
200.00	DEDICATED TECHNOLOGY
345.21	DIAMOND RIDGE PRINTING
2842.36	DTI
389.40	EVANS PRINTING AND PUBLISHING,
135.00	JUAN FELIX
11.00	GARCIA CLINICAL LABORATORY
30.01	SANDRA HALBACH
126.24	IDEACOM MID-AMERICA
605.68	INNOVATIVE OFFICE SOLUTIONS,LL
51.92	LANGUAGE LINE SERVICES
341.27	JENNIFER LLOYD
113.30	MEDTOX LABORATORIES INC
464.34	METRO SALES, INC.

COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

<p>441.09 MINNESOTA SHERIFF ASSOCIATION 2087.12 MN OFFICE OF ENTERPRISE TECHNO 125.11 HEIDI OLSON 65.39 NICOLAS PETERSON 12.00 POST BULLETIN COMPANY 155.97 ROCHESTER MIDLAND CORPORATION .56 RUSKELL HARDWARE 90.00 CAROLINA SALAZAR 134.00 SE MN ORAL & MAXILLOFACIAL SUR 13.78 STAPLES BUSINESS ADVANTAGE 1768.21 TINY'S BODY SHOP 69417.72 WHITEWATER WIRELESS,INC ROCHES GENERAL FUND SOCIAL SERVICE FUND AMOUNT VENDOR NAME 1867.31 DTI 378.72 IDEACOM MID-AMERICA 53.50 MINNESOTA SHREDDING LLC SOCIAL SERVICE FUND ROAD & BRIDGE FUND AMOUNT VENDOR NAME 30757.63 AAA STRIPING SERVICE COMPANY 14.35 AUSTIN BUILDERS SUPPLY, INC 21405.35 BROCK WHITE CO LLC 1470.79 CATCO PARTS AND SERVICE 1089.09 COMMISSIONER OF TRANSPORTATION 75.00 DAVE'S PLUMBING & HEATING INC 331.31 DEXTER LP, INC 67.68 FASTENAL COMPANY 671.81 GENE'S SERVICE 1445.12 HANSON TIRE OF AUSTIN INC 39.26 HYVEE ACCOUNTS RECEIVABLE 131.07 INTERSTATE MOTOR TRUCKS, INC. 1420.79 LAWSON PRODUCTS, INC 596.60 METRO SALES, INC. 218.36 NAPA AUTO PARTS 2394.00 POMP'S TIRE SERVICE, INC 182.90 ROCHESTER PETROLEUM EQUIPMENT 958.00 SOUTH CENTRAL COLLEGE 33.00 ULVEN'S ACE HARDWARE 16.68 WOODRUFF COMPANY ROAD & BRIDGE FUND SOLID WASTE/RECYCLING FUND AMOUNT VENDOR NAME 86.23 AUSTIN BUILDERS SUPPLY, INC 18.56 DTI 327.50 KRUEGER TRANSPORTATION SOLID WASTE/RECYCLING FUND DITCH FUND AMOUNT VENDOR NAME 1225.00 MOWER COUNTY SOIL & WATER CONS DITCH FUND FAMILY CONNECTIONS COLLABORATIVE AMOUNT VENDOR NAME 405.30 AUDREY OEHLKE FAMILY CONNECTIONS COLLABORATIVE TAX COLLECTIONS FUND AMOUNT VENDOR NAME 1560.00 ENVIRO-TECH SERVICES OF AUSTIN TAX COLLECTIONS FUND ***** FINAL TOTAL.....</p>	<p>91.20 MINNESOTA SHREDDING LLC 60.00 MSCIC 250.00 PARENTING RESOURCE CENTER, INC 7.55 PIONEER TELEPHONE 1290.00 RIVERSIDE PSYCHOLOGICAL SERVIC 5868.80 RS EDEN INC 228.00 S&W HEALTHCARE CORPORATION 1070.98 SCHILLING SUPPLY COMPANY 195.00 SELLERS LOCK & KEY 3094.03 THERMO KING SALES & SERVICE, I 130.90 WEST GROUP 58.89 Y WASTE REMOVAL INC \$119,312.62 * TOTAL AMOUNT VENDOR NAME 6.18 FASTENAL COMPANY .40 IKON OFFICE SOLUTIONS 1.03 RUSKELL HARDWARE \$2,307.14 * TOTAL AMOUNT VENDOR NAME 9084.38 ACS 298.45 AUTO VALUE AUSTIN 13479.50 BRUENING ROCK PRODUCTS INC 200.62 CINTAS FAS LOCKBOX 636525 48.09 DAMEL CORPORATION 143.56 DESLAURIERS INC 273.56 DIAMOND MOWERS, INC. 232.50 G & K SERVICES 33.72 GRAINGER 1026.39 HANSON TIRE SERVICE INC. 112.00 INNOVATIVE OFFICE SOLUTIONS,LL 42.93 LASER PRODUCT TECHNOLOGIES 48.09 MATCO TOOLS 423.70 MISSISSIPPI WELDERS SUPPLY CO. 765.49 PETROBLEND CORP. 310.78 PROLINE DIST., INC 956.97 RONCO ENGINEERING SALES, INC. 2827.92 DAVE SYVERSON FREIGHTLINER 25.65 VIKING GLASS & LOCK, INC 13481.81 ZIEGLER, INC \$107,134.90 * TOTAL AMOUNT VENDOR NAME 30007.03 CEDAR VALLEY SERVICES, INC 437.87 FOX ELECTRIC COMPANY, INC 21.08 MN OFFICE OF ENTERPRISE TECHNO \$30,898.27 * TOTAL AMOUNT VENDOR NAME \$1,225.00 * TOTAL AMOUNT VENDOR NAME \$405.30 * TOTAL AMOUNT VENDOR NAME 95.43 DOUG GROH \$1,655.43 * TOTAL \$262,938.66 *****</p>
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COMMISSIONERS' RECORD MOWER COUNTY, MINNESOTA

Motion made by Commissioner Hillier, seconded by Commissioner Gabrielson to approve the following additional Commissioners' warrants for immediate payment:

Donkers Hometown Appliance	\$ 837.50
Tierney Brothers, Inc.	26.72

Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson to approve a duplicate warrant for original warrant number 49884 issued November 21, 2005 to Constance Baarsch without sureties in the amount of \$395.00. Motion carried.

Motion made by Commissioner Ankeny, seconded by Commissioner Gabrielson to set the 2011 Recycling / Solid Waste Service Charge at \$340,000.00. Motion carried.

Motion made by Commissioner Hillier, seconded by Commissioner Ankeny to authorize the Chair to sign the annual CRS (floodplain) report. Motion carried.

Motion by Commissioner Hillier, seconded by Commissioner Gabrielson to approve the following list of surplus property for disposal:

<u>Quantity</u>	<u>Item</u>	<u>Department</u>
1	2000 Ford Crown Victoria VIN 2FAFP71W4YX156109	SHER
1	2004 Ford Crown Victoria VIN 2FAHP71W74X138254	SHER
1	2006 Ford Crown Victoria VIN 2FAHP71W66X145988	SHER

Motion carried.

Motion by Commissioner Gabrielson, seconded by Commissioner Ankeny to adjourn the meeting at 10:45 a.m. until December 9, 2010 at 1:00 p.m. Motion carried.

THE MOWER COUNTY BOARD OF COMMISSIONERS

BY: _____

Chairperson

Attest:

By: _____

Clerk/Coordinator

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